



# **STUDENT HANDBOOK**

**Northeast Ohio  
IMPACT Academy**



**2023**

**2024**





Dear Parents/Guardians:

Welcome to Northeast Ohio IMPACT Academy (NEOIA)! The need for NEOIA as an educational option is a direct response to the realization that Ohio's future will be built on its capacity for innovation, invention, and creative problem-solving.

NEOIA is the center of creativity and innovation by providing challenging, student-centered, inquiry-based educational experiences that are cross-disciplinary in nature and relevant to the real world. Unlike traditional school experiences where different subject areas are treated as separate silos, NEOIA emphasizes the technological design process and integrates subjects in order to make connections across the disciplines. In an NEOIA classroom, students develop analytical and creative skills through investigation and problem-solving. NEOIA moves beyond an emphasis on simple test performance and focuses instead on developing higher-level thinking skills.

Our goal at NEOIA is to focus on meeting the needs of the whole child by challenging each student to discover, learn, and pursue a rewarding career. Through authentic, transdisciplinary learning opportunities and early college experiences, students will be empowered to become lifelong learners who contribute to our global society. We look forward to discussing this exciting opportunity. Please do not hesitate in contacting us if you have any questions.

Sincerely,

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# About Us

The Northeast Ohio IMPACT Academy (NEOIA) is a STEM school created in partnership with Stark State College, Eastern Gateway Community College, Southwoods Surgical Hospital, Akron Children's Hospital, The Public Library of Youngstown and Mahoning County, The United Way of Youngstown and the Mahoning Valley, Mahoning County Mental Health and Recovery Board, Guarantee Clean Energy, the Youngstown-Warren Regional Chamber of Commerce, and many others. In partnership, the Northeast Ohio IMPACT Academy is a regional solution to addressing urgent gaps in the skilled and qualified workforce and postsecondary students in the region. The school will have three (3) tracks/pathways initially: Energy, Health, and Digital, which will prepare students through transdisciplinary problem-based learning (TPBL), to pursue academic and/or career paths in these areas or any STEM-related field.

At the NEOIA, we are considered the cornerstone of the larger Community Literacy, Workforce, and Cultural Center (CLWCC), which is a regional workforce and education solution. John Dewey said, "If we teach today's students as we taught yesterday's, we rob them of tomorrow"; at NEOIA we will not teach students the same as their parents and grandparents. Rather, we will focus on teaching students to exhibit the school's habits of mind as part of the school's name "IMPACT": In addition, NEOIA has implemented the state mandated framework of Positive Behavioral Interventions and Supports (PBIS) in addition to our IMPACT habits. Our team will continue to implement strategies and strive towards building a positive school culture.

## **PRIDE**

- Positivity
- Respect
- Integrity
- Determination
- Empathy

## **IMPACT Habits of Mind**

- Thinking Interdependently
- Managing Impulsivity
- Persisting
- Striving for Accuracy
- Creating, Imagining, and Innovating
- Thinking and Communicating with Clarity and Precision

Furthermore, NEOIA we will emphasize the role of STEM in promoting innovation and economic progress, every day and with every student, with a strong focus on infusing STEM throughout the curriculum. In that, the planning group, including school leaders, teachers, and partners, have and will continue to work diligently to integrate STEM into the daily activities and coursework for students, while creating excitement about STEM academic and career paths through interdisciplinary hands-on and authentic learning experiences.

# GENERAL INFORMATION

## Enrollment Procedure

NEOIA is open to students from any district in Ohio and Pennsylvania. There is no restriction on the county or district of residence as long as students can physically attend classes at NEOIA.

NEOIA does not discriminate on the basis of race, sex, sexual orientation, religion, national origin, age, gender identity or expression, ancestry, familial status, military status or disability in its educational programs, activities, and employment policies. All district policies, programs, practices, procedures, and decisions shall be reviewed to assure the rights of all students and employees to equal educational and employment opportunities as guaranteed by the Constitution of the United States and by law.

To be considered for admission, students must complete the online application by the deadline set by the administration. All completed applications received by the deadline will be included in a lottery for available seats.

## Withdrawal/Transfer from Withdrawal/Transfer from NEOIA

Students and parents need to use a great amount of consideration prior to making the decision to withdraw from NEOIA. Due to the limited seats available for prospective students, any student who withdraws from NEOIA may not be permitted to re-enroll at a later date. All students and parents who are making the decision to withdraw are to first meet with the administration to fully understand the impact of their decision, and so that NEO Impact Academy administration can conduct a brief exit interview to fully understand the reason(s) for the decision. A return to the district of residence after the school year has begun is a difficult process that could negatively affect a student's placement and desired course request at their district of residence.

Students who withdraw are required to complete a withdrawal form that will include information about where they will be enrolling. All fee balances and school-issued technology/equipment and textbooks must be returned prior to student records being released. Fee refunds will be based on a per diem rate based on the number of days left in the school year at the time of withdrawal.

## Attendance

The educational program offered by this district is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the school during the days and hours that the school is in session or during the attendance sessions to which s/he has been assigned. NEOIA operates on a block schedule which means students receive two instructional periods in one class setting (i.e. 84 minutes of English is equivalent to two 42 minute single day classes). Therefore, it is essential to be in class everyday as one day of school equals two days in the block format. Students are encouraged to be here, be present, and be engaged.

## Communication

It is important that our students and parents be kept informed about activities. We make every effort to communicate and keep the students up-to-date. It is ultimately up to students and parents to seek out information and updates in regards to extracurricular activities by enrolling in and following the school established communication formats which include: Remind, Google Classroom, and robo calls set up by the administration. In addition, students, parents and guardians should complete all electronic medical information utilizing Final Forms. Students and parents need to communicate any unique or special circumstances to NEOIA administration.

## Transportation

Campbell Residents: Campbell City Schools will transport students according to board policy

Non-Campbell Residents: Check with your local district about transporting students pursuant to ORC 3327.01

*Students will be transported by Campbell City School buses for field trips unless otherwise noted.*

## Emergency Closings and Notifications

When NEOIA is closed due to weather conditions or other calamities, no student is required to report to school. When such a decision is made, the media and TV newsrooms are immediately notified. Listen to the radio or TV for announcements. NEOIA also uses a “Robo-Call” system, which notifies families via phone call. School closing information will also be posted on NEOIA’s website and social media outlets. When NEOIA is closed, students should check for virtual assignments to complete before returning to school, if applicable.

## Parking

For safety reasons, there will **only** be drop-off and pick-up in rear of the CLWCC during the designated drop-off times. No students will be allowed in the building until 7:20 AM. Staff members are not available or assigned to supervise students prior to these times. When doors are opened for bus riders to enter, the doors will be open for car riders.

There will be **NO PARKING** in the **FIRE LANES** and **NO DOUBLE PARKING** to let your children off. The lane will be one-way only with the outside lane blocked off to traffic.

## Student Parking

All licensed drivers are permitted to drive to school once proof of license and a student driver’s permit is complete. All student drivers must use the CLWCC parking lot.

## Student Well-being

Student safety is the responsibility of both students and staff. Staff members are familiar with emergency procedures such as evacuation procedures, fire and tornado drills, safety drills in the event of a terrorist or other violent attack, and accident procedures. **If a student is aware or believes there may be any dangerous situation or incident, he/she must notify a staff person immediately.**

## Fire Drills – Tornado Drills & Lockdown Drills

Fire drills and tornado drills are held periodically, as prescribed by law. One lockdown drill will be completed by December 1<sup>st</sup> each academic year. Be sure you know the proper exits in case of a fire drill. Detailed procedures for fire and tornado drills are posted in each classroom. Move quietly, quickly, and orderly; failure to do so could result in injury to self or others.

Any student deliberately setting off a false fire or tornado alarm, will be automatically suspended from school, and reported to the State Fire Marshall for prosecution. Any student or students deliberately making false bomb threats will be forwarded to police authorities for prosecution.

## School Visitation

All visitors must stop at the school office before visiting the building. **Visitors must bring their state-issued identification card or driver's license when visiting the school.** All visitors must be registered with *Raptor*, our computer tracking system. Parents are welcome to come to school for a conference with the teacher(s) and/or principal(s), however, parents should contact the school to make an appointment.

Uninvited visitation by guests to a student is strongly discouraged. Such visitation can interfere and distract from the regular academic progress of a school day. Prior approval must be obtained from the principal before such a visit can occur.

## Student Led Conferences

Two Parent-Teacher Conferences are scheduled annually, these conferences, in conjunction with progress reports and report cards, assist both the parent and the teacher in helping your child have a successful academic year. Every effort should be made to attend these important meetings with your child's teacher(s).

## School Functions

Only students of NEOIA may attend social functions sponsored by the school. School functions are an extension of the school day and any infraction or misbehavior will result in disciplinary school action. Students must be in attendance at least ½ of the school day to attend an after-school event.

## Lockers

Each student is assigned an INDIVIDUAL locker. The lockers are property of the school and may be checked/searched at any time and for any reason.

You are the only individual assigned the locker combination. Only one student per locker; no students shall share lockers for any reason. The school does not assume responsibility for articles lost or stolen from lockers. Keep your lockers clean. Do not deface or tamper with your locker in any manner.

## Lost and Found

There are articles lost each year that are never claimed or found by the owner. Everything that can be marked (lunch boxes, bags of lunch, articles of clothing, etc.) should have the child's full name on it to simplify the return to the owner should it become lost. After repeated notice has been given, unclaimed items may be discarded or given away.

## Personal Technology

**Students are not permitted to have cell phones or other devices (including smartwatches) with access to social media or the ability to call or text unless specified or requested by staff. They may be secured in student lockers during the school day.** Additionally, parents and guardians are HIGHLY suggested to contact ONLY the office to contact their child and to prevent disciplinary action.

## Books, Technology and Other Property Of NEOIA

NEOIA and Campbell City Schools Board of Education requires any book, technology equipment, or material furnished to students for their temporary use be given good care and returned to the school once the item is no longer needed. If the item is abused beyond normal wear or lost/not returned, **a fine or replacement cost will be assessed against the student and his or her family. All Chromebooks should be charged and ready for each day of instruction. If students routinely come with their device unprepared disciplinary action will be taken.**

## Student ID's

Student IDs must be visible always. The ID will be used to go between buildings, for lunch, and for general identification. The school will issue one ID to each student. Replacement costs will be assessed to the student if the ID is lost, damaged, or otherwise unusable. Students that do not wear their ID will be subjected to disciplinary action per the Code of Conduct.

## Field Trips

Field trips to enrich the education of the pupils will be planned by our teachers. Since the written consent of the parent is necessary before a student is permitted to participate, the parent must sign a consent form and have the student return it to the school. **Emergency Medical Forms must accompany any field trip. Therefore, all Final Form information must be completed by September 30<sup>th</sup>.** Students with disciplinary infractions may be ineligible for a field trip and any money paid in advance may be forfeited.

Field trips are planned and designed to enrich the education of the pupils. Since the written consent of the parent is necessary before a student is permitted to participate, the parent must sign a consent form and have the student return it to the school. Emergency Medical Forms must accompany any field trip. FIELD TRIP ELIGIBILITY REQUIREMENTS Field trips are valuable supplemental activities, which can augment the effectiveness of classroom instruction significantly. It should also be noted that participation in such activities is a privilege. Since the effectiveness of any trip as well as the safety of all participants is dependent upon good behavior and safety precautions, students must demonstrate their awareness of proper conduct, self-discipline and personal responsibility.

Groups on district-approved trips represent not only themselves, but also the school and community. Therefore, if students demonstrate unacceptable behavior, they will be subject to disciplinary actions. Teachers (with the approval of the administration) will inform the students of the criteria for attending a field trip: Students who violate the Memorial High School code of Conduct (Student Handbook) including excessive detentions, In School Suspension or Out of School Suspension and have demonstrated a pattern of disregarding the acceptable behavior may be excluded from field trips. Student who are consistently disruptive and/or refuse to follow school rules will lose the privilege of attending field trips, assemblies, activities and/or off campus trips such as educational field trips that may be required by the course standards. Teachers will fill out a detailed rationale for approval. Teachers will explain and outline what standards the trip enriches and what takes place during the trip. Students will need to have all of their teachers complete a student performance sheet evaluating their attendance, discipline, and current academic progress.

In addition to the student performance sheet, students must have their parental permission slip completed as well. Field trip participation will be contingent upon final approval by administration. Appeals may be made to the principal who will render a decision within 48 hours. While on the field trip, students are required to follow the directions given by the chaperone, to behave in a manner acceptable to the adult community, and to participate in those activities authorized for that particular trip. While on a field trip, any student who violates any existing school regulation will be subject to disciplinary action.

# ACADEMICS

## Graduation Requirements

Students are required to earn a minimum of 22 credits to graduate from NEOIA, including credits in the following areas:

Subject	Number of Credits
English	4
Mathematics	4
Science	3
Social Studies	3
Health	½
Physical Education	½
Electives	7

## STEM Honors Diploma

High school students can gain state recognition for exceeding Ohio's graduation requirements through a STEM Honors Diploma. High-level coursework, college and career readiness tests and real-world experiences challenge students.

Subject	Number of Credits
English	4
Mathematics	5
Science	5
Social Studies	3

Students must meet ***all but one*** of the following criteria. Students must meet general graduation requirements to qualify for honors diplomas.

World Language	3 units of one world language, or no less than 2 units of each of two world languages studied
Fine Arts	1
Electives	2 with a focus on STEM
GPA	3.5 on a 4.0 scale
ACT/SAT	ACT: 27 or higher/SAT: 1280 or higher
Field Experience	Complete a field experience and document the experience in a portfolio specific to the student's area of focus

Portfolio Develop a comprehensive of work based on the student's field experience or a topic based on the student's area of focus

## Grades

NEOIA incorporates a Mastery-Based Learning system. Mastery learning is a method of instruction that focuses on providing the right conditions and support by refocusing classroom instruction, assessments, and grading to specific learning targets. These targets will help the students develop a growth mindset and take charge of their own learning/education.

Teacher feedback is communicated via the following mastery rubric:

Grade Level Standards	Scoring Guide	Letter Grade Grades (9-12 only)
High Mastery (HM)	3.4-4	A
Mastery (M)	2.8-3.3	B
Developing Mastery (DM)	2.2-2.7	C
Developing Mastery (DM)	1.5-2.1	D
Below Mastery (BM)	0-1.4	F

College courses are not graded on a mastery scale. Student assessment for those courses will align with the institution of higher education in which those students are enrolled. This is also the case for college courses offered on the NEO Impact Academy by NEOIA instructors, who are adjuncts for those institutions.

## College Credit Plus

NEOIA participates in the College Credit Plus program. Each year, prior to March 1, NEOIA will provide information regarding the CCP program to eligible students, and their parents. When possible, college-level courses will be offered to all qualified students based on student interest and availability. Contact the school office for more information on college credit options.

## DRESS CODE

STUDENT DRESS CODE – SCHOOL UNIFORM WHEREAS, the Campbell City School District Board of Education wishes to adopt a mandatory school uniform policy for all students in grades one through twelve; and WHEREAS, it firmly believes young people who are safe and secure, who learn basic American values and the essentials of good citizenship, are better students; and WHEREAS, many parents, teachers, and school officials have come to see school uniforms as one positive and creative way to reduce discipline problems that now exist, prevent future discipline problems from occurring, and increase school safety; and WHEREAS, it has been observed that the adoption of a mandatory school uniform policy can promote school safety, improve discipline, and enhance the learning environment; and WHEREAS, the Campbell Board of Education strongly believes that the following issues would support such a uniform policy:

- A. Uniforms would create security through identification, enabling school officials to recognize intruders.
- B. A safer atmosphere for all would be established.
- C. Similar clothing will eliminate peer pressure dealing with student attire.
- D. Student uniforms would prevent any type of gang affiliation displayed by clothing.

E. Uniforms would promote a statement of identity through positive actions rather than by appearance only.

F. A sense of school unity will be created.

G. Students will be instilled with discipline.

H. School spirit will be enhanced.

I. Uniforms will help alleviate families with the economic burden of clothing school age children since uniforms are less costly than most clothing.

J. A stress free, positive atmosphere, conducive to education will be established.

**All clothing items must be solid-colored (no stripes, patterns, or large logos). T-shirts or other spirit wear must be from Northeast Ohio IMPACT Academy or home/residential school district. T-shirts and NEOIA Spirit Wear may be worn on Friday's only.**

## **DRESS CODE - ALL STUDENTS**

### **Bottoms**

- ✓ Black or tan khaki trousers are permitted. Black or tan khaki jumpers, skirts, dresses, are also permitted but CANNOT be more than 3 inches above the knee (including the slit).
- ✓ Like girls are permitted to wear jeggings (pockets MUST be on the back)
- ✓ No jogging pants, leggings, or track pants are permitted
- ✓ Shorts can be worn until September 30 and beginning May 1<sup>st</sup>

### **Tops**

All tops must be solid red, solid white, or solid black in color.

#### **Tops Permitted:**

- ✓ Polo shirts w/ collars
- ✓ Turtlenecks, Mock-turtlenecks
- ✓ Dress sweaters or vests with collar underneath
- ✓ Crewneck sweatshirts with NEOIA log only
- ✓ Quarter zips

#### **Examples of, but not limited to, tops NOT permitted:**

- ✓ Hooded garments
- ✓ Low V-neck style garments
- ✓ Shirts w/graphics, pictures or writing that is not affiliated with NEOIA or residential/home school district
- ✓ Sleeveless tops
- ✓ Crop tops that expose the stomach and/or back
- ✓ Plain white T-shirts without an under shirt are not permitted\*

### **Foot Apparel**

- ✓ No opened-toed shoe (sandals, flip-flops, etc.) or "house shoes"/slippers.
- ✓ Crocs are permitted in sport mode ONLY-Crocs are NOT permitted in any labs
  - Students are required to wear closed toed shoes in all lab areas that can be stored in their lockers.

**NO HOODED GARMENTS ARE TO BE WORN FOR ANY REASON AT ANY TIME.**

Book bags may be brought or worn to school and are subject to be searched for the safety and welfare of all students. Any personal purse/bag that may be considered oversized may be deemed unacceptable and the student will place in his/her locker. Bookbags are permitted for high school level students only and are subject to search at any time to ensure the safety and general welfare of staff and students.

Bottoms and shoes must follow normal dress code policies. Clothing that bears statements, slogans, images, or insignias that are indecent, obscene, profane, lewd, or vulgar shall not be permitted. Clothing that bears statements, slogans, images, or insignias that harass, threaten, intimidate, demean, suggest violence or has gang affiliation and/or creates a reasonable risk of substantial interference of the educational process shall not be permitted. Clothing that bears statements, slogans, or insignia advertising, promoting, or depicting alcoholic beverages, tobacco products, or illegal drugs and that creates a reasonable risk of substantial interference of the educational process shall not be permitted. Students may not wear pajama style garments including slippers shall not be worn at school.

*The basic responsibility for the appearance of the students attending NEOIA rests with the parent(s) or guardian(s) and the students themselves. However, it is the legal responsibility of the Board of Education and the school administrators to establish reasonable rules and regulations to insure conditions of learning in the schools that will effectively promote an atmosphere that is conducive to good learning, and will effectively promote the educational goals of the school system and protect the health and safety of pupils under their jurisdiction. This policy will apply for every day that students are in attendance, including examination week. educational goals of the school system and protect the health and safety of pupils under their jurisdiction. This policy will apply for every day that students are in session.*

Violations of the dress code will be determined / enforced by the building principal or others designated by him/her. Persistent and open disregard of these guidelines will entail disciplinary action consistent with the nature and seriousness of each individual case. ANY CLASSES MISSED DUE TO BEING SENT HOME TO MAY BE CONSIDERED UNEXCUSED ABSENCES

REFUSAL TO CONFORM TO SCHOOL UNIFORM POLICY	
1 <sup>st</sup> Offense	
✓	Students are given an opportunity to change with warning – document in student file
✓	Non-compliance will result in detention or further disciplinary action
2 <sup>nd</sup> Offense	
✓	Sent to the office to change; Detention issued
✓	Parent must come in or call to speak with administrator
Subsequent Offenses:	
✓	Sent home for rest of day; 3 Detentions issued
✓	Parent must come in to speak with administrator
<b><i>*Repeat offenders my face further disciplinary actions*</i></b>	

NOW, THEREFORE, BE IT RESOLVED, that the Campbell City School District Board of Education does hereby formally adopt the aforementioned policy requiring all students in grades one through twelve to wear the prescribed school uniform. Furthermore, it is not the intention of this Board of Education to infringe upon the rights of any individual, but rather to provide a safe environment for all students to receive the education they so rightfully deserve.

# ATTENDANCE

The Ohio law requires school attendance for all persons between the ages of six and eighteen. Excused absences are defined as: illness with medical verification; death in the family; court appearances; and with pre-approval of the building administrator for extenuating circumstances. In compliance with the **MISSING CHILD ACT**, to ensure student safety, **it is mandatory that a parent/guardian call 330-799-8239 to report a student's absence by 10:00 AM on all days a student is absent.**

Poor attendance has been identified as one of the major predictors and symptoms of school failure and juvenile delinquency! The new law grants the courts exclusive jurisdiction over criminal cases in which an adult is charged with **"PARENT EDUCATION NEGLECT"**. Under the provisions of S.B. 181, failure by a parent/guardian to make certain his/her truant child is attending school can result in court charges. **Failure to comply with attendance procedures may result in referral to the Mahoning County Juvenile Court, and/or Campbell Police citation.**

## Juvenile Court Intervention

Northeast Ohio Impact Academy will be working cooperatively with the Mahoning County Juvenile Court System to implement an Early Warning System (EWS) to provide interventions and support for our students and families experiencing difficulties with, but not limited to, attendance, grades and behaviors.

Parents of a truant student may also be assigned to the Parent Project in Mahoning County for a period of ten weeks for failing to comply with the compulsory Ohio attendance laws. The Parent Project is a parental education program administered by the Mahoning County Juvenile Court which seeks to enlighten parents of their responsibility in the education process. If a principal determines that all other measures have been exhausted in addressing a student attendance issue, he/she may mandate parent participation in the Mahoning County Parent Project. Failure of the parent to attend and complete this program may result in a complaint of Parental Education Neglect being filed in the Mahoning County Juvenile Court. A parent found guilty of this charge may be fined in the Mahoning County Juvenile Court. A parent found guilty of this charge may be fined up to \$250.00 and may be incarcerated up to 30 days in the Mahoning County Jail.

## Reporting off of School

If your child is going to be absent from school due to an illness, please contact the school at 330-799-8239 to report your child off. Upon returning to school, present a written excuse, dated and signed by a parent or guardian, stating the reason for being absent.

**For a student to be considered present, they must be in attendance from the start of the day until 11:15 AM. Students who are checked out before these times will be considered half-day absent for that day. Students will be considered a half-day absent if they miss more than two-hour instructional time.** Any student wishing to attend or participate in school functions must be in attendance for at least half of a day on the day of the school function.

## House Bill 410

H.B. 410 changes the truancy definition to be based on instructional hours, rather than days of instruction. Under the new definitions, the designation of "chronic truancy" has been eliminated, and the designation of "habitual truant" is defined as any child of compulsory school age who has been absent without legitimate excuse for:

- ✓ 30 or more consecutive hours
- ✓ 42 or more hours in a school month, or
- ✓ 72 or more hours in a year

NEOIA will provide written notice to parents **within seven days** of a child's excused absence of **38 or more hours in a month or 65 or more hours** in a school year.

### NEOIA Absence Intervention Procedures:

- **Absence intervention team:** Once a student has been designated a “habitual truant,” the school shall assign the student to an absence intervention team. Within seven school days of this designation, the superintendent, principal or chief administrator shall select the members of the team, which shall include a representative of the child’s school, another representative from the school who knows the child, and the child’s parent, custodian, guardian ad litem or temporary custodian. The team may also include a school psychologist, counselor, social worker or representatives of local public agencies designed to assist students and their families in reducing absences.
- **Parent participation:** Within seven school days of the student’s designation as a “habitual truant,” the superintendent, principal or chief administrator shall make at least **three** meaningful, good faith attempts to secure the participation of the student’s parent, custodian, guardian ad litem or temporary custodian in an absence intervention team meeting. If seven school days elapse and the parent/custodian/guardian fails to respond to the attempts to secure parental participation in the team meeting, the school shall investigate whether the failure to respond triggers mandatory reporting to the public children services agency and shall instruct the absence intervention team to proceed with developing a plan for the child.
- **Absence intervention plan:** Within **14** school days after the student’s assignment, the team shall develop an intervention plan for that student to reduce or eliminate further absence. Each intervention plan shall vary based on the individual needs of the student, but the plan shall state that the attendance officer shall file a complaint not later than **61** days after the date the plan was implemented if the child has refused to participate or failed to make progress on the intervention plan.
- **Parent notice:** *Within seven days* after the development of the plan, the school must make a reasonable effort to provide the student’s parent, guardian, custodian, guardian ad litem or temporary custodian with written notice of the plan.
- **End of the year absences:** If a student becomes habitually truant within the **21** school days prior to the end of the school year, the district *may*, in its discretion, assign a school official to work with the student’s parent and develop an absence intervention plan during the summer. This plan shall be implemented *not later than seven days prior to the first day* of instruction in the next school year. Alternatively, the school may toll the time period over the summer months and reconvene the absence intervention process upon the first day of instruction the following school year.
- **Juvenile court referral:** The attendance officer shall file a complaint in the juvenile court on the **61st day** after implementation of the absence intervention plan or other intervention strategies if all of the following apply:
  - ✓ The student was absent without legitimate excuse from the public school for **30** or more consecutive hours, **42** or more hours in one school month or **72** or more hours in a school year
  - ✓ The school has made meaningful attempts to re-engage the student through the absence intervention plan or other intervention strategies and any offered alternatives to adjudication
  - ✓ The student has refused to participate in or failed to make satisfactory progress on the plan

### EXCUSED ABSENCES

These can be "medical" or "non-medical". In this case the attendance secretary was notified the day of the absence and the student brought in a signed, dated note from a physician; a document indicating a court appearance; or an approved vacation form. **These notes and forms must be turned in to the attendance office within 48 hours of the student's return to school.** The only other way that an absence may be verified is if the emergency or other circumstances are deemed by the administration to be of sufficient cause for absence from school. All "excused absences" **will not** count toward the "Excessive Absence Policy".

**Medical excuses may be verified to confirm the validity of the medical excuse.**

### UNEXCUSED ABSENCES

These are defined as a student not being reported off and all attempts to contact a parent/guardian were unsuccessful. These students are considered truant. These days will also count toward the "Excessive Absence Policy".

## Arrival/Dismissal Procedures

1. Any student arriving at school after 1<sup>st</sup> period begins is tardy and must receive a tardy pass to go to their class. Students are considered tardy if they arrive after 7:40 AM. Moreover, time accumulated from tardies will count toward truancy according to House Bill 410
2. Any student arriving at school after it begins must report to the attendance office to sign in and receive a pass to class. Not signing in with the office can result in the recording of an unexcused absence.
3. To leave school early, a student must have a note from home, signed by a parent or guardian that contains the student's name, date and time of dismissal, and reasons for leaving. This note should be given to the student's homeroom teacher or brought to the attendance office before homeroom. Students will be called to the office upon the parent or designated adult's arrival to sign them out. All designated adults must be listed on the student's EMA.

## Student Vacations

The Northeast Ohio Impact Academy plans its school calendar a year in advance. The school calendar outlines the days that school is in session and also the vacation recesses throughout the year. **IT IS STRONGLY RECOMMENDED, FOR EDUCATIONAL INSTRUCTION, THAT FAMILIES PLAN THEIR VACATIONS DURING THE TIME SCHOOL IS NOT IN SESSION.** Only under extenuating circumstances will permission be granted for vacations that occur during the school year. In these instances, two weeks prior approval must be obtained from the building principal or the superintendent of schools.

If permission is granted, it then becomes the responsibility of the parent and student to ensure that all homework assigned to the student while he/she is on vacation is completed and turned in to the teacher immediately upon returning to school. All absences due to vacations other than those approved by the principal and superintendent will be considered unexcused absences and treated accordingly.

## MEDICAL

### Emergency Medical Forms

Emergency Medical Forms and information must be updated and turned in annually as required by Ohio Revised Code Section 3313.712. Emergency Medical Authorization Forms are to be returned to the school office no later than **September 30.** Please keep student's EMA up-to-date throughout the school year.

### Administration of Medication

The administration of prescribed medication and/or medically-prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or if the child is disabled and requires medication to benefit from his/her educational program. (Board Policy 5330)

If it is necessary for school personnel to dispense medication the following procedure will apply: a. Written permission for dispensing prescription drugs must be obtained from the student's parents and from his/her physician. (Forms are available in the administrative office). b. The statement should include the student's name, name of the medication, dosage, the time it should be given, possible side effects (if any), and the length of time the student will be taking the medication. This information is needed for each medication or dosage change(s). No prescribed medication will be given unless this information and permission is provided. c. When the medication has been discontinued any remaining medication must be picked up by the parent within seven (7) days or it will be disposed of by the school nurse.

- a) Students are responsible to report to the nurse at the appropriate time to receive medication. e. Medications cannot be transported on the school bus. Students may not carry or administer their own medication.
- b) Only medication in its original container; labeled with the date, if a prescription; the student's name; and exact dosage will be administered.
- c) Asthmatic students may carry their inhalers to self-administer with the written approval of the parent and physician. (O.R.C. 3313.716)

- d) Non-prescription medication may be administered with written and/or verbal parental permission according to school board policy.

## Accidents

Minor injuries resulting from an accident will be treated by the school nurse or other school personnel.

If the accident is deemed of serious nature, the school nurse will be consulted and she will administer first aid. Serious accidents are reported immediately to the parent or family physician or emergency hospital. Accidents are the financial responsibility of the parents. Written reports of school accidents are filed in the office.

## Unauthorized Use of Medication

If a student is found using or possessing a non-prescribed medication without parent authorization, he/she will be brought to the school office for possible disciplinary actions and the parents will be contacted for authorization. The medication will be confiscated until authorization is received.

## Medical Marijuana

Medical marijuana will not be prescribed, but rather recommended by registered physicians. Whether the use of this drug is for medical reasons or recreational use, the use of this drug is strictly prohibited on school grounds. Students may not report to school or school-sponsored events under the influence of marijuana. If a student is permitted BY A PHYSICIAN to use marijuana, he or she is not permitted on school property while using the drug and/or under the influence from the drug.

## Immunizations

The State of Ohio (O.R.C. 3313.67, 3313.671) and the Campbell Board of Education (Policy 5320) require students to maintain appropriate immunizations to be eligible to attend school. Any student previously admitted under auspices of "in the process of being immunized" who has not complied with the prescribed immunization intervals **shall be excluded from school on the fifteenth (15th) school day of the following school year.** The excluded student shall be readmitted upon showing evidence to the principal or superintendent of progress on the prescribed immunization interval schedule.

For additional information please refer to the Ohio Revised Code 3313.67 and 3313.671 for School Attendance and the ODH Director's Journal Entry (available at [www.odh.ohio.gov](http://www.odh.ohio.gov), Immunization: Required Vaccines for Childcare and School). These documents list required and recommended immunizations and indicate exemptions to immunizations.

For more information please contact the Mahoning County Board of Health at (330) 270-2855 or the Ohio Department of Health Immunization Program at (800) 282-0546 or (614) 466-4643.

# ELECTRONIC DEVICE POLICY

NEOIA shall allow students to possess cellular telephones during the school day on school premises and at school sponsored activities under the following conditions:

1. Students who bring cellular telephones to school are responsible for keeping their cellphones **TURNED OFF AND OUT OF SIGHT** and placed in their lockers during instructional time. Any cell phone or other PED that is visible is considered in use and will be subject to confiscation by the school administration and/or school personnel. If a cell phone or other PED rings or vibrates at a prohibited time or location it will be considered in use and will be subject to confiscation by the school administration and/or school personnel.
2. Students may use their cell phone responsibly prior to 1<sup>st</sup> period and after the final bell at the end of the day. This privilege will be revoked if misused. ***The rule regarding cell phones being turned off and placed in lockers during instructional time will be strictly enforced.***

3. Possession of cell phones is strictly prohibited in classrooms, study hall periods, locker rooms, restrooms, and hallways between classes.
4. Students are not to use earbuds/headphones in the hallways between classes nor at dismissal time – using this technology can be a distraction to the student and cause potential safety hazards.

<b>VIOLATIONS OF ELECTRONIC DEVICE POLICY</b>	
<b><i>Neglecting to comply with the requests of a teacher regarding the electronic device policy will result in automatic insubordination.</i></b>	
<b>1<sup>st</sup> Offense:</b>	Warning – Student must put away the device in their locker
<b>2<sup>nd</sup> Offense:</b>	Confiscate – 1 Detention – Parent/Guardian picks up device
<b>3<sup>rd</sup> Offense:</b>	Confiscate – 3 to 5 Detentions – Parent/Guardian may be required to pick up device
<b>4<sup>th</sup> Offense:</b>	Confiscate – 3 to 5 days of I.S.S. – Parent/Guardian may be required to pick up device
<b>5<sup>th</sup> Offense:</b>	Confiscate – 3 to 5 days of O.S.S.
<b>6<sup>th</sup> Offense:</b>	Confiscate – 5 to 10 days of O.S.S. – <i>Possible Expulsion</i>

5.

## CODE OF CONDUCT

Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law affecting students. Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall also be expected of all members of the school community. Respect for real and personal property, pride in one's work; achievement within the range of one's ability; and exemplary personal standards of courtesy, decency, and honesty shall be maintained in the schools of this district. The building principal, assistant principal, acting principal, and superintendent shall have the authority to assign discipline to students, subject to the rules and regulations of the superintendent and to the student's due process right to notice, hearing and appeal. A violation of any rule may result in disciplinary action, including In-School Suspension, Out-of-school Suspension, recommended or expulsion. A copy of discipline forms will be given to the student and a copy will be mailed to their parent. Student conduct shall be governed by the rules and provisions of the Student Code of Conduct. This Code of Conduct shall be reviewed annually.

R.C. 3312.30, 3313.66, 3313.661, 3315.17      A.C. 3301-35-03 (G) 3301-83-07

### DETENTION

Detention will be held after school: 2:10-2:40. He or she will report to the designated room ON TIME. If a student attends CMHS for PM courses he or she will serve their detentions at CMHS from 2:45-3:15. During detention students are NOT permitted to talk or leave the room for any reason. If he or she cannot abide by the rules further disciplinary actions will be taken. Students must serve their detention(s) within one week of school days of receiving the detention. Students are not permitted to have ANY technology during detention.

### SUSPENSION/REASSIGNMENT

Students may be disciplined with In-school suspension or Out-of-school Suspension for reasons determined by administration. In the absence of a definite rule of offense which interferes with the orderly conduct of the school, or has an injurious effect on school discipline, the assistant principal may deem it cause for suspension.

The behavioral intervention, placement, and length of will be at the discretion of the principal or assistant principal, and may differ from the above due to the nature of the offense or situation.

## CORRECTIVE MEASURES

### GENERAL DISRUPTION

CLASSROOM AND CAFETERIA INCLUSIVE

1 <sup>st</sup> Offense:	Call home
2 <sup>nd</sup> Offense:	One Detentions
3 <sup>rd</sup> Offense:	Two Detentions
4 <sup>th</sup> Offense:	Three to Five Days of Suspension

### PROFANITY

Verbal abuse: profanity or obscene language, written or verbal, directed toward students, school personnel, or any member of the community. This shall include use of obscene gestures and signs.

1 <sup>st</sup> Offense:	One to Three Days Detention
2 <sup>nd</sup> Offense:	Three to Five Days of Suspension
3 <sup>rd</sup> Offense:	Five to Ten Days of Suspension– Pending Expulsion

### INSUBORDINATION, DISRESPECT, NON-COMPLIANCE & DEFIANCE

towards school officials, teachers, and employees

1 <sup>st</sup> Offense:	One to Three Days of Suspension
2 <sup>nd</sup> Offense:	Three to Five Days of Suspension
3 <sup>rd</sup> Offense:	Five to Ten Days of Suspension – Pending Expulsion

### DESTRUCTION AND/OR DAMAGE OF PROPERTY

#### Corrective Measure

Detention, reassignment, suspension, or expulsion depending upon the severity of each case – plus the cost of replacement of damaged material. Parent/Guardian will be responsible for replacement value of any property that is damaged.

### UNAUTHORIZED PUBLICATION AND/OR DISTRIBUTION OF MATERIALS

1 <sup>st</sup> Offense:	Three Days of Suspension
2 <sup>nd</sup> Offense:	Three to Five Days of Suspension
3 <sup>rd</sup> Offense:	Five to Ten-Day Suspension
4 <sup>th</sup> Offense:	Ten Days of Suspension – Pending Expulsion

### FORGING DOCUMENTS

1 <sup>st</sup> Offense:	One to Three Days of Suspension & Parental Conference
2 <sup>nd</sup> Offense:	Three to Five Days of Suspension or Suspension & Parental Conference
3 <sup>rd</sup> Offense:	Three to Five Days of Suspension & Parental Conference
4 <sup>th</sup> Offense:	Five to Ten Days of Suspension - Pending Expulsion

### POSSESSIONS OF WEAPON(S)

WILL BE CONFISCATED AND NOT RETURNED – TO INCLUDE COUNTERFEIT AND LOOK-A-LIKES OR ANY INDISTINGUISHABLE OBJECT THAT MAY REPRESENT A WEAPON.

1 <sup>st</sup> Offense:	Ten-Day Suspension with a Recommendation for Expulsion
2 <sup>nd</sup> Offense:	Expulsion

## THEFT

TAKING SOMEONE ELSE'S PROPERTY, STEALING, STRONG ARMING (EXTORTION), TAKING MONEY, THREATENING ANOTHER STUDENT FOR MONEY

1 <sup>st</sup> Offense:	Three to Five Days of Suspension
2 <sup>nd</sup> Offense:	Five to Ten Days of Suspension
3 <sup>rd</sup> Offense:	Ten-Day Suspension – Pending Expulsion

## TARDY TO SCHOOL

(PER NINE WEEKS)

1 <sup>st</sup> – 3 <sup>rd</sup> Tardy	Free
4 <sup>th</sup> Tardy	One Detention
5 <sup>th</sup> Tardy	Two Detentions – <i>Letter sent home</i>
6 <sup>th</sup> Tardy	One Day of Suspension
7 <sup>th</sup> Tardy	Two Days of Suspension
8 <sup>th</sup> Tardy	Three Days of Suspension
9 <sup>th</sup> Tardy	Five Days of Suspension ( <i>Referral to EWS/JJC</i> )
10 <sup>th</sup> Tardy +	Meeting with parent/guarding – Administration may limit access to extra-curricular events as a participant and/or spectator

*Homeroom is eliminated, any time you are tardy to school you will miss instructional time which will affect student standing according to HB 410.*

## TARDY TO CLASS

(PER NINE WEEKS)

25 OR MORE MINUTES LATE TO CLASS COUNTS AS CUTTING CLASS

1 <sup>st</sup> Offense:	Warning/Call home
2 <sup>nd</sup> Offense:	One Detention
3 <sup>rd</sup> Offense:	Two Detentions
Beginning with 4 <sup>TH</sup> Offense Teachers must write a referral	
4 <sup>th</sup> Offense:	One to three days of Suspension
5 <sup>th</sup> Offense:	Three Days of Suspension
6 <sup>th</sup> Offense:	Three to Five Days of Suspension

## FAILURE TO ATTEND CLASS

(CUTTING ENTIRE CLASS PERIOD)

1 <sup>st</sup> Offense:	One Day to Three Days of Suspension
2 <sup>nd</sup> Offense:	Three to Five Days of Suspension
3 <sup>rd</sup> Offense:	Three to Five Days of Suspension

STUDENTS WILL NOT BE PERMITTED TO MAKE UP ANY MISSED WORK

## POSSESSION OF MATCHES, LIGHTER, OR FLAMMABLES

(AGAINST CITY ORDINANCE)  
INCLUDING BULLETS, EXPLOSIVES, AND FIREWORKS.

1 <sup>st</sup> Offense:	Three Days of Suspension
2 <sup>nd</sup> Offense:	Five Days of Suspension
3 <sup>rd</sup> Offense:	Ten Days of or Suspension – Pending Expulsion

## MOLESTING ANOTHER STUDENT

(MALE OR FEMALE)

1 <sup>st</sup> Offense:	Ten-Day Suspension with a Recommendation for Expulsion
2 <sup>nd</sup> Offense:	Expulsion

## HORSEPLAY, NAME CALLING, PLAYFULLY HITTING ANOTHER STUDENT

1 <sup>st</sup> Offense:	One to Three Detentions (Lab areas subject to teacher discretion)
2 <sup>nd</sup> Offense:	One to Three Days of Suspension
3 <sup>rd</sup> Offense:	Three to Five Days of Suspension
4 <sup>th</sup> Offense:	Five to Ten Days of Suspension

## LEAVING SCHOOL WITHOUT PERMISSION/FAILURE TO SIGN OUT

1 <sup>st</sup> Offense:	One to Three Days of Suspension
2 <sup>nd</sup> Offense:	One to Three Days of Suspension
3 <sup>rd</sup> Offense:	Five-Day Suspension
4 <sup>th</sup> Offense:	Ten-Day Suspension with a Recommendation for Expulsion

## VIOLATION OF THE HEALTH AND GENERAL WELFARE

ANYONE WHO VIOLATES THE HEALTH AND GENERAL WELFARE OF A STUDENT, INCLUDING HIM/HERSELF, OR ANYONE WHO BRINGS ANY UNDUE ATTENTION TO HIM/HERSELF, IN THE JUDGEMENT OF THE ADMINISTRATOR, DISRUPTS THE EDUCATIONAL PROCESS .

1 <sup>st</sup> Offense:	Three to Ten Day Suspension
2 <sup>nd</sup> Offense:	Five to Ten Day Suspension
3 <sup>rd</sup> Offense:	Ten-Day OSS – Pending Expulsion

## FILMING OR TAKING PICTURES OF AN INCIDENT ON SCHOOL GROUNDS

WITHOUT ADMINISTRATIVE APPROVAL

1 <sup>st</sup> Offense:	Three to Five Day OSS
2 <sup>nd</sup> Offense:	Ten-Day OSS with Recommendation for Expulsion

## OUT OF ASSIGNED AREA

STUDENTS IN AREAS OF BUILDING OR GROUNDS THAT IS PROHIBITED, NOT A SCHEDULED LOCATION, TRESPASSING AND UNAUTHORIZED ENTRY

1 <sup>st</sup> Offense:	One to Three Days of Suspension
2 <sup>nd</sup> Offense:	Three to Ten Days of Suspension
3 <sup>rd</sup> Offense:	Ten Days of Suspension – Possible Recommendation for Expulsion

## INDUCING PANIC

FALSE ALARMS AND FALSE REPORTS, ANY STUDENT CONSPIRING TO CAUSE HARM OR PANIC TO THE SCHOOL

1 <sup>st</sup> Offense:	Ten-Day Suspension with a Recommendation for Expulsion
2 <sup>nd</sup> Offense:	Expulsion

## BUS MISCONDUCT

If the disruptive behavior affects the health or safety of the students, driver, teacher or chaperone, the student can be suspended from school.

1 <sup>st</sup> Offense:	Warning
2 <sup>nd</sup> Offense:	Three-Day Bus Suspension
3 <sup>rd</sup> Offense:	Five-Day Bus Suspension
4 <sup>th</sup> Offense:	Ten-Day Bus Suspension
5 <sup>th</sup> Offense:	Bus Expulsion

## AGGRESSIVE BEHAVIOR UPON AN EMPLOYEE OR VOLUNTEER

FILE CHARGES WITH CAMPBELL POLICE DEPARTMENT

1 <sup>st</sup> Offense:	Ten Days of Suspension, with a Recommendation for Expulsion
2 <sup>nd</sup> Offense:	Expulsion

## ACADEMIC DISHONESTY

ANY TYPE OF CHEATING THAT OCCURS IN RELATION TO A FORMAL ACADEMIC EXERCISE. IT IS THE DISCRETION OF THE TEACHER TO DETERMINE IF THE STUDENT IS COMPLETING A TASK WITH INFIDELITY.

1 <sup>st</sup> Offense:	Teacher Discretion (AI generated work is considered plagiarism; Chat GPT)
2 <sup>nd</sup> Offense:	
3 <sup>rd</sup> Offense:	Three to Five Days of Suspension – Zero on Assignment
4 <sup>th</sup> Offense:	Suspension with a Recommendation for Course Failure

## THREATENING A TEACHER/SCHOOL EMPLOYEE

1 <sup>st</sup> Offense:	Ten-Day Suspension with a Recommendation for Expulsion
2 <sup>nd</sup> Offense:	Expulsion

## FAILURE TO SERVE DETENTION

*\*Students must serve the detention within the next two school days\**

1 <sup>st</sup> Offense:	Additional detentions assigned
2 <sup>nd</sup> Offense:	One to Three Days of Suspension
3 <sup>rd</sup> Offense:	Three to Five Days of Suspension
4 <sup>th</sup> Offense:	Five to Ten Days of OSS – Possible Recommendation of Expulsion

## PHYSICAL ALTERCATIONS AND/OR FIGHTING

Students who feel threatened, harassed, or intimidated should immediately report the matter to faculty or administration. Students who take matters into their own hands by responding to threats by hitting, pushing, shoving, slapping, etc. the other student may incur disciplinary action. All students initiating or involved will incur administrative action. Students not yielding adult access to a fight will be disciplined.

In addition to school discipline, any student(s) involved in physical altercations and/or fights may be subject to criminal charges filed by the Campbell City Police Department.

<b><u>FIGHTING</u></b>	
<b>EMERGENCY REMOVAL – Pending Investigation</b>	
<b>1<sup>st</sup> Offense:</b>	One to Ten Days of Suspension, OSS – Possible Expulsion
<b>2<sup>nd</sup> Offense:</b>	Five to Ten Days of Suspension, OSS – Possible Expulsion
<b>3<sup>rd</sup> Offense:</b>	Ten Days of Suspension, OSS – Possible Expulsion

<b><u>AGGRESSIVE BEHAVIOR UPON A STUDENT</u></b>	
<b>1<sup>st</sup> Offense:</b>	Three to Ten Day of OSS
<b>2<sup>nd</sup> Offense:</b>	Five to Ten Day of OSS – <i>Possible Recommendation of Expulsion</i>
<b>3<sup>rd</sup> Offense:</b>	Ten-Day OSS – Pending Expulsion

<b><u>TAUNTING OR AGITATING TO INCITE A FIGHT, RIOT, OR PANIC, ETC.</u></b>	
<b>INTERFERENCE BY BYSTANDERS WHILE A TEACHER OR ADMINISTRATOR IS DISCIPLINING OTHERS.</b>	
<b>1<sup>st</sup> Offense:</b>	Three Five to Day Suspension
<b>2<sup>nd</sup> Offense:</b>	Five to Ten Day Suspension
<b>3<sup>rd</sup> Offense:</b>	Ten-Day Suspension – Pending Expulsion

<b><u>SPREADING RUMORS TO AID OR ABET A FIGHT</u></b>	
<b>1<sup>st</sup> Offense:</b>	One to Three Days of Suspension
<b>2<sup>nd</sup> Offense:</b>	Three to Five Days of Suspension
<b>3<sup>rd</sup> Offense:</b>	Five to Ten-Day Suspension
<b>4<sup>th</sup> Offense:</b>	Ten Days of OSS – Pending Expulsion

## DRUG POLICY

### Drug Prevention

The Board of Education recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the whole school community. As the educational institution of this community, the schools should strive to prevent drug abuse and help drug abusers by educational, rather than punitive, means.

For purposes of this policy, “drugs” shall mean:

- ✓ All dangerous controlled substances as so designated and prohibited by Ohio statute.
- ✓ All chemicals which release toxic vapors;
- ✓ All alcoholic beverages;
- ✓ Any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
- ✓ Anabolic steroids;

- ✓ Any substance that is a “look-alike” to any of the above;
- ✓ Any substance, when misused, will provide euphoria or a mind-altering experience
- ✓ **“E-CIGARETTE” OR ANY FORM OF A “VAPOR” CIGARETTE IS DEEMED DRUG PARAPHERNALIA**

The board prohibits the use, possession, concealment, or distribution of any drug on school grounds, on school vehicles, and at any school-sponsored event. It further establishes a drug-free zone within 1000 feet of any facility used by the District for educational purposes.

#### DRUG ABUSE CORRECTIVE MEASURES

<b><u>POSSESSION OR USE OF DRUGS</u></b>	
<b>1<sup>st</sup> Offense:</b>	Up to Ten Day Out of School Suspension <i>May be reduced to five days if student and parent agree to an assessment from a Board approved agency. Recommendation of the assessment must be followed. Proof of the assessment must be on file in the office.</i>  <i>Possible recommendation for expulsion.</i>
<b>2<sup>nd</sup> Offense:</b>	Expulsion <i>May be reduced to ten-day suspension upon recommendation of agency. The student must enroll in a drug program</i>
<b>3<sup>rd</sup> Offense:</b>	Expulsion
<b><u>SELLING OF DRUGS</u></b>	
a. Notification of policy b. Suspended until court appearance c. Expulsion upon conviction	

#### Use of Tobacco

The Board of Education recognizes that the use of tobacco presents a health hazard, which can have serious consequences both for the user and the non-user and is, therefore, of concern to the Board.

For purposes of this policy, use of tobacco shall mean all uses of tobacco, including cigar, cigarette, and pipe; snuff or any other matter or substances that contain tobacco and the school day shall be the time between the first arrival of students before classes and the last departure of students after classes. It also includes all school-related activities.

In order to protect students and staff who choose not to use tobacco from an environment noxious to them, and because the Board cannot, even by indirection, condone the use of tobacco by students, the Board prohibits the use of tobacco by students in school buildings.

#### **USE OF TOBACCO OR POSSESSION OF TOBACCO**

<b>1<sup>st</sup> Offense:</b>	One to Three Days of Suspension
<b>2<sup>nd</sup> Offense:</b>	Three to Five of OSS
<b>3<sup>rd</sup> Offense:</b>	Three to Five Days of OSS
<b>4<sup>th</sup> Offense:</b>	Recommended for Expulsion

## Youth Gangs

**5840 A – UNAUTHORIZED YOUTH ORGANIZATIONS (YOUTH GANGS)** Board of Education policy prohibits all student organizations other than those approved by the Board under Policy 2430. In order to recognize the characteristics of any type of unauthorized youth organization, the following administrative guidelines are to be followed.

### **Definition:**

A youth gang is defined as any non-school sponsored group of students with secret and/or exclusive membership, whose purpose or practices include unlawful or anti-social behavior as well as actions that threaten the welfare of others. Staff members should be alert to the following indicators of youth gang activity:

- a) Surreptitious recruitment and/or initiation rites
- b) b. Grooming, hairstyle, and/or wearing of clothing, jewelry, head coverings, or accessories which by virtue of color, arrangement, trademark, or other attribute denotes membership in a group.
- c) Gang tattoos and/or displaying gang markings or slogans, or use of hand signals on school or personal property or clothing.
- d) Possessing literature that indicates gang membership.
- e) Fighting, assault, hazing, extortion, establishing turf, etc.
- f) Gang vocabulary and nicknames.
- g) Possession of beepers or cellular phones.
- h) Possession of weapons or explosive materials.
- i) Possession of alcohol, drugs, drug paraphernalia.
- j) Attendance at functions sponsored by a gang or known members
- k) Exhibiting behavior fitting police profiles of gang-related drug dealing
- l) Being arrested or stopped by police with a known gang member
- m) Selling or distributing drugs for a known gang member
- n) Aiding or abetting a known gang member, commit a crime, or any other action directly resulting from membership or interest in a gang.

## **Intervention Procedures and Enforcement**

(Refer to the Student Discipline Code in the Parent/Student Handbook to determine if procedures and penalties have been described for the activities indicated above. If not, the following may be useful.)

Any or all of the following steps may be taken if a student in any school activity is suspected of or identified as being a member of a gang, shows interest in joining a gang, initiates or participates in any gang-related activity, or has been approached for recruitment.

- a) Parents/Guardians will be contacted immediately and appropriate intervention initiated
- b) The student may be referred to counseling (personal and/or family); the Department of Human Services or other welfare or child care agencies of the respective county; and/or outside agencies or programs for treatment, if the use of drugs and/or alcohol is involved.
- c) Police, Juvenile Court, and other appropriate authorities will be notified in case of violence and/or illegal activities.
- d) The student may be suspended from school or from a school-sponsored activity e. Parents and the student will be held liable and financially responsible for any and all forms of vandalism.

In order to prevent the onset of gang-related activity:

- a) Adherence to the Dress Code, as defined in the Parent/Student Handbook, will be required at all school activities.
- b) Conduct for all District-sponsored activities on and off school property will be in accord with the Code of Conduct.

- c) If there is reasonable suspicion of gang involvement, such as possession of weapons or drugs, search and seizure guidelines (AG 5771) will be followed.
- d) Parents are to be encouraged to prohibit their children from hosting or attending unsupervised parties or activities.
- e) Any form of graffiti on District property will be removed immediately.

### **Community Cooperation**

Since gang activity is a community concern, communication is to be maintained with the police department as well as private and community agencies on all matters related to gang activity within the schools and in the community.

**The extent of involvement by school personnel in gang-related incidents not under the jurisdiction of the Board will be determined by the building principal, in cooperation with legal counsel and the police, and will take into consideration the nature of the incident, the safety of those involved, the effect of the incident on other students, and the good order and functioning of the District.**

### **Due Process Rights**

The Board of Education recognizes the importance of safeguarding a student's constitutional rights, particularly when subject to the District's disciplinary procedure.

To better ensure appropriate due process is provided to a student, the Board established the following guidelines:

- a) There is no appeal for students assigned to the ISS.
- b) Student subject to suspension: A student must be given both written notice of his/her suspension and the reason, therefore, the opportunity to appear and respond to the charges against him/her prior to the suspension. The decision may be appealed to the Superintendent and the Board.
- c) Student subject to expulsion: A student and his/her parent(s) or guardian(s) must be given written notice of the intention to expel and the reason, therefore, and an opportunity to appear with a representative before the board to answer the charge. The hearing may be private, but the Board must act publicly.

The Superintendent shall ensure that all members of the staff use the above guidelines when dealing with students. In addition, this statement of Due Process Rights is placed in all student handbooks in a manner that will facilitate understanding by students and their parents.

## **BULLYING AND HARASSMENT**

### **ANTI- HARASSMENT, ANTI-INTIMIDATION OR ANTI-BULLYING**

*As per Ohio Legislative House Bill 276, the Ohio State Board of Education ANTI-HARASSMENT, ANTI-INTIMIDATION OR ANTI-BULLYING Model Policy, and this School District's Board of Education Policy.*

Harassment, intimidation, or bullying behavior by any student/school personnel in this school district is strictly prohibited, and such conduct may result in disciplinary action, including suspension and/or expulsion from school.

"Harassment, intimidation, or bullying", in accordance with Ohio law, means any intentional written, verbal, graphic or physical acts including electronically transmitted acts, i.e., Internet, cell phone, personal digital assistant (PDA), or wireless hand-held device, either overt or covert, by a student or group of students toward other students/school personnel with the intent to harass, intimidate, injure, threaten, ridicule or humiliate. Such behaviors are prohibited on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation or at any official school bus stop that a reasonable person under the circumstances should know will have the effect of:

- Causing mental or physical harm to the other student/school personnel including placing an individual in reasonable fear of physical harm and/or damaging of student's/personal property; and
- Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student/school personnel.

Anyone who witnesses or suspects that a student or adult is being harassed, intimidated or bullied in any way should report it immediately to the building principal. Any student who falsifies bullying reports are subject to disciplinary actions.

## **SEXUAL HARASSMENT**

### **A. VERBAL:**

The making of written or oral sexual innuendoes, suggestive comments, jokes of a sexual nature, sexual propositions, or threats to a fellow student, staff member, or other person associated with the District.

### **B. NONVERBAL/GESTURES:**

Causing the placement of sexually suggestive objects, pictures, or graphic commentaries in the school environment or the making of sexually suggestive or insulting gestures, sounds, leering, whistling, and the like to a fellow student, staff member, or other person associated with the District/outside the District.

### **C. PHYSICAL CONTACT:**

Threatening or causing unwanted touching, contact, or attempts at same, including patting, pinching, pushing the body, or coerced sexual intercourse, with a fellow student, staff member, or other person associated with the District.

#### **Corrective Measure**

Principal's discretion with regard to the severity of each case:

1. Suspension
2. Reassignment
3. Expulsion Corrective Measure

**Detention, ISS, OSS, or expulsion depending upon the severity of each case – plus the cost of replacement of damaged material. Parent/Guardian will be responsible for replacement value of any property that is damaged.**

## **ANTI-HAZING**

It is the policy of the Campbell Board of Education and School District that hazing activities of any types are inconsistent with the educational process and shall be prohibited at all times. No administrator, faculty member, or other employee of the school district shall encourage, permit, condone, or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage, or engage in any hazing.

Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation unto any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent, or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in the policy.

Administrators, faculty members, and all other employees of the school district shall be particularly alert to possible situations, circumstances or events that might include hazing. If hazing and planned hazing is discovered, involved students shall be informed by the discovering school employee of the prohibition contained in this policy and shall be required to end all hazing activities immediately. All hazing incidents shall be reported immediately to the superintendent.

Administrators, faculty members, students, and all other employees who fail to abide by this policy may be subject to criminal penalties in accordance with Ohio Law. In addition, this policy shall be incorporated into the subject of discussion at employee staff meetings or in-service programs.

#### **THREATS**

Any student who feels another student has threatened him or her, either verbally or physically, should notify the assistant principal or principal immediately.

**No one has to attend school in fear of someone else.** In the event that someone is proven to have threatened another, that student will be suspended. Repeated threats will result in expulsion from school.

#### **PREPONDERANCE OF EVIDENCE**

May a student be suspended without an admission of guilt?

The standard of proof in suspension hearings (before the principal or assistant principal) is preponderance of the evidence. In other words, the administrator, after talking to witnesses, otherwise investigating the facts and hearing the student's explanation or statements, believes more than disbelieves that the student did it. The student need not confess.

#### **TO ALL STUDENTS AND EMPLOYEES OF THE CAMPBELL BOARD OF EDUCATION**

In accordance with the regulations set forth in Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the Campbell City Board of Education does not discriminate on the basis of race, color, national origin, sex, or handicap, in providing equal opportunity for employment and admission or access to facilities, programs and activities which it operates.

# P.B.I.S.

## Positive Behavior Intervention & Supports

*It is the mission of the Northeast Ohio IMPACT Academy to create an environment which reinforces positive behavior to help educate, support, and prepare citizens of the world. The mission of the NEOIA PBIS team is to foster and promote a safe and positive school environment that enhances student learning through teaching and recognizing positive behavior.*

### IMPACT **PRIDE**

**P**ositivity

**R**espect

**I**ntegrity

**D**etermination

**E**mpathy

## Northeast Ohio IMPACT Academy Positive Behavior Instructional Support Matrix

I am accountable when I am:			
	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
CLASSROOM	<ul style="list-style-type: none"><li>• Use kind words</li><li>• Are helpful</li><li>• Accept others</li><li>• Take care of your property</li><li>• Use proper voice levels</li></ul>	<ul style="list-style-type: none"><li>• Give your best effort</li><li>• Be truthful</li><li>• Come prepared</li><li>• Follow Directions</li><li>• Stay organized</li><li>• Complete Homework</li><li>• Keep Cell Phones put away</li></ul>	<ul style="list-style-type: none"><li>• Walk</li><li>• School supplies are used when needed</li><li>• Sit in seats properly</li><li>• Wear masks properly</li><li>• Wear uniform properly</li><li>• Follow computer rules</li></ul>
HALLWAY	<ul style="list-style-type: none"><li>• Voice Level 0-1</li><li>• Be ready with eyes forward</li><li>• Treat others' property with respect</li></ul>	<ul style="list-style-type: none"><li>• Keep hallways clean</li><li>• Get to where you are going on time</li><li>• Keep Cell Phones put away</li></ul>	<ul style="list-style-type: none"><li>• Walk on the right side of the hallway</li><li>• Keep hands and feet to yourself</li><li>• Keep lockers closed and locked</li></ul>
CAFETERIA	<ul style="list-style-type: none"><li>• Use good table manners</li><li>• Eat your food only</li><li>• Take 3 items on your tray</li></ul>	<ul style="list-style-type: none"><li>• Stand in line orderly and quietly</li><li>• Keep Cell Phones put away</li><li>• Spotless Spots</li><li>• Dump trays when finished eating</li></ul>	<ul style="list-style-type: none"><li>• Walk</li><li>• Use inside voice</li><li>• Ask to leave your seat</li><li>• Keep food and drink at your table</li></ul>

<b>ENRICHMENT ACTIVITIES/ PARTNERS</b>	<ul style="list-style-type: none"> <li>• Listen with voices off</li> <li>• Return equipment in same condition</li> <li>• Participate in all activities</li> </ul>	<ul style="list-style-type: none"> <li>• Listen and pay attention</li> <li>• Use equipment as directed</li> </ul>	<ul style="list-style-type: none"> <li>• Enter and exit calmly</li> <li>• Remain seated</li> </ul>
<b>BATHROOM</b>	<ul style="list-style-type: none"> <li>• Go, flush, wash</li> <li>• Return to class quickly</li> <li>• Give others privacy</li> </ul>	<ul style="list-style-type: none"> <li>• Keep restroom clean</li> <li>• Wash your hands</li> <li>• Patiently wait your turn</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the floor and walls clean and dry</li> <li>• Enter and exit quietly</li> <li>• Report concerns to teacher</li> </ul>
<b>BUS</b>	<ul style="list-style-type: none"> <li>• Respect your neighbor's personal space</li> <li>• Use indoor voices</li> <li>• Follow Directions</li> </ul>	<ul style="list-style-type: none"> <li>• Follow bus driver directions</li> <li>• Sit in assigned seats</li> <li>• Take your belongings with you</li> </ul>	<ul style="list-style-type: none"> <li>• Remain seated at all times</li> <li>• Keep hands and feet to self</li> <li>• Wait for the bus to come to a complete stop</li> <li>• Wear masks</li> </ul>
<b>COMMUNITY CENTER</b>	<ul style="list-style-type: none"> <li>• Use equipment safely and follow rules</li> <li>• Respect property</li> <li>• Food can only be eaten in multi-purpose room</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in designated area</li> <li>• Leave bookbags at school or in lockers</li> </ul>	<ul style="list-style-type: none"> <li>• Walk as a group between buildings</li> <li>• Demonstrate appropriate care and use of materials or equipment</li> </ul>
<b>OFFICE</b>	<ul style="list-style-type: none"> <li>• Stay quiet</li> <li>• Stay in seat</li> </ul>	<ul style="list-style-type: none"> <li>• Know why you are there</li> <li>• Take only 1 PBIS item</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain social distancing</li> <li>• Wear masks properly</li> </ul>

### **Tier I: Core Instruction**

\*ALL students receive high quality instruction in academic skills and expected behaviors

#### **\*What does it look like at NEOIA?**

\*PRIDE Tickets

\*Matrix

### **Tier II: Supplemental Instruction**

\*Small group supplemental instruction in addition to core instruction

#### **\*What does it look like at NEOIA?**

\*Monitoring and assessing 'At-Risk' Students during staff meeting

-Attendance: missing 10% of school

-Behavior: # of discipline infractions

-Curriculum: failing 2 or more core courses

\*Social-Emotional/Social Skills Learning Interactions

-Online curriculum will have to complete course/video work

### **Tier III: Intensive Instruction**

\*Instruction is more customized to meet the needs of students beyond supplemental support