

Sierra Blanca ISD
Board of Trustees – Regular Meeting

Date: May 17, 2021

Location: Sierra Blanca ISD WOLS Building

Time: 6:00 P.M.

THIS REGULAR MEETING OF THE BOARD OF TRUSTEES, BEING HELD FOR THE REASONS LISTED BELOW, IS AUTHORIZED IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE, SECTION 551.146. VERIFICATION OF NOTICE OF MEETING AND AGENDA ARE ON FILE IN THE OFFICE OF THE SUPERINTENDENT. CLOSED MEETING, IF REQUIRED, IS AUTHORIZED BY THE STATUTE AND WILL BE CONDUCTED PRIOR TO THE CONCLUSION OF THE MEETING. IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION OF ANY ITEM LISTED ON THE AGENDA SHOULD BE HELD IN CLOSED MEETING, THE BOARD WILL CONVENE IN SUCH CLOSED MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, SUBCHAPTERS D AND E, SECTIONS 551.071-551.084.

TEXAS GOVERNMENT CODE SECTION

551 SUBCHAPTERS D & E

551.071 Private consultation with the Board's Attorney

551.072 Discussing purchase, exchange, lease, or value of property

551.073 Discussing negotiated contracts for prospective gift or donations

551.074 Discussing personnel or to hear complaints against personnel

551.076 Considering the deployment, specific occasions for, or implementation of security Personnel or devices

551.082 Considering the discipline of a public school child, or complaint or charge against personnel

551.083 Considering the standards, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representatives to follow, in consultation with representatives of employee groups

551.084 Exclusion of witness from hearing

AT ANY TIME, THE BOARD MAY GO INTO CLOSED MEETING TO RECEIVE LEGAL COUNSEL OR ADVICE WHICH THE SCHOOL DISTRICT'S LEGAL COUNSEL DETERMINES SHOULD BE CONFIDENTIAL IN ACCORDANCE WITH COUNSEL'S DUTY TO THE DISTRICT PURSUANT TO THE CODE OF PROFESSIONAL RESPONSIBILITY OF THE STATE BAR OF TEXAS. THE BOARD OF TRUSTEES MAY TAKE ACTION IN THE OPEN PORTION OF THE MEETING ON ITEMS DISCUSSED IN THE CLOSED MEETING.

IF, DURING THE COURSE OF THE MEETING, DISCUSSION OF ANY ITEM ON THE AGENDA SHOULD BE HELD IN A CLOSED MEETING, THE BOARD WILL CONDUCT A CLOSED MEETING IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE, CHAPTER 551, SUBCHAPTERS D AND E OR TEXAS GOVERNMENT CODE SECTION 418.183(F). BEFORE ANY CLOSED MEETING IS CONVENED, THE PRESIDING OFFICER WILL PUBLICLY IDENTIFY THE SECTION OR SECTIONS OF THE ACT AUTHORIZING THE CLOSED MEETING. ALL FINAL VOTES, ACTIONS, OR DECISIONS WILL BE TAKEN IN OPEN MEETING. [SEE TASB POLICY BEC(LEGAL)]

AGENDA

*THE BOARD WILL CONSIDER, DISCUSS, AND TAKE APPROPRIATE ACTION REGARDING THE FOLLOWING ITEMS:

- I. **CALL MEETING TO ORDER (OTHER)**
- II. **Opening Activities (Other)**
- III. **Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting. (Other)**
- IV. **OPEN FORUM – PUBLIC COMMENT (OTHER)**
- V. **CONSENT ITEMS**
 - a. Tax Collections Report
 - b. Financial Report
 - c. Approve minutes of previous meeting.
- VI. **SBISD LAND ACQUISITION**
 - a. Resolution for Purchase of 11 Love/Brown Lots 7-10
- VII. **PROPOSAL FOR CONSTRUCTION MANAGER AT RISK**
 - a. Review Notice of Intent and Scope of Work
 - b. Timeline Approval
- VIII. **SALARY SCHEDULES FOR 2021-2022**
 - a. Professional
 - b. Non-professional
 - c. Stipends
- IX. **ACADEMIC CALENDAR 2021-2022 SCHOOL YEAR**
- X. **SUPERINTENDENT REPORT**
- XI. **LSG GOAL 3**
 - a. College, Career, and Military Readiness
- XII. **BOARD SELF CONSTRAINT 1**
- XIII. **EXECUTIVE SESSION**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]
- XIV. **ADJOURN**

This notice was posted in compliance with the Texas Open Meetings Act on May 14, 2021.

Approved by:  (For the Board of Trustees)

Date: May 14, 2021 Posted Time: 1:05 PM

SBISD BOARD MEETING NOTICE

NOTE: Due to COVID-19 Hudspeth County is taking precautionary measures and will host Commissioners Court via Telephone Conference as authorized by the Texas Open Meetings Act, Texas Government Code, including but not limited to: Provisions of TOMA (Section 418.016): Suspension of a required quorum of the governing body and the general public to gather in a single location. Requirements of Telephone Conference (Section 551.125(b)): Suspension of social gatherings of more than 10 people, Sierra Blanca ISD will follow the same precautionary measures. You are invited to participate in the zoom meeting.

Glenn Nathan is inviting you to a scheduled Zoom meeting.

Topic: SBISD Board Meeting

Time: May 17, 2021 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://esc19.zoom.us/j/82617605416?pwd=dzBLY1c0ckNjd2xCR1lrWkE5VFVaUT09>

Meeting ID: 826 1760 5416

Passcode: 352892

One tap mobile

+13462487799,,82617605416#,,,,*352892# US (Houston)

+12532158782,,82617605416#,,,,*352892# US (Tacoma)

SIERRA BLANCA ISD
2020 TAX YEAR

MONTH	BASE TAX	PENALTY	INTEREST	ATTY FEE	OV/UN	TOTALS
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MONTH TO DATE						
SEPTEMBER	\$ 8,564.90	\$ 1,023.12	\$ 1,776.67	\$ 1,689.04	\$ 4.47	\$ 13,058.20
OCTOBER	\$ 2,705.68	\$ 324.73	\$ 328.32	\$ 504.18	\$ 0.50	\$ 3,863.41
NOVEMBER	\$ 2,074.31	\$ 243.17	\$ 428.29	\$ 362.40	\$ 0.10	\$ 3,108.27
DECEMBER	\$ 3,354.91	\$ 402.56	\$ 1,118.85	\$ 731.50	\$ 3.51	\$ 5,611.33
JANUARY	\$ 1,586.76	\$ 190.41	\$ 571.58	\$ 352.31	\$ (0.09)	\$ 2,700.97
FEBRUARY	\$ 5,479.98	\$ 657.47	\$ 2,131.77	\$ 1,240.24	\$ 2.12	\$ 9,511.58
MARCH	\$ 3,576.09	\$ 531.41	\$ 1,298.62	\$ 929.50	\$ (1.11)	\$ 6,334.51
APRIL	\$ 5,078.78	\$ 566.21	\$ 1,752.40	\$ 1,055.51	\$ (0.31)	\$ 8,452.59
MAY						
JUNE						
JULY						
AUGUST						

(the minus in the boxes are either escrow payments or refund payments except for ov/un)

MONTH	BASE TAX	PENALTY	INTEREST	ATTY FEE	OV/UN	TOTALS
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YEAR TO DATE						
SEPTEMBER	\$ 8,564.90	\$ 1,023.12	\$ 1,776.67	\$ 1,689.04	\$ 4.47	\$ 13,058.20
OCTOBER	\$ 11,270.58	\$ 1,347.85	\$ 2,104.99	\$ 2,193.22	\$ 4.97	\$ 16,921.61
NOVEMBER	\$ 13,344.89	\$ 1,672.58	\$ 2,433.31	\$ 2,697.40	\$ 5.47	\$ 20,153.65
DECEMBER	\$ 16,699.80	\$ 2,075.14	\$ 3,552.16	\$ 3,428.90	\$ 8.98	\$ 25,764.98
JANUARY	\$ 18,286.56	\$ 2,265.55	\$ 4,123.74	\$ 3,781.21	\$ 8.89	\$ 28,465.95
FEBRUARY	\$ 23,766.54	\$ 2,923.02	\$ 6,255.51	\$ 5,021.45	\$ 11.01	\$ 37,977.53
MARCH	\$ 27,342.63	\$ 3,454.43	\$ 7,554.13	\$ 5,950.95	\$ 9.90	\$ 44,312.04
APRIL	\$ 32,421.41	\$ 4,020.64	\$ 9,306.53	\$ 7,006.46	\$ 9.59	\$ 52,764.63
MAY						
JUNE						
JULY						
AUGUST						

Comparison of Revenue to Budget
 As of April

	Estimated Revenue	Current Realized Revenue	Realized Revenue To Date	Revenue Balance	Percent Realized
General Operating Funds					
101 / 1 - FOOD SERVICE 5000	100,460.00	-7,361.50	-74,369.11	26,090.89	74.03%
199 / 1 - GENERAL FUND 5000	2,139,619.00	-28,545.79	-1,847,457.71	292,161.29	86.35%
199 / 1 - GENERAL FUND 7000	.00	.00	-255,082.57	-255,082.57	.00%
Totals 5000	2,240,079.00	-35,907.29	-1,921,826.82	318,252.18	85.79%
Totals 7000 OTHER RES/NON OPER REV/RES EQ	.00	.00	-255,082.57	-255,082.57	.00%
Totals General Operating Funds	2,240,079.00	-35,907.29	-2,176,909.39	63,169.61	97.18%
Special Revenue Funds					
266 / 1 - ESSER 5000	29,437.00	.00	-29,437.00	.00	100.00%
276 / 1 - INSTRUCTIONAL CONTINUITY GRANT 5000	10,500.00	.00	.00	10,500.00	.00%
289 / 1 - ERATE 5000	10,000.00	.00	-4,356.04	5,643.96	43.56%
Totals 5000 RECEIPTS	49,937.00	.00	-33,793.04	16,143.96	67.67%
Totals 7000 OTHER RES/NON OPER REV/RES EQ	.00	.00	.00	.00	.00%
Totals Special Revenue Funds	49,937.00	.00	-33,793.04	16,143.96	67.67%
Interest & Sinking Funds					
599 / 1 - DEBT SERVICE 5000	618,709.00	-5,964.19	-617,833.42	875.58	99.86%
Totals 5000 RECEIPTS	618,709.00	-5,964.19	-617,833.42	875.58	99.86%
Totals 7000 OTHER RES/NON OPER REV/RES EQ	.00	.00	.00	.00	.00%
Totals Interest & Sinking Funds	618,709.00	-5,964.19	-617,833.42	875.58	99.86%
Construction Funds					
699 / 1 - CAPITAL PROJECTS 5000	.00	-974.36	-16,013.88	-16,013.88	.00%
Totals 5000 RECEIPTS	.00	-974.36	-16,013.88	-16,013.88	.00%
Totals 7000 OTHER RES/NON OPER REV/RES EQ	.00	.00	.00	.00	.00%
Totals Construction Funds	.00	-974.36	-16,013.88	-16,013.88	.00%
Total Revenues 5000	2,908,725.00	-42,845.84	-2,589,467.16	319,257.84	89.02%
Total Revenues 7000	.00	.00	-255,082.57	-255,082.57	.00%
Total Revenues	2,908,725.00	-42,845.84	-2,844,549.73	64,175.27	97.79%

Comparison of Expenditures and Encumbrances to Budget
 As of April

	<u>Appropriation</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
General Operating Funds						
101 / 1 - FOOD SERVICE 6000	-100,460.00	220.00	10,916.32	83,697.07	-16,542.93	83.31%
199 / 1 - GENERAL FUND 6000	-2,139,619.00	21,001.09	205,252.84	1,559,979.03	-558,638.88	72.91%
Totals 6000 EXPENDITURES	-2,240,079.00	21,221.09	216,169.16	1,643,676.10	-575,181.81	73.38%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals General Operating Funds	-2,240,079.00	21,221.09	216,169.16	1,643,676.10	-575,181.81	73.38%
Special Revenue Funds						
266 / 1 - ESSER 6000	-29,437.00	.00	.00	29,437.00	.00	100.00%
276 / 1 - INSTRUCTIONAL CONTINUITY GRANT 6000	-10,500.00	.00	.00	10,500.00	.00	100.00%
289 / 1 - ERATE 6000	-10,000.00	.00	1,102.13	8,523.84	-1,476.16	85.24%
Totals 6000 EXPENDITURES	-49,937.00	.00	1,102.13	48,460.84	-1,476.16	97.04%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals Special Revenue Funds	-49,937.00	.00	1,102.13	48,460.84	-1,476.16	97.04%
Interest & Sinking Funds						
599 / 1 - DEBT SERVICE 6000	-618,709.00	.00	500.00	260,931.55	-357,777.45	42.17%
Totals 6000 EXPENDITURES	-618,709.00	.00	500.00	260,931.55	-357,777.45	42.17%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals Interest & Sinking Funds	-618,709.00	.00	500.00	260,931.55	-357,777.45	42.17%
Construction Funds						
699 / 1 - CAPITAL PROJECTS 6000	-9,700,948.00	.00	.00	.00	-9,700,948.00	-0.00%
Totals 6000 EXPENDITURES	-9,700,948.00	.00	.00	.00	-9,700,948.00	-0.00%
Totals 8000	.00	.00	.00	.00	.00	.00%
Totals Construction Funds	-9,700,948.00	.00	.00	.00	-9,700,948.00	-0.00%
Total Expenditures 6000	-12,609,673.00	21,221.09	217,771.29	1,953,068.49	-10,635,383.42	15.49%
Total Expenditures 8000	.00	.00	.00	.00	.00	.00%
Total Expenditures	-12,609,673.00	21,221.09	217,771.29	1,953,068.49	-10,635,383.42	15.49%

DATE: April 26, 2021

Location: Wols building

Time: 6:30PM

AGENDA

- I. **6:31PM CALLED MEETING TO ORDER**
MEMBERS IN ATTENDANCE: JOEL SANCHEZ, TYLER ELAM, ROBERT GOMEZ, ANNETTE RAMIREZ, SUSANNA DICKENSON, ESEQUIEL RAMIREZ, GLENN NATHAN.
COMMUNITY MEMBERS IN ATTENDANCE: SHERIFF ARVIN WEST. LACY LUTZ. ALICIA WALKER.
STAFF MEMBERS PRESENT: DANIELLE SANCHEZ
- II. **Opening Activities (Other)**
- III. **Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting. (Other)**
- IV. **OPEN FORUM – NONE**
- V. **6:52PM Consent Item**
 - a. Tax Collections Report-
 - b. Financial Report-
 - c. Approve minutes of previous meeting. Typo in minutes, Tyler Elam needs to be added to V.
Robert Gomez motioned to approve Consent Items. Susanna Dickenson second. Motion carried 7-0
- VI. **7:11PM LONESTAR INVESTMENT POOL AUTHORIZATION FORM** Robert Gomez motioned to approve authorization form. Esequiel Ramirez second. Motion carried 7-0
- VII. **7:12PM SCHOOL AUDITOR LETTER OF ENGAGEMENT FY 2021**
Jennifer Canaba motioned to accept auditor letter of engagement. Annette Ramirez second. Motion carried 7-0
- VIII. **6:32PM SCHOOL GUARDIAN PLAN**
 - a. Sheriff Arvin West
 - b. Santos "Sam" Lopez (Major)
Robert Gomez motioned to approve guardian plan and local plans GKA and CKC. Esequiel Ramirez second. Motion carried 7-0.
- IX. **7:16PM EMPLOYMENT FOR 2021-2022 ACADEMIC YEAR**
 - a. Professional Staff
 - b. Non- Professional Staff
Robert Gomez, Joel Sanchez, Jennifer Canaba abstain. Esequiel Ramirez, Susanna Dickenson, Tyler Elam, Annette Ramirez in favor. Motion carried
- X. **7:31PM SBISD BOND 2019**
 - a. New Gym Construction
 - b. CTE Building Discussion
 - c. School Bond Expenses
- XI. **8:12PM SBISD LAND ACQUISITION**
 - a. Hudspeth County Road Closures and Annexation of Land
 - b. WOLS Building and Hudspeth County
 - c. Purchase of additional land
- XII. **8:50PM PROPOSAL FOR CONSTRUCTION MANAGER AT RISK**
 - a. Review Notice of Intent and Scope Work
 - b. Timeline Approval
- XIII. **9:01PM SBISD FINANCIAL REVIEW**
 - a. General Fund Balance
 - b. Accounted vs. Unaccounted Funds
 - c. Learning Loss plans and impact to financial standing
 - d. Consideration of fund balance expenditures to meet district needs.

- XIV. **9:15 SUPERINTENDENT’S REPORT** Report cards were mailed out April 7th students performed very well this past nine weeks. STAAR testing will be May 17th-20th. Kinder and Eighth grade graduation June 10th at the Pete Colemenero Park. Senior Graduation is June 11th at 7PM at the Pete Colemenero Park.
- XV. **9:42PM VIRTUAL AND HYBRIDS SCHOOLS ACCELERATOR PROGRAM GRANT OPPORTUNITY**
- XVI. **9:44PM SCHOOL BOARD TRAINING REQUIREMENTS**
- a. EISO Training
 - b. Human Trafficking and Sexual Harassment Training
 - c. LSG BOARD Training May 21-22,2021 at ESC 19
 - d. Summer Leadership Institute
 - i. June 16-19, 2021 in San Antonio
 - ii. June 23-26, 2021 in Fort Worth and Virtual
- XVII. **9:56PM LSG ACADEMIC ACHIEVEMENT UPDATE**
- a. Goal Progress Measure 1
 - b. Goal Progress Measure 2
 - c. Goal Progress Measure 3
- XVIII. **10:08PM LSG BOARD CONSTRAINTS**
- a. Board Self-Constraints 2
 - b. Board Self-Constraints 3
- XIX. **8:18PM-8:50PM EXECUTIVE SESSION** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]
- XX. **10:13PM ADJOURN** Annette Ramirez made the motioned to adjourn the meeting. Tyler Elam second. Motion carried.

Special meeting May 3, 2021

Next regular meeting May 17, 2021

**HUDSPETH COUNTY
COMMISSIONER'S COURT
RESOLUTION TO
CLOSE ROAD TO THE PUBLIC AND CONVEY REAL PROPERTY**

WHEREAS, the Sierra Blanca Independent School District Board of Trustees (S.B.I.S.D.) is authorized to purchase land;

WHEREAS, at the Regular Meeting of the S.B.I.S.D Board of Trustees on May 17, 2021, Glenn Nathan, Superintendent of Sierra Blanca Independent School District ("School District") presented a request to purchase land for the school district.

WHEREAS, following a Motion by Board Trustee _____ and a second by Board Trustee _____, the following property was approved for purchase and acquisition:

- Property and Boundaries described by the Hudspeth County Appraisal District 11 Love/ Brown Lots 7-12 (Property ID No. 14131)

WHEREAS,

NOW THEREFORE, BE IT RESOLVED, THAT:

1. The findings and recitals in the preamble of this Resolution are hereby found to be true and correct and are hereby approved and adopted.

2. The Sierra Blanca Independent School District approves the purchase of:

- Property and Boundaries described by the Hudspeth County Appraisal District 11 Love/ Brown Lots 7-12 (Property ID No. 14131)

3. The S.B.I.S.D. Board of Trustee's authorizes the Superintendent, Glenn Nathan, to execute an Order, to purchase the described land and to execute the Deeds and any other documents necessary to convey the portions of the property described above.

4. It is hereby found, determined and declared that sufficient written notice of the date, time, place and subject of the meeting of the Sierra Blanca Independent School District Board of Trustee's at which this Resolution was adopted was posted at a place convenient and readily accessible at all times to the general public for the time required by law preceding this meeting as required by chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The Board of Trustee's further ratifies, approves and confirms such written notice and posting thereof.

FINALLY PASSED AND ADOPTED this ____ day of _____ 2021.

ATTEST:

By:

By: _____
Glenn Nathan, Superintendent
Sierra Blanca Independent School District

Joel Sanchez - Board President
Sierra Blanca Independent School District

Certificate for Resolution

I hereby certify that the foregoing resolution was presented to the Hudspeth County Commissioners Court during a regularly scheduled meeting on ____ (month) ____ (day), 2021. A quorum of the Commissioner’s Court being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: ____

Noes: ____

Abstentions: ____

To certify which, witness my hand this ____ day of May 2021.

By: _____

Introduction & Scope of Work

NOTICE OF INTENT

Pursuant to the provisions of the Texas Government Code Chapter 2269, Subchapter F, it is the intention of Sierra Blanca ISD to select a Construction Manager At-Risk (CMAR), via a two-step process, for the construction of a new gym, CTE building, and building renovations and improvement on school property. It is the intent of Sierra Blanca ISD to **establish a contract with vendor(s) for Construction Manager at Risk – BOND CONSTRUCTION**. Awarded vendor(s) shall perform covered services under the terms of this agreement.

If successful, as part of this RFQ, the contractor shall be responsible for obtaining all necessary permits, fees, and licenses as may be required by local authorities having jurisdiction. The contractor is responsible for verifying compliance with local authorities having jurisdiction prior to commencing work.

Responding vendors shall include all information requested in the sequence and format requested. Information shall be uploaded electronically through the online bid system. This process will be completed in two (2) steps as notated below.

Step 1: Sierra Blanca ISD shall receive, publicly open and read aloud the name of the firm submitting a Statement of Qualification. Sierra Blanca ISD will select no more than five (5) respondents to complete the Step 2 process solely based on the Step 1 process. Evaluation criteria is listed in the attributes section of the online bid system.

Step 2: Respondents short-listed from Step 1 will be invited to respond to a subsequent Request for Proposal (RFP) which will include proposed rates for construction phase services. Timeline information is listed below.

Interviews may be conducted with the short list respondents after the submission of the Step 2 proposal and may be considered as part of the evaluation process. Interview information will be provided to the respondents short listed only.

After the interviews and completion of the Step 2 process, respondents will be evaluated and ranked in accordance with the criteria listed in that RFP.

Construction Manager Selection Schedule – This Schedule is Tentative and Subject to Change. All Times Listed Are Mountain Standard Time

Request for Qualifications Released	May 17, 2021
Last Day for Questions	May 21, 2021 10:00 PM
RFQ Due	June 11, 2021 12:00 PM
Chosen Respondents Notified of Step 2 Issuance	June 19, 2021
Step 2 Responses Due	June 28, 2021 12:00 PM
Step 2 Interviews (If Necessary)	June 30, 2021
Recommendation to Board of Trustees	June 30, 2021

SCOPE OF WORK

The scope of work for this project is Construction of a new gym (approximately 12,000 – 18,000 sq. ft.), renovations and improvement to existing gym, cafeteria, annex building, classroom building, and construction of CTE building.

The site is located at 500 N. Sierra Blanca Ave., Sierra Blanca, TX. 79851

Anticipated Schedule:

Design/Construction Document Phase
Proposal Phase
Construction Phase

Jul 2021 - Aug 2021
Sept 2021 – Nov 2021
Jan 2022 – August 2023

Anticipated Construction Budget

\$6,500,000

Pre-Construction Services

The following services are required as part of the pre-construction services:

1. Attend regular design meetings with Sierra Blanca ISD and Architect to review project status and to develop an understanding of the project scope.
2. Consult with Sierra Blanca ISD and Architect regarding on-site and off-site development, building systems selection, material selection and identification of long lead times impacting the project schedule.
3. Provide recommendations on construction feasibility.
4. Provide alternative design solutions, including cost and schedule impacts, to determine the best value for Sierra Blanca ISD.
5. Prepare and update as needed the project schedule for review by Sierra Blanca ISD and Architect. The Construction Manager (CM) shall coordinate the project schedule with Sierra Blanca ISD and Architect.
6. Develop proposal packets as necessary to ensure construction schedule is met at the best value for Sierra Blanca ISD. The CM shall assist Sierra Blanca ISD and Architect in determining phasing, packaging and the scope.
7. Prepare a comprehensive probable cost estimate at a time determined by Sierra Blanca ISD and Architect. If the estimate exceeds the agreed upon budget, the CM shall make recommendations to Sierra Blanca ISD and Architect to reduce the cost if requested.
8. Recommend to Sierra Blanca ISD and Architect a schedule for procurement of long lead time items that will ensure project schedule is kept on task.

It is the intention of Sierra Blanca ISD to utilize the AIA Document A133-2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price. The A201-2017 General Conditions of the Contract for Construction, as modified by Sierra Blanca ISD will also be used. The documents will be provided during the Step 2 issuance. Any changes, modifications or exceptions must be noted on the exceptions form during the Step 2 submittal. If an agreement cannot be reached, negotiations will cease and the next highest firm.

Respondent Submission Format

1. Firm Information
 - a. Name of Firm
 - b. Address of Principal Office
 - c. Phone and Fax
 - d. Form of Business (Corporation, Partnership, Individual, Joint Venture, Other)
 - e. Year Founded
 - f. Primary Contact
2. Organization
 - a. How many years has firm been in business as a CMAR/Contractor?
 - b. How many years has firm been in business under current name?
 - c. Has firm operated under any other name?
 - d. Describe firm, date of organization, name of principals/owners/partners
3. Licensing
 - a. List jurisdictions, state & trade categories in which your organization is legally qualified to do business and indicate license number if applicable.
 - b. List jurisdictions in which your organizations partnership or trade name is filed.
4. Experience
 - a. List the categories of work your organization normally performs with its own forces.
 - b. List of subcontractors in which your organization has some ownership and list the categories of work those subcontractors normally perform.
 - c. Claims & Suits
 - i. Has your firm ever failed to complete any work awarded to it?
 - ii. Are there any judgements, claims, arbitration, suits pending or outstanding against your organization or its officers?
 - iii. Has your organization filed any law suits or requested arbitration regarding construction contracts within the last five years?
 - d. Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? If yes, please attach details.
 - e. Current Work Load
 - i. List the major construction projects your organization has in progress, giving the name, location of project, the nature of the services you are providing (GC, CMaR, GMP, etc.), owner, architect, contract amount, percent complete and scheduled completion date.
 - f. Work History
 - i. List major projects constructed by your organization of the last five (5) years. For each project, provide name, nature of project/function of building, size (SF), location, cost, completion date, owner and Architect, award selection (CSP, RFP, CMAR, etc.)
5. Financial Information
 - a. If requested, Requestor must provide a copy of the previous two (2) year audited financial statements including your organizations latest balance sheet and income statement showing the following: Current Assets, Net Fixed Assets, Other Assets, Current Liabilities, Other Liabilities. Requestor must also provide the name and address of firm that prepared the financial statements and the date completed.
6. Bonding Information
 - a. Name of Bonding Company and Address of Agent
 - b. Payment and Performance Bonds (P&P Bonds) for 100% of the amount of the Anticipated Construction Budget as specified herein will be required upon execution of owner/construction manager agreement. Include a letter of intent from the named surety company indicating your firm's ability to bond for 100% of the Anticipated Construction Budget.
 - c. Provide your firms total bonding capacity. Identify how much of the capacity is currently uncommitted.

7. Insurance
 - a. Insurance requirements are listed in the Terms and Conditions attachment of the electronic bidding system.
 - b. Vendors are required to provide their NCCI Form showing the most recent EMR score.
8. Experience as a Construction Manager at Risk
 - a. Describe your organizations concepts for working in a team relationship with the Owner and Architect during the design and construction of major projects. Describe your organizations methods for estimating costs and scheduling during the design/document phases. Which of those projects best exemplify the concepts and experience?
 - b. Attach a sample conceptual cost estimate prepared during the design phase of a project, as well as a sample of the final cost estimate/breakdown used to fix the contract amount the for construction of the same project. Identity of the project may be concealed. The intent is to see the nature and format of the cost information provided.)
 - c. Describe your organizations concept for the disposition of savings realized during construction. If the full amount returned to the owner?
 - d. Describe your organizations concept for cost contingencies both during design and during construction. What is your organizations concept for the disposition of contingency funds after the completion of the project?
 - e. Does your firm make all cost information during design and construction available to the owner and architect?

Proposed salary scale	2019-2020 Minimum Salary Scale	2018-2019 Salary	2019-2021 Proposed After HB 3	Insturctional aides 10 months Cafeteria (11 month)	Admin Assistants, PEIMS Secretaries Cafetera Manager 226 days	Custodians 242 days
0	\$33,660.00	\$48,080.00	\$ 48,080.00	\$14,192.94	\$17,687.16	\$18,082.41
1	\$34,390.00	\$48,690.00	\$ 48,690.00	\$14,320.86	\$19,042.60	\$18,682.41
2	\$35,100.00	\$50,318.70	\$ 50,319.00	\$14,893.69	\$20,399.19	\$19,282.41
3	\$35,830.00	\$50,936.70	\$ 50,937.00	\$15,466.22	\$21,755.78	\$19,882.41
4	\$37,350.00	\$52,255.10	\$ 52,255.00	\$16,039.36	\$23,111.22	\$20,482.41
5	\$38,880.00	\$53,563.20	\$ 54,000.00	\$16,612.19	\$24,466.67	\$21,082.41
6	\$40,410.00	\$54,881.60	\$ 54,882.00	\$17,185.03	\$25,823.25	\$21,682.41
7	\$41,830.00	\$56,907.00	\$ 56,907.00	\$17,757.86	\$27,178.70	\$22,282.41
8	\$43,170.00	\$57,250.60	\$ 57,251.00	\$18,330.70	\$28,535.28	\$22,882.41
9	\$44,440.00	\$58,342.40	\$ 58,343.00	\$18,903.53	\$29,890.73	\$23,482.41
10	\$45,630.00	\$59,372.40	\$ 60,000.00	\$19,476.36	\$31,247.32	\$24,082.41
11	\$46,770.00	\$60,340.60	\$ 61,000.00	\$20,049.20	\$32,602.76	\$24,882.41
12	\$47,850.00	\$61,277.90	\$ 61,278.00	\$20,622.03	\$33,959.35	\$25,682.41
13	\$48,850.00	\$62,132.80	\$ 62,133.00	\$21,194.87	\$35,314.79	\$26,482.41
14	\$49,810.00	\$62,956.80	\$ 63,957.00	\$21,767.70	\$36,671.38	\$27,282.41
15	\$50,710.00	\$63,729.00	\$ 65,000.00	\$23,340.53	\$36,882.02	\$28,082.41
16	\$51,570.00	\$64,470.90	\$ 65,500.00	\$23,400.00	\$39,383.41	\$28,882.41
17	\$52,370.00	\$64,512.10	\$ 66,000.00	\$23,486.20	\$40,738.85	\$29,682.41
18	\$53,140.00	\$65,820.20	\$ 66,500.00	\$24,059.04	\$42,095.44	\$30,482.41
19	\$53,860.00	\$66,438.20	\$ 67,000.00	\$24,613.87	\$43,496.68	\$31,282.41
20	\$54,540.00	\$67,025.30	\$ 68,000.00	\$25,204.17	\$44,807.47	\$32,082.41
21	\$54,540.00	\$68,365.81	\$ 68,500.00	\$25,708.25	\$45,703.62	\$32,982.41
22	\$54,540.00	\$69,733.12	\$ 69,734.00	\$26,222.42	\$46,617.69	\$33,882.41
23	\$54,540.00	\$71,127.78	\$ 71,128.00	\$26,746.87	\$47,550.05	\$34,782.41
24	\$54,540.00	\$72,550.34	\$ 72,551.00	\$27,281.80	\$48,501.05	\$35,682.41
25	\$54,540.00	\$72,550.34	\$ 73,000.00	\$27,827.44	\$49,471.07	\$36,582.41
26	\$54,540.00	\$72,550.34	\$ 73,500.00	\$28,383.99	\$50,460.49	\$37,482.41
27	\$54,540.00	\$72,550.34	\$ 74,000.00	\$28,951.67	\$51,469.70	\$38,382.41
28	\$54,540.00	\$72,550.34	\$ 74,500.00	\$29,530.70	\$52,499.09	\$39,282.41
29	\$54,540.00	\$72,550.34	\$ 75,000.00	\$30,121.32	\$53,549.08	\$40,182.41
30	\$54,540.00	\$72,550.34	\$ 75,500.00	\$32,000.00	\$53,549.08	\$41,082.41

stipend	Typ Job	Amount Acct Amt
41 - UIL COORDINATOR	S	100.00
41 - UIL COORDINATOR	S	200.00
41 - UIL COORDINATOR	S	100.00
41 - UIL COORDINATOR	S	200.00
59 - MASTER'S	S	1000.00
42 - NHS/JNHS	S	200.00
15 - ESL	S	250.00
38 - OAP UIL	S	500.00
41 - UIL COORDINATOR	S	300.00
38 - OAP UIL	S	500.00
47 - STUDENT COUNCIL	S	200.00
77 - TECHNOLOGY STIP	S	750.00
13 - CHEERLEADING	S	400.00
77 - TECHNOLOGY STIP	S	750.00
53 - VARS VOLLEYBALL	S	2,000.00
12 - SCIENCE STIPEND	S	5,000.00
17 - JH BASKETBALL	S	500.00
34 - ATHLETIC DIRECTO	S	5,000.00
49 - BOYS VARS BASKET	S	2,000.00
60 - HS FOOTBALL STIP	S	2,000.00
61 - VAR GOLF BOYS	S	800.00
63 - VARS GOLF GIRLS	S	800.00
64 - JH FOOTBALL	S	500.00
17 - JH BASKETBALL	S	500.00
29 - VARS TRACK BOYS	S	1,000.00
30 - JH VOLLEYBALL	S	500.00
44 - GIRLS VAR BASKET	S	2,000.00
50 - VAR TRACK GIRLS	S	1,000.00
65 - CROSS COUNTRY	S	250.00
	S	100.00
48 - MATH STIP -TEACH	S	6,500.00
	S	200.00
	S	2,000.00
59 - MASTER'S	S	1,000.00

- If we upgrade our technology in order to offer expanded course options including CTE (blended learning opportunities)
 - Watson, John. (n.d.). Blended Learning: The Convergence of Online and Face-to-Face Education. *Promising Practices in Online Learning*. Retrieved from: <https://files.eric.ed.gov/fulltext/ED509636.pdf>
- If we provide students with competitive opportunities that expose them to the taste of victory in the realm of academia and students become extremely enthusiastic and engaged learners.
 - Sifferlin, Alexandra. (2014, April 29). This is What Actually Predicts Success. *Time Magazine*. Retrieved from: time.com/80417/this-is-what-actually-predicts-success/
- If we form an education foundation to provide support and scholarship opportunities for our students
 - Herk, Monica (2016, October 27). Helping More Students Complete College: The Role of Emergency Aid. Retrieved from: <https://www.ced.org/blog/entry/helping-more-students-complete-college-the-role-of-emergency-aid>
- Then upon leaving our school SBISD students shall be well prepared to compete with the nation's highest achievers.

Board's Constraints for the Board

The Board shall operate within the Board's role, as defined above, and the Board's operating procedures. The Board, either collectively or through the actions of individual Board Members, shall not:

- SBISD board members shall not deviate from the agenda.
- SBISD board members shall not invite parents and not respond to the parents and consider the item requested at the next scheduled board meeting.
- SBISD Board member should never involve themselves in a situation where they are deemed to be "trying to run the campus.

Board Self-Evaluation

The Board shall conduct formative self-evaluations at least quarterly and, within 45 days prior to conducting the annual Superintendent evaluation, an annual summative evaluation. The Board shall self-evaluate using the most current version of the Board's Quarterly Progress Tracker found in the Lone Star Governance manual.