

BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No. 19 Board of Education was held on February 14, 2022.

1. CALL MEETING TO ORDER AND FLAG SALUTE

Board Chair Naomi Raven called the Springfield Board of Education meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Attendance

Board Members attending the meeting included Board Chair Naomi Raven, Board Vice Chair Emilio Hernandez, Jonathan Light, Todd Mann and Kelly Mason.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Judy Bowden, Brett Yancey, Jeff Michna, Dustin Reese, Lesa Haley, Kimberlee Pelster, Jody Barnhart, Troy Barnhart, Kari Thiele, Brandi Starck, Kass McLennan, Ame Beard, Andy Price, Violet Olssyk, Jim Crist, Samantha Alcantar, Janery Marisol Servin Durán, Anahí Valladolid Sandoval, Gorge Peralta, Wyatt Tiller, Mieli Ward, José da Silva, Judy Bowden and Marlene Hockema, minutes recorder.

2. APPROVAL OF THE AGENDA

MOTION: Mr. Mann moved, seconded by Dr. Hernandez to approve the agenda as presented.

There was no discussion.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they supported the motion in favor of approving the February 14, 2022 agenda as presented: Dr. Hernandez – yes, Mr. Light – yes, Mr. Mann – yes, Ms. Mason – yes, and Ms. Raven – yes.

Motion passed – 5:0.

3. CLASSIFIED EMPLOYEES APPRECIATION WEEK PROCLAMATION

Chair Raven read the following proclamation:

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with student, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students

throughout their school years;

NOW, THEREFORE BE IT RESOLVED that the Springfield Board of Education proclaims March 7 thru 11, 2022, to be Classified Employee Appreciate Week; and

BE IT FURTHER RESOLVED that the Springfield Board of Education strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

DATED this 14th day of February 2022.

4. PRESENTATIONS

A. School Presentation: Gateways High School

Gateways High School Principal Lesa Haley shared a slide presentation which defined the ways that Gateways High School is supporting their students who need extra help. Some of the highlighted programs included helping students who:

- May need more time to achieve their education plan
- Are 10th-13th graders
- Need smaller classes with fewer students
- Are motivated to be in school and willing to try to succeed
- Are college and/or career bound
- May need help with basic academic skills
- Need extra help in meeting new graduation requirements
- May be behind in course credits
- Need extra support to succeed in post-secondary education
- Are pregnant or parenting (regardless of high school grade level)

Additionally, she stated they help students transition to personal instruction.

Ms. Haley commented on the move a couple of years ago the the old Brattain Elementary building and what a boost it had been for Gateways. She stated that the school offers ongoing support to students through: focus on service, orientation, Spanish speaking staff, personalized learning, Title 1 funding, tutoring and after school appointments with teachers. In response to Chair Raven's question regarding childcare, Ms. Haley stated they have free daycare available for their students who are parents.

Ms. Haley was pleased to announce they are already celebrating 2022 graduates and have put up a bulletin board display sharing the names of students who have already completed their courses for egraduation.

B. Student Board Representative Communication

A3 School Board Representative, Skyleigh McKibben shared they were proud to announce they had achieved the highest graduation rate in Lane County and offered after school student/teacher encouragement. She added that during J Term the school offered additional classes such as forming a business plan, chocolate making and rock climbing. Principal Ame Beard presented each board member with a handmade chocolate.

Springfield High School Representative, Kassandra McLennan, noted that the school's theatre program had performed Little Women on February 12th and would have additional showings this week. She reported that sports programs were going well and spring sports program would be starting soon.

Thurston High School Representative, Mieli Ward reported that the school has added 20 minutes to their second period which would allow students additional advisory time prior to lunch. She informed the group that they had been studying black history as a part of February's Black History Month. She stated that winter sports would end in February and spring sports would begin soon. She commented that students would be looking forward to removal of the face mask mandate which would be scheduled to end March 31st and would allow students to participate in prom and celebrate graduation.

5. PUBLIC COMMENT

Chair Raven read the following statement concerning public comment:

This is the portion of our agenda for public comment. The board continues to accept public comment via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District's website. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person. Those wishing to make public comments must complete a "request to speak" form. Audience members who wish to make public comments must state their name and address for the record.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called.

The Board will not hear comments regarding any school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

Johanis Tadeo virtually started his comments with a land acknowledgement and shared his thanks to the Board and the classified staff. He also thanked the Board for the addition of Spanish translation during Board meetings, but suggested the public speaking process be set up like the one the city council uses.

Karri Thiele, classroom teacher for 23 years, said that she hoped all teachers had been able to participate in the listening sessions. She was frustrated that teachers on unpaid leave were not included in the process. She hoped that the District would share the information gathered at the listening sessions at the next Board meeting.

Anahí Valladolid Sandoval, a senior at Springfield High School started her comments with a land acknowledgement and thanked the Board for the addition of a Spanish translator, but lamented the fact that students and unqualified staff continue to translate during classes.

Janery Marisol Servin Durán, a senior at Springfield High School started her comments with a land acknowledgement and noted that while she enjoyed translating for other students she was not qualified, nor were the staff. She added there would be no assurance that the translation was correct or understood by the recipient.

Samantha Alcantar started her comments with a land acknowledgement and thanked the Board for adding an interpreter to the meetings, but stated that having to sign up to speak at a meeting would be a barrier. She also shared that accessibility to share public comment is too difficult. She added that an interpreter would be needed in each school and not a student who would get extra credit for interpreting.

The following written public comment submitted for tonight's meeting:

February 14, 2022

Public comment

Nicole Norris

Wed 1/12/2022 4:46 PM

To: public comment <public.comment@springfield.k12.or.us>;

Hello SPS Board members,

I wanted to send a quick email to thank you for all your hard work that you have been doing in helping SPS schools, staff members, students, and community members. I really appreciate everything that you are doing/have been doing!

Thank you,

Nicole Norris
First Grade Teacher
SEA Building Representative
Guy Lee Elementary
(541) 744-6391 ext. 22255
Google Meet: Norris1st

Please consider this email as confidential...

Praise for progress

Ryan Herlands

Wed 1/12/2022 5:12 PM

To: public comment <public.comment@springfield.k12.or.us>;

Good evening members of the School Board and SPS District Administrators,

Thank you for your work during these challenging times. I would like to share my appreciation for the growth and progress made since contentious interactions this fall. The listening sessions at each school with Dave Collins, stay interviews with Dustin Reese, impending school visits from our superintendent, and more regular, kind, and appreciative emails are positive steps towards repairing the damaged relationship with staff. I'm hopeful that this improved dialogue will lead to better results for all of us, and mostly our students. Thank you for re-engaging with us.

Sincerely,
Ryan Herlands

Ryan Herlands
Science teacher, SEA building rep, Environmental Club advisor
Thurston High School
email: ryan.herlands@springfield.k12.or.us

Please consider this email as confidential...

Untitled

Jason P <ke7cwg@gmail.com>

Wed 1/19/2022 7:59 PM

To: public comment <public.comment@springfield.k12.or.us>;

 1 attachment

Screenshot_20220119-195617_Facebook.jpg;

This message is from a non-SPS email address. Please use caution and only click links and attachments if you are sure they are safe.

Tell me this is not going on in Springfield

Jason prophet



13m · 🌐

4th and 5th grade Oregon students urged to join LGBTQ clubs without parental knowledge...

#OregonSchools

#OregonKids

#ParentsRights

<https://northwestobserver.com/index.php?ArticleId=1970>



NORTHWESTOBS... ⁱ

QSA Clubs promoted in ...

1 comment

Like Comment



WRITTEN PUBLIC COMMENT

Heather Holte <hholte4@icloud.com>

Mon 1/24/2022 8:05 AM

To: public comment <public.comment@springfield.k12.or.us>;

This message is from a non-SPS email address. Please use caution and only click links and attachments if you are sure they are safe.

Dear Board Members and SPS Admin,

This is taken directly from your bylaws:

F. Communication

1. Communicate openly and honestly.
2. Respect differences and listen well and for positive intent.

Respecting differences means to genuinely listen to someone else regardless if your beliefs, political side, or philosophy aren't in agreement with them. Communicate openly and freely means responding within 24 hours of an email when a parent/guardian reaches out (at least that is your expectation for us as teachers and coaches). This certainly isn't happening currently. Emails are ignored or responded to half heartedly.

Listening for positive intent means seeing the other side of the story even though you may not agree with it and meeting in the middle or compromising cause IT IS THE RIGHT THING TO DO.

Our differences make us stronger as a community. Our differences make us stronger in our schools. Unfortunately, all I see is our differences dividing us and making some callous, bitter and hard hearted. Our differences have been polarized so much that students aren't getting the education, school experience, or safety they deserve in a public education system. I teach and coach and can absolutely admit with the current decisions that were made on October 18th that we are failing our students, I have heard enough from parents and students to know this is true.

Great leadership listens to all and respects all, while leaving their personal agendas behind as DOING WHAT IS BEST FOR THE STUDENTS, should ALWAYS COME FIRST.

If you care about the students and the current crisis going on inside our schools, you will do the right thing which we all know is usually a hard thing and recognize the mistake made when accommodating over 100 staff on unpaid leave isn't WHAT IS BEST FOR THE STUDENTS. It was just more convenient for the adults in charge.

Cordially,
Heather Holte
SPED Teacher and High School
Coach accommodated with unpaid leave for the rest of the school year

Sent from my iPhone

Written Public Comment

Mike Schellenberg <mancsch@yahoo.com>

Wed 2/2/2022 2:37 PM

To: public comment <public.comment@springfield.k12.or.us>;

This message is from a non-SPS email address. Please use caution and only click links and attachments if you are sure they are safe.

To the members of the Springfield School District School Board,

Last fall when staff members were being placed on unpaid leave if they were not vaccinated, I asked why this decision was made and by whom. The response was that "based upon the recommendations and information from our public health authorities, the potential for increased, or on going intermittent disruption is greater in the long term". In other words, if we keep these staff it will cause too much disruption if they get or spread Covid. Well, let me just say that this plan has failed spectacularly. In the first 3 months of school my high school age daughter 'lost' 3 teachers to this ingenious plan. In one of her classes she had FOUR different teachers in those 3 months. I have lost track of how many different substitute teachers she has had in the month of January, many of whom knew nothing about the subject they were subbing for. So much for reducing the amount of disruption in the schools!

It is time for us to be adults and face the facts. We cannot stop Covid. Masks do not stop it. Vaccines do not stop it. Lockdowns don't stop it. Shutting down schools for over a year didn't stop it. At best we can slow down the inevitable. At worst we are doing more harm than good. Let's move on and do what is best for the STUDENTS and not what the unions, politicians and other 'stakeholders' want. Please bring back these staff members. They are not a greater risk than anyone else. I wish you could also remove the mask mandate, but that may be beyond your control.

Sincerely,
Andrea Schellenberg

Communication with Board from Public

Aloha Heart <heartaloha@gmail.com>

Mon 2/14/2022 8:31 AM

To: Todd Hamilton <todd.hamilton@springfield.k12.or.us>; Emilio Hernandez <emilio.hernandez@springfield.k12.or.us>; Jonathan Light <Jonathan.Light@springfield.k12.or.us>; Kelly Mason <kelly.mason@springfield.k12.or.us>; naomi.raven@springfield.k12 <naomi.raven@springfield.k12>; public comment <public.comment@springfield.k12.or.us>; Todd Mann <todd.mann@springfield.k12.or.us>;

Some people who received this message don't often get email from heartaloha@gmail.com. [Learn why this is important](#)

This message is from a non-SPS email address. Please use caution and only click links and attachments if you are sure they are safe.

Thank you for providing interpreters for our community members who benefit from these services. As a community member, I feel the latest suggested regulations regarding having the Superintendent present when Community members need to express opinions and concerns, is unnecessary and limits our ability to easily express our concerns. This is a breach of public access to the Board Members we have elected. This is not a tolerable arrangement.

Carol Heart
Springfield Resident

Written Public Comment for Feb. 14, 2022

Jonathan Gault <jonathan.gault@oregoned.org>

Mon 2/14/2022 10:41 AM

To: public comment <public.comment@springfield.k12.or.us>;

This message is from a non-SPS email address. Please use caution and only click links and attachments if you are sure they are safe.

Good morning SPS School Board,

I am writing to highlight and celebrate the work being done across our school system. Those in classrooms, health rooms, cafeterias, playgrounds, warehouses, buses, and offices are giving so much to their work, often going beyond expectations, sacrificing their own time and other resources to make the most positive impact they can.

I want to share my pleasure with the networks of outreach and information-gathering we continue to see between leaders in the school district and those in our schools and programs, and the inherent benefits and results of this interaction - a greater sense of shared purpose and an increasing perception of partnership.

I am hopeful that continued collaboration with the extraordinary people dedicated to our Springfield community will persist in providing our students the best possible experience.

Sincerely,

Jonathan M. Gault
Springfield, OR

Written Public Comment

Jennifer Potter <jpotter583@gmail.com>

Mon 2/14/2022 7:10 AM

To: public comment <public.comment@springfield.k12.or.us>;

This message is from a non-SPS email address. Please use caution and only click links and attachments if you are sure they are safe.

Dear School Board Members,

Thank you so much for listening to the needs of our community and providing a Spanish interpreter at board meetings.

Sincerely,
Jennifer Potter
Springfield resident, Ward 3

6. ACTION ITEMS

A. Consent Agenda

- 1. January 10, 2022 Board Meeting Minutes**
- 2. January 24, 2022 Work Session Meeting Minutes**
- 3. Financial Report**
- 4. Personnel Action, Resolution #21-22.025**
- 5. Inter-District Student Transfers, Resolution #21-22.026**

With the sunset of Oregon Enrollment on July 1, 2019, ORS 339.133 (5)(a)(A) indicates district school boards must make the determination whether to limit the number of students whom consent is given by an annual date established by the board.

The district may determine the number of transfer spaces available, indicate any enrollment limits by school and/or grade level; and admission criteria or priorities that will be applied. Additionally, the District may also declare the number of Inter-District requests they will release to leave. In order to maintain consistent guidelines surrounding student transfers, the district attempts to align Within-District Transfer guidelines with those for students that reside outside district boundaries.

Identifying student transfers assists the district in determining staffing for the 2022-2023 school year.

Students entering grades Kindergarten through 11th grades for the coming year are eligible to request transfers. Returning seniors may also apply.

Transfer students granted approval are allowed to continue through the highest grade of that level. However, students changing school levels, i.e., elementary to middle or middle to high school, must Reapply for the coming year.

Inter-District Transfer student guidelines require the approval of both the resident and receiving districts. Students approved to finish a school year are notified to reapply through High Priority should they wish to request to attend a school outside their resident boundary school.

David Collins recommended the Board approve new transfer requests that do not exceed desired building capacity or projected grade level ratios for the 2022-2023 school year. It is recommended the Board release all students wishing to leave the District.

MOTION: Ms. Mason moved, Mr. Mann seconded the motion to approve the Consent Agenda.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they supported the motion favor of approving the Consent Agenda: Dr. Hernandez – Yes, Mr. Light – Yes, Mr. Mann – Yes, Ms. Mason – Yes, and Chair Raven – Yes.

Motion passed, 5:0.

B. Adopt Board Policy, Resolution #21-22.027

From time to time, changes in laws or operating practice require changes or additions to board policies. In addition, the district subscribes to a policy review service with Oregon School Boards Association and receives drafts that are used to craft policy for Springfield Public Schools.

The below policy has been updated to reflect legislative changes. It was brought to the board for review in a first reading on November 15, 2021, and the Board conducted a work session to further revise the policy on January 24, 2022.

The policy is now submitted for board approval and adoption.

Jenna McCulley recommended that the Board of directors approve the following board policy as updated:

- BDDH Public Comment Board Meetings

MOTION: Dr. Hernandez moved, Mr. Mann seconded the motion to approve policy BDDH as presented.

Chair Raven asked if there was any discussion. Board members shared the following comments:

- Concerns that the policy is too constraining as written and does not allow the public to share public comment about topics that are not on the agenda.
- There needs to be a process in place to follow up with the community concerns shared during public comment.

Hearing no further discussion, Chair Raven called for a roll call vote. She asked each Board member to indicate if they supported the motion of approving Policy BDDH as presented. Dr. Hernandez – Yes, Mr. Light – No, Mr. Mann – Yes, Ms. Mason – Yes, and Chair Raven – Yes.

Motion passed 4:1.

C. Approve 2021-2023 Lane ESD Local Service Plan, Year Two, Resolution #21-22.028

As required by ORS334.175, Lane Education Service district has developed a Local Service Plan. The process in developing this plan included analysis of all resolution and core service offerings available to component school districts.

The 2021-2023 Local Service Plan – Year Two was developed in collaboration with component district superintendents, Lane ESD administrators and staff, and reviewed and approved by the Lane ESD Board of Directors on January 5, 2021.

The local Service Plan contains all services mandated by law. Local Service Plan services are intended to: improve student learning; enhance the quality of instruction provided to students; assure equitable access to resources; and maximize operational and fiscal efficiencies.

The Board of Directors of the Springfield School District #19 has completed their annual review of the Lane ESD 2021-2023 Local Service Plan – Year Two which includes services for:

- Students with special needs
- Instruction, Equity and Partnerships (School Improvement)
- Technology
- Administrative and Support
- Custom Services

The Lane ESD 2021-23 Local Service Plan provides a two-year framework which must be approved annually by Lane ESD and component district boards no later than March 1 (ORS 334-175(5)(b)).

BE IT RESOLVED that the Board of Directors of Springfield School District #19 hereby authorizes the approval of the Lane ESD 2021-23 Local Service Plan – Year Two and requests the Lane ESD to provide the services described during the 2022-23 (year two) fiscal year in accordance with ORS 334.175.

This resolution adopted this 14th day of February 2022

Chair Raven asked for a motion to approve the Lane ESD 2021-23 Local Service Plan – Year Two as presented.

MOTION: Mr. Light moved, Ms. Mason seconded the motion to approve the Lane ESD 2021-23 Local Service Plan – Year Two as presented.

Chair Raven asked if there was any discussion. There was no discussion.

Chair Raven called for a roll call vote. Ms. Raven asked each Board member to indicate if they were in favor of the motion to approve the Lane ESD 2021-23 Local Service Plan – Year Two as presented: Dr. Hernandez – Yes, Mr. Light – Yes, Mr. Mann – Yes, Ms. Mason – Yes, and Chair Raven – Yes.

Motion passed, 5:0.

D. Superintendent and Board Working Agreements, Resolution #21-22.029

In an effort to insure district operations and oversight, staff from Oregon School Boards Association provided professional development about the board’s governance role, board culture, its relationship with the superintendent, and effective board operating agreements. As part of this training, Board members spent time on August 30, September 27, and October 25, 2021, reviewing and updating governing body, as well as with the Superintendent and District administration.

The proposed draft includes revisions discussed during board minutes.

Chair Raven recommended that the Board of Directors move to approve the following working agreements as presented: *Board and Superintendent Working Agreements*.

Chair Raven called for a motion to approve the *Board and Superintendent Working Agreements* as presented.

MOTION: Dr. Hernandez moved, seconded by Ms. Mason to approve the *Board and Superintendent Working Agreements* as presented.

Chair Raven asked if there was any discussion.

Mr. Light responded that the process was restrained, the round robin approval needed modification and board members should not have to communicate with the district prior to meeting with the community. Discussion continued around the wording of Section F #6 as it would need clarification. Mr. Mann suggested verbiage, “when acting as elected official and representative of the Board discussing topics that could lead to Board decisions.” Further discussion added “that they represent; does not apply to community boards or sessions.”

MOTION: Dr. Hernandez moved, Ms. Mason seconded to approve the amendment to the aforementioned motion.

Chair Raven called for a roll call vote and asked each Board member to indicate if they were in favor of the motion to amend Section F #6 of the Board and Superintendent Working Agreements. Dr. Hernandez – yes, Mr. Light – No, Mr. Mann – yes, Ms. Mason – yes and Chair Raven – yes.

Motion passed, 4:1.

Chair Raven then called for a roll call vote and asked each Board member to indicate if they were in favor of the primary motion to approve the *Board and Superintendent Working Agreements* with the amended

language: Dr. Hernandez – yes, Mr. Light – No, Ms. Mason – yes, Mr. Mann – yes and Chair Raven – yes.

Motion passed, 4:1.

E. Personnel Action

Chair Raven asked for a motion to uphold the superintendent's decision on the termination appeal heard in executive session tonight.

MOTION: Mr. Mann moved and Ms. Mason seconded the motion to uphold the superintendent's decision on the termination appeal heard in executive session tonight.

Chair Raven asked if there was any discussion.

Hearing no discussion, Chair Raven called for a roll call vote and asked each Board member to indicate if they were in favor of the motion to uphold the superintendent's decision on the termination appeal heard in executive session tonight: Dr. Hernandez – yes, Mr. Light – yes, Mr. Mann – yes, Ms. Mason – yes and Chair Raven – yes.

Motion passed, 5:0.

7. INFORMATION REPORTS

A. Graduation Rates

Assistant Superintendent, David Collins, and Director of High School Education, Mindy LeRoux, presented a slide report indicating a rise in graduation rates and a decline in dropout rates. Rates are based on:

- 4 year grade rate – starting 9th grade and graduating in 4 years.
- 5 year cohort – students who graduate after an extra year.
- NCES grads – number of students who started in the 12th grade and graduated at the end of the 12th grade year.
- Drop out – number of students that dropped from the system with no explanation.

Ms. LeRoux stated the success of the increased graduation rate was directly related to the implementation of the Care and Connect Teams which would pair students with coaches and include summer or night school if needed to complete the courses needed for graduation.

She added that tracking these numbers had changed some due to the discontinuation of the 10 day drop rule in which the law required students to be dropped from enrollment after missing 10 days in a row of school. That had been put on hold during the pandemic. That law has since been reinstated.

B. Superintendent Communication

Superintendent Hamilton shared the following:

- He congratulated the high school teams are a continued increase in graduation rates. While graduation rates around the state have declined, our rates have increased.
- He thanked Sky for the opportunity to hear about the J Term work that took place at A3 last month.
- The District continues to receive updated information from ODE, OHA and Lane County Public Health regarding lifting of the mask mandate and returning that authority to individual school districts.

C. Board Communication

Mr. Light shared he attended the LCOG (Lane Council of Governments) board meeting on January 27, 2022, where they discussed childcare needs, additional funds for wildfires, senior services and cyber security.

Ms. Mason indicated she had attended Wildish board meetings and looked forward to the U of O graduation program.

Mr. Mann, who sits on the Springfield Education Foundation, stated they had increased the amount of grants awarded to staff from \$3,000 to \$4,000. Upcoming Foundation events include their Honor Roll event scheduled for Thursday, March 10th at the Holiday Inn Express and the Annual Luau on June 25th.

Chair Raven stated she attended the Board Chair meeting hosted by OSBA and encouraged the board to follow bills HB 4029 on board training and Senate Bill 1521 regarding superintendent continuity. In conclusion, she was pleased to inform the group that Walterville Elementary students had successfully moved into the Mohawk Elementary building.

8. NEXT MEETING

The Board will meet on February 28, 2022 for a Work Session, March 14, 2022 at 7:00 p.m. for a Business Meeting and on March 17, 2022 at 6:00 p.m. for a Board/Budget Work Session.

Chair Raven thanked everyone for attending.

9. ADJOURNMENT

With no other business, Chair Raven adjourned the meeting at 8:58 p.m.

(Minutes recorded by Marlene Hockema)