



BOARD OF EDUCATION
July 31, 2023
Administration Building, Board Room
640 A Street, Springfield, OR 97477

[En español](#)

6:00 pm Organizational Board Meeting

Streaming Meeting URL: <http://www.vimeo.com/SpringfieldPS>

AGENDA	TAB
1. Call Meeting to Order A. Pledge of Allegiance B. Land Acknowledgement	Emilio Hernandez
2. Oath of Office A. Ken Kohl B. Nicole De Graff	Todd Hamilton
3. Election of Officers A. Board Chair B. Board Vice Chair	Emilio Hernandez
4. Action Items A. Approve Consent Agenda 1. June 12, 2023 Board Meeting Minutes 2. Personnel Report, Resolution #23-24.001 3. OSAA Cooperative Sponsorship, Resolution #23-24.002	Dustin Reese Dave Collins
5. Next Meetings: August 14, 2023, Board Business Meeting, 7:00pm August 28, 2023, Board Work Session, 5:30pm	
6. Adjournment	Board Chair



CONSEJO DE EDUCACIÓN
31 de Julio, 2023
Sala del Consejo de Administración
640 A Street, Springfield, OR 97477

En español

6:00 pm Reunión Organizacional del Consejo
Junta transmitida en vivo a través de:
<http://www.vimeo.com/SpringfieldPS>

AGENDA	TAB
1. Declarar abierta la sesión y Juramento a la Bandera	Emilio Hernandez
2. Juramento de cargo A. Ken Kohl B. Nicole De Graff	Todd Hamilton
3. Elección de oficiales A. Board Chair B. Board Vice Chair	Emilio Hernandez
4. Medidas a tomar A. Aprobar la Agenda de Consentimiento 1. Minutas de la reunion especial del Consejo 2. Informe sobre el personal, Resolución #23-24.001 3. Acuerdo Cooperativo de patrocinio OSAA, Resolución #23-24.002 Dave Collins	Dustin Reese
5. Próximas reuniones: August 14, 2023, Reunión especial del consejo, 7:00pm August 28, 2023, Reunión de trabajo del consejo, 5:30pm	
6. Cierre de sesión	Board Chair

BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No. 19 Board of Education was held on June 12, 2023.

1. CALL MEETING TO ORDER, FLAG SALUTE AND LAND ACKNOWLEDGEMENT

Board Chair Naomi Raven called the Springfield Board of Education meeting to order at 7:03 p.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Raven read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.

Attendance

Board Members attending the meeting included Board Chair Naomi Raven, Board Vice Chair Todd Mann, Director Jonathan Light, Director Kelly Mason and Director Emilio Hernandez.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Dustin Reese, Brett Yancey, Martie Steigleder, Brian Richardson, Jeff Michna, Lesa Haley, Ame Beard, Violet Olszyk, Andy Poltce, Nicole De Graff, Jose da Silva, Ken Kohl, Kimberlee Pelster, Joan Bolls, Marilyn Williams, Lydia Fabian, Jonathan Gault, Jose` DaSilva.

2. APPROVAL OF THE AGENDA

Chair Raven asked for a motion to approve the June 12, 2023 agenda as presented.

MOTION: Director Mann moved, seconded by Director Mason, to approve the June 12, 2023 agenda as presented.

Chair Raven called for a roll call vote. Chair Raven asked each Board member to indicate if they supported the motion in favor of approving the June 12, 2023 agenda as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes, and Director Raven – Yes.

Motion passed, 5:0.

3. RECOGNITIONS

Superintendent Hamilton announced that it was the last meeting for two of the Board members. He recognized Chair Raven and Co-Chair Mann for the amazing effort they had put in over the last 4-5 years, during the most challenging time to have been a school board member. He noted that by their words and actions it was clear and evident that they are caring and compassionate leaders.

4. PUBLIC COMMENT

Members of the community were invited to provide public comment, in-person, virtually, or via written submissions.

We received no requests to provide in-person or virtual public comment. No written submissions were provided for consideration.

5. ACTION ITEMS

A. Approve Consent Agenda

- | | |
|--|--------------|
| 1. May 4, 2023 Budget Committee Meeting Minutes | |
| 2. May 8, 2023 Board Meeting Minutes | |
| 3. Financial Statement | Brett Yancey |
| 4. Personnel Report, Resolution #22-23.041 | Dustin Reese |
| 5. 2023-2024 Nutrition Services Dairy, Resolution #22-23.042 | Brett Yancey |
| 6. 2023-2024 Nutrition Services Fresh Produce, Resolution #22-23.043 | Brett Yancey |
| 7. 2023-2024 Nutrition Services Bakery, Resolution #22-23.044 | Brett Yancey |
| 8. 2023-2024 Nutrition Services Supplies, Resolution #22-23.045 | Brett Yancey |

MOTION: Director Mason moved, seconded by Director Hernandez to approve the Consent Agenda as presented.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

B. Adopt 2023-2024 Budget, Resolution #22-23.046

It is recommended that the Board of Directors adopt the 2023-2024 Budget Resolution as presented. At this time there are no modifications from the approved budget to the adopted budget being proposed. At the time of this prepared report the Oregon State Legislature was having difficulty conducting business (passing an operating budget) due to the forced delay by a member walkout. It is anticipated that, if there are additional resources available, District administration will forward a recommendation to the School Board on proposed allocations.

MOTION: Director Hernandez moved, seconded by Director Mason to approve the 2023-2024 Budget as presented.

Chair Raven asked if there was any discussion.

Mr. Hernandez asked what would happen if they passed and then there was a change in funding.

Mr. Yancy replied that they were confident that funding would not decrease from what was approved by the Budget Committee. The school board has authorization to change any fund within the budget by 10% and if necessary, after July they would be in a position to approve additional allocations.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the 2023-2024 Budget as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

C. Approve 2023-2024 Designation of District Officers, Clerks, Depositories and Contract Review Board, Resolution #22-23.047

It is recommended that the Board of Directors approve the resolution designating District officers, clerks, and agents, including the depositories for District funds as listed on the attached documents for the 2023-24 fiscal year.

MOTION: Director Light moved, seconded by Director Mann to approve the 2023-2024 Designation of District Officers, Clerks, Depositories and Contract Review Board as presented.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the 2023-2024 Designation of District Officers, Clerks, Depositories and Contract Review Board as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

D. Approve 2023-2024 Property and Liability Insurance, Worker's Compensation Insurance, Resolution #22-23.048

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew property, casualty and liability insurance coverage, including earthquake and flood coverage under Special District Association of Oregon for the period July 1, 2023 – June 30, 2024.

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew worker's compensation insurance coverage under SAIF Corporation for the period July 1, 2023 – June 30, 2024.

MOTION: Director Light moved, seconded by Director Hernandez to approve the 2023-2024 Property and Liability Insurance, Worker's Compensation Insurance as presented.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the 2023-2024 2023 Property and Liability Insurance, Worker's Compensation Insurance as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

E. Approve 2023-2024 Designation of District Legal Counsel and Municipal Auditor, Resolution #22-23.049

It is recommended that the Board of Directors approve the resolution designating District agents as listed on the attached documents for the 2023-2024 fiscal year.

MOTION: Director Light moved, seconded by Director Mason to approve the 2023-2024 Designation of District Legal Counsel and Municipal Auditor as presented.

Chair Raven asked if there was any discussion.

Mr. Hernandez stated that he was concerned with how it would work with secondary language and special education groups.

Mr. Yancy answered that Miller, Nash, Graham and Dunn were a large national and international law firm based out of Portland. They specialize in civil rights, Title Nine and immigration litigation. They were confident that they possessed the experience that they may come to need.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the 2023-2024 Designation of District Legal Counsel and Municipal Auditor as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

F. Approve Springfield High School, Softball Facility, Resolution #22-23.050

It is recommended that the Board of Directors approve the award of construction for the Springfield High School softball facility to John Hyland Construction for a base bid of \$1,537,598.

MOTION: Director Mann moved, seconded by Director Light to approve the Springfield High School Softball Facility as presented.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the Springfield High School Softball Facility as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

G. Approve K-8 Math Instructional Materials, Resolution #22-23.051

It is recommended that the Board of Directors approve the request of *i-Ready Math Oregon Edition, Curriculum Associates, 2022* for basal use in the K-8th Mathematics Programs.

MOTION: Director Light moved, seconded by Director Hernandez to approve the K-8 Math Instructional Materials Resolution as presented.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the K-8 Math Instructional Materials as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

H. Approve 2023-2024 Board Meeting Schedule, Resolution #22-23.052

It is recommended that the Board of Directors approve the 2023-2024 Board Meeting Schedule as presented.

MOTION: Director Light moved, seconded by Director Mason to approve the 2023-2024 Board Meeting Schedule as presented.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the 2023-2024 Board Meeting Schedule as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

I. Approve Educational Equity Advisory Committee Membership, Resolution #22-23.053

It is recommended that the Board of Directors appoint the following individuals to the Springfield Public Schools Educational Equity Advisory Committee:
Spencer Coleman, Elena Espinoza, Staci Hagel, Elijah Montgomery, Heather Quaas Ansa, Miranda Ryker, Anjali Smith, Johanis Tadeo, Xavier Davis, Mariela German Hernandez, Celia Lawrence, Fernando Antonio Pelayo, Brysseida Roblero Morales, Grecia Sigala, Stephanie Tabibian, David Walp.

MOTION: Director Light moved, seconded by Director Mason to approve the Educational Equity Advisory Committee Membership Resolution as presented.

Chair Raven asked if there was any discussion.

Mr. Light commented that he felt it would be useful to have recorded the state process and procedure for the development of the committee.

Mr. Madden read OAR 5810222307, stating that the School District Board is responsible for appointing members from those proposed by the Superintendent and ensuring that membership is primarily representative of underserved student groups.

Ms. Mason inquired into the number of applications received to be on the committee and were there interviews conducted or only a review process of written materials.

Mr. Madden answered that there were 31 applicants. Interviews were conducted, in addition to a review process of written materials, in some cases. Applications were received and evaluated in both English and Spanish. Each member will serve for one year.

Mr. Hernandez asked how accountable to the Board would those members be.

Mr. Madden replied that it was not an action committee, but an Advisory Committee. The law states that the committee is not accountable to the Board, but that the Board and the Superintendent are actually accountable to the Advisory Committee. It provides a direct mechanism of communication between community members that represent groups rarely heard from.

Ms. Raven felt they had made great strides in clarifying that communication, establishing groups of people who are addressing issues and bringing that information to the Board when appropriate.

Ms. Raven asked how many of the 16 committee members are students.

Mr. Madden answered that there are six high school students, more than $\frac{1}{3}$ of the committee.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they approve the 2023-2024 Board Meeting Schedule as presented: Director Hernandez – Yes, Director Light – Yes, Director Mann – Yes, Director Mason – Yes and Director Raven – Yes.

Motion passed, 5:0.

The Board took a break at 8:08 p.m. and returned at 8:19 p.m.

6. Discussion

A. Superintendent Communication

Superintendent Hamilton announced that the OSB Summer Conference will be held in Salem on August 11-13th, 2023.

Mr. Hamilton stated that his update was really just sharing gratitude to the Board members, teachers and classified employees, and to the facilities crew. To all those who added to the success of the children over the last 13 years, leading up to the graduations this year.

Mr. Hamilton reminded the Board that at the previous board meeting, they had extensively discussed public comment policies and practices. This was an operational practice and they were looking for feedback from the Board. Based on those discussions, he offered the following updated recommendations to those policies.

Written Public Comments:

The comment window opens on Thursday at noon prior to the board meeting and closes at noon on the day of the board meeting. Comments are collected and made available to the Board prior to the meeting. Commenters are asked to provide: full name, district residency, email address and/or phone number, and comment topic.

Oral Public Comments:

The Board welcomes virtual and in-person public comments. Twenty-minutes is set aside for public comments. Up to eight people will be invited to speak for up to three minutes each.

Virtual Public Comments:

Four spots are reserved for virtual public comments. If more than four requests to comment are received, speakers will be added to a waiting list in the order in which they were submitted. Virtual commenters are notified by email on the afternoon of the meeting and provided with a Zoom link and instructions. Any virtual comment spots not filled will become available for in-person comments.

In-Person Public Comments:

People requesting to make in-person comments should fill out and turn in a speaker card before the meeting begins. Cards are available at the door. Commenters are asked to provide: full name, district residency, email address and/or phone number, and comment topic. Four spots are reserved for in-person public comments. Any virtual comment spots not filled, will be available for in-person comments for a total of eight speakers. If more than four comment requests are received, speakers will be added to a waiting list in the order in which they were submitted.

B. Board Communication

- Board Committee Reports

Chair Raven shared that the graduations were amazing and were such great celebrations. She noted how humbling it was to understand the impact that other people have on our children and that one becomes very grateful for all of the counsel, guidance and encouragement from others, for our children. She thanked all those involved throughout their K-12 experience. Ms. Raven concluded by stating that all of our children deserve the best we have to offer.

Director Light thanked Ms. Raven and Mr. Mann for their service and their tenure on the Board. Mr. Light welcomed the two new Board members; Ken Kohl and Nicole DeGraff. He appreciated that Mariachi Del Sol was acknowledged by the newspaper The Register Guard for their contributions within the community. Mariachi Del Sol has been invited to Washington, D.C. on the next Memorial Day.

Director Mann shared that SEF had their Grant Giving Tour that day and had five more grants to give out tomorrow. \$80,000 had been given out to the Innovative Educators in the District. Mr. Mann commented that he also had enjoyed attending the graduations.

Director Mason shared that she had enjoyed working with Mr. Mann and Ms. Raven and had learned a great deal from them. Ms. Mason stated that she had attended the Chifin Center, Native American Student Graduation and that it was both lovely and educational. She had enjoyed attending the local graduations.

7. NEXT MEETING

June 26, 2023 Board Work Session/Board Meeting, TBD.

Chair Raven thanked everyone for attending.

8. ADJOURNMENT

With no other business, Chair Raven adjourned the meeting at 8:45 p.m.

*(Minutes recorded by Trenay Ryan, *LCOG)*

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, resignations and retirements. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Resignations
- Retirements

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Todd Hamilton
Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES				
1	BURROUGHS, STEPHEN	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
2	GARCIA, ARMANDO	PROBATIONARY 1 ADMINISTRATOR	FT	07/01/2023	NEW HIRE
3	HOROWITZ, JESSICA	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
4	MCDANIEL, SHAUN	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
5	MEEK, ALEX	PROBATIONARY 2	FT	08/29/2023	TEMPORARY TO PROBATIONARY 2
6	STAPLEY, SHEILA	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
7	STUPP, BROWNING	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
8	TRUMMER, ILSA	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
9	USREY, LONNIE	PROBATIONARY 1 ADMINISTRATOR	FT	07/01/2023	NEW HIRE
10	WADLEY, AMANDA	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
11	WAKEEN, SARAH	PROBATIONARY 1	FT	08/29/2023	NEW HIRE
	RESIGNATIONS				
12	1125052	CONTRACT TEACHER	FT	06/20/2023	RESIGNED
13	1861794	PROBATIONARY 3	FT	07/11/2023	RESIGNED
14	1996258	CONTRACT TEACHER	FT	07/21/2023	RESIGNED

15	2088371	CONTRACT TEACHER	FT	06/22/2023	RESIGNED
16	2590751	PROBATIONARY 2	FT	07/12/2023	RESIGNED
17	394688	CONTRACT TEACHER	FT	08/25/2023	RESIGNED
18	588547	CONTRACT TEACHER	FT	07/14/2023	RESIGNED
19	2087030	PROBATIONARY 3	FT	07/13/2023	RESIGNED
20	1126350	CONTRACT TEACHER	FT	06/20/2023	RESIGNED
21	300969	CONTRACT TEACHER	FT	07/25/2023	RESIGNED
22	395579	CONTRACT TEACHER	FT	06/20/2023	RESIGNED

OSAA Cooperative Sponsorship

RELEVANT DATA:

Full member schools, located in the same geographic area, may apply for cooperative sponsorship for an OSAA activity when a school has difficulty sponsoring the activity by itself.

For the 2023-24 through 2024-25 academic years, the following program is applying for cooperative sponsorship:

- Girls Soccer – Springfield High School and Mohawk High School

Support for this application will make activities available for students that would not be available in their resident school because of a lack of numbers if joint sponsorship did not occur.

RECOMMENDATION:

It is recommended that the Board of Directors support the OSAA Cooperative Sponsorship Application for Girls Soccer between: Springfield High School and Mohawk High School.

SUBMITTED

David Collins
Assistant Superintendent

RECOMMENDED BY

Todd Hamilton
Superintendent