

# 2023-24 Hockinson Assurance Program (HAP)

For the 2023-24 school year we are offering the Hockinson Assurance Program (HAP) as a way for families to greatly reduce the financial risk if a Chromebook is accidentally damaged or lost. This program is completely voluntary but students who opt-out must still complete and submit the enrollment form, choosing the "Decline" option.

## The Hockinson Assurance Program works as follows:

1. Prior to Chromebook distribution, parents make a payment of **\$20** to enroll in HAP.
  - a. *This payment can be waived if a family qualifies for free or reduced school lunches and submits the "Consent to Share" form. If you need assistance with this form, call the District Office at 360-448-6400.*
2. In the event a student's Chromebook is damaged from a non-negligent accident, repair costs will be waived and the device will be repaired at no cost to the student. **The number of free repairs per year is capped at two**, and accidents must be reported to the school Media Tech within one week of occurrence.
3. If a student's Chromebook is damaged due to willfulness or negligence, the repair is not covered by HAP and will result in a fine. Fines will be assigned based on required repairs or replacements. Examples of items that are not covered by assurance include but are not limited to: removing parts from the device, intentional screen scratching, defacing the device, device dropping after being left on a precarious surface, etc. If there is uncertainty about the willfulness or negligence of the damage, building and/or district admin may make the determination.
4. Defective devices will be repaired at no cost to the student and will not count as an assurance repair.
5. In the event a Chromebook is lost or stolen, the standard fine for full replacement value of the device will be reduced to \$150 provided the loss is reported to district technology staff within one week of loss or theft. At this time fines are applied and the student will be given a replacement device. This will count as one of the student's two assurance repairs for the year.
  - a. In the case of a stolen Chromebook, if a copy of the police report containing the device's serial number is submitted to the school, the device fine is fully waived and will not count toward their assurance usage. The school Media Tech can provide the device's serial number.
6. 2023-24 HAP coverage lasts from August 2023 orientation through the final day of school in June 2024.
7. Other exclusions:
  - a. Device accessories (charger, cases, etc.) are **NOT** covered by HAP. If device accessories are damaged or not returned, a fine will be issued. Defective charger bricks or cables will be replaced at no cost.
  - b. Provided protective cases must be kept on their device at all times. **Removal of any part of the protective device case voids assurance.**
  - c. If a student leaves the district but does not return the Chromebook, they will be fined for the full replacement costs of the device and accessories. Standard rules for the restriction of records and transcripts apply. A collections service may be involved for the purpose of recovering district property.

# 2023-24 Hockinson Assurance Program

## Coverage and Exclusions

### Assurance Coverage Information

The following items are covered by the Hockinson Assurance Program, and will typically incur the Assurance reduced fine amount (limitations apply).

Issue	Standard Fine Amount	Assurance Reduced Fine Amount
<b>Damaged device due to a non-negligent accident</b>	\$50 - \$364 depending on damage severity and repairs needed	\$0 for the first two occurrences
<b>Lost or stolen device</b> <i>Must be reported within one week of discovery.</i>	\$364	\$150*  *Fine is fully waived for stolen devices if the relevant police report containing the device serial number is submitted to the district

### Exclusions

The following items are not covered by the Hockinson Assurance Program and will incur the standard fine amount.

Issue	Standard Fine Amount
<b>Damaged device due to willfulness or negligence</b> <i>(ex. Removing parts from the device, intentional screen scratching, defacing the device, device drop after being left on a surface precariously, throwing the device, etc.)</i>	\$50 - \$364 depending on damage severity and repairs needed
<b>Defective device</b> <i>(ex. Will not charge or turn on, faulty speaker, defective microphone, etc.)</i>	\$0
<b>Lost or damaged device charger</b> <i>Returned charger must be the same ones that were provided by HSD. Non-HSD chargers will not be accepted. Replacement HSD chargers can be purchased in the ASB office.</i>	\$20
<b>Lost or damaged case</b> <i>(ex. Non-removable pen/marker, intentional scratches, stickers or other decorations, etc.)</i>	\$30

# 2023-24 Hockinson Assurance Program Enrollment Form

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Student ID #: \_\_\_\_\_

→ Yes, I would like to enroll the student listed above in the Hockinson Assurance Program (HAP). I understand that this is a voluntary program which will reduce the fines and replacement costs that I may be subject to if the Chromebook checked out to my child is damaged, lost or stolen. I agree to pay any fines or fees related to the Chromebook that are not covered by HAP which are listed on page 2 of this document.

→ \$20 - Standard One Year Payment

→ \$0 - I intend to apply for the Federal Free/Reduced lunch program and complete/submit the "Consent to Share" form in the next 7 days. I wish to have my child's HAP enrollment fee waived until I know if I qualify for this program. **If my Free/Reduced lunch application is denied or I do not submit the "Consent to Share" form, I am declining participation in HAP for my child.** I can enroll in HAP by contacting my child's school office. I understand that all potential fines and HAP exclusions from page 2 of this document are still my responsibility regardless of my Free/Reduced lunch status.

I have read and understand the rules and the financial responsibilities of the Hockinson Assurance Program (HAP). I agree to all terms and conditions of the program, including coverage and exclusions listed on page 2 of this document, and voluntarily enroll my child for the 2023-24 school year.

\_\_\_\_\_  
Print Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## Opt-Out Option

→ I decline participation in the Hockinson Assurance Program (HAP) for the student listed above. I understand that I will be held financially responsible for all fines, repairs, and/or the full replacement cost associated with the loss or damage of the Chromebook and accessories while checked out to my child. The potential fines and fees I agree to pay are listed on page 2 of this document.

\_\_\_\_\_  
Print Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date