



**Lauren Reid**  
Principal  
[lreid@seymourschools.org](mailto:lreid@seymourschools.org)

**Stacey Long**  
Assistant Principal  
[slong@seymourschools.org](mailto:slong@seymourschools.org)

August 21, 2023

Dear Bungay School Families,

The Bungay School staff are delighted to welcome our families and students back for the 2023-2024 school year! We hope everyone enjoyed their summer and had plenty of time to relax and spend time as a family. As the upcoming school year approaches, we wanted to take this opportunity to share important information regarding the school year and introduce some new staff.

We would like to extend a special welcome to our new preschool and kindergarten students, our new students and our returning students in first, second, third, fourth and fifth grade! Postcards with your child's teachers names were sent home today, Monday, August 21, 2023. School reopens on Wednesday, August 30, 2023 at 9:00 a.m. This is a full day and breakfast and lunch will be served. At the conclusion of this letter, you will find additional important information for the start of the school year.

Each new year is filled with new learning and new friendships. Our dedicated staff has spent countless hours preparing their classrooms, materials, and creating welcoming child-centered learning environments. Our staff is eager to once again provide a safe and nurturing environment, as well as a challenging and diverse curriculum. Additionally, we would like to offer sincere thanks and appreciation to our custodial staff, office staff and IT Department. They worked diligently throughout the summer to clean and ready the school.

We are very excited to welcome new staff to Bungay School and are thrilled with the level of expertise they bring to complement our existing staff. Please join us in welcoming the 2023-2024 additions/transfers/student teachers/interns:

- ★ Physical Education Teacher: Jenna Gentile
- ★ Library Media Specialist: Haleigh Perugini
- ★ Special Education Teacher: Rachel Ferruggia
- ★ REACH Classroom Teacher: Alexandra Giannelli
- ★ Preschool Teachers: Kristen Delorenzo, Michelle Cirella, and Hannah Rozum
- ★ Preschool Speech and Language Pathologist: Chiara Wandel
- ★ Literacy/Numeracy Tutor: Whitney Gutsell
- ★ Instructional Paraprofessionals: William Marrinan, Jacqueline Sullivan, Alyssa Latanowich, Madison Dzwonkowski
- ★ School Counselor Intern: Ryann Giuliani (placed with Dana Mitchell)
- ★ Student Teachers: Ryan Herold (placed with Nicole Hiscock)
- ★ District-wide Director of Security: Mr. Ed Henry

***Bungay Elementary School***  
*"Children First"*

We can't wait to see all our students return with smiles on their faces as they enter the building at the end of August. Bungay School truly is a special place to "bee"! Your commitment and dedication to our school and your children makes our learning community thrive and helps your child to succeed. We look forward to working with you and your children.

Enjoy the rest of the summer as we all look forward to another wonderful school year!

Respectfully,

*Lauren Reid*, Principal

*Stacey Long*, Interim Principal/Assistant Principal

---

**Bungay School Additional Information and FAQ**



**What are the school hours?**

Regular Day: 9:00 AM - 3:30 PM

Scheduled Early Dismissal: 9:00 AM - 1:30 PM

Emergency Delayed Start: 11:00 AM - 3:30 PM

Emergency Early Dismissal: 9:00 AM - 12:15 PM

PreSchool/PreK AM Session: 9:00-11:50

PreSchool/PreK PM Session: 12:50-3:20

PreSchool/PreK Scheduled Early Dismissal AM Session: 9:00-10:50

PreSchool/PreK Scheduled Early Dismissal PM Session: 11:45-1:30

PreSchool/PreK Scheduled Emergency Delayed Opening AM Session: No AM Session

PreSchool/PreK Scheduled Emergency Delayed Opening PM Session: 12:50-3:30

**First day of school for Grades PreK-5 is Wednesday, August 30, 2023.**

Breakfast and lunch will be served on the first day of school.

**Breakfast, Lunch, Snack, Water Bottles...**

Breakfast and Lunch

If you wish to purchase school lunch and additional items such as snack milk, cash or checks payable to Seymour School Lunch Program in an envelope with your child's name and classroom teacher on it are accepted.

Bungay Elementary School • 35 Bungay Road, Seymour, CT 06483-2892 • Tel (203) 881-7500 • Fax (203) 881-7506 •

[www.seymourschools.org](http://www.seymourschools.org)

**Seymour Public Schools is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, sexual orientation, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the nondiscrimination policies should be directed to the Title IX Coordinator, Dr. Kristopher Boyle, Director of Pupil Services, 203-888-4564.**

**Bungay Elementary School**  
"Children First"

Food service information can be found at:

<https://www.seymourschools.org/district-departments/food-services>.

Families are encouraged to complete the family application form for free and reduced lunch and submit to Cindy Brooks, Food Director [cbrooks@seymourschools.org](mailto:cbrooks@seymourschools.org).

Snacks

Students PreK-5th grade should plan to bring a small daily snack to school.

If a student is in a peanut/tree nut free classroom, avoid bringing in food with peanuts.

Peanut/Tree Nut Free Classrooms

If your child is in a peanut free classroom, you will be notified. If you are uncertain, please email Rebecca Bennett, School Nurse: [rbennett@seymourschools.org](mailto:rbennett@seymourschools.org)

Water Bottles

Yes, water bottles filled with clear water only are permissible.

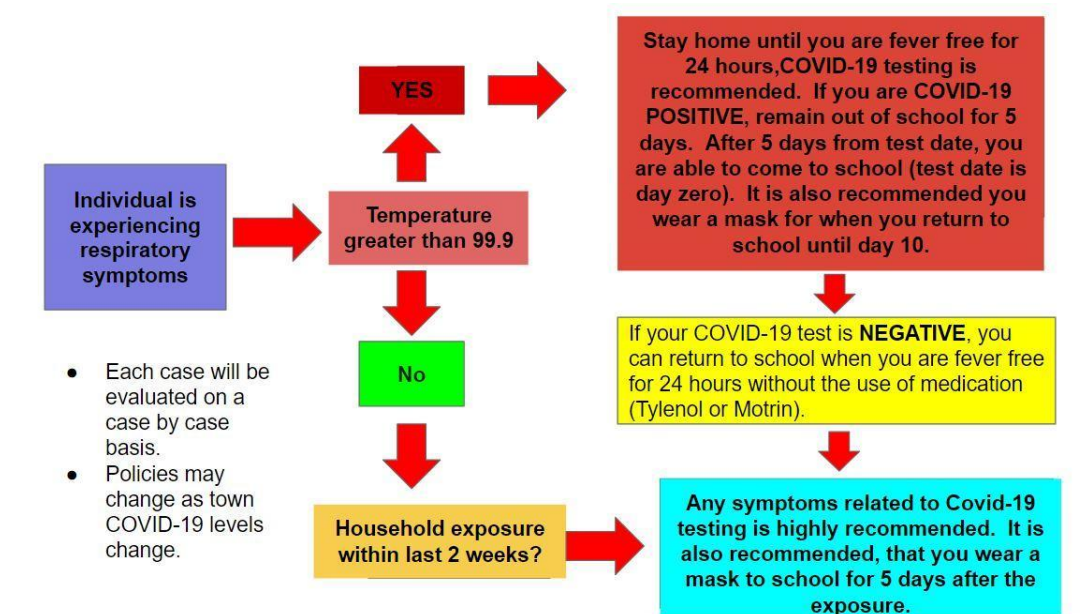
**Information from the Nurse's Office**

**Mrs. Rebecca Bennett, District and School Nurse**

Medications

All medications need to be dropped off to the nurse's office in the beginning of the school year, in person by the guardian. Medications cannot be sent into the school with the students. Mrs. Bennett will be at Bungay School on August 28th from 12:00-3:00, and on August 29th from 8:00-3:00. All medications need a doctor's order completed to be administered by the nurse. Any questions, please contact Rebecca Bennett, [rbennett@seymourschools.org](mailto:rbennett@seymourschools.org)

Regulations regarding COVID



**Bungay Elementary School**  
"Children First"

Additional Health Office Information - Attendance & Illness

Reporting an absence call: 203-881-7500 x 1310 and provide a medical note  
Report communicable diseases to the nurse (strep, pink eye, COVID, meningitis, etc.)

Tardy – Students must arrive by 9:00 a.m.

If your child has to be picked up from the Health Office, we ask you to come as soon as possible, within an hour. If you are unable, please have Emergency Contacts available that can.

Exclusion of School Policy

Disease	Exclusion of School Policy
Diarrhea and/or vomiting	a full 24 hours with no symptoms
Elevated Temperature (99.9 degrees or over)	a full 24 hours after child is afebrile
Conjunctivitis (pink eye)	received appropriate therapy for 24 hours and has doctor permission
Strep Throat	received appropriate therapy for 24 hours and has doctor permission

**Technology and Chromebooks**

Do Chromebooks go home nightly?

Each child at Bungay School should have a chrome-book assigned to him/her. When your child brings their chrome-book home, it needs to be charged overnight. If your child charged their chrome-book, then the charger may be left at home. Chargers should be stored in a safe location.

Chrome-books should be able to hold a charge for the entire school day.

What do I do if my child needs technology assistance?

Please fill out this form: [Tech Work Request Form](#) or contact David Moktan,  
[dmoktan@seymourschools.org](mailto:dmoktan@seymourschools.org)

How does my child initially sign into the computer or Google Classroom?

Students need to use the chrome-book provided by the Seymour School District and should be used for school use only. The chrome-book should not be used for personal use.

Teachers will be able to assist their class on how to log-into their account. A sample on how student's login for the first time to your child's Google Account / Google classroom:

- Your child will use his/her Seymour school google account to login and access his/her classes.
- His/her username is in PowerSchool. 32santaclaus@students.seymourschools.org (This is a made up email.) Parents and teacher will need to access the information in PowerSchool)
  - The password is your child's Date of Birth: mmddyyyy ex. 12-25-2013
- Your child can use this account information to log into his/her school chrome-book. Once he/she logs into his/her chrome-book and opens google chrome, he/she will be able to access Google Classroom, by selecting it from the menu on the top right that looks like a 9 circle grid. Then select google classroom and you should see an invitation to join the teacher's class.

**Bungay Elementary School**  
"Children First"

**Transportation**

Where do I look and who do I contact with transportation questions?

If students are able to, they are encouraged to take the bus to school. Bus routes are provided on the district website. <https://www.seymourschools.org/district-departments/transportation>

If you cannot find the bus information on Transfinderi

<https://www.infofinder.com/ifi/?cid=AT4T4MUDNWM>

If you need additional information, please contact our main office:

Karen Leeper: [kleeper@seymourschools.org](mailto:kleeper@seymourschools.org) or Miriah Spence: [mspence@seymourschools.org](mailto:mspence@seymourschools.org) . When emailing, please be sure to include your child's name, school, current bus stop and bus number, your name, a number you can be reached at, and a brief description of your concern.

**Arrival and Dismissal**

What time may my child arrive at school?

School begins at 9:00 promptly.

Please plan to arrive between 8:40 and 8:55. Do not arrive earlier than 8:40 a.m.  
Students entering their classroom any time after 9:00 a.m. are considered tardy.

I am dropping off my child by car in the morning. What should I know?

To minimize the flow of traffic within the school and maintain school security we ask that if you are dropping your child off at the school, do not arrive earlier than 8:40 a.m. in front of the building. Our staff will be outside to assist. Your child should exit along the side of the school. Students should not exit cars on the driveway side.

My child walks to school. What should I know?

If your child is a walker, we ask that you use the crossing guard on Bungay Road for their safety. Students should not arrive prior to 8:40 a.m. Dismissal begins at 3:30 p.m. Students will be escorted to the cross walk by a Bungay staff member and the crossing guard will assist students in crossing the street. All kindergarten students must have an adult present to receive them during this dismissal process.

I am picking up my child by car in the afternoon. What should I know?

If you are picking up your child from school, you may do so at 3:30 p.m. dismissal. You must send in a note to the teacher indicating that you will be picking up your child. At the time of pick-up, parents should park their car and follow the paw prints on the sidewalk to the front of the building. A form of photo identification will be required to collect your child.

***Bungay Elementary School***  
*“Children First”*

The Bungay School Preschool/PreKindergarten will be having a separate entrance located closest to the drive-way entrance. Please be extra cautious during pick-up and drop-off, as families will be walking our little learners to the entrance.

**District and School Calendar**

Is there a district calendar?

Yes, the district calendar can be found on the district website, <https://www.seymourschools.org/calendar>.

The school calendar with events and activities will be shared monthly through the Bungay Buzz, the Bungay School Newsletter that is sent weekly through REMIND and PowerSchool.

**District and School Communications**

How will I find out information about school happenings?

Guardians will receive information from our Bungay Buzz, our teacher’s newsletters/Remind, and through PowerSchool, our district’s communication tool. Please ensure that your contact information is up to date, as all contact information will be pulled from PowerSchool to communicate with families.

New this year! Mrs. Reid and Mrs. Long are excited to have an Instagram account to post exciting photos and updates! Follow us on Instagram at BungayBees\_ReidLong.

If you need assistance signing up for PowerSchool, or updating your email or phone number, do not hesitate to contact our main office at 203-881-7500 or email:

- Karen Leeper [kleeper@seymourschools.org](mailto:kleeper@seymourschools.org)
- Miriah Spence [mspence@seymourschools.org](mailto:mspence@seymourschools.org)

Please be sure to check your child’s backpack, the Seymour Public School’s Facebook page <https://www.facebook.com/SeymourPublicSchools> as well as our monthly school calendar for notices and updates.

What is the best way to contact a teacher?

If you have any questions, please email your child’s teacher, or if you prefer, please call the main office (203-881-7500) to leave a message for a teacher or to arrange a conference with a teacher.

All of our teachers will be connecting with you via the REMIND App and email.

**Summer Reading and Math Challenges**

My child participated in the Summer Reading and Math Challenge, what do I do with the journal and passport?

Please return the summer reading journal and summer math passport to your child’s current teacher:

Bungay Elementary School • 35 Bungay Road, Seymour, CT 06483-2892 • Tel (203) 881-7500 • Fax (203) 881-7506 • [www.seymourschools.org](http://www.seymourschools.org)

**Seymour Public Schools is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, sexual orientation, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the nondiscrimination policies should be directed to the Title IX Coordinator, Dr. Kristopher Boyle, Director of Pupil Services, 203-888-4564.**

***Bungay Elementary School***  
*"Children First"*

[The Governor's Summer Reading Challenge](#)  
[Commissioner's Summer Math Challenge](#)

For more information on the reading and math challenges please contact:  
Eleanor Brasche, Reading/Language Arts Consultant [ebrasche@seymourschools.org](mailto:ebrasche@seymourschools.org)  
Kim Barton, SRBI Mathematics [kbarton@seymourschools.org](mailto:kbarton@seymourschools.org)

**Additional Links**

Bungay School Student & Parent Resources: <https://bes.seymourschools.org/bes-sp-resources>  
Bungay Elementary School District Webpage: <https://bes.seymourschools.org/>  
Seymour Public Schools Webpage: <https://www.seymourschools.org/>

**SAVE THE DATES for FALL!**

**Wednesday, August 30, 2023:** First day of School (full day)

**Monday, September 4, 2023:** Labor Day - Schools Closed

**Friday, September 15, 2023:** Fall Picture Day

**Monday, September 18, 2023:** Bungay Meet the Teachers (Grades 3-5)

**Tuesday, September 19, 2023:** Bungay Meet the Teachers (Grade PreK-2)

**Thursday, September 21, 2023:** Early Dismissal for Students

**Monday, October 9, 2023:** Columbus Day - Schools Closed

**Wednesday, October 11, 2023:** Early Dismissal for Students

**Tuesday, November 7, 2023:** Election Day - Schools Closed for Students

**Tuesday, November 14, 2023:** Parent Teacher Afternoon Conferences (Early Dismissal for Students)

**Wednesday, November 15, 2023:** Parent Teacher Evening Conferences (Early Dismissal for Students)

**Thursday, November 16, 2023:** Parent Teacher Afternoon Conferences (Early Dismissal for Students)

**Friday, November 17, 2023:** Fall Picture Day - Makeups/Retakes

**November 22-24, 2023:** Thanksgiving Recess - Schools Closed

Bungay Elementary School • 35 Bungay Road, Seymour, CT 06483-2892 • Tel (203) 881-7500 • Fax (203) 881-7506 •  
[www.seymourschools.org](http://www.seymourschools.org)

**Seymour Public Schools is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, sexual orientation, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the nondiscrimination policies should be directed to the Title IX Coordinator, Dr. Kristopher Boyle, Director of Pupil Services, 203-888-4564.**