Tolar Independent School District
Student/Parent Complaint Form
Level II

To appeal a Level One decision or the lack of a timely response after a Level One conference, please fill out this form completely and submit it by hand delivery, fax, or U.S. mail to the Superintendent or designee within the time established in FNG (LOCAL). Appeals will be heard in accordance with FNG (LEGAL) and (LOCAL) or any exceptions outlined therein.

1. Name _____

2. Address _____

   Telephone number (____) _____

3. Campus _____

4. If you will be represented in voicing your appeal, please identify the person representing you.

   Name _____

   Address _____

   _____

   Telephone number (___) _____

5. To whom did you present your complaint at Level One? _____

   Date of conference _____

   Date you received a response to the Level One conference _____

6. Please explain specifically how you disagree with the outcome at Level One.

   _____

   _____

   _____

   _____

7. Attach a copy of your original complaint and any documentation submitted at Level One.
8. Attach a copy of your Level One response being appealed, if applicable.

Student or parent signature _____

Signature of the student's or parent's representative _____

Date of filing _____