



The Springfield Board of Education will hold a Budget Hearing and Business Meeting on Monday, June 12, 2023 beginning at 7:00 pm in the Board Room at the District Administration Building located at 640 A Street. This meeting will also be live streamed. Please access the live broadcast using the following link: <http://www.vimeo.com/SpringfieldPS>

## **Public Comment Information**

The Springfield Public Schools Board of Directors desires to hear from the community they serve and sets aside 20 minutes for oral public comment during their regular business meetings.

Members of the community are invited to provide public comment, in-person, virtually, or via written submissions.

### **Oral Comments – In-person, or virtually:**

To sign up to speak to the school board during their regularly scheduled business meeting please send your request to [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us). Clearly label the subject line as: “Oral Public Comment Request” and include *full name, whether you are a resident of the district, a phone number, agenda item or topic*. Submissions will be collected the Thursday before the meeting date, once public meeting notice has been made, and will remain open until 12:00 pm on the day of the meeting.

*Oral public comment is limited to 3 minutes per person and is scheduled for 20 minutes on the agenda. Due to time limitations not all speakers may be selected to provide oral comment during the board meeting.*

### **Written Comment:**

To submit written public comment, send your materials to [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us) by 12:00 pm the day of the meeting. Clearly label the subject line as “Written Public Comment” and include *full name, whether you are a resident of the district, a phone number, agenda item or topic*. All written comments submitted by the 12:00 pm deadline on the day of the meeting will be provided to the board for their review and posted to the district website by 4:00 pm on the day of the board meeting.

The board agenda has been posted to the district website at: <http://www.springfield.k12.or.us/boardmeetings>

The electronic board packet will be posted to the district website by 4:00pm today.



ESCUELAS PÚBLICAS DE  
**SPRINGFIELD**

Cada Estudiante Cuenta, Cada Día

La Junta de Educación de Springfield llevará a cabo una Audiencia de Presupuesto y una Reunión de la Junta el lunes 12 de Junio de 2023 a partir de las 7:00 p.m. en la Sala de Juntas del Edificio de Administración del Distrito ubicado en 640 A Street. Esta reunión también se transmitirá en vivo. Accede a la transmisión en vivo a través del siguiente enlace: <http://www.vimeo.com/SpringfieldPS>

### **Información sobre los Comentarios Públicos**

La Junta Directiva de las Escuelas Públicas de Springfield desea escuchar a la comunidad a la que sirve y reserva 20 minutos para comentarios orales del público durante sus reuniones regulares de negocios. Hay tres maneras de hacer comentarios públicos en las reuniones regulares de la junta.

Se invita a los miembros de la comunidad a hacer comentarios públicos, en persona, virtualmente o a través de presentaciones escritas.

#### **Comentarios Orales - En persona, o virtualmente:**

Para inscribirse para hablar con el consejo escolar durante su reunión de negocios programada regularmente, por favor envíe su solicitud a [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us). Etiquete claramente la línea de asunto como: "Solicitud de Comentario Público Oral". Por favor, incluya su *nombre completo, si es usted residente del distrito, número de teléfono, punto del orden del día o tema*. Las solicitudes serán recaudadas entre el jueves anterior a la fecha de la reunión y el mediodía del día de la reunión.

*Los comentarios orales del público están limitados a 3 minutos por persona y están programados para 20 minutos en el orden del día. Debido a las limitaciones de tiempo, no todos los oradores pueden ser seleccionados para hacer comentarios orales durante la reunión de la junta.*

#### **Comentarios por Escrito:**

Para presentar comentarios públicos por escrito, envíe sus materiales a [public.comment@springfield.k12.or.us](mailto:public.comment@springfield.k12.or.us) antes del mediodía del día de la reunión. Por favor, etiquete claramente la línea de asunto como "Comentario Público por Escrito". Por favor, incluya su *nombre completo, si es usted residente del distrito, número de teléfono, punto del orden del día o tema*. Todos los comentarios escritos presentados antes de la fecha límite se proporcionarán a la junta para su revisión y se publicarán en el sitio web del distrito antes de las 4:00 p.m. del día de la reunión de la junta.

Si tiene alguna pregunta o necesita asistencia favor de comunicarse al (541) 726-3486

La agenda de la reunión del Consejo se ha publicado en el siguiente enlace de la web del Distrito: <http://www.springfield.k12.or.us/boardmeetings>

El paquete electrónico de la reunión del Consejo se publicará en el sitio web del Distrito a las 4:00 pm este día.



**BOARD OF EDUCATION**  
**June 12, 2023**  
**Administration Building Boardroom**  
**640 A Street**  
**Springfield, OR 97477**

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**[En español](#)**

**7:00 pm Budget Hearing**

**Streaming Meeting URL:**

**<http://www.vimeo.com/SpringfieldPS>**

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**AGENDA**

**TAB**

- |  |                         |
|--|-------------------------|
| <b>1. Call Meeting to Order</b>  | Board Chair Naomi Raven |
| <b>2. Public Comments</b> (Three (3) minutes each. Speakers may not yield their time to other speakers.) |                         |
| <b>3. Closing of Hearing</b>   | Chair Raven             |



**JUNTA DE EDUCACIÓN**  
**12 de Junio del 2023**  
**Sala de Juntas del Edificio Administrativo**  
**Calle 640A**  
**Springfield, Oregón 97477**

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**En español**

**7:00 pm Audiencia de Presupuesto**  
**Transmisión de la URL de la reunión:**  
**<http://www.vimeo.com/SpringfieldPS>**

<b>AGENDA</b>	<b>TAB</b>
<b>1. Llamar reunión al orden</b>	Presidente de la Junta Naomi Raven
<b>2. Comentarios públicos</b> (Tres (3) minutos cada uno. Los ponentes no pueden ceder su tiempo a otros ponentes).	
<b>3. Cierre de Audiencia</b>	Presidente Raven

**BOARD OF EDUCATION**  
**June 12, 2023**  
**Administration Building Board Room**  
**640 A Street, Springfield, OR 97477**

[En español](#)

**7:00 pm Budget Hearing**  
**Board Meeting, Immediately following the Budget Hearing**  
**Streaming Meeting URL: <http://www.vimeo.com/SpringfieldPS>**

<b>AGENDA</b>	<b>TAB</b>
<b>1. Call Meeting to Order</b>	Board Chair Naomi Raven
A. Pledge of Allegiance	Chair Raven
B. Land Acknowledgement	Chair Raven
<b>2. Approval of the Agenda</b>	Chair Raven
<b>3. Presentations</b>	
A. Recognition	Todd Hamilton
<b>4. Public Comments</b> (Three (3) minutes each; maximum time 20 minutes. Speakers may not yield their time to other speakers.)	
<b>5. Action Items</b>	
A. Approve Consent Agenda	
1. May 4, 2023 Budget Committee Meeting Minutes	
2. May 8, 2023 Board Meeting Minutes	
3. Financial Statement	Brett Yancey
4. Personnel Report, Resolution #22-23.041	Dustin Reese
5. 2023-2024 Nutrition Services Dairy, Resolution #22-23.042	Brett Yancey
6. 2023-2024 Nutrition Services Fresh Produce, Resolution #22-23.043	Brett Yancey
7. 2023-2024 Nutrition Services Bakery, Resolution #22-23.044	Brett Yancey
8. 2023-2024 Nutrition Services Supplies, Resolution #22-23.045	Brett Yancey
B. Adopt 2023-2024 Budget, Resolution #22-23.046	Brett Yancey
C. Approve 2023-2024 Designation of District Officers, Clerks, Depositories and Contract Review Board, Resolution #22-23.047	Brett Yancey
D. Approve 2023-2024 Property and Liability Insurance, Worker's Compensation Insurance, Resolution #22-23.048	Brett Yancey
E. Approve 2023-2024 Designation of District Legal Counsel and Municipal Auditor, Resolution #22-23.049	Brett Yancey
F. Approve Springfield High School, Softball Facility, Resolution #22-23.050	Brett Yancey
G. Approve K-8 Math Instructional Materials, Resolution #22-23.051	Whitney McKinley
H. Approve 2023-2024 Board Meeting Schedule, Resolution #22-23.052	Todd Hamilton
I. Approve Educational Equity Advisory Committee Membership, Resolution #22-23.053	Taylor Madden
<b>6. Discussion</b>	
A. OSBA Summer Conference, August 11-13, 2023	Todd Hamilton
B. Public Comment	Todd Hamilton
<b>7. Reports and Information</b>	
A. Superintendent Communication	Superintendent Hamilton
B. Board Communication	Chair Raven
• Board Committee Reports	
<b>8. Next Meeting:</b> June 26, 2023 Board Work Session/Board Meeting, TBD	
<b>9. Adjournment</b>	Chair Raven



# ESCUELAS PÚBLICAS DE SPRINGFIELD

Cada Estudiante Cuenta, Cada Día

**CONSEJO DE EDUCACIÓN**  
**12 de Junio del 2023**  
**Sala del Consejo de Administración**  
**640 A Street**  
**Springfield, OR 97477**

**En español**  
**7:00 p.m. Audiencia de Presupuesto**  
**Reunión de la Junta, inmediatamente después de la Audiencia Presupuestaria**  
**Junta Transmitida a través de: <http://www.vimeo.com/SpringfieldPS>**

## AGENDA

## TAB

- |   |   |
|---|---|
| <b>1. Declarar Abierta la Sesión</b>  | Presidente de la Junta Naomi Raven  |
| A. Juramento de Lealtad   | Presidente Raven  |
| B. Reconocimiento de tierras  | Presidente Raven  |
| <b>2. Aprobación de Agenda</b>  | Presidente Raven  |
| <b>3. Presentaciones</b>  |   |
| A. Reconocimiento   | Todd Hamilton   |
| <b>4. Comentarios públicos</b> (Tres (3) minutos cada uno; tiempo máximo de 20 minutos. Los ponentes no podrán ceder su tiempo a otros oradores). |   |
| <b>5. Medidas a Tomar</b>   |   |
| A. Aprobar agenda de Consentimiento   |   |
| 1. Acta de la reunión del Comité de Presupuesto del 4 de Mayo del 2023  |   |
| 2. Acta de la reunión de la junta del 8 de Mayo del 2023  |   |
| 3. Estado financiero  | Brett Yancey  |
| 4. Informe de Personal, Resolución #22-23.041   | Dustin Reese  |
| 5. 2023-2024 Servicios de Nutrición Lácteos, Resolución #22-23.042  | Brett Yancey  |
| 6. 2023-2024 Servicios de Nutrición Productos Frescos, Resolución #22-23.043  | Brett Yancey  |
| 7. 2023-2024 Servicios de Nutrición Panadería, Resolución #22-23.044  | Brett Yancey  |
| 8. 2023-2024 Suministros de Servicios de Nutrición, Resolución #22-23.045   | Brett Yancey  |
| B. Adoptar Presupuesto 2023-2024, Resolución #22-23.046   | Brett Yancey  |
| C. Aprobar 2023-2024 Designación de Oficiales del Distrito, Secretarios, Junta de Revisión de Contratos y Depositarios, Resolución #22-23.047     | Brett Yancey  |
| D. Aprobar 2023-2024 Seguro de Propiedad y Responsabilidad Civil, Trabajador Seguro de Compensación, Resolución #22-23.048                        | Brett Yancey  |
| E. Aprobar 2023-2024 Designación de Asesor Jurídico del Distrito y Auditor Municipal, Resolución #22-23.049                                       | Brett Yancey  |
| F. Aprobar Escuela Secundaria de Springfield, Instalación de Softbol, Resolución #22-23.050   | Brett Yancey  |
| G. Aprobar materiales didácticos de Matemáticas K-8, Resolución n.º 22-23.05  | Whitney McKinley  |
| H. Aprobar el calendario de reuniones de la Junta 2023-2024, Resolución n.º 22-23.052   | Todd Hamilton   |
| I. Aprobar la Membresía del Comité Asesor de Equidad Educativa, Resolución #22-23.053   | Taylor Madden   |
| <b>6. Discusión</b>   |   |
| A. Conferencia de verano de OSBA, del 11 al 13 de Agosto de 2023  | Todd hamilton   |
| B. Comentario público   | Todd hamilton   |
| <b>7. Informes e Información</b>  |   |
| A. Comunicación del Superintendente   | Superintendente Hamilton  |
| B. Comunicación de la Junta   | Presidente Raven  |
| · Informes de los comités de la junta   |   |
| <b>8. Próxima reunión:</b>  | 26 de Junio de 2023 Sesión de trabajo de la Junta/Reunión de la Junta,TBD |
| <b>9. Aplazamiento</b>  | Presidente Raven  |

Las Escuelas Públicas de Springfield son un ente educador y empleador con igualdad de oportunidades. Las personas que tengan preguntas o necesidades especiales, necesiten acomodaciones o servicios de traducción en las reuniones de la Junta Directiva deben ponerse en contacto con la Oficina del Superintendente; 640 A Street, Springfield, OR 97477; Teléfono: (541) 726-3201. La solicitud debe hacerse con 72 horas de anticipación al evento.

## **BUDGET MEETING MINUTES**

A meeting of the Springfield School District No. 19 Budget Committee was held on May 4, 2023.

### **1. WELCOME**

Chair Raven called the meeting to order at 6:00 p.m.

#### **Attendance**

Board Members attending the meeting included Chair Naomi Raven, Co-Chair Todd Mann, Jonathan Light, Ken Kohl, Keina Wolf, Steve Irwin, Kelly Mason, John Svoboda and Nancy Cameron. Emilio Hernandez arrived after the meeting was called to order.

District staff and community members identified included Todd Hamilton, Jeff Michna, Brett Yancey, Joan Bolls, Brenda Holt, Melissa Stalder, Kim Donaghe, Jonathan Gault, José da Silva, and Mindy LeRoux.

### **2. FLAG SALUTE**

### **3. ELECTION of OFFICERS:**

#### **a.) Chair of Committee**

#### **Motion:**

John Svoboda moved, seconded by Jonathan Light to nominate Ken Kohl as Chair of the Committee.

Vote: 9:0

The motion passed unanimously.

#### **b.) Vice-Chair of Committee**

#### **Motion:**

Jonathan Light moved, seconded by Nancy Cameron to nominate John Svoboda as Vice-Chair of Committee.

Vote: 9:0

The motion passed unanimously.

May 4, 2023

Page 1 of 6

#### 4. 2023-2024 BUDGET MESSAGE

Superintendent Todd Hamilton read aloud the Springfield Public Schools' (SPS) mission statement. He added that the proposed budget for 2023-2024 aligns with that mission. This followed by Superintendent Hamilton presenting the budget message.

- The Governor and the Oregon State Legislature recognized education as the most effective solution to the many challenges Oregonians face.
- A proposed K-12 State School Fund (SSF) allocation, combined with High School Success funds allowed them to sustain current service levels and make modest investments in student behavior support and staff recruitment.
- The Student Investment account was established to provide additional funding to support Students' Success, particularly for historically underserved and marginalized populations.
- Over 1,500 people spoke and shared their collective hopes for utilizing these funds.
- ESSER funds allowed us to prioritize health and safety and address disruptions to teaching and learning resulting from the pandemic.
- The proposed budget will maintain existing programs and services, including adjustments to support staff and inflationary costs, address instructional materials, technology and maintenance needs, and strategically leverage Federal Relief funds to support programs in future years.
- The 2023-2024 projected ending fund balance was set at approximately 6.5%. The proposed budget represents proactive measures to stabilize the general fund and local relief funds.

#### 5. BUDGET DOCUMENT OVERVIEW & PRESENTATION

##### a.) Guiding Assumptions

Mr. Yancey encouraged the Committee to consider the equity lens framework as they navigate the proposed budget and when considering the approval of a document.

Equity Lens Framework:

- Who are the marginalized groups that could be most impacted by insufficient resources?
- What are the potential impacts on these groups?
- What equity gaps currently exist for these groups?
- How might this proposed budget positively impact equity gaps?
- Are there any barriers to more equitable outcomes that can be mitigated?

##### b.). Document Overview

Conversations on navigating and presenting the budget process began in November of 2022 during an Ad-Hoc meeting. The proposed budget is based on a biannual funding level of \$10.1 billion.

- Three work sessions in January, February and March were held.
- The proposed budget was distributed electronically to committee members one week prior.
- The proposed budget was posted on the websites prior to community availability.

Superintendent's Budget Message:

Page 6-9

District & Budget Overview Information:

Page 10-23

Economic & Enrollment Information:

Page 24-32

Department Summaries:

Page 34-55

General Fund:

Page 56-101

Special Revenue Funds:

Page 102-113



c.) 2023-2024 Revenue Assumptions

- The state is currently at \$9.9 billion, exactly that of the Governor's recommended budget and is based on a 49/51 split for the biennium.
- The District's proposed 2023-24 SSF Total Formula Revenue of \$119,771,318 is a projected increase of \$4.0 million or (3.49%) compared to 2022-23.
- 2023-24 = 49% of biennial funding. 2024-25 = 51% of biennial funding.
- Continued decline in student enrollment, SSF based on a higher of two years.
- All collective bargaining agreement provisions included (step advancement, 4% cost of living assumption (COLA), \$50/mo. increase the monthly health insurance cap.)
- 2022-23 staffing roll-over, adjusted for enrollment.
- Oregon Family Leave Act (OFLA) begins September 2023.
- 15% increase in property /casualty/auto insurance premiums.
- 5% increase in utility costs.
- \$1 million contingency funds.
- \$1 million transfer from General Fund to Instructional Materials Fund.
- \$1 million transfer from General Fund to Technology Fund.
- 6.5% Unappropriated Ending Fund balance allocation.

d.) 2023-2024 Expenditure Assumptions

With the exception of collective bargaining, this is considered to be an Over-Budget.

- \$4.4 million increase in total expenses. The bulk in salaries and payroll due to the results of collective bargaining agreements.
- \$157,000 increase in insurance increase.
- \$400,000 increase in unappropriated Ending Fund balance.

e.) Summary of Proposed Adjustments

Increases:

- Collective bargaining & staff adjustments (net) \$3,956,664.
- Unappropriated Fund Balance (UEFB) established increased to 6.5%: \$379,944.
- 15% increase in insurance; \$163,825.
- Charter School (Valley Leadership) pass-thru; \$150,000.
- 5% increase in utilities; \$127,834.
- CTE supply allocation: \$125,000.

Decreases:

- VER Fund assessment: (\$400,000).
- Rent for A3 building no longer needed: (\$75,000).
- Debt service payment: (\$2,350).

Committee Member Requests:

- Family Resource Center Support: Resources in addition to staffing allocation.
  - \$1,500 per site for basic supplies (Title 1)
  - \$50,000 based on need (SIA Funds)
- CTE Supplies and Materials: \$125,000 additional allocation due to need and loss of fees collected.
- Beautification of facilities: Allocation within the Facilities Budget for design work, planning and potential implementation.
- Murals: Continued partnership with Lane Arts Council; identifying locations, interest and work with students.
- Improve open spaces for students: Allocation within the Facilities Budget.

Mr. Light asked how funds would be administered by the Family Center Coordinator. Mr. Yancey answered that the needs would vary depending on the school. Engagement with the community would be key. The allocation of resources would be a collaborative conversation between the building and the District and would be based on the need of the students and families of the particular school.

f.) Staffing Review

Slight decline in Certified Staffing, both in Other Funds and in the General Fund and is related to a decline in enrollment.

- Added staff to the Communications Department.
- Total staffing: same trend, increasing then stabilizes.
- The priorities of the Budget Committee were met in the proposed budget.

Mr. Light noticed that more staffing was covered through the Other Funds category and wondered if it was a general trend in education. He also asked if they were reducing class sizes.

Mr. Yancey replied that it was a direct correlation to the Student Investment Account, High School Success, which is supported through the Corporate Activity Tax. Mr. Yancey said that they were reducing class sizes and when entering comprehensive high school, it would depend on forecasting demand, but on the other side of that, they were continuing to expand the CTE offerings.

g.) Next Steps

- The proposed budget was based on \$10.1 billion. It is currently at \$9.9 billion. Additional resources are expected.
- Joint Ways & Means Committee awaiting economic forecast (5/17/2023) before any budgetary movement.
- Approve 2023-24 proposed budget (spending limit) as presented.
- Second Budget Committee meeting 5/11/2023.
- Subsequent meetings of the Budget Committee as needed.
- Legal requirements to adopt the 2023-24 budget by June 30, 2023 and certify tax levy by July 15, 2023.
- Continue to use the Equity Lens Framework.

## 6. BUDGET QUESTIONS and/or CLARIFICATIONS

Mr. Kohl asked if Mr. Yancey was aware of any pending legislation that would affect their budget. Mr. Yancey replied there was none. If they receive any additional funding and depending upon the amount, they would discuss compensation of staff, with only a 2% increase in allocation. There may be additional funding dedicated to K-12 toward universal support for early literacy.

Mr. Light wondered if there would be strings attached to the Early Literacy funding and would those funds be based on student population. Mr. Hamilton replied that it would not have strings attached, as in addition to, but would require a show of how the money would be used to support early literacy. Those funds would be held in a separate designated pot of funds and districts would apply for how they would be using those funds, but it would not be competitive.

Ms. Cameron inquired into the current status and costs of the Dual Language program.

Ms. McKinley answered that they were now K-9 at Springfield High, Guy Lee Elementary and Hamlin Middle School with one dual immersion classroom per grade. They were not looking at additional sites, instead they were trying to strengthen and expand the program into the remaining grades within those

schools. Mr. Yancey commented that from a budgetary standpoint, they would continue to adequately resource that based on what the needs of the program are for staffing and materials.

Mr. Svoboda asked what was being done to promote the CTE programs. Ms. LeRoux replied that they had expanded the number of programs available. With student input, they had added Film and Video, Culinary Health Science and Cosmetology. There will be 24 pathways tailored to the students' wants, beginning next year. Enrolling and completing their competencies in these courses will save students many thousands of dollars. Students are not placing as high a value on college, due to the substantial debt that they would gain.

Mr. Irwin wanted to know the thought process behind using a third party for employee insurance. Mr. Yancey replied that it was a coordination between all of the leaves. All those working together were already substantially using some third parties, which makes the work seamless in the service of the employees.

Mr. Hernandez commented that there must be a way to continue to monitor, not just Title 1, not just the language programs, but the process of every student. Mr. Hamilton stated that it goes back to the responsibility they have as stewards and leaders in their organization, to regularly ask those equity questions and be purposeful in their leadership until it is a standing point of conversation and has become systemic. Mr. Yancey added that they would continue to monitor for their continuous improvement process and the impacts upon the students.

Ms. Cameron inquired into the graduation rates. Mr. Yancey referred to the previous work session, stating that it has been substantial over time and moving in the right direction, in spite of the pandemic. They believe that the interventions put in place will only cause the rate to continue to increase.

Ms. Raven stated the numbers for the Regular Attenders, the English Language Arts, and Mathematics had been most concerning to her and she would love to compare those numbers with the pre-pandemic ones. Mr. Hamilton reminded everyone that those are the pandemic numbers. Those numbers are based on the statewide assessment and a significant number of students chose to opt out from those assessments during the pandemic. So those numbers did not reflect a statistically valid participation rate.

## **7. PUBLIC INPUT**

No requests for public comment, either written or verbal were received.

## **8. APPROVAL of DOCUMENT**

### **MOTION:**

Keina Wolf moved, seconded by Steve Irwin to approve the 2023-24 Proposed Budget.

VOTE: 9:1

John Svoboda voted against approval of the Proposed Budget. The motion passed.

## **10. ADJOURNMENT**

Mr. Kohl adjourned the meeting at 7:36 p.m.

*(Minutes recorded by Trenay Ryan, LCOG)*

## BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No.19 Board of Education was held on May 8, 2023.

### 1. CALL MEETING TO ORDER, FLAG SALUTE AND LAND ACKNOWLEDGEMENT

Board Chair Naomi Raven called the Springfield Board of Education meeting to order at 7:06 p.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Director Mann read the following Land Acknowledgement:

*We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.*

*Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.*

*The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.*

*This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.*

### Attendance

Board Members attending the meeting included Board Chair Naomi Raven, Board Vice Chair Todd Mann and Director Kelly Mason.

Absent: Director Jonathan Light and Director Emilio Hernandez.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Dustin Reese, Brett Yancey, Martie Steigleder, Brian Richardson, Jeff Michna, Brian Megert, Mindy LaRoux, Joyce Johnson, Jonathan Gault, Kari Isham, Anthony Reed, Brooklyn Ramirez, Debra Roberts, Lacey Macdonald, Teresa Leon, Amara Espinora, Jessica Lemley, Rocio Abundis, Maria Moran, Jose de Silva, Ame Beard, Violet Olszyk, Charlie Jett, Josh Donaldson, Sahara Fisher, Jeff Fuller, Miguel Mono sos, Maria Lopez, Maria Barboza, Andy Price, Giselle Garcia, Alma Lopez, Maria del Sol, Nicole De Graft, Lindy Gonzales, Maria Montoya, Malette Brockmann, Maria Espinoza and Teresa Calvillo.

### 2. APPROVAL OF THE AGENDA

Chair Raven asked for a motion to approve the May 8, 2023 agenda as presented.

**MOTION:** Director Mason moved, seconded by Director Mann, to approve the May 8, 2023 agenda as presented.

Chair Raven called for a roll call vote. Chair Raven asked each Board member to indicate if they supported the motion in favor of approving the March 13, 2023 agenda as presented: Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 3:0.

### **3. PRESENTATIONS**

#### **A. Teacher Appreciation Week Proclamation**

Superintendent Todd Hamilton was honored to read a statement in honor of this week. The statement individually named the many avenues that our honored teachers dedicate themselves to. As part of the statement, the Springfield Board of Directors recognize and support the teachers by proclaiming May 8-12, 2023 to be Teacher Appreciation Week. All members of the Community are encouraged to join in personally expressing appreciation to their teachers for their dedication and devotion to their work.

#### **Teacher Appreciation Week Proclamation May 8 – 12, 2023**

**WHEREAS**, teachers mold future citizens through guidance and education; and

**WHEREAS**, teachers encounter students of widely differing backgrounds; and

**WHEREAS**, our country's future depends upon providing quality education to all students; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community.

**NOW, THEREFORE BE IT RESOLVED** that the Springfield Board of Directors proclaims May 8 – 12, 2023 to be **TEACHER APPRECIATION WEEK**; and

**BE IT FURTHER RESOLVED** that the Springfield Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

DATED this 8<sup>th</sup> day of May 2023.

#### **B. Student Board Representative Communication**

A3: Maelette Brockmann shared:

- The Student Council hosted a Talent Show, featuring acts and skills of all kinds. The show was a success.
- Earth Day was celebrated on April 21, 2023. Many fun activities were available. The spoken word and live music was also provided.
- A3 hosted a dance concert at Wildish on April 28-29, 2023 at 7:30 p.m. The event combined costumes designs, dance, choir, and band.
- The last ArtWalk will be held on May 12, 2023 from 5-8 p.m.
- A3 will host the free public event the regional Fix It Fair.
- Prom will be on May 19, 2023, at the Elks Lodge. The theme is Enchanted Grove.
- Graduation will be held at Wildish, June 6, 2023 at 6:00 pm
- Confluence will be held on May 16th and 17th of 2023.

Gateways High School: Krista Sweeney shared:

- They recently had a very successful Prom.
- College and Career class was held. Many different careers and different qualifications were discussed. Guest speakers discussed available after school job opportunities and programs that

could aid students in finding local jobs, as well as available financial aid to pay for uniforms or transportation. Guest speakers included those from the military who discussed the various branches and the benefits of joining.

- Biology class taught evolution.
- Global State testing for juniors begins at the end of May. The first session for Night School has begun and many students have already signed up.
- Graduation is June 7, 2023 at 6:30 at Wildish Theatre. 11 students have already graduated. 18 students have completed their GED and several students are very close to doing so.
- There will be an end of the year barbecue. Details are still being worked out.

Springfield High School: Giselle Garcia-Rosales shared:

- SHS Leadership Students have worked hard to have the hall decorations ready for Spirit Week, May 15th-19th of 2023.
- The final assembly will be on May 18, 2023 and will present the first ever Student versus Staff Basketball Game. Following the assembly, will be the annual Car Bash fundraiser hosted by their Auto Tech Teacher Mr. Simmons.
- Prom will be held on Saturday May 20, 2023 at Venue 252. The theme is, Alice in Wonderland.
- Graduation will be on Friday June 9, 2023.
- SHS Digital Arts Teacher and Black Student Union Advisor Mr. Klindt along with four SHS students are in Tulsa, OK this week attending a 4-day National Youth Social Justice Youth Conference.
- The SHS library's new activity center was featured in the Springfield Education Foundation spring newsletter. It covered all the new activities provided and featured the chess tables, which have been popular. A Chess Club was recently formed.
- Three SHS seniors received scholarships from the Ford Family Foundation.
- Four SHS students received scholarships from the Singer Foundation.
- Staff, students and families were encouraged to participate in the National Certified Staff Appreciation Week. Events have been planned for each day of the week to show some love and appreciation for their Certified Staff.
- SHS Acting Ensemble is presenting a new play by Playwright Brianna Barrett. The play, After this Episode, is about a teenager coping with cancer while in her senior year. The play is May 11th-13th, 2023.
- Several of the SHS Performing Arts students participated recently in the State Competitions and placed well. We are proud of all their great successes.

Thurston High School: Brooklyn Ramirez shared:

- Thurston High School (THS) remains committed to upgrading an inclusive, empowering and proud learning environment for all students. They have implemented various initiatives that celebrate students and promote a positive environment. They have been celebrating the student body with the Risk Taker Rewards program and have highlighted their Excellent Eight, two nominated role model students.
- THS has been promoting their, See Something, Say Something campaign.
- The Community joined in celebrating Colt talent and skills. Student ambassadors planned interactive displays that showcased a program or content that they were passionate about.
- Last week students took AP exams from the 5 Advanced Placement classes. Students with Spanish and English language skills had the opportunity to take the test to earn a Seal of Biliteracy. Students in College Now classes are registering for credit through Lane Community College. There were 39 college credit courses offered by THS this year.
- Students have gone on many field trips to explore post high school options such as AVID students visited the U of O, Forestry students went on industry tours, and more than 70 students

attended the U of O International Conference. Many summer enrichment opportunities for students have been advertised.

- The spring musical, The Little Mermaid performed their final show, receiving rave reviews. Six-hundred elementary students joined in with them to watch the play and enjoy the bubbles and fun. The THS Theatre program also hosted a Mermaid Tea Party last Saturday.
- State Performances for Orchestra and Band will be held on May 10th and 12th of 2023. As Spring sports season concludes, THS applauded their student athletes for their hard work, dedication, and sportsmanship.
- Seniors are working toward achieving the highest graduation rate of THS, exceeding the Class of 2022's graduation rate of 84%. Senior events planned include the Senior Sunset on May 25, 2023 on the football field and the Senior Breakfast on June 9, 2023.
- Freshman Leadership is putting together a Spring Festival and the Student Senate is planning the last Pep Assembly.

#### **4. PUBLIC COMMENT**

Chair Raven read the following statement concerning public comment:

*This is the portion of our agenda for public comment. The board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District's website. The deadline for submitting a request for oral public comment was today at noon. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.*

*We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.*

*The Board will not hear comments regarding any school personnel. We ask those speaking to refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.*

*Speakers are reminded that their public comments will be limited to three (3) minutes.*

Chair Raven announced that there were thirteen individuals who requested to speak. This would double their time frame to just under forty-minutes. Chair Raven asked the Board if they were in agreement to increase their time frame or if they prefer to continue with the allotted time frame of twenty-minutes for public comments.

The Board was in agreement to increase that evening's Public Comment time frame.

An interpreter was used for some public speakers.

Debra Roberts from Springfield commented that many parents, as well as herself felt that the topic of Inclusiveness was very broad and that indoctrination did not belong in schools. It should be for the parents to decide how to shape their family without their values being undermined. They, as families,

residents, and taxpayers have conservative family values and expect those to be maintained and supported within the school system.

Maria Del Sol Granados stated that the teachers were very kind and patient and her children have continued support for the Migrant program. Last year it was very difficult for many families to participate in the Migrant program due to lack of transportation. It is a wonderful program that her children love and truly benefit from the numerous programs offered. She requested transportation support for the Summer Migrant program.

Colleen Hunter spoke virtually. She asked the Board to consider making public comment access easier, more available to all community members. Some people are not very tech user friendly and lack experience interacting with the District. The twenty-minute allotment time for public comments usually goes unused for the most part. She had previously spoken before the Board and felt they did not give her the attention that she deserved. She felt insulted.

Rocio Abundis shared that her children participate in the Summer Migrant program, which really motivates them. They have learned a lot in agriculture and their Spanish skills have improved. She said they were in great need of transportation support for the Summer Migrant program.

Cindy Gonzalez explained that during the pandemic, her three children of various ages experienced difficulties, but they had seen improvement since then. The teachers have provided support and motivation for those who had fallen behind. She offered her appreciation to all the teachers. It is nice that they have bilingual teachers in the Summer Migrant program. Her children have learned about many cultures from around the world, besides their own. They love the program and have gained so much from it. She requested transportation support for the Summer Migrant program.

Teresa Leon shared that her elementary age children have participated in the Summer Migrant program for the last two years. It is a really good program. They are taught bilingual language skills and also learn about their culture. It was difficult to drive the children there because as parents, they were working. She requested transportation support for the Summer Migrant program.

Anthony Reed, father of two children, and running for the Springfield School Board offered a few suggestions to the public comment policy. He thought the expansion to online comments was great, but would love to see the written or sign-in, so that when people show up they would still have that same sign-in. If no one signs up online, the remaining twenty minutes could be used to open it up to in-person public comment. He concluded with a suggestion to expand the time for people with translators.

A recess was taken at 7:50 p.m.

## **5. ACTION ITEMS**

- |  |                  |
|--|------------------|
| A. Approve Consent Agenda  |                  |
| 1. April 24, 2023 Board Meeting Minutes                                |                  |
| 2. Financial Statement   | Brett Yancey     |
| 3. Personnel Report, Resolution #22-23.038                             | Dustin Reese     |
| B. Approve Supplemental Budget, Resolution #22-23.039                  | Brett Yancey     |
| C. K-8 Math Instructional Materials, First Read, Resolution #22-23.040 | Whitney McKinley |

**MOTION:** Director Mann moved, seconded by Director Mason to approve the Consent Agenda.



Chair Raven called for a roll call vote. Chair Raven asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda: Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 3:0.

#### **B. Approve Supplemental Budget, Resolution #22-23.039**

**MOTION:** Director Mason moved, seconded by Director Mann to approve the Supplemental Budget as presented.

Chair Raven called for a roll call vote. Chair Raven asked each Board member to indicate if they supported the motion in favor of approving the Supplemental Budget as presented: Director Mann - Yes, Director Mason - Yes and Director Raven - Yes.

Motion passed, 3:0.

#### **C. K-8 Math Instructional Materials, First Read, Resolution #22-23.040**

Whitney McKinley began her presentation by sharing a little on the history of the math program. In 2016 the Coraline Math program was adopted. They were now recommending a renewal of a revised version of that same program, which still meets those same standards, but with enhancements. This is actually building upon the success of the previously approved program, but they were not able to have an opportunity to see that fully implemented due to the pandemic. This program would allow them to continue that alignment that prepares students for high school Geometry, Algebra II, and Advanced Plus I courses. It does remain aligned and on the highest ranked programs on the State list. They are very aware that there is a learning gap, but in real time, the growth data suggests that the students are closing that gap more quickly than expected. This is a hybrid blended learning program with whole group instruction at grade level standards and a personalized path, that all students get what they need when they need it.

Mr. Mann asked if there were any correlations between their curriculum and the impact and the falling scores compared to the national standards.

Ms. McKinley replied that learning gaps were seen across the nation during the pandemic and that had more to do with the fact that they were in hybrid learning and did not have regular attendance. When they returned, Springfield was quite comparable to the national standards. Getting back to teaching their standards and being aligned in their teaching is proving to be successful in closing that gap.

**MOTION:** Director Mason moved, seconded by Director Mann to approve the K-8 Math Instructional Materials, First Read.

Chair Raven called for a roll call vote. Chair Raven asked each Board member to indicate if they supported the motion in favor of approving the K-8 Math Instructional Materials, First Read: Director Mann - Yes, Director Mason - Yes and Director Raven - Yes.

Motion passed, 3:0.

### **6. Discussion**

#### **A. Public Comments Process Review**

Superintendent Hamilton addressed the Board, stating they would be taking a close look at the current public comment processes and policies and seek to identify any problems and to improve upon those practices. Public comments are intended as an invitation by the Board for Community

members to share comments, ideas and opinions with the Board, with the hope that those ideas, comments and opinions will aid in informing the Board with related decisions before them.

- Public comment is accessible through written, in-person and online/virtual comments.
- The Board has flexibility regarding;
  - The number of topics allowed.
  - The number of people allowed to speak in an allotted time.
  - The prioritization of topics related to decisions in front of the Board.
  - To ask a member of a group to choose someone to represent the group.
  - To modify the time limit for public speaking.

Public and written comment is not intended to be an exchange between the public and the Board members. The sign-up deadline is at 12:00 p.m. the day of the Board Business Meeting. This allows time for the materials to be reviewed, packets to be assembled and to post all materials online by 4:00 p.m. Mr. Hamilton reminded the Board that this was not a decision item, but was intended to surface the discussion.

Mr. Mann remarked that not all in the room, those listening and in the community were aware of the policy. There is misinformation being shared. He wanted to ensure that once they began the conversation to identify the problem, that they have a shared understanding of what the expectations, policies and practices are for public comment.

Ms. Mason felt the issue was with virtual and in-person comment and pre-registration. She believed it was mostly the pre-registration that needed to be reviewed. For written comments it made sense to her that the District needed time to compile the written comments and send them to Board members with ample time to review, but she did not need to be notified in advance of who was speaking online. She felt she had been quite clear that people want to be able to show up to a meeting in-person and sign-up to speak. Perhaps speaking in the order they signed up should be conducted as a test run.

Ms. Raven agreed with the areas Ms. Mason felt needed to be reviewed. She reminded the Board that they were running a large organization and there were times when a lot came in and other times when there were less, but the process needs to be sustainable across that influx. Boards across the state have been trying to figure out how to meet the needs of their community. It is very tricky on that scale. Consistency of that process is difficult to achieve because the consistency of the problem is not there. It becomes an awareness of just that. In using an equity lens they will be able to ensure the provision of space in an equitable way. Ms. Raven posed the question, how often did these issues arise? From her perspective she did not feel that it was a problem and do not see the scale of this being large enough to make drastic changes.

Mr. Mann stated that it was important to differentiate between their policy, practices and procedures. Other than a few small tweaks, he did not feel the policy had issues. He stated their focus as a Board has always been on expanding access and to hear as many voices as possible. They have been able to expand in so many ways. One of the challenges that he had heard is the complexity of the process, so to create different deadlines for different public comments would only further complicate matters. Mr. Mann felt that there are multiple methods for the community to reach out to them and that the current system has expanded so much with so many opportunities.

## **7. Reports and Information**

A. Superintendent Communication

Superintendent Todd Hamilton shared:

- The 21st Annual Tour of Huerta and Caesar Chavez celebration was held at Hamlin Middle School to raise awareness for social justice. He was able to hand out awards along with Marian Gordon, to some really deserving individuals in the community. Mariachi Del Sol performed, as well as the singers from Guy Lee Elementary School Immersion program, and the dancer from the Ballet Folklórico Colibri.
- A group of 30 or 40 Early Career Educators from the District met together for the purpose of continuing to learn and to inspire one another. They had the pleasure of listening to Marsha Boyer, a longtime educator in Oregon. She is passionate about students and teachers and improving their craft. She was humorous and inspirational. The teachers heard many ideas that resonated with them. SCF participated and supported the afternoon with students by speaking about the Innovative Educator grants and making sure the Early Career Educators knew about that opportunity and had support to apply for those. They also hosted a reception in appreciation and support of the Early Career Educators.

B. Board Communication and Committee Reports

Chair Raven shared that she had the opportunity to plant trees with for Arbor Day with Team Springfield group. She had fun and enjoyed coming together to celebrate the planting of trees.

Director Mason shared that Wildish Theatre did not have their last Board meeting, but there are early conversations for Soccer 2024 for the Springfield Arts and Culture Awards. Planning for the SACA 2024 Awards had already begun.

Director Mann shared:

- There were 36 applications received for The Social Emotional Learning grants and for The Frank Sherman grants for Outdoor and Physical Education.
- SCF is hoping to grant \$8,000 to educators in Gym and are inviting School Board members and Administrators to join the Grant Giving Tour.
- SCF is accepting nominations for the Alumni Awards, to be held on Monday June 12, 2023.
- Bookfest is held in the first week of June at Maple, Two Rivers Dos Rios, Douglas Gardens and Riverbend Elementary Schools.
- SCF is supporting Senior Grad Night parties.
- Thurston High is collecting donations for Prom tickets and Prom attire.
- SCF is currently recruiting for new Board members.

**8. NEXT MEETINGS**

May 11, 2023 Budget Committee 6:00pm

May 22, 2023 Board Work Session, Time TBD

Chair Raven thanked everyone for attending.

**9. ADJOURNMENT**

With no other business, Chair Raven adjourned the meeting at 9:13 p.m.

*(Minutes recorded by Trenay Ryan (LCOG))*

**SPRINGFIELD PUBLIC SCHOOLS  
2022-2023 Revenue/Expenditure Forecast  
As of May 31, 2023  
\*\*Please see attached report\*\***

**REVENUES:**

- Both current year and prior year tax collections are projected for 102% collection. To date there has been \$29.73 million in current year tax revenue received, as well as \$394,009 in prior year tax revenue received, which is an indication that both present year and prior year tax revenue collections will be stronger than in the recent past. This report is based on the information received through the Lane County Tax and Assessment office and projected through the end of the fiscal year.
- The district's most significant portion of revenue is the district's scheduled Basic School Support payments through the Oregon Department of Education. The district projects to receive approximately \$84.75 million for the current year based on 2022-23 projected enrollment and the allocation designated by the Oregon Department of Education (3/21/2023 update). This estimate also includes the final SSF reconciliation from prior year (21-22) and the reconciliation of high cost disability, as well as the initial current year allocation of high cost disability revenue. As District enrollment is below projections for the current year, the current year SSF allocation is based on the prior year's enrollment (2021-22).
- Other local sources include a very strong receipt of interest on investments, which is due to high yield returns.
- The district is received \$345,014 in County School Funds and \$437,617 in Federal Forest Fees.
- The district originally projected to receive approximately \$1.05 million in Common School Funds. To date the district has received \$1,336,642.

**EXPENDITURES:**

- Projected salary expenditures are based upon staff allocations adopted during the budgeting process and is estimated using actual and projected data (per previous year-end estimates). The current projection of 96.2% expenditures for salary related items. This is due to ongoing unfilled positions, primarily within classified staffing allocations.
- Benefit amounts are based upon projected staffing expenditures and are directly tied to the salary assumptions and are currently anticipated to be 91.0% expended. This projection will slightly change as the year advances.
- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be

expended similar to past trends, and at this time being projected to be 100% expended.

- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2022-2023 adopted budget.
- Fund transfers allocated during the 2022-23 budget process include \$1.8 million (Co-Curricular Fund), 1.0 million (Instructional Materials Fund), 1,000,000 (Technology Fund) and \$434,246 (Debt Service Fund).

Additional Notes: For the 2022-2023 budget year the current estimate of ending fund balance is \$19,715,393. Included in this number is the audited ending fund balance from the 2021-2022 fiscal year (\$19,648,105). As with previous years, this is an estimate and accounts for the reductions/adjustments and assumptions made in the current year operating budget, as well as the use of reserves as a strategy for adjusting to the unanticipated loss of enrollment.

Submitted by:

Brett M. Yancey  
Chief Operations Officer

**SPRINGFIELD SCHOOL DISTRICT 19**  
**2022-2023 REVENUE/EXPENDITURE FORECAST**  
as of  
**5/31/23**

	BUDGET	ACTUAL through 05/31/23	ESTIMATED from 05/31/23 to year end	PROJECTED 2022-2023	PROJECTED as % of BUDGET
<b>REVENUES:</b>					
Property taxes - current	29,488,180	29,734,892	451,748	30,186,640	102.37%
Property taxes - prior years	350,000	394,009	0	394,009	112.57%
Other local sources	608,000	1,919,478	25,000	1,944,478	319.82%
Lane ESD Apportionment	35,000	0	0	0	0.00%
County School Fund	300,000	345,014	0	345,014	115.00%
State School Fund	83,073,888	84,748,221	0	84,748,221	102.02%
Federal Forest Fees	400,000	437,617	0	437,617	109.40%
Common School Fund	1,054,017	1,336,642	0	1,336,642	126.81%
<b>Total revenues</b>	<b>115,309,085</b>	<b>118,915,873</b>	<b>476,748</b>	<b>119,392,621</b>	<b>103.54%</b>
<b>Beginning fund balance</b>	<b>19,103,159</b>	<b>19,648,105</b>	<b>0</b>	<b>19,648,105</b>	<b>102.85%</b>
<b>Total Beginning fund balance</b>	<b>19,103,159</b>	<b>19,648,105</b>	<b>0</b>	<b>19,648,105</b>	<b>102.85%</b>
<b>Total resources</b>	<b>134,412,244</b>	<b>138,563,978</b>	<b>476,748</b>	<b>139,040,726</b>	<b>103.44%</b>
<b>EXPENDITURES:</b>					
Personal services	66,114,967	50,361,853	13,231,900	63,593,753	96.19%
Employee benefits	39,131,699	27,259,183	8,363,143	35,622,326	91.03%
Purchased services	9,951,251	7,652,315	1,801,373	9,453,688	95.00%
Supplies & materials	3,626,802	3,386,331	240,471	3,626,802	100.00%
Capital outlay	1,603,500	1,543,052	60,448	1,603,500	100.00%
Other objects	1,191,018	1,179,110	11,908	1,191,018	100.00%
Fund transfers	4,234,246	4,234,246	0	4,234,246	100.00%
<b>Total expenditures</b>	<b>125,853,483</b>	<b>95,616,090</b>	<b>23,709,243</b>	<b>119,325,333</b>	<b>94.81%</b>
Unappropriated	7,558,761	0	0	0	-
Contingency	1,000,000	0	0	0	0.00%
<b>Total appropriations</b>	<b>134,412,244</b>	<b>95,616,090</b>	<b>23,709,243</b>	<b>119,325,333</b>	<b>88.78%</b>
<b>Total resources</b>		<b>138,563,978</b>	<b>476,748</b>	<b>139,040,726</b>	
<b>Total appropriations</b>		<b>95,616,090</b>	<b>23,709,243</b>	<b>119,325,333</b>	
<b>Ending fund balance</b>		<b>42,947,888</b>	<b>(23,232,495)</b>	<b>19,715,393</b>	
<b>Less: contingency</b>		<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net fund balance</b>		<b>42,947,888</b>	<b>(23,232,495)</b>	<b>19,715,393</b>	

**PERSONNEL ACTION**

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, resignations and retirements. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Resignations
- Retirements

SUBMITTED BY:

Dustin Reese  
Director of Human Resources

APPROVED BY:

Todd Hamilton  
Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	<b>NEW HIRES</b>				
1	CAMPBELL, LAURA	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
2	COLON, CASSIE	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
3	OESTREICH, ELISHA	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
	<b>RESIGNATIONS</b>				
4	949655	PROBATIONARY 1	FT	06/20/2023	RESIGNED
5	2431025	PROBATIONARY 2	FT	06/20/2023	RESIGNED
6	1996231	CONTRACT TEACHER	FT	06/20/2023	RESIGNED
7	1229605	CONTRACT ADMINISTRATOR	FT	07/28/23	RESIGNED
8	910325	CONTRACT TEACHER	FT	06/20/2023	RESIGNED
9	2592096	PROBATIONARY 1	FT	06/20/2023	RESIGNED
10	796018	PROBATIONARY 1	FT	06/20/2023	RESIGNED
11	1126350	CONTRACT TEACHER	FT	06/20/2023	RESIGNED
12	2103850	PROBATIONARY 2	FT	06/20/2023	RESIGNED
13	1861107	CONTRACT TEACHER	FT	06/20/2023	RESIGNED
14	2297426	PROBATIONARY 3	FT	06/20/2023	RESIGNED
15	2113791	PROBATIONARY 2	FT	06/20/2023	RESIGNED
16	2510901	PROBATIONARY 1	FT	06/20/2023	RESIGNED



	<b>RETIREMENTS</b>				
17	1357867	CONTRACT TEACHER	FT	06/30/2023	RETIRED
18	388858	CONTRACT TEACHER	FT	06/30/2023	RETIRED

**RESOLUTION # 22-23.042**

**DATE: JUNE 12, 2023**

**NUTRITION SERVICES  
DAIRY PRODUCTS**

**RELEVANT DATA:**

The Nutrition Services Dairy Products Bid took place in May 2023 and established a price agreement for the 2023-24 year with the option to renew annually through the 2025-26 school year.

This action will authorize District staff to exercise the contract renewal option to furnish dairy products for the Nutrition Services program for the 2025-26 school year.

Brett Yancey and Heather Murray will be available to answer questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors award the dairy products contract to Umpqua Dairy Products Company of Roseburg, OR for an estimated amount of \$440,000.

**SUBMITTED BY:**

Brett Yancey  
Chief Operations Officer

**APPROVED BY:**

Todd Hamilton  
Superintendent

**RESOLUTION # 22-23.043**

**DATE: JUNE 12, 2023**

**NUTRITION SERVICES  
FRESH PRODUCE PRODUCTS**

**RELEVANT DATA:**

The Nutrition Services Fresh Produce Products Request for Proposals took place in May 2023 and established a price agreement for the 2022-23 year with the option to renew annually through the 2025-26 school year.

This action will authorize District staff to exercise the contract renewal option to furnish fresh produce products including some locally grown farm to school produce for the Nutrition Services program for the 2025-26 school year.

Brett Yancey and Heather Murray will be available to answer questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors award the fresh produce products contract to Pacific Coast Fruit Company of Portland for an estimated amount of \$150,000.

**SUBMITTED BY:**

Brett Yancey  
Chief Operations Officer

**APPROVED BY:**

Todd Hamilton  
Superintendent

**RESOLUTION # 22-23.044**

**DATE: JUNE 12, 2023**

**NUTRITION SERVICES  
BAKERY PRODUCTS**

**RELEVANT DATA:**

The Nutrition Services Bakery Products Bid took place in May 2023 and established a price agreement for the 2023-24 year with the option to renew annually through the 2025-26 school year.

This action will authorize District staff to exercise the contract renewal option to furnish bakery products for the Nutrition Services program for the 2025-26 school year.

Brett Yancey and Heather Murray will be available to answer questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors award the bakery products contract to Franz Family Bakeries of Eugene for an estimated amount of \$120,000.

**SUBMITTED BY:**

Brett Yancey  
Chief Operations Officer

**APPROVED BY:**

Todd Hamilton  
Superintendent

**PURCHASE OF NUTRITION SERVICES SUPPLIES**

**RELEVANT DATA:**

This bid was advertised on the Bend-La Pine School District web site and bid packets were distributed to vendors on the current bidders list. Bids meeting requirements were received by the Applegate Trail Child Nutrition Purchasing Group. This purchasing cooperative represents nutrition service programs in twenty-four (24) school districts. This solicitation establishes a price agreement for the 2022-23 year and provides four optional annual renewals through the 2026-27 school year.

This action will authorize District staff to exercise the contract renewal option to furnish Frozen/Perishable, Canned/Dry Goods, and Paper/Cleaning supplies for the Nutrition Services program for the 2023-24 school year.

Brett Yancey and Heather Murray will be available to answer questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the purchase of Nutrition Service supplies from the following cooperative agreement for the estimated amount:

U.S. Foods, Rosemont, IL	\$600,000.00
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SUBMITTED BY:

Brett Yancey  
Chief Operations Officer

APPROVED BY:

Todd Hamilton  
Superintendent

**2023-2024 BUDGET RESOLUTIONS**

**RELEVANT DATA:**

The District began holding work sessions with the Budget Committee in January 2023 to discuss parameter and estimates for the 2023-24 fiscal year. All information from District stakeholders, Oregon Department of Education and the Oregon State Legislative process was used to construct the proposed operating budget for the Springfield School District. Following months of preparation, the 2023-2024 proposed budget was delivered to the Budget Committee on May 4, 2023. During this meeting, the Springfield School District Budget Committee approved the proposed budget for 2023-2024 without modification.

At this time there are no modifications from the approved budget to the adopted budget being proposed. At the time of this prepared report the Oregon State Legislature was having difficulty conducting business (passing an operating budget) due to the forced delay by a member walkout. It is anticipated that, if there are additional resources available, District administration will forward a recommendation to the School Board on proposed allocations.

Brett Yancey will be available at the meeting for additional questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors adopt the 2023-2024 Budget Resolution as presented on the attached sheet.

Submitted by:

Brett M. Yancey  
Chief Operations Officer

Recommended by:

Todd Hamilton  
Superintendent

## 2023-2024 BUDGET RESOLUTIONS

BE IT RESOLVED that the Board of Directors of the Springfield School District hereby adopts the budget for the fiscal year 2023-24 in the sum of \$275,176,894 now on file at the Springfield School District Administration Office.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated:

**General Fund**

Instruction	\$	70,443,955
Support Services		53,588,515
Facilities Acq & Const		1,635,090
Transfers		4,231,896
Contingencies		1,000,000
* Unappropriated Fund Balance		7,938,705
Total	\$	138,838,161

**Special Revenue Funds**

Instruction	\$	31,517,230
Support Services		12,579,518
Community Services		7,659,764
Facilities Acq & Const		20,879,796
Debt Service		664,489
Transits		3,900,000
Contingencies		1,100,000
* Unappropriated Fund Balance		8,038,665
Total	\$	86,339,462

**Debt Service Funds**

Support Services	\$	1,000
Debt Service		20,418,533
* Unappropriated Fund Balance		269,363
Total	\$	20,688,896

**Capital Projects Funds**

Support Services	\$	397,000
Facilities Acq & Const		750,000
Contingencies		33,054
Total	\$	1,180,054

**Internal Services Funds**

Support Services	\$	26,072,321
Debt Service		25,000
Contingencies		100,000
* Unappropriated Fund Balance		1,000,000
Total	\$	27,197,321

**Trust and Agency Funds**

Support services	\$	320,500
* Unappropriated Fund Balance		612,500
Total	\$	933,000

**Total Appropriations** \$ 257,317,661

**Total Unappropriated Funds** \$ 17,859,233 \*

**TOTAL ADOPTED BUDGET** \$ 275,176,894

\* Unappropriated Ending Fund Balances are not appropriated.

BE IT RESOLVED that the Board of Directors of the Springfield School District hereby imposes the taxes provided for in the adopted budget at the rate of \$4.6412 per \$1,000 of assessed value for operations; and in the amount of \$7,736,842 for bonds; and that these taxes are hereby imposed and categorized for tax year 2023-24 upon the assessed value of all taxable property within the district.

	Education Limitation	Excluded From Limitation
General Fund.....	\$4.6412/\$1000	
Debt Service Fund.....		\$ 7,736,842

The above resolution statements were approved and declared adopted on this 12th day of June 2023.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Board Chair

**DESIGNATION OF DISTRICT OFFICERS, CLERKS, DEPOSITORIES AND  
CONTRACT REVIEW BOARD**

**RELEVANT DATA:**

Oregon Revised Statutes (ORS) require a governing body to designate at the beginning of each fiscal year the individuals who will have authorization to act as the district officers, clerks, to designate the financial institutions the district uses for the investment of funds and to review the status of, and rules adopted, by the Local Public Contract Review Board.

The resolution designates the following: Budget Officer (ORS 294.331), Clerks of the District (ORS 332.515), Custodian(s) of Funds (ORS 328.441, 328.445), Public Contract Rules (ORS Chapter 279 and OAR Chapter 137), Grant Officer, and Depositories of Funds (ORS 328.441, 294.805 – 294.895).

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the resolution designating District officers, clerks, and agents, including the depositories for District funds as listed on the attached documents for the 2023-24 fiscal year.

**SUBMITTED BY:**

Brett M. Yancey  
Chief Operations Officer

**RECOMMENDED BY:**

Todd Hamilton  
Superintendent



**RESOLUTION: #22-23.047**

**JUNE 12, 2023**

**DESIGNATION OF DISTRICT OFFICERS, CLERKS, DEPOSITORIES AND  
CONTRACT REVIEW BOARD**

**BUDGET OFFICER:**

Be it resolved, that Brett Yancey is hereby designated to serve as Budget Officer of the Springfield Public Schools for the fiscal year 2023-2024.

**DISTRICT CLERKS:**

Be it Resolved, that law designates Todd Hamilton, Superintendent of Springfield Public Schools, as Clerk of said District for the fiscal year 2023-2024.

Whereas, it is advisable for additional staff members to be designated as Deputy Clerk.

Be it Resolved, that Brett M. Yancey, Chief Operations Officer and Joan Bolls, Director of Finance be appointed as Deputy Clerks for the Springfield Public Schools for the 2023-2024 fiscal year.

Be it further Resolved, that adequate insurance coverage be obtained for the above-named Clerk and Deputy Clerk(s), in accordance with ORS 332.525.

Be it further Resolved, the Board of Directors authorizes the Superintendent and Chief Operations Officer to have signature authority on all matters and issues related to conducting business of the School District. It is also recognized that the Superintendent shall have the authority to delegate levels of signature, outlining appropriate areas for designees (by content area).

**GRANT OFFICER:**

Whereas, grant funding may become available through Federal, State or other sources; and,

Whereas, certain available grant funds may be deemed beneficial toward improvement of the district's educational system;

Be it Resolved, that the Superintendent or the Chief Operations Officer be named as the Local Agency Representative(s) and shall hereby be authorized to execute and file

application(s) for and on behalf of the district and otherwise act as the district's representative in all activities related to grants for the fiscal year 2023-2024.

**PUBLIC CONTRACT REVIEW:**

Be it Resolved, that the Board of Directors will act as its own contract review board granted authority under ORS 279A.060, and also adopts the current Oregon Attorney General's Model Public Contracts Manual stipulated by ORS 279A, 279B, 279C, OAR 137 Divisions 46, 47, 48, and 49.

**INVESTMENT DEPOSITORIES:**

Whereas, Springfield Public Schools has statutory authority for investment of funds,

Be it Resolved, that the following depositories are hereby approved as official depositories of Springfield Public Schools for the 2023-2024 fiscal year:

Banner Bank, Bank of America, Umpqua Bank, Key Bank of Oregon, Pacific Continental Bank (aka Columbia Banking System), US Bank, Chase Bank, Wells Fargo Bank, Oregon State Treasury Local Government Investment Pool, Wells Capital Management, D.A. Davidson & Company and Piper Jaffrey & Company.

Be it further Resolved, that the Clerk of the District or the Deputy Clerks, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or Deputy Clerk(s) or the facsimile signature of the Clerks in accordance with ORS 328.411 and 328.445.

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Board Chair

Date

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Superintendent

Date

**PROPERTY AND LIABILITY INSURANCE  
WORKER'S COMPENSATION INSURANCE**

**RELEVANT DATA:**

**Property & Casualty Insurance:**

In preparation for the 2023-2024 fiscal year, the Springfield Public Schools requested the district's agent of record request bids for property, casualty and liability insurance policies. The district has received a premium quotation for property, casualty and liability insurance coverage and the most economical quotation received is approximately 17.5% increase compared to premiums paid for the 2022-2023 fiscal year, which is a total increase of approximately \$168,458 and was anticipated during the budget development process. Overall, insurance market conditions are volatile based on several factors. Employment and boundary invasion claims continue to be a concern in the overall market, as well as large property claims from natural disasters. The agent of record (Brown and Brown Northwest) recommends coverage under Special District Association of Oregon that meets or exceeds current levels of coverage.

**Worker's Compensation Insurance:**

Annually, the Springfield Public Schools reviews insurance and worker's compensation policies to ensure the most cost-effective plans for the upcoming year. For the 2023-2024 fiscal year SAIF Corporation quoted \$411,000, which is approximately \$191 more than the current year. Coverage under this proposal is identical and consistent with current plans.

**RECOMMENDATION:**

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew property, casualty and liability insurance coverage, including earthquake and flood coverage under Special District Association of Oregon for the period July 1, 2023 – June 30, 2024.

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew worker's compensation insurance coverage under SAIF Corporation for the period July 1, 2023 – June 30, 2024.

Submitted by:

Brett M. Yancey  
Chief Operations Officer

Recommended by:

Todd Hamilton  
Superintendent

**RESOLUTION: #22-23.049**

**JUNE 12, 2023**

**DESIGNATION OF DISTRICT LEGAL COUNSEL AND MUNICIPAL  
AUDITOR**

**RELEVANT DATA:**

Oregon Revised Statutes (ORS) require a governing body to designate at the beginning of each fiscal year the individuals and/or firms who will have authorization to act as the district's legal counsel and auditors.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the resolution designating District agents as listed on the attached documents for the 2023-2024 fiscal year.

SUBMITTED BY:

RECOMMENDED BY:

Brett M. Yancey  
Chief Operations Officer

Todd Hamilton  
Superintendent

**DESIGNATION OF DISTRICT LEGAL COUNSEL AND MUNICIPAL  
AUDITOR**

**LEGAL COUNSEL:**

Be it Resolved, that Garrett, Hemann, Robertson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2023-2024 for general counsel services and special education services.

Be it Resolved, that Thorp, Purdy, Jewett, Urness & Wilkinson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2023-2024 for general counsel, contracting services, and property transactions.

Be it Resolved, that the Hungerford Law Firm, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2023-2024 for labor relations and special education services.

Be it Resolved, that Bullivant Houser Bailey PC, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2023-2024 for liability, litigation and other specialized services.

Be it Resolved, that Oregon School Boards Association, Policy and Legal Services is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2023-2024 for general counsel services.

Be it Resolved, that Mersereau and Shannon, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2023-2024 for litigation and bond counsel services.

Be it Resolved, that Miller Nash Graham & Dunn LLP, is hereby designated to serve as legal counsel of Springfield Public School for the fiscal year 2023-2024 for contract administration, construction law, Civil Rights, Title 9, Immigration and litigation.

All services will be provided on an “as needed” basis at the hourly rates indicated in the proposal responses.

**AUDITOR:**

Be it Resolved, that the firm of Pauly, Roger & Company PC Certified Public Accountants, are hereby designated to serve as auditors for Springfield Public Schools for the fiscal year 2023-2024.

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Board Chair

Date

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Superintendent

Date

**RESOLUTION: #22-23.050**

**DATE: JUNE 12, 2023**

**SPRINGFIELD HIGH SCHOOL  
SOFTBALL FACILITY CONSTRUCTION**

**RELEVANT DATA:**

This Request for Proposal (RFP) was advertised in the Daily Journal of Commerce and on the Oregonbuys.gov. Eleven (11) potential contractors attended the mandatory pre-bid meeting on May 17, 2023 at the construction site. Two (2) responses were received to this RFP.

Generally, the project consists of the general construction of a new Softball Practice Facility for Springfield High School. The project includes all site/utility work for a 4,261 s.f. light wood framed building with a standing seam metal roof. The building interior includes a large practice area, team locker room, coach's office, concession area, storage and supporting restrooms. The owner will furnish all cabinets and restroom partitions for the contractor to install. The district will provide and install the artificial turf inside the building. Work on this project will begin immediately and is to be under a single standard general construction contract.

The original solicitation documents and specifications were developed by Rodd Hansen Architect, in cooperation with District staff. All submissions were found to be responsive and the proposals ranged from \$1.53 million to \$1.64 million.

Board Member Todd Mann reviewed the procurement file prior to the Board meeting. Funding to support this project is identified in the co-curricular fund and capital project fund, both of which were budgeted in the current fiscal year's operating budget.

Brett Yancey will be available to answer questions.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the award of construction for the Springfield High School softball facility to John Hyland Construction for a base bid of \$1,537,598.

**SUBMITTED BY:**

Brett Yancey  
Chief Operations Officer

**RECOMMENDED BY:**

Todd Hamilton  
Superintendent

K-8 Mathematics  
TEXTBOOK ADOPTION

RELEVANT DATA:

In accordance with Board Policy IIAA, Textbook Selection and Adoption, the title listed below is presented to the Board for approval as the integrated blended learning program for K-8 mathematics instruction.

This title is a continuation of our current program, with revised and updated components. It provides mathematics components correlated to the Common Core State Standards and reflect the recommendation of the Springfield Public Schools math adoption team.

David Collins and Whitney McKinley are available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the request of:

*i-Ready Math Oregon Edition, Curriculum Associates, 2022* for basal use in the K-8<sup>th</sup> Mathematics Programs.

SUBMITTED BY:

David Collins  
Assistant Superintendent

**2023-2024 BOARD MEETING SCHEDULE**

**RELEVANT DATA:**

The proposed meeting schedule reflects one business meeting each month and periodic work sessions throughout the school year. Work sessions are typically proposed as a second monthly meeting.

Proposed meetings are adjusted as necessary due to federal holidays.

One business meeting is scheduled for the months of November, December, March, and May.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the 2023-2024 Board Meeting Schedule as presented.

SUBMITTED BY:

Todd Hamilton  
Superintendent





## Board Meeting Schedule 2023-2024

Springfield Board of Education Business Meetings will typically be held one time per month beginning at **7:00 pm**, **unless otherwise noted on the district website: <https://www.springfield.k12.or.us/boardmeetings>**. Additional Work Sessions will be held throughout the 2023-2024 School Year. **Meeting dates are subject to change**. Only one meeting is scheduled for the months of November, December, March, and May. There are no meetings scheduled for the month of July.

<u>Dates</u>	<u>Locations</u>	
July 31	Admin Center	Special Meeting
August 14	Admin Center	Business Meeting
August 28	Admin Center	Work Session
September 11	Admin Center	Business Meeting
September 25	Admin Center	Work Session
October 9	Admin Center	Business Meeting
October 23	Admin Center	Work Session
November 13	Admin Center	Business Meeting
December 11	Admin Center	Business Meeting
January 8	Admin Center	Business Meeting
January 22	Admin Center	Work Session
February 12	Admin Center	Business Meeting
February 26	Admin Center	Work Session
March 11	Admin Center	Business Meeting
April 8	Admin Center	Business Meeting
April 22	Admin Center	Work Session
May 13	Admin Center	Business Meeting
June 10	Admin Center	Business Meeting
June 24	Admin Center	Work Session/Business Meeting

All meetings will be held at the Administration Center, 640 A Street, Springfield, Oregon.

Approved:

Educational Equity Advisory Committee  
Membership Appointments

**RELEVANT DATA:**

As required by OAR 581-022-2307, “The school district board is responsible for appointing members from those proposed by the superintendent, and ensuring that membership is primarily representative of underserved student groups” (3c).

The law defines “underserved student groups” in the following way: “Underserved” refers to communities, groups, families and students that the dominant or mainstream educational system has historically and currently excluded, impacted, marginalized, underserved and/or refused service due to institutionalized and intersectional racism and systemic oppression. This includes students of color, tribal students, English language learners, LGBTQ2SIA+ students, students experiencing and surviving poverty and homelessness, students with disabilities, women/girls, and students from rural communities” (1e).

District staff conducted a thorough process involving broad community outreach to invite applications for membership on the EEAC. Applications were screened by the K-12 Equity Inclusion Leadership team and the Equity and Inclusion Coordinator. The below list of names was recommended by this group to the superintendent and is now being submitted to the Board for appointment to the Educational Equity Advisory Committee.

**RECOMMENDATION:**

It is recommended that the Board of Directors appoint the following individuals to the Springfield Public Schools Educational Equity Advisory Committee:

Coleman, Spencer  
Espinoza, Elena  
Hagel, Staci  
Montgomery, Elijah  
Quaas Ansa, Heather  
Ryker, Miranda  
Smith, Anjali  
Tadeo, Johanis

Davis, Xavier  
German Hernandez, Mariela  
Lawrence, Celia  
Pelayo, Fernando Antonio  
Roblero Morales, Brysseida  
Sigala, Grecia  
Tabibian, Stephanie  
Walp, David

**SUBMITTED**

Taylor Madden  
Equity and Inclusion Coordinator

**RECOMMENDED BY**

Todd Hamilton  
Superintendent



## Educational Equity Advisory Committee (SB 732)

Link to SB 732 OAR	<a href="https://www.springschools.org/581-022-2307-Educational-Equity-Advisory-Committees">581-022-2307 Educational Equity Advisory Committees</a>
Purpose	<p>To advise the school board and superintendent about the educational equity impacts of policy decisions</p> <p>To inform the board when a situation arises at a school that negatively impacts underrepresented students and advise on how to best handle the situation</p> <p>To inform the board when a situation arises at a school that positively impacts underrepresented students and advise on how to replicate the situation</p>
Goals	<p>Provide space for student, parent/caregiver, staff and community voice around issues related to equity, inclusion, and belonging within the district</p> <p>Prioritize input from student, parent/caregiver, staff, and community partners who identify as members of historically underrepresented and underserved communities</p> <p>Provide opportunities for meaningful feedback from a diversity of school sites, departments, and areas of involvement within Springfield Public Schools.</p>
Additional Duties	One member of the committee will also serve on the district's budget committee when a vacancy occurs.
Timeline	<p>May - October 2022: Equity and Inclusion Coordinator collaborated with other districts and ODE to create, refine, and align outreach and application processes. (Update provided to the Board on August 11, 2022)</p> <p>September 2022 - March 2023* - Outreach and application period (Update provided to the Board on January 23, 2023)</p> <p>January - May 2023: Committee member selection process (Update provided to the Board on April 24, 2023)</p> <p>June 2023: Committee member nomination and approval</p> <p>Summer 2023: Onboarding of committee members</p> <p>School year 2023-24 and beyond: Committee functions in an advisory capacity to the Board and Superintendent</p> <p><i>*The outreach and application period were extended in an attempt to increase the number of applicants resulting in an applicant pool that could reflect the</i></p>



Membership	6-8 students 3-5 staff members 3-5 parent caregivers 2-4 community partners
Application & Review Process	<p>A subcommittee of the SPS K-12 Equity and Inclusion Leadership team screened applications (without names) using the rubric aligned with the language of SB 732 (linked below).</p> <p>The subcommittee rank ordered top applicants in each membership group, based on the scores generated using the rubric.</p> <p>The Equity and Inclusion Coordinator reviewed the ranking list of applicants within each group (students, parents/caregivers, staff, community members) for representation of the various “underserved groups of students” and representation of schools within the district.</p> <p>Additional outreach was conducted in an attempt to further diversify the list of proposed committee members based on “underserved groups of students” and schools within the district.</p> <p><a href="#">SPS Educational Equity Advisory Committee (EEAC) Application</a></p> <p><a href="#">Solicitud del Comité Consultivo de Equidad Educativa / Escuelas Públicas de Springfield</a></p> <p><a href="#">SPS EEAC Member Selection Rubric</a></p>



**Educational Equity Advisory Committee (SB 732)**  
**Analysis of Representation of Historically Underserved Student Populations**  
**among Proposed Committee Members**

Link to SB 732 OAR	<a href="#">581-022-2307 Educational Equity Advisory Committees</a>
Text of the OAR pertaining to committee membership	<p>As required by OAR 581-022-2307, "The school district board is responsible for appointing members from those proposed by the superintendent, and ensuring that membership is primarily representative of underserved student groups" (3c).</p> <p>The law defines "underserved student groups" in the following way: "Underserved" refers to communities, groups, families and students that the dominant or mainstream educational system has historically and currently excluded, impacted, marginalized, underserved and/or refused service due to institutionalized and intersectional racism and systemic oppression. This includes students of color, tribal students, English language learners, LGBTQ2SIA+ students, students experiencing and surviving poverty and homelessness, students with disabilities, women/girls, and students from rural communities" (1e).</p>
Representation analysis	The EEAC application form asked participants to self-identify in the following categories. The sum of the number of members representing each identity indicator is larger than the overall number of proposed committee members, because many of the proposed members represent an intersectionality of identities.
Total # of proposed members	16 members
Person of color	12 members
Tribal membership	2 members
English as an additional language	4 members
Member of the LBGTQ+ Community	4 members
Student with a disability (or parent/caregiver representing students with a disability)	4 members



**SPRINGFIELD**  
**PUBLIC SCHOOLS**  
Every Student, Every Day

Surviving houselessness or poverty	5 members
From a rural community	1 member
Woman/girl	13 members



**SPRINGFIELD**  
**PUBLIC SCHOOLS**  
Every Student, Every Day

**Educational Equity Advisory Committee (SB 732)**  
**Proposed Members for the 2023-2024 School Year**

Coleman, Spencer  
Davis, Xavier  
Espinoza, Elena  
German Hernandez, Mariela  
Hagel, Staci  
Lawrence, Celia  
Montgomery, Eliyah  
Pelayo, Fernando Antonio  
Quaas Ansa, Heather  
Roblero Morales, Brysseida  
Ryker, Miranda  
Sigala, Grecia  
Smith, Anjali  
Tabibian, Stephanie  
Tadeo, Johanis  
Walp, David