

WORK SESSION MINUTES

A Work Session of the Springfield School District No. 19 Board of Education was held on February 28, 2022.

1. CALL MEETING TO ORDER

Board Chair Naomi Raven called the Springfield Board of Education Work Session to order at 5:30 p.m. in Executive Session.

Attendance

Board Members attending the meeting included Board Chair Naomi Raven, Jonathan Light, Kelly Mason and Todd Mann. Vice Chair Emilio Hernandez was excused due to illness.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Brett Yancey, Dustin Reese, Kari Thiele, Jeff Michna, Rebekah Jacobson, Brian Carmichael, Judy Bowden and Marlene Hockema, minutes recorder. There were eleven people who watched the meeting via the live stream.

2. EXECUTIVE SESSION

The Board moved into Executive Session (non-public) at 5:35pm pursuant to ORS 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent who does not request an open hearing and ORS 192.660(2)(f) to consider information or records exempt by law from public inspection.

The Board returned from Executive Session at 5:58 pm; Chair Raven led the Pledge of Allegiance.

3. ACTION ITEM:

A. Request for Appeal of a Complaint

MOTION: Mr. Mann moved and Ms. Mason seconded that the Board deny the request of appeal of the complaint reviewed in executive session.

Chair Raven called for a roll call vote of the motion as presented: Dr. Hernandez – absent, Mr. Light – yes, Mr. Mann – yes, Ms. Mason – yes and Chair Raven – yes.

Motion passed: 4:0.

4. BOARD BUDGET

Superintendent Hamilton and Chief Operations Officer Brett Yancey shared a presentation regarding the Board's budget stating an understanding of their budget would help in comprehending the district budget. Superintendent Hamilton explained the four parts of budget building: Fund, Function, Object and Cost Center.

- Fund – Source of budgeted resources (General Fund, Title 1, Nutrition Services, etc.)
- Function – Describes the type of activity for which a service or object is acquired
- Object – Describes the service or commodity being obtained by an expenditure

- Cost Center – Identifies school or non-school department making the purchase

Additionally, each part would have a corresponding number such as 100 is the general Fund. Superintendent Hamilton went on to explain Board spending and proposed spending over the years 2017-2023, pointing out the discrepancies due to COVID-19 and the likelihood of returning to previous spending habits when in-person conferences return.

After a discussion regarding Board travel it was determined that members would be interested in attending meetings, in the future, such as (NSBA) National School Boards Association, United Front and Oregon School Boards Association Conferences. Furthermore, the Superintendent suggested to the Board that it would be advisable to review the non-instructional services and dues and fees, in the budget, to determine if they would still be beneficial to the Board.

Superintendent Hamilton informed the group that the expense listed under Supplies is available and would be used to add two cameras to the Board room. Mr. Light suggested that a screen be set up in the hallway/foyer to allow for attendee overflow at Board meetings to still be able to view the meeting.

The Board thanked the Superintendent and Mr. Yancey for enlightening them on the functions and spending of their budget and acknowledged the benefit of reviewing it prior to working on the district's proposed budget.

4. NEXT MEETING

The next Board Meeting will take place on Monday, March 14, 2022 beginning at 7:00 p.m. and the next Board/Budget Committee Work Session will be held on Thursday, March 17, 2022 beginning at 6:00 p.m.

5. ADJOURNMENT

With no further business, Chair Raven adjourned the Work Session at 6:57 p.m.

(Minutes recorded by Marlene Hockema)