

# *Board of Education*

## REGULAR MEETING

Thursday, May 18, 2023 – 5:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

*This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at <https://youtu.be/YiK0bIWFl4>*

## A G E N D A

### **1. Silent Prayer**

### **2. Pledge of Allegiance to the Flag**

### **3. Roll Call**

### **4. Communications**

- a) Copy of communication dated April 17, 2023 from Civil Service to Samijet Lloga offering employment for the position of Food Service Worker.
- b) Email communication dated April 19, 2023 from Tim Moynahan regarding letter to the editor.
- c) Email communication dated April 20, 2023 from Gabriella Acevedo regarding girls' soccer team.
- d) Copy of communication dated April 20, 2023 from Civil Service to William Yarmala regarding voluntary demotion.
- e) Copy of communications dated April 21, 2023 from Civil Service certifying Jamar Beamon and Mi'Nasia Lewis for the position of Paraprofessional I and Tyrell Davis for the position of Paraprofessional II.
- f) Copy of communication dated April 21, 2023 from Civil Service to Lawrence Hunter regarding temporary and at will employment as Temporary Maintainer I.
- g) Copy of communication dated April 24, 2023 from Civil Service to Rashaan Reeder regarding temporary and at will employment as Temporary Maintainer I.
- h) Communication dated April 24, 2023 from Louise Allen Brown regarding 2023 Congressionally Directed Spending Requests update.
- i) Email communication dated April 28, 2023 from CABA regarding policy highlights.
- j) Copy of communication dated May 4, 2023 from Civil Service certifying Mia Orsatti for the position of Paraprofessional I.
- k) Copy of communication dated May 4, 2023 from Civil Service to Sharon Bibeau offering employment for the position of Food Service Worker.
- l) Copy of communication dated May 4, 2023 from Civil Service to Rafael Guadalupe regarding temporary and at will employment as Temporary Maintainer I.
- m) Copy of communication dated May 5, 2023 from Civil Service certifying Nathalie Paz-Paniagua for the position of Paraprofessional I.
- n) Email communication dated May 8, 2023 from Tim Moynahan regarding the Mississippi Miracle.
- o) Copy of communication dated May 8, 2023 from Civil Service certifying Wilfredo Santos for the position of Maintainer I.
- p) Copy of communication dated May 8, 2023 from Civil Service certifying Stephanie Dunn for the position of Executive Administrative Assistant.
- q) Copy of communication dated May 8, 2023 from Civil Service certifying Holly Pino for the position of Paraprofessional II.
- r) Email communication dated May 15, 2023 from CABA regarding policy highlights.
- s) Email communication dated May 15, 2023 from Muhammad Ahsan Khan regarding EID holiday.
- t) Email communication dated May 16, 2023 from Rana Elawad regarding EID holiday.

## **5. *CABE Leadership Award Presentation***

Kamorah Fenton - Carrington	Jayden LeVasseur -Carrington
Sindi Madrid - Crosby	Florenza Omari - Crosby
Luz Maria Rivera - Duggan	Oscar Vargas - Duggan
Otxis Alvarez - Enlightenment	Jose Cruz - Enlightenment
Jayson McCall - Gilmartin	Amarr Ortiz - Gilmartin
Matthew Barton - Kennedy	Ana Paula De Souza - Kennedy
Ava Bellemare - North End	Mia Castillo - North End
Jazly Erba - Reed	Jomar Guadalupe - State Street
Ava Ortiz - Wallace	Anthony Alequin-Torres - Wallace
Sadie J. Rodriguez - Waterbury Arts MS	Daphne Zuniga - Waterbury Arts MS
Grace Henderson - Waterbury Arts HS	Marie Sylva - Waterbury Arts HS
Arnulfo Aragon - Waterbury Career	Ace Buell - Waterbury Career
Chloe Cogovan - Waterbury Career	Randy Ramdin - Waterbury Career
Alexia Rodriguez - Wendell Cross	Besa Zulali - Wendell Cross
Geovanna M. DosSantos - West Side	Caleb A. Louzingou - West Side
Aniyah Parker-Ricketts - Wilby	Jourdelyn Vargas - Wilby

- 6. *Public Addresses the Board*** - All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

## **7. *Superintendent's Announcements***

- 8. *President's Comments including Commissioner comments relative to school safety***

## **9. *Student Representatives Comments***

## **10. *Consent Calendar***

- 10.1 *Committee of the Whole:* Request approval of a Professional Services Agreement with StayWell Health Care, Inc. for Mobile Dentals Services.
- 10.2 *Committee on Finance:* Request approval to participate in the Healthy Food Certification Program per CGS 10-215f.
- 10.3 *Committee on Finance:* Request approval of the food and beverage exemption statement for the Healthy Food Certification relative to CGS 10-221q.
- 10.4 *Committee on Finance:* Request approval to apply for the CSDE Career and Technical Education Supplemental Enhancement Grant.
- 10.5 *Committee on Finance:* Request approval of Amendment One (1) to the Professional Services Agreement with RE-Center Race & Equity in Education, Inc. for equity strategic plan and professional development.
- 10.6 *Committee on Finance:* Request approval of a Professional Services Agreement with Police Activity League of Waterbury, Inc. for PAL Summer 2023 Basketball Program.

- 10.7 *Committee on Finance:* Request approval of a Professional Services Agreement with The Greater Waterbury YMCA for YMCA Summer Camp.
- 10.8 *Committee on Finance:* Request approval of a Professional Services Agreement with The Boys & Girls Club of Greater Waterbury, Inc. to provide Boys and Girls Club Summer Enrichment Program.
- 10.9 *Committee on Finance:* Request approval of Amendment One (1) to the Professional Services Agreement with Rubicon West, LLC to provide Online Curriculum and Lesson Planning Warehouse.
- 10.10 *Committee on Finance:* Request approval of a Professional Services Agreement with Seven Angels Theatre, Inc. to provide Seven Angels Theater Classes.
- 10.11 *Committee on Finance:* Request approval of a Memorandum of Understanding with LiveGirl, Inc. as a partnership for Confidence Club.
- 10.12 *Committee on Finance:* Request approval of a Construction Contract with Scholar Painting, LLC for painting and wallpaper services.
- 10.13 *Committee on Finance:* Request approval of transfers in the General Fund Operating budget.
- 10.14 *Committee on Building & School Facilities:* Use of school facilities by school organizations and/or City departments.
- 10.15 *Committee on Building & School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

## **11. *Items removed from Consent Calendar***

## **12. *Committee of the Whole* – Vice President Hernandez**

- 12.1 Request approval to file a priority grant application with the Commissioner of Administrative Services for the proposed Chase Municipal Building Rehabilitation Project.
- 12.2 Request approval of the preparation of schematic drawings and outline specifications for the proposed Chase Municipal Building Rehabilitation Project.
- 12.3 Request approval of the establishment of a building committee for the proposed Chase Municipal Building Rehabilitation Project. Such committee shall consist of LaToya Ireland, Hector Navarro, Margaret O'Brien, Rocco Orso, Melissa Serrano-Adorno, Mayoral Representative, Roy Cavanaugh, David Simpson, and Mark Lombardo.

### **13. Committee on Finance – Commissioner Orso**

- 13.1 Request approval of an Agreement with Belle Academy of Cosmetology, LLC for transition services for students with disabilities.
- 13.2 Request approval of the School Readiness Grant FY 24 Continued Funding Application.
- 13.3 Request approval of Amendment One (1) to the Professional Services Agreement with Friar Architecture, Inc. for services for assessment and upgrades at various auditoriums.
- 13.4 Request approval of Amendment Two (2) to the construction contract with J. A. Rosa for elevator additions at Washington and Bunker Hill Schools.
- 13.5 Request approval of Amendment One (1) to the construction contract with Pro-Mech Inc. for boiler replacement at Rotella Magnet School.
- 13.6 Request approval of Amendment One (1) to the construction contract with J. A. Rosa, LLC for six auditorium upgrades/improvements.
- 13.7 Request approval of Amendment One (1) to the construction contract with All State Construction for HVAC Upgrades/Replacements at Gilmartin and Duggan Schools.
- 13.8 Request approval of Amendment One (1) to the construction contract with Mountain View Landscapes and Lawncare, Inc. for the removal and replacement of playscapes at nine schools.
- 13.9 Request approval of Amendment One (1) to the construction contract with Bestech, Inc. for ACM Removal and Demolition of boilers, heating units, and water heater at International Dual Language School.
- 13.10 Request approval of Amendment One (1) to the construction contract with Sarracco Mechanical Services, Inc. for boiler system replacement at International Dual Language School.

### **14. Committee on School Personnel – Vice President Hernandez**

- 14.1 Lateral transfer request.

### **15. Superintendent's Notification to the Board**

- 15.1 Athletic appointments

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Arisian, Michael	Head Girls Swimming	WHS	08/23/23
Boland, Donald	Freshmen Baseball	KHS	04/17/23
Grosso, Nicolas	Asst. Girls Swimming	WHS	08/23/23
Piccolo, Carla	Head Volleyball	WHS	08/23/23

## 15.2 Grant funded appointments

<u>Name</u>	<u>Position/Location</u>	<u>FT/PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Brown Sr., Michael	Adult Ed Security Guard	PT	\$20/hr	NON BOE	Ad. Ed. Prov. 22-23	05/08/23
DeFelice, Taylor	Classroom Assist. Maloney	FT	\$15/hr	UPSEU 68	Magnet 22-23	04/17/23
Grant, Cheryl	Hall Monitor Wallace	PT	\$98/day	NON BOE	Title I/A 22-24	04/17/23
Maldonado, Lorenzo (external)	Rec. Specialist 21 <sup>st</sup> Century Walsh	PT	\$15/hr	NON BOE	21st Cent Walsh/Driggs 22-23	04/3/23
Pizarro, Camila (external)	Rec. Specialist 21 <sup>st</sup> Century Bucks Hill	PT	\$15/hr	NON BOE	21st Cent BucksH/Chase 22-23	04/3/23
Salcito, Adrienne	Teacher 21 <sup>st</sup> Century/SDE After School		Per contract	WTA		Immediately
Walker, Jordan	Hall Monitor Crosby	PT	\$98/day	NON BOE	Title I/A 22-24	03/30/23
Wengertsman, Sarah	Crisis Interv. Team Youth Clinician	PT	\$35/hr	NON BOE	ESSER III 21-24	05/04/23
Williams, Rinaldi (external)	Rec. Specialist 21 <sup>st</sup> Century Bucks Hill	PT	\$15/hr	NON BOE	21st Cent BucksH/Chase 22-23	04/17/23

## 15.3 Extended Academic Support (EAS) Summer School appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
D'Alessio, Jennifer	Site Administrator	Duggan
Foote, Andre (replacing B. Dunn)	Coordinator	District-wide
Gomez, Bridgett	Site Administrator	Carrington
Grant, Nataine	Site Administrator	Reed
Vargas, Melissa	Site Administrator	Gilmartin
Barbieri, Katie	Teacher	MMS
Cancro, Dana	Sub Teacher	MMS
Colangelo, Esther	Teacher	MMS
Dombrowski, Jason	Sub Site Administrator	MMS
Dunn, Andrew	Teacher	MMS
Fappiano, Marny	Teacher	MMS
Gilmore, Hayley	Teacher	MMS
Gittings, Stacey`	Site Administrator	MMS
Grazhdani, Eneida	Teacher	MMS
Hibbs, Jennifer	Teacher	MMS
Mecca, Kaylie	Teacher	MMS
Orsini, Taylor	Teacher	MMS
Parker, Marlene	Teacher	MMS
Albert, Kristen	Interdisciplinary	NEMS
Brown-Spencer, Cara	Interdisciplinary	NEMS
Cremens, Lauren	SEL Counselor	NEMS
Garcia, Zulma	Bilingual Teacher	NEMS
Munoz, Kelly	Math	NEMS

Poulin, Gina	ELA	NEMS
Power, Stephanie	Bilingual Teacher	NEMS
Rotella, David	ELA	NEMS
Terenzi, Adriana	Site Administrator	NEMS
Cruess, Carla	Site Administrator	RMS
Mead, Christine	Site Administrator	WMS
Geffken, Melissa	Math Teacher	WSMS
Kalach, Kevin	Interdisciplinary	WSMS
Mancini, Dana	Site Administrator	WSMS
Pratt, Lena	ELA teacher	WSMS
Borges, Laura	Science HS	HS @ WAMS
Caruso, Anthony	English HS	HS @ WAMS
Clark, Meredith	Science HS	HS @ WAMS
Dapra, Catherine	Math HS	HS @ WAMS
Jones, Michael	English HS	HS @ WAMS
Magnavice, Jennifer	Science HS	HS @ WAMS
Ortiz, Alyson	Science HS	HS @ WAMS
Pannoni, Michael	English HS	HS @ WAMS
Paradis, Sara	Physical Education HS	HS @ WAMS
Riddick, Deandre	English HS	HS @ WAMS
Salcito, Arianna	Social Studies HS	HS @ WAMS
Sarlo, Christopher	Social Studies HS	HS @ WAMS
Scialla, Marlena	Math HS	HS @ WAMS
Soucey, David	Physical Education HS	HS @ WAMS
Sullivan, Carly	Math HS	HS @ WAMS

#### 15.4 Extended School Year (ESY) Summer School appointments:

<u>Site Administrators</u>		
Calderone, Paula	Labagh, Michael	Pesce, Margaruite
<u>Paraprofessionals</u>		
Alicea, Luz	Farina, Cheryl	Melo, Adelyn
Andrikis, Robin	Ferrao, Marlene	Miriam Alonso, Miriam
Barragan, Brenda	Ferrucci, Michele	Montgomery, Asia
Barron, Juliana	Field, Regina	Mullen-Gillyard, Vickie
Bello-Martinez, Gisela	Franks, Kendra	Nowell, Delores
Betancourt, Crystal	Fuentes, Sonia	Painter, Cynthia
Biolo, Judy	Geary, Julie	Parker, Breacya
Borgos, Danielle	Gizzie, Debora	Passmore, Kim
Canfield, Kelley	Guerrera, Marnie	Perez, Oscar
Cipriano, Lisa	Hailey, Laquasia	Perniciaro, Laura
Cocchiola, Kaitly	Hardy, Paula	Perniciaro, Sarah
Colangelo, Sharon	Harris, LaTonia	Piccochi, Toni
Colon, Lena	Hendrickson, Rhonda	Price, Deborah
Correa, Marlen	Hicks, Uniquewa	Quinn, Zelia
Cosme, Iris	James, Rebecca	Ramos, Jaybes
Cruz, Deanna	Janatiss, Sherrie	Ramos, Stephanie
Cruz, Veronica	Johnson, Ferba	Rinaldi, Lori Rae
Cruz, Yailene	Joy Johnson, Joy	Rodriguez, Lisa

Danzot, Keyla	Kasidas, Karrie	Timaul, Atmanand
Davis, Brittany	Kean, Michelle	Toucet, Celestino
Davis, Tyrell	Kowal, Michelle	Turner, Gina
Del Moral, Denise	Lamb, Rachel	Van Stone, Emily
Diaz, Christina	Levett, Latanya	Walling, Margaret
Dunlap, Laura	Lopez, Marlene	Williams, Monica
Edwards, Jacqueline	Marino, Janice	
Falzarano, Kathleen M.	Martinez, Joseph	

#### 15.5 Miscellaneous Summer School Programs appointments:

<u>Name</u>	<u>Position</u>	<u>Location/Program</u>
Amenta, Justin	Teacher	WAMS Encore
Coles, Antonio	Audio & Lighting Support Staff	WAMS Encore
Ferreira, Dan	Site Administrator	WAMS Encore
Magliaro, Alicia	Teacher	WAMS Encore
Maxen, Heather	Teacher	WAMS Encore
Moro, Jeff	Teacher	WAMS Encore
Schulte, Scott	Teacher	WAMS Encore
Vagnini, Marianna	Teacher	WAMS Encore
McDonnell, Cassi	Coordinator	Summer Enrichment
Williams, Chelcey	Coordinator	Summer Enrichment
Donohue, Kelly	HS Summer Bridge Coordinator	CHS
Farrell, Jaimie	HS Summer Bridge Teacher	WAMS
Lombardo, Kiley	HS Summer Bridge Coordinator	WAMS
Phostole, Sean	HS Summer Bridge Coordinator	KHS
Riley, Kara	HS Summer Bridge Coordinator	WCA
Soeprasetyo, Preston	HS Summer Bridge Coordinator	WHS

#### 15.6 Academic achievements effective March 2023:

<u>Last Name</u>	<u>First Name</u>	<u>From</u>	<u>To</u>	<u>University</u>
Aftowski	Michael	6 yr/14	6+15/14	Lindenwood University
Basile	David	6 yr/13	6+15/13	University of Bridgeport
Bleau	Lisa M.	MA15/5	6 yr/5	CCSU; Dominican U of CA
Bolduc	Nicole	BA/4	MA/4	Eastern CT ST University
Boll	Deana	MA15/5	6 yr+15/5	University of Bridgeport
Bosworth	Stephanie	BA/4	MA/4	Sacred Heart University
Cassidy	Lauren	BA/15	MA/15	University of Hartford
Catricala	Julia	MA/5	MA+15/5	Goodwin University
Chabot	Albert	MA15/14	6+15/14	Lindenwood University
Cusack	Tara	6 yr/6	6+15/6	Bridgeport; Okl. Christian U
Deveau	Heather	MA/8	MA+15/8	Southern New Hampshire Univ.
Digiovanna	Lisa M.	6 yr/22	6+15/22	Loyola; So. New Hampshire Un
Divito	Johnna	MA15/22	6yr/22	American College of Education
Donohue	Kelly	MA15/9	6 yr/9	University of New England
Fiore	Patience	6th yr/14	6+15/14	University of New England
Foote	Andre	MA15/9	6 yr/9	University of New England
Forsberg	Megan	6 yr/18	6+15/18	Florida Institute of Technology
Gagnon	Jos	MA/14	MA15/14	Walden University
Gjolle	Besmira	BA/5	MA/5	CCSU

Gosturani	Marinela	MA15/8	6 yr/8	CCSU
Grant	Nataine	6+15/12	PhD/12	Walden Un
Gruner	Laureen A.	MA/13	MA15/13	American College of Education
Lawrence	Diana	BA/13	MA15/13	The City College of New York
LeBlanc	Danielle	BA/7	MA/7	Western Governors U
Mamudi	Shipe	BA/5	MA/5	Western Governors U
McAulay	Jordan	MA15/6	6 yr/6	Graduate Ins; So. New Hamp. U
Mendello	Joseph	MA/15/8	6 yr/8	University of Bridgeport
Miller	Keisha	6 yr/8	6+15/ 8	Lindenwood University
Mucciacciaro	Kathryn	6 yr/9	6+15/ 9	Colorado St University
O'Leary	Ronan	6 yr/8	6+15/ 8	Lindenwood University
O'Neill	Patrick	BA/5	MA/ 5	South Eastern Oklahoma St
Pierresaint	Courtney	6 yr/9	6+15/ 9	Sacred Heart U; Loyola
Pratt	Colin	MA15/9	6 yr/9	Dominican Un of CA
Rendon-Moreno	Miguel	BA/6	MA/ 6	Un of St. Joseph
Rodriguez Velez	Nanichi	BA/7	MA/ 7	Un of St. Joseph
Sanchez	Maria	BA/6	MA/ 6	WCSU
Sapone	Vincent	MA15/13	6+15/ 13	Mississippi St; Lindenwood Un
Sciascia	MaryAnn	6 yr/13	6+15/ 13	Un of Bridgeport
Taft	Nancy	MA15/18	6 yr/ 18	American College of Education

#### 15.7 Resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Amato, Carl	7/8 Math/Carrington	05/04/23
Betts, Shannon	Library Media/Reed	04/21/23
Miller, Susan	Curriculum Supervisor-Secondary Math	06/30/23
Pabón, Miguel	Director of Pupil Services	06/30/23
Guerrier, Joanne	PreK/Wendell Cross	06/30/23
Kabusk, Alyssa	Guidance/WSMS	06/30/23
Lehane, Danielle	Social Worker/Gilmartin	04/28/23

#### 15.8 Retirements:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Cooley, Elizabeth J.	Kindergarten/Washington	06/30/23
Tolman, James	Vice Principal/WSMS	12/22/23
Schmidt, Gregory	Special Ed/KHS	06/30/23

#### 15.9 Retirement rescissions:

Hastings, Paula – Reed Special Education, rescinding prior retirement notification.

**16. *Executive Session*** for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee.

#### **17. *Adjournment***

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE OF THE WHOLE**

Item #10.1

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves that the Waterbury Board of Education approve a Professional Services Agreement with StayWell Health Care, Inc. to provide mobile dental services for Waterbury students, as submitted by Director of Public Health Aisling McGuckin, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.2

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve the Healthy Food Option, pursuant to C.G.S. Section 10-215f, and certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023 through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, culinary programs and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.3

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve to participate in the Connecticut State Department of Education's Healthy Food Certification Program pursuant to Section 10-215f of the Connecticut General Statutes and *will allow* the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.4

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve to apply for the Connecticut State Department of Education "Career and Technical Education Secondary Supplemental Enhancement Grant 2023".

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.5

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the Professional Services Agreement with RE-Center Race & Equity in Education, Inc. for equity strategic plan and professional development, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.6

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve a Professional Services Agreement with Police Activity League of Waterbury, Inc. for PAL Summer 2023 Basketball Program for City youth, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.7

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve a Professional Services Agreement with The Greater Waterbury YMCA for YMCA Summer Camp for Waterbury youth, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.8

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve a Professional Services Agreement with The Boys & Girls Club of Greater Waterbury, Inc. to provide Boys and Girls Club Summer Enrichment Program for Waterbury youth, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.9

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the Professional Services Agreement with Rubicon West, LLC to provide Online Curriculum and Lesson Planning Warehouse, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.10

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve a Professional Services Agreement with Seven Angels Theatre, Inc. to provide after-school Seven Angels Theater Classes to 21 elementary schools, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.11

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve a Memorandum of Understanding with LiveGirl, Inc. as a partnership for Confidence Club, subject to any non-substantive changes approved by the Corporation Counsel's office.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #10.12

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve a Construction Contract with Scholar Painting, LLC for painting and wallpaper services for Education Department/Waterbury Arts Magnet School, subject to any non-substantive changes approved by the Corporation Counsel's office.

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## COMMITTEE ON FINANCE

Item #10.13

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve transfers totaling \$2,100,000 in the General Fund Operating budget as follows:

**FROM:**

Accounting Unit	Account	Description	Amount
88510001	511102	Special Education - Teachers	(\$700,000)
87517501	511102	Gifted & Talented – Teachers	(\$150,000)
82710001	511102	Carrington - Teachers	(\$150,000)

**TO:**

87510302	533000	Curriculum Instruction - Professional Services	\$1,000,000
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Transfer is needed to cover cost of substitute teacher placements from our outside vendor ESS.

**FROM:**

Accounting Unit	Account	Description	Amount
88510001	511228	Special Education - Paraprofessionals	(\$150,000)
88510001	511233	Special Ed - ABA Therapists	(\$500,000)
88510003	511101	Special Ed - Administrators	(\$110,000)
88510002	511108	Special Ed - School Psychologists	(\$240,000)

**TO:**

88510001	556055	Special Education - Tuition Outside	\$1,000,000
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Transfer is needed to cover cost of Special Ed Tuition for Special Ed students being placed in outside facilities.

**FROM:**

Accounting Unit	Account	Description	Amount
80910001	511102	Driggs - Teachers	(\$100,000)

**TO:**

89510007	551000	Student Transportation Svcs - Pupil Transportation	\$100,000
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Transfer is needed to cover transportation costs

TOTAL			\$2,100,000 (\$2,100,000)
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# BOARD OF EDUCATION

*Waterbury, Connecticut*

## COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.14

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities moves that the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
M. Rodriguez	Wilby LLC rm.: Thurs., May 4 <sup>th</sup> 7:30am – 3:00pm (training session)
L. Mangafico	Maloney classrooms: Mon., August 14 <sup>th</sup> 2:00 – 4:00pm (set-up) and Tues., August 15 <sup>th</sup> 8:00am – 1:00pm (Promo Fire Exam)
J. Egan Park & Rec.	Kennedy café: Thurs., June 22 <sup>nd</sup> 8:00am – 12:00pm (Summer Camp orientation)
M. Tierney Silas Bronson Lib.	Thurs., May 11 <sup>th</sup> 3:00 – 6:00pm Kennedy/Holy Cross baseball Game to promote the library
C. Swain	WAMS media ctr.: Thurs., July 13 <sup>th</sup> 5:30 – 8:00 pm (special Board of Education meeting)
Sgt. Emanuel Santos U.S. Marine Corp.	Kennedy café: Wed., May 27 <sup>th</sup> 6:00 – 8:00pm (meeting with families of local students entering Marines)
L. Eldridge	Chase café: Sat., May 20 <sup>th</sup> 8:30am – 2:30pm (Healthy Minds, Healthy Bodies program)
J. Paguay	Wallace café: Wed., May 31 <sup>st</sup> 5:00 – 7:00pm (New student orientation) Wallace café: Wed., June 7 <sup>th</sup> 5:00 – 6:00pm (School Governance Council final event)
*M. Bergin	Sprague gym: Thurs., Aug. 24 8:00am–3:00pm (CPR & First Aid training)
*U. Kumar	Crosby aud.: Tues., June 13 <sup>th</sup> 7:30am-2:30 pm (rehearse) & Wed., June 14 <sup>th</sup> 7:30am – 11:00am (8 <sup>th</sup> Gr. graduation ceremony)
*U. Kumar	Crosby aud. May 30 <sup>th</sup> to June 12 <sup>th</sup> 7:30am-2:30 pm (Promotion Practice)
*U. Kumar	Crosby aud.: Monday, June 12 <sup>th</sup> 8:00-10:00am (8 <sup>th</sup> Grade Awards)
*V. Balsamo	Crosby aud. & café: Wed., May 31 <sup>st</sup> 5:00-7:00 pm (Wallace M.S. New Students Night)
*U. Kumar	Wallace M.S. café: Friday, June 2 <sup>nd</sup> 4-8:00 pm (8 <sup>TH</sup> Grade semi-formal)
*J. Ocasio	Walsh gym: Thurs., June 8 <sup>th</sup> 5:30-7:00 pm, (5 <sup>th</sup> Grade Dance)
*Dr. White	WAMS lib.: Tues., May 23 <sup>rd</sup> 3:30-5:30 pm (Equity Training) WAMS café: Tues., June 6 <sup>th</sup> 3:30-5:30 pm (Equity Training)
*M. Grove	Crosby aud.: Wed., May 24 <sup>th</sup> 5:00-8:00 pm (Grade 5 Gifted Group PPT)

Book

APR 24 2023

SCHOOL PERSONNEL USE ONLY

DATE: 4/24/2023

TO: SCHOOL BUSINESS OFFICE  
FROM: Special Education Department

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: LLC Room at Wilby High School

☐ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: 5/4/2023  
FROM: 7:30 am am/pm    TO: 3:00 pm am/pm

FOR THE FOLLOWING PURPOSES:

Training

Melina Rodriguez, Assistant Director of Pupil Services

\_\_\_\_\_  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*Yook*

## SCHOOL PERSONNEL USE ONLY

DATE: 4/25/23

TO: SCHOOL BUSINESS OFFICE

FROM: Laura Mangiafico, HR Asst

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ <sup>11</sup>Classrooms  
~~Cafe/Rooms~~

August 14, 2023 (Monday) 2p-4p for set up

DATES REQUESTED: August 15, 2023 (Tuesday) 8a-1p

FROM: \_\_\_\_\_ am/pm

TO: \_\_\_\_\_ am/pm

### FOR THE FOLLOWING PURPOSES:

- \* Promo Fire Exam (Administered by HR)
- \* Utilize 11 Classrooms on August 15, 2023  
from 8:00am - 1:00pm.
- \* Set Up: August 14, 2023, 2:00pm - 4:00pm

\_\_\_\_\_  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

Book

DATE: 4-25-23

TO: SCHOOL BUSINESS OFFICE

FROM: John Egan.  
Park Dept.

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Kennedy

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMS

DATES REQUESTED: Thursday June 22, 2023

FROM 8:00 am/pm TO 12:00 am/pm

FOR THE FOLLOWING PURPOSES:

Rec. Dept - Summer Camp  
Orientation

APPLICANT SEM

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

*Hook*

APR 20 2023

## SCHOOL PERSONNEL USE ONLY

DATE: April 20, 2023

TO: SCHOOL BUSINESS OFFICE

FROM: Silas Bronson Library

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: **KENNEDY**

☐ Auditorium      ☒ Baseball Field      ☐ Swimming Pool      ☐ Café/Rooms

DATES REQUESTED: May 11, 2023

FROM: 3:00 pm      TO: 6:00 pm

### FOR THE FOLLOWING PURPOSES:

Set up next to the baseball field at Waterville Park on game day (boys' baseball vs. Holy Cross) to promote the library.

Michael Tierney  
Librarian III

.....

### Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook ✓

# REQUEST FOR USE OF SCHOOL FACILITIES

## School/City Personnel Use only

**TO:** S. McCasland, School Business Office

**FROM:** Carrie Swain, Clerk Board of Education  
(name/title) (school/department)

**DATE:** April 25, 2023

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

**NAME OF SCHOOL REQUESTED:** Waterbury Arts Magnet School

Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café ☐

**Rooms** ☒

Media Center for special BOE meeting. Setup needs will follow.

**DATES REQUESTED:**

✓ Thursday, July 13, 2023, 5:30 p.m. until approximately 8:00 pm

**For the following purpose:** BOE Meeting

April 25, 2023  
Date

Carrie G. Swain  
Applicant's Signature

**PLEASE NOTE THE FOLLOWING PROVISION:** When the public is invited to an activity, police and firemen are required. These arrangements must be made in person at police and/or fire headquarters.

*hook*

SCHOOL PERSONNEL USE ONLY

DATE: 4-28-23

TO: SCHOOL BUSINESS OFFICE

FROM: Sgt. Emanuel Santos  
910-554-6533

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Kennedy

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMS

DATES REQUESTED: Wednesday, May 17, 2023

FROM 6:00 am/pm TO 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Marine Corp. -  
meeting with families of local  
students entering Marines.

\_\_\_\_\_  
APPLICANT */sm*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at police and fire headquarters.

Book

MAY = 1 2023

## SCHOOL PERSONNEL USE ONLY

DATE: 5-1-23

TO: SCHOOL BUSINESS OFFICE

FROM: Lori Eldridge

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: H.S. Chase School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 5-20-23

FROM: 8:30 am/pm TO: 2:30 am/pm

FOR THE FOLLOWING PURPOSES:

Healthy Minds, Health Bodies Inter-district  
Grant Program

\_\_\_\_\_  
APPLICANT

*[Signature]*

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Break

MAY - 2 2023

SCHOOL PERSONNEL USE ONLY

DATE: 04/28/2023

TO: SCHOOL BUSINESS OFFICE

FROM: Janett Paguay

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 05/31/2023

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

New Student Orientation Night.

Janett Paguay  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

MAY - 2 2023

SCHOOL PERSONNEL USE ONLY

DATE: 05/01/2023

TO: SCHOOL BUSINESS OFFICE

FROM: Janett Paguay

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 06/07/2023

FROM: 5:00 am/pm TO: 6:00 am/pm

FOR THE FOLLOWING PURPOSES:

School Governance Council Event <sup>Final</sup>

Janett Paguay  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

## SCHOOL PERSONNEL USE ONLY

DATE: May 4, 2023

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague School

☐ Auditorium      ☒ Gymnasium      ☐ Swimming Pool      ☐ Café/Rooms

DATES REQUESTED: August 24, 2023

FROM: 8:00 am/pm      TO: 3:00 am/pm

### FOR THE FOLLOWING PURPOSES:

CPR/First Aid Training

Needed: Large Screen for projector; 4 large tables for mannequins; chairs for 110 staff;

Maureen Bergin  
APPLICANT

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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

## SCHOOL PERSONNEL USE ONLY

DATE: 5/3/23

TO: SCHOOL BUSINESS OFFICE

FROM: Usha Kumar

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☒ Auditorium    ☐ Gymnasium    ☐ Swimming Pool    ☐ Café/Rooms

DATES REQUESTED: 6/13/2023

FROM: 7:30 am/pm TO: 2:30 ~~am~~ pm

FOR THE FOLLOWING PURPOSES: & 6/14 7:30am - 11am

8<sup>th</sup> grade graduation ceremony

Usha Kumar  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

1700K

## SCHOOL PERSONNEL USE ONLY

DATE: 5/3/23

TO: SCHOOL BUSINESS OFFICE

FROM: Usha Kumar

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 5/30/23 — 6/12/23

FROM: 7:30 am/pm TO: 2:30 am/pm

FOR THE FOLLOWING PURPOSES:

For Promotion Practice

Usha Kumar  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

## SCHOOL PERSONNEL USE ONLY

DATE: 5/3/23

TO: SCHOOL BUSINESS OFFICE

FROM: Usha Kumar

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☒ Auditorium      ☐ Gymnasium      ☐ Swimming Pool      ☐ Café/Rooms

DATES REQUESTED: 6/12/2023

FROM: 8 am/pm      TO: 10 am/~~pm~~

FOR THE FOLLOWING PURPOSES:

8th grade Awards  
\_\_\_\_\_  
\_\_\_\_\_

Usha Kumar  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

## SCHOOL PERSONNEL USE ONLY

DATE: 5/3/23

TO: SCHOOL BUSINESS OFFICE

FROM: Vincent Balsamo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 5/31/23

FROM: 5:00 am ☐ pm TO: 7:00 am ☐ pm

### FOR THE FOLLOWING PURPOSES:

Wallace Middle School New Student Night - Welcoming Students and Families  
incoming for the 23-24 school year.

Vincent Balsamo, Principal  
APPLICANT

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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.  
These arrangements *must* be made in person at the police and fire headquarters.

Hook

## SCHOOL PERSONNEL USE ONLY

DATE: 5/3/23

TO: SCHOOL BUSINESS OFFICE

FROM: Usha Kumar

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace MS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 6/2/23

FROM: 4 am/pm TO: 8 am/pm

FOR THE FOLLOWING PURPOSES:

8<sup>th</sup> grade semi-formal from 5-7.

Usha Kumar  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

dyok ✓

## SCHOOL PERSONNEL USE ONLY

DATE: 5/9/23

TO: SCHOOL BUSINESS OFFICE

FROM: J. Ocasio

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Walsh

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 6/8/23

FROM: 530 am/pm TO: 700 am/pm

FOR THE FOLLOWING PURPOSES:

5th Grade Dance

J. Ocasio  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*gosh*

MAY 10 2023

## SCHOOL PERSONNEL USE ONLY

DATE: 5.10.23

TO: SCHOOL BUSINESS OFFICE

FROM: Dr. Lora D. White

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

5/23  
☒ Library  
~~Auditorium~~  
media

☐ Gymnasium

☐ Swimming Pool

June 6<sup>th</sup>  
☒ Café/Rooms

DATES REQUESTED: May 23 & June 6<sup>th</sup>

FROM: 3:30 am/pm ☐ TO: 5:30 am/pm ☐

FOR THE FOLLOWING PURPOSES:

Equity Trainings

*C. DeRita*  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*T. Groh*

## SCHOOL PERSONNEL USE ONLY

DATE: 5/11/23

TO: SCHOOL BUSINESS OFFICE

FROM: Melinda Grove, Academic Academy Supervisor

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby HS

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Wed, 5/24

FROM: 5pm

TO: 8pm

FOR THE FOLLOWING PURPOSES:

Grade 5 Gifted Group PPT

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Melinda Grove  
APPLICANT

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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.15

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities moves that the Waterbury Board of Education approve the use of school facilities by groups and organizations subject to fees and insurance as required:

<b>GROUP</b>	<b>FACILITIES AND DATES/TIMES</b>
Davonshire Manor	Kennedy library: Tues., May 23 <sup>rd</sup> 5:30 – 6:30pm
Condo Assoc.	(condo group meeting)
D. Hall	

### **REQUESTING WAIVERS:**

*Grandville Academy	Reed café, library, computer rm., kitchen, 4 classrooms:
M. Mosley	Saturdays, July 1 <sup>st</sup> thru July 29 <sup>th</sup> 9am – 12pm
	(Educational classes) (\$840.)
	Reed gym: Saturdays, July 8 <sup>th</sup> and July 15 <sup>th</sup> 9am – 12pm
	(Basketball can help you in (school) (\$336)

### **GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:**

*Hoops 4 Life	West Side M.S. gym: weekdays, June 26 <sup>th</sup> thru August 17 <sup>th</sup> 5:00 – 9:00pm
D. Fryer	Reed School gym: weekdays, June 26 <sup>th</sup> thru August 17 <sup>th</sup> 5:00 – 9:00 pm
	(summer basketball program)
*Gilmartin Comm. Club	Gilmartin café: Tuesdays, June 20 <sup>th</sup> and September 11 <sup>th</sup> 7:00 – 9:00pm
R. Barry	(meetings)

*Hook*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Donna Hall NAME OF ORGANIZATION Devonshire Manor Condominium Association, Inc.

ADDRESS c/o REI Property Management (street) (city) (state) (zip code) TELEPHONE # 203-744-8400

SCHOOL REQUESTED Kennedy High School DATES 5/23/2023 ROOM(S) 1

OPENING TIME 5:30 PM CLOSING TIME 4:30 PM PURPOSE BOARD of Directors meeting

ADMISSION (if any) n/a CHARGE TO BE DEVOTED TO n/a

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 0

SIGNATURE OF APPLICANT Donna M. Hall DATE 4/26/2023

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Devonshire Manor Board of Directors c/o REI Property Management 2A Ives Street, Danbury, CT 06810 203-744-8400.

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DPH (PLEASE INITIAL)

SCHEDULE OF RATES (CUSTODIAL FEES: \_\_\_\_\_)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 674-6863 FIRE DEPT. 687-3482

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 674-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

*Tuesday  
May 23<sup>rd</sup>*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Maurice Mosley NAME OF ORGANIZATION Granville Academy  
ADDRESS 66 Red Coat Rd Waterbury CT 06702 TELEPHONE # 203 5984101  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Reed DATES July 1 - 29 - Saturdays ROOM(S) Cafeteria, library, computer room, kitchen, 4 classrooms  
OPENING TIME 9:00A CLOSING TIME 12:00P PURPOSE Education  
ADMISSION (if any) NA CHARGE TO BE DEVOTED TO \_\_\_\_\_  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15 CHILDREN 50  
SIGNATURE OF APPLICANT [Signature] DATE 5/10/23

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \*

Maurice Mosley  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MBM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR plus 1 HR. SERVICE (\$840.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE).

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with Dept. of Building Permit)



APPLICANT/ORGANIZATION: Grandville Academy

Please check below specific item(s):

Building Usage Fees ☐ Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Rees cafe, lib., computer Rm

DATE(S): July 1  
DATE(S): 8  
DATE(S): 15  
DATE(S): 22  
DATE(S): 29  
DATE(S): \_\_\_\_\_

TIMES: 9Am - 12pm  
TIMES: "  
TIMES: "  
TIMES: "  
TIMES: "  
TIMES: \_\_\_\_\_

5-10-23  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_ Building Usage Fees  
\$ 840. Custodial Fees  
\$ \_\_\_\_\_ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Maurice B Mosley NAME OF ORGANIZATION Coranville Academy

ADDRESS 66 Redcoat Rd Waterbury (street) (city) (state) (zip code) TELEPHONE # 203 5984101

SCHOOL REQUESTED Reed DATES 7/8 + 7/15 ROOM(S) 6417

OPENING TIME 9 CLOSING TIME 12 PURPOSE demonstrate how basketball can help young school

ADMISSION (if any) 4 CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15 CHILDREN 50

SIGNATURE OF APPLICANT [Signature] DATE 5/10/23

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \*

Maurice Mosley

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. M.B.M. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR. plus 1 HR service (\$336)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE )

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with Fee of Building Permit)

APPLICANT/ORGANIZATION: Grandville

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Reed Gym

DATE(S): July 8

TIMES: 9 AM - 12 PM

DATE(S): July 15

TIMES: 11

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

5-10-23  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_  
Building Usage Fees

\$ 336.15  
Custodial Fees

\$ \_\_\_\_\_  
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT DENEEN FRYER NAME OF ORGANIZATION Hoops4Life, Inc.  
ADDRESS 232 N. Elm Street Wby CT 06702 TELEPHONE # 203 588-4340 / 203 232-4578  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED West Middle School DATES see Attachment ROOM(S) Gym  
OPENING TIME 5:00p CLOSING TIME 9:00pm PURPOSE Basketball League  
ADMISSION (if any) NO CHARGE TO BE DEVOTED TO NO  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN 40  
SIGNATURE OF APPLICANT Deneen Fryer DATE May 3-2023

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Hand-Paul Brooks, 41 Orange St (203) 437-2205 / Dusty Scott (203) 510-2635

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

SCHOOL/ROOMS REQUESTED:

West Side M.S. Gym

DATE(S): 6/26 6/27 6/28 6/29 6/30 7/5

DATE(S): 7/6 7/7 7/10 7/11 7/12 7/13 7/14

DATE(S): 7/17 7/18 7/19 7/20 7/21

DATE(S): 7/24 7/25 7/26 7/27 7/28 7/31

DATE(S): 8/1 8/2 8/3 8/4 8/7 8/8 8/9

DATE(S): 8/10 8/11 8/14 8/15 8/16 8/17

TIMES: 5:00p - 9:00p

TIMES: 5:00pm 9:00p

TIMES: 6 11

TIMES: 11 11

TIMES: 11 11

TIMES: 5p - 9p

May 3-2023

Date

P. Mendenhall

Signature

BOOK

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT DENEEN FRYER NAME OF ORGANIZATION Hoops4Life, Inc.  
ADDRESS 232 N. Elm Street Wby CT 06702 TELEPHONE # 203 588-4340 / 203 232-4578  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Sutton Road School DATES see Attachment ROOM(S) Gym  
OPENING TIME 5:00p CLOSING TIME 9:00pm PURPOSE Basketball League  
ADMISSION (if any) NO CHARGE TO BE DEVOTED TO NO  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN 40  
SIGNATURE OF APPLICANT Deneen Fryer DATE May 3-2023

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Handford Brooks, 41 Orange St (203) 437-2205 / Darity Scott (203) 510-2635

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SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

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White-Permittee

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Pink-Principal

Blue-Custodian

APPLICANT/ORGANIZATION: Hoops 4 Life, Inc

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED:

Reed Gym

DATE(S): 6/26 6/27 6/28 6/29 6/30 7/5

DATE(S): 7/6 7/7 7/10 7/11 7/12 7/13 7/14

DATE(S): 7/17 7/18 7/19 7/20 7/21

DATE(S): 7/24 7/25 7/26 7/27 7/28 7/31

DATE(S): 8/1 8/2 8/3 8/4 8/7 8/8 8/9

DATE(S): 8/10 8/11 8/14 8/15 8/16 8/17

TIMES: 5:00p - 9:00p

TIMES: 5:00pm 9:00p

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TIMES: 5p - 9p

May 3-2023

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Ruth Barry NAME OF ORGANIZATION Gilmartin Community Club

ADDRESS 109 Long Meadow Drive 06706 TELEPHONE # 755-1652  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Gilmartin DATES 4/20 + 9/19/23 ROOM(S) Cafe

OPENING TIME 7pm CLOSING TIME 9pm PURPOSE meeting

ADMISSION (if any) — CHARGE TO BE DEVOTED TO —

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15-20 CHILDREN —

SIGNATURE OF APPLICANT Ruth Barry DATE 5-4-23

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: \*

SAME

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. RB (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: —

RENTAL FEES: —

MISCELLANEOUS FEES: —

SECURITY DEPOSIT \$ — INSURANCE COVERAGE — YES — NO —

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APPROVAL DATE — SCHOOL BUSINESS OFFICE

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# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE OF THE WHOLE**

Item #12.1

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves that the Waterbury Board of Education approve to file a priority grant application with the Commissioner of Administrative Services for the proposed Chase Municipal Building Rehabilitation Project.



*Rosh Maghfour*

*Interim Education Building & Facilities*

*Project Manager*

*(203) 573-6640*

*rmaghfour@waterbury.k12.ct.us*

## **MEMORANDUM**

**DATE:** May 17, 2023

**TO:** Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building and Facilities Project Manager

**RE:** Priority Grant Application for Chase Municipal Building Rehabilitation Project

---

We respectfully request approval to file a priority grant application with the State Commissioner of Administrative Services, prepare the Educational Specifications and to establish a Building Committee for the Proposed Chase Municipal Building Rehabilitation Project. The grant application is for the amount of \$30,000,000. Eligible project costs would be reimbursed at a rate of 39.64%. Project costs eligible for reimbursement will be pro-rated with the reimbursement rate applied to only the pro-rated portion of building space housing Board of Education Central Office functions.

The Proposed Chase Municipal Building Rehabilitation Project is a comprehensive and large-scale effort that includes various improvements. These improvements encompass the restoration or replacement of exterior windows, upgrades to the electrical, plumbing, and mechanical systems, installation of a central air conditioning system, and other interior and exterior upgrades.

On January 23, 2023, the Board of Aldermen approved an appropriation and bond authorization of \$30,000,000 to finance the proposed project. The City is also pursuing energy assistance incentives and exploring the possibility of historical tax credits and other grants in order to reduce the final bonding amount.

Thank you for your consideration.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE OF THE WHOLE**

Item #12.2

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves that the Waterbury Board of Education approve the preparation of schematic drawings and outline specifications for the proposed Chase Municipal Building Rehabilitation Project.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE OF THE WHOLE**

Item #12.3

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves that the Waterbury Board of Education approve of the establishment of a building committee for the proposed Chase Municipal Building Rehabilitation Project. Such committee shall consist of LaToya Ireland, Hector Navarro, Margaret O'Brien, Rocco Orso, Melissa Serrano-Adorno, Mayoral Representative, Roy Cavanaugh, Mark Lombardo, and David Simpson.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.1

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve an Agreement with Belle Academy of Cosmetology, LLC for transition services for students with disabilities, subject to any non-substantive changes approved by the Corporation Counsel's office.

## EXECUTIVE SUMMARY

DATE: May 11, 2023

To: Board of Education  
Board of Alderman

FROM: Miguel Pabon, Director of Pupil Services

RE: Approval for an Agreement between the City of Waterbury and ***Belle Academy of Cosmetology, LLC***

---

The Special Education Department requests your approval to enter into an agreement with Belle Academy of Cosmetology, LLC procured through a sole source for the purposes of providing transition services to students with special needs in Waterbury Public Schools. Transition services include prevocational and employment training, community experiences and if appropriate, daily living skills and functional vocation training.

Transition services are required to be given to older students with disabilities under the Individuals with Disabilities ACT (IDEA). This agreement with Belle Academy helps the Waterbury School District provide its students with valuable transition opportunities. The District is very satisfied with the collaboration by Belle Academy and looks forward to providing the program in the future.

This is a no cost agreement and for a 3-year term, from July 1, 2023 through June 30, 2026. The City, in its sole discretion and upon the same terms and conditions, may extend this agreement for one (1) three (3) year term through, June 30, 2029, upon reasonable notice to the Contractor. A tax clearance and all requisite city compliance documents have been or will be obtained.

**AGREEMENT  
BETWEEN  
CITY OF WATERBURY  
AND  
BELLE ACADEMY OF COSMETOLOGY, LLC  
FOR  
TRANSITION SERVICES - SPECIAL EDUCATION**

**THIS AGREEMENT (“Contract” or “Agreement”)**, effective on the date signed by the Mayor (the “effective date”) is by and between the City of Waterbury (the “City”), 235 Grand Street, Waterbury, Connecticut, 06702, and Belle Academy of Cosmetology, LLC (the “Contractor” or “Facility”), a duly registered domestic limited liability company, located at 27A South Commons Road, Waterbury, Connecticut 06704 (jointly referred to as the “Parties” to this Agreement).

**WHEREAS**, the City and its Board of Education (the “Board”) desire to provide a transition program for students with disabilities which includes training in problem solving skills, independent living skills, job skills and social skills in a work environment; and

**WHEREAS**, the Contractor has agreed to partner with the City to provide transition services to include a prevocational and employment training program at and through the Contractor’s Facility; and

**WHEREAS**, the City and the Contractor have established guidelines for the operation of the program at the Contractor’s Facility; and

**NOW THEREFORE**, it is mutually agreed as follows:

**1. Scope of Services**

The Contractor shall provide transition services (or “transition program(s)”), as listed in Schedule A attached hereto and made a part hereof, at or from its Facility, to a selected number of students with disabilities as selected by the City. The Contractor will provide such transition services including instruction; prevocational and employment training; community experiences; and, if appropriate, acquisition of daily living skills and functional vocational training, as is set forth in the attached Schedule A, and more specifically set forth in the student’s Individualized Education Program (“I.E.P.”). The City will be responsible for the planning, implementation, evaluation and review of the transition services of each student. The Contractor and the City shall be responsible for the development and implementation of the employment training program.

The Contractor will provide the students and City staff with an orientation of its Facility, employees, and an explanation of its procedures and policies. In addition, the Contractor will review the program responsibilities with City staff and students and be available throughout the day to supervise the implementation of the program. The student participants and the transition training programs are further described as follows:

- A. Community Based Training (CBT). Students shall receive transition services up to two (2) days per week, for no more than one and one-half (1.5) hours per day, and no more than a total of three (3) hours per week. In addition to the Contractor's staff, the City will provide supervising school staff members (teachers and/or paraprofessionals), on site, as needed and determined by the City and the student's I.E.P. The City will be responsible for the planning, implementation, evaluation of the transition services of each student selected by the City. The City will provide transportation for each student attending said program.
- B. Individual Work Experience (IWE). Students shall receive transition services for up to (3) days per week, for no more than three quarters (.75) of an hour to one (1) hour per day, for a total of two and one half (2.5) to three (3) hours per week. IWE students will be supervised by Contractor's staff or by a paraprofessional, if required by the student's I.E.P. The Contractor staff will evaluate the student's employment training. The IWE teacher will check in weekly with the Contractor's staff at the Facility. The Contractor and the City shall be responsible for the development and implementation of the transition services. The City will provide transportation for each student attending said program.
- C. Single Student Interns. Students shall receive transition training services for two (2) up to eight (8) hours per week. Single Student Interns will be supervised by Contractor's staff or by a paraprofessional, as determined by the student's I.E.P. The Contractor and City staff will evaluate the student's employment training. The transition coordinator or her/his representative will check in weekly with the Contractor's staff at the Facility. The Contractor and the City shall be responsible for the development and implementation of the transition services. The City will provide transportation for each student attending said program.
- D. **Distance Learning.** In the event that in-person transition programs and services are not possible; the Contractor ensures that if online or distance learning opportunities for transition programs/services are, or become, available, the Contractor will make all reasonable efforts to work with the City's Board of Education in order to afford the opportunity to City students who would otherwise benefit from in-person transition programs and services, as provided under this Agreement. In the event that online or distance learning transition services are available, whether any individual student participates in distance learning should be determined by, and in accordance with, the student's I.E.P. Such distance learning opportunities may alter the above schedules of days and hours as needed on an individual basis. The Contractor and the City shall be responsible for the development and implementation of the transition services.

2. **Payment**

There shall be no compensation paid by the City to the Contractor, or to the City by the Contractor. The Parties agree that the student's transition services are part of their educational program and as such the Students shall not be paid by either the City or the Contractor.

3. **Term**

The term of this Agreement shall be for the school years July 1, 2023 to June 30, 2026, or any part thereof.

**3.1. Option Periods.** The City, in its sole discretion and upon the same terms and conditions, may extend the term of this Agreement for one (1) three (3)-year consecutive term through June 30, 2029, upon reasonable notice to the Contractor.

4. **Representations Regarding Qualifications**

**4.1.** Contractor hereby represents that it has been duly approved by the Connecticut State Department of Education for the education of children with or without disabilities, as defined by the Connecticut General Statutes and its regulations.

**4.2.** Contractor hereby represents that it is knowledgeable regarding any and all federal and/or state regulations, policies, procedures, statutes, codes, participant protection and confidentiality, family rights to privacy, protection of pupil rights, local school system policies and procedures, administrative directives of the Connecticut State Board of Education and the State Department of Education. Contractor hereby represents that it has reviewed all the state and federal policies, regulations, procedures, statutes, codes (applicable to this Agreement) and agrees to adhere to each and every condition as it applies.

**4.3.** Contractor represents that its employees are licensed and certified to perform the scope of work set forth in this Agreement. Contractor further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Agreement. Upon request, Contractor shall provide the City with copies of Contractor's license, certification and resumes, as applicable. Contractor further represents and shall provide documentation that all present staff have the requisite skill and are properly licensed and credentialed, and shall make such licenses available for inspection upon said request. If Contractor is a corporation, it shall provide a corporate resolution authorizing this Agreement and the signatory thereof.

**4.3.1 Representations Regarding Personnel.** Contractor represents that it has or will secure at its own expense, all personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved in writing. As set forth above, all the services required hereunder shall be performed by Contractor or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

**4.3.2** The Contractor represents and warrants that it and its employees who may be assigned to perform the Scope of Services set forth in this Agreement have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no

criminal investigation pending. That each of Contractor's employees have submitted to a state and national criminal history records check and a DCF registry check and said results revealed not violations.

**5. Criminal Background Check and DCF Registry Check.**

**5.1.** The Contractor shall ensure, and represents to the City, that any employee who will have direct contact with a student pursuant to this Agreement has stated, in writing, whether such person has ever been convicted of a crime or whether criminal charges were ever pending against such person. The Contractor shall further ensure, and represents to the City that any person who will have direct contact with a student has submitted to a records check of the Department of Children and Families child abuse and neglect registry established pursuant to Conn. Gen. Stat. §17a-101k, as well as state and national criminal history records checks conducted in accordance with Conn. Gen. Stat. §29-17a, the federal National Child Protection Act of 1993, and the federal Volunteers for Children Act of 1998. The Contractor shall not permit any person with a disqualifying criminal history to have direct contact with a student. The City and Board shall rely upon these representations

**6. Confidentiality/FERPA.**

**6.1.** Contractor shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education, Connecticut Department of Education and the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc. Contractor shall further ensure that its employees, agents, or anyone performing work on their behalf under the terms of this Agreement shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and those of the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc.

**6.2.** Any and all materials contained in City of Waterbury student files that are entrusted to Contractor or gathered by the Contractor in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by Contractor shall be used solely for the purposes of providing services under this Agreement.

**6.3.** Contractor acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99) Contractor and City shall comply with the requirements of said statute and regulations, as amended from time to time and Contractor agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, Contractor has no authority to make disclosures of any information from education records.

**6.4.** The Contractor shall ensure that the confidential information in the electronic IEP is maintained and kept secure at all times. The Contractor shall provide access only to those providers who provide services to the identified students and who have been identified as requiring electronic access by the Contractor's Administrator. The Contractor's Administrator shall provide a list of providers identified by them as requiring electronic access to each students IEP and their respective positions prior to access being given.

## **7. Student Data Privacy.**

**7.1.** All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant this Agreement are not the property of, or under the control of, the Contractor.

**7.2.** The City's Board of Education ("Board") shall have access to and the ability to delete Student Data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by the Contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/practices/protocols.

**7.3.** The Contractor shall not use Student Data for any purposes other than those authorized pursuant to this Agreement.

**7.4.** A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If the Contractor receives a request to review Student Data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with the Contractor, and correct any erroneous information therein.

**7.5.** The Contractor shall take actions designed to ensure the security and confidentiality of student data.

**7.6.** The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of Student Data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

**7.7.** Student Data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and City, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.

**7.8.** The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

**7.9.** The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

**7.10.** The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other Agreement entered into by the Parties concerning Student Data.

## **8. Indemnification.**

**8.1.** Contractor shall indemnify and hold harmless the City, the City's Board of Education and their agents, commissioners, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the performance of the Contractor's services, caused in whole or in part by any willful or negligent act or omission of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

**8.2.** Contractor assumes all risk in the operation of this Agreement, and shall be solely responsible and answerable in damages for all accidents or injuries to person or property, except for the actions or negligence of the City and the Board and their officers, agents or employees. Contractor hereby covenants and agrees to (i) indemnify, (ii) pay the City and Board, their officers, agents, or employees attorney's fees, and (iii) hold harmless the City and Board and their officers, agents or employees from any claims, suits, actions,

damages, losses and injury to person or property arising out of the operation of this Agreement or the negligence or improper conduct of Contractor or any servant, agent or employee thereof, which responsibility shall not be limited to the insurance coverage herein provided.

**8.3.** In any and all claims against the City, the Board of Education or any of its employees by any employee of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

**8.4.** Contractor expressly understands and agrees that any insurance protection required by this Agreement, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City as provided here.

**8.5.** The City shall indemnify and hold harmless Contractor, and their agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from any of the City's obligations under this Agreement, provided that any such claims, suits, damages, losses, judgments, costs or expenses are caused in whole by any willful or negligent act or omission of the City, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

**8.6.** The City assumes all risk with regards to its obligations as set forth in this Agreement, and shall be solely responsible and answerable in damages for all accidents or injuries to person or property, except for the actions or negligence of the Contractor their officers, subcontractors, agents or employees. The City hereby covenants and agrees to hold harmless Contractor and their officers, agents or employees from any claims, suits, actions, damages, losses and injury to person or property arising out the negligence or improper conduct of the City or any servant, agent or employee thereof, which responsibility shall not be limited to the insurance coverage herein provided.

**8.7.** In any and all claims against Contractor, or any of its employees by any employee of the City, any of the City's subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

## **9. Contractor's Liability Insurance.**

**9.1.** Contractor shall not commence work under this Agreement until all insurance required under this section has been obtained by Contractor and such insurance has been

approved by the City, nor shall Contractor allow any subcontractor to commence work on any subcontract until all similar insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers, satisfactory to the City and authorized to do business in the State of Connecticut, an "A-" Best's Rating and at least a Class V3 or better financial size category as shown in the most current A.M. Best Company ratings. Contractor shall secure and maintain for the duration of this Agreement, including any amendments hereto, with the City and the Board of Education being named as an additional insured party, the following minimum liability insurance coverage at no cost to the City.

**9.2.** At no additional cost to the City, the Contractor shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Contractor's obligation under this Contract, whether such obligations are the Contractor's or subcontractor or person or entity directly or indirectly employed by said Contractor or subcontractor or anyone for whose acts Contractor or subcontractor may be liable.

**9.3.** Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

**9.3.1 General Liability Insurance:**

**\$1,000,000.00** per occurrence

**\$2,000,000.00** aggregate

**\$2,000,000.00** Products and completed operations aggregate

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

**9.3.2 Automobile Liability Insurance:**

**\$1,000,000.00** combined single limit (CSL)

Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including hired & non-owned autos.

**9.3.3 Workers' Compensation:** Statutory Limits within the State of Connecticut:

Employers' Liability:

EL Each Accident **\$1,000,000.00**

EL Disease Each Employee **\$1,000,000.00**

EL Disease Policy Limit **\$1,000,000.00**

Contractor shall comply with all State of Connecticut statutes as it relates to Workers' Compensation.

**9.3.4 Excess/Umbrella Liability:**

**\$1,000,000.00** each occurrence

**\$1,000,000.00** aggregate

**9.3.5 Professional Liability/E&O:**

**\$1,000,000.00** each Wrongful Act

**\$1,000,000.00** aggregate

**9.3.6 Abuse Molestation Liability Insurance:**

**\$1,000,000.00** each occurrence

**\$1,000,000.00** aggregate

**9.3.7 Certificates of Insurance.** Contractor will, prior to the execution of this Agreement, provide the City with Certificates of Insurance. Said policies shall be endorsed to add the City and the Board of Education as additional insured on all lines of coverage except Professional Liability and Workers Compensation. The insurance afforded the addition insured shall be primary and non-contributory insurance and the coverage and limits provided under the Contractor's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. Certificate(s) of Insurance shall evidence the aforementioned Comprehensive General Liability, Commercial Auto Liability Professional Liability, Worker's Compensation Excess General Liability Insurance and Abuse & Molestation Liability coverage and a 30-day notice of cancellation prior to the cancellation of any insurance. **The Certificates of Insurance must read: "The City of Waterbury and the Waterbury Board of Education are listed as additional insureds on a primary and non-contributory basis on all policies except Workers Compensation and Professional Liability as their interest may appear."**

Such certificate(s) shall be subject to certification by the City's Risk Manager. Contractor shall provide replacement and/or renewal certificates at least thirty (30) days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of no less than thirty (30) days has been mailed to:

City of Waterbury  
Attn: Education Dept.,  
Chief Operating Officer, 3<sup>rd</sup> Floor  
236 Grand Street  
Waterbury, CT 06702

Upon request, Contractor shall deliver to the City a copy of its insurance policies and endorsements and riders.

**9.3.8 Failure to Maintain Insurance.** In the event Contractor fails to maintain the minimum required coverage as set forth herein, the City may, at its option, purchase same, and invoice or offset Contractor's invoices for the cost of said insurance, or the City and Board may terminate this Agreement immediately upon information of no insurance coverage.

**9.3.9 Cancellation.** THE CITY SHALL RECEIVE WRITTEN NOTICE OF CANCELLATION AT LEAST THIRTY (30) CALENDAR DAYS PRIOR TO THE DATE OF ACTUAL CANCELLATION, REGARDLESS OF THE REASON FOR SUCH CANCELLATION.

## **10. Discriminatory Practices**

**10.1.** In performing this Agreement, Contractor shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Agreement. Said provisions with subcontractors shall require conformity and compliance with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

**10.2.** The Contractor shall admit any eligible child and shall not discriminate against any child regardless of race, religion, color, ancestry, natural origin, sex, handicap or disability.

**10.2.1 Equal Opportunity.** In its execution of the performance of this Agreement, Contractor shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. Contractor agrees to comply with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

## **11. Termination**

**11.1. Termination of Agreement for Cause.** If, through any cause, Contractor shall fail to fulfill in timely and proper manner his obligations under this Agreement, or if Contractor shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to Contractor of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination. In the event of such

termination, all documents, data, studies, and reports prepared by Contractor under this Agreement shall, at the option of the City, become its property.

**11.1.1** Notwithstanding the above, Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by Contractor, and the City may withhold any payments to Contractor for the purpose of setoff until such time as the exact amount of damages due the City from Contractor is determined.

**11.2. Termination for Convenience of the City.** The City may terminate this Agreement at any time for the convenience of the City, by a notice in writing from the City, to Contractor. If this Agreement is terminated by the City as provided herein, Contractor will be paid an amount for the services actually performed and provided for under this Agreement.

**12. Assignability**

**12.1.** The Contractor shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due Contractor from the City under this Agreement may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

**13. Interest of City Official.**

**13.1.** No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.

**14. Prohibition Against Gratuities and Kickbacks.**

**14.1.** No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept or agree to accept from another person a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or purchase order, or to any solicitation or proposal therefore.

**14.2.** No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor,

the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

**14.3.** The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

**15. Prohibition Against Contingency Fees.**

**15.1.** The Contractor hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

**16. City of Waterbury's Ethics Code Ordinance.**

**16.1.** The Contractor hereby acknowledges receipt of the City of Waterbury's Ordinance regarding Ethics and Conflicts of Interest and has familiarized itself with said Code.

**17. Debarment.**

**17.1.** The Contractor hereby certifies that it and its principals are not debarred or suspended from doing business as required by Executive Orders 12549 and shall provide to the City of Waterbury a signed certificate regarding debarment and suspension.

**18. Entire Agreement.**

**18.1.** This Agreement shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Agreement must be in writing and agreed to by the City and the Contractor.

**19. Independent Contractor Relationship.**

**19.1.** The relationship between the City and the Contractor is that of independent contractor. No agent, employee, or servant of the Contractor shall be deemed to be an employee, agent or servant of the City. The Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Agreement.

**19.2.** Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the City, the Contractor or any employee, or agent of the Contractor. Both parties acknowledge that the Contractor and its employees are not employees of the City for federal or state tax purposes.

**19.3.** As the Contractor and its employees are not employees of the City, the Contractor is responsible for paying all required state and federal taxes. In particular:

**19.3.1** The City will not withhold FICA (Social Security) from the Contractor's payment.

**19.3.2.** The City will not make state or federal unemployment insurance contributions on behalf of the Contractor or its employees or agents.

**19.3.3** The City will not withhold state or federal income tax from payment to the Contractor or its employees or agents.

**19.3.4** The City will not make disability insurance contributions on behalf of the Contractor or its employees or agents.

**19.3.5** The City will not obtain workers' compensation insurance on behalf of the Contractor or its employees or agents.

**20. Audit.**

**20.1.** The City reserves the right to audit Contractor's books of account in relation to this Agreement any time during the period of this Agreement or at any time during the twelve month period immediately following the closing or termination of this Agreement, or as required by the grant. In the event the City elects to make such an audit, Contractor shall immediately make available to the City all records pertaining to this Agreement, including, but not limited to, payroll records, bank statements and canceled checks.

**21. Severability.**

**21.1.** Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Agreement, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law.

**22. Survival.**

**22.1.** Any provisions of this Agreement that impose continuing obligations on the parties and shall survive the expiration or termination of this Agreement for any reason.

**23. Disputes; Legal Proceedings and Continued Performance.**

**23.1.** Notwithstanding any such claim, dispute or legal action, Contractor shall continue to perform services under this Agreement in a timely manner, unless otherwise directed by the City.

**24. Waiver.**

**24.1.** Any waiver of the terms and conditions of this Agreement by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Agreement.

**25. Governing Law and Choice of Forum.**

**25.1.** This Contract shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of Connecticut without regard to choice or conflict of laws principals that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Contract or otherwise shall be determined by a court of competent jurisdiction in Waterbury, Connecticut (or the Federal Court otherwise having territorial jurisdiction over such City and subject matter jurisdiction over the dispute), and not elsewhere.

**[Signature Page Follows]**

**IN WITNESS WHEREOF**, the Parties have hereunto set their hands and seals the day and year first written below.

**WITNESS:**

**CITY OF WATERBURY**

\_\_\_\_\_

By: \_\_\_\_\_

Neil M. O’Leary  
Mayor, City of Waterbury

\_\_\_\_\_  
Print name

Date: \_\_\_\_\_

**WITNESS:**

**BELLE ACADEMY OF  
COSMETOLOGY, LLC.**

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Print Name and Title

Date: \_\_\_\_\_

**SCHEDULE A**  
**SCOPE OF SERVICES AND TASK LIST**

**The Contractor shall provide the following transition services to students designated by the City. Each student may receive all of some instructions with regard to the transition services listed below:**

1. Learn mechanics of different jobs involving nails and hairdressing.
2. Receive training on job tasks from the Contractor's staff.
3. Practice and perform appropriate job tasks.
4. Contractor's staff will explain coursework and job requirements for possible employment available at the Contractor's facility.
5. Any other appropriate transition service/activity as designated by the City and the Contractor.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.2

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve of the School Readiness Grant FY 24 Continued Funding Application, subject to any non-substantive changes approved by the Corporation Counsel's office.

# Waterbury Board of Education

THE CITY OF WATERBURY

236 Grand Street ♦ Waterbury, CT 06702



203-574-8009

**Ann M. Sweeney**  
*President*

May 11, 2023

Honorable Board of Aldermen  
c/o Michael Dalton, City Clerk  
235 Grand Street  
Waterbury, CT 06702

Ladies and Gentlemen:

We request your review and approval, subject to the Board of Education's approval at their regular meeting of May 18, 2023, of the School Readiness Grant FY 24 Continued Funding Application, subject to any non-substantive changes approved by the Corporation Counsel's office.

Respectfully,

A handwritten signature in blue ink, which appears to read "Carrie A. Swain". The signature is fluid and cursive, written in a professional style.

Carrie A. Swain, Clerk  
*Waterbury Board of Education*

attachment



## Waterbury School Readiness

### Executive Summary

**DATE:** May 11, 2022

**TO:** Honorable Board of Alderman

**From:** Krista Pisano, School Readiness Liaison

**Subject:** Approval of 2023-2024 School Readiness Application to the CT Office of Early Childhood

On behalf of the School Readiness Council, I am hereby submitting for your approval the FY 24 Waterbury School Readiness Application and selection of sub-grantees for presentation and approval by the Waterbury Board of Alderman . Funding is to be determined each year by the State of Connecticut. Waterbury has received this grant every year since 1997.

The total funding for this grant for FY 24 is \$9,628,876.00. This will fund 1295 preschool spaces. Programs recommended to receive funding are listed in the table below. This is the second year of a two-year grant from the State Office of Early Childhood, which did not require a full grant application or RFP. The Waterbury School Readiness Council voted on April 18, 2023 to fund the programs in the table below.

The city provides in-kind services by providing the School Readiness program with office space, administrative support and supplies. This allows us to access additional administrative funds from the grant.

Included as part of the application is a companion grant of \$75,641.00 of Quality Enhancement Funds for FY 24. The purpose of this grant is to provide funding for early care and education programs to address quality standards and/or expand comprehensive services for children and families. The School Readiness Council met to set priorities for the grant, and then voted to use this year's Quality Enhancement dollars to provide Child Development Associate training to adults who are interested in working in our School Readiness classrooms. Their intent is to try and address the staffing crisis in our programs.

The following have been approved by the School Readiness Council for funding:

Program	Grant Award FY 23	Slots and Type
The Ark	704,996.00	79 Full Day
Catholic Charities	356,960.00	40 Full Day

Children's Community School	321,264.00	36 Full Day
Children's Village	196,328.00	22 Full Day
Easter Seals Children's Academy	2,355,936.00	264 Full Day
Naugatuck Valley CC- CDC	187,480.00	20 Full Day 2 Part Day
Muriel Moore CDC (NOI, Inc.)	740,692.00	83 Full Day
TEAM- Slocum School	354,816.00	128 Extended Day
Greater Waterbury YMCA	2,418,404.00	271 Full Day
Waterbury Bd of Education	1,992,000	278 School Day 72 Part Day
	9,628,876.00	

#### **Grant Amount Total:**

The sub-grantees will provide open access for children to quality programs that promote the health and safety of children and prepare them for formal schooling in total not to exceed \$9,628,876.00

#### **Grant Process:**

This is the second year of a two-year grant that was initiated by the State Office of Early Childhood in 2022. A full grant submission was not required this year. The School Readiness Council voted on April 18 of 2023 on this fiscal year's allocations and the recommended funding is below.

#### **Proposal:**

The School Readiness grant is intended to provide funds for preschool spaces in center-based programs including for-profit and not-for-profit private preschool programs, public preschool programs, Head Start programs and state-funded child care programs. School Readiness grant funds will be used to reimburse sub-grantees dependent on the type of space the program provides for children enrolled in the following manner:

<b>Space Type</b>	<b>Services</b>	<b>Rate</b>
Full Day	10 Hours a Day for 52 Weeks	\$8,924.00
School Day	6 hours a Day- 180 Day minimum	\$6,000.00
Part Day	2.5 Hours a Day- 180 day minimum	\$4,500.00
Extended Day (wrap around)	Extends the Day	\$2,772.00

These reimbursement rates were established by legislation and cannot be altered by the municipality. Therefore, decision making on award of funding is not dependent on the lowest bidder but is determined by rating received on application and ability to meet quality education components on the grant.

Respectfully submitted,

Krista Pisano

Waterbury School Readiness



# Connecticut Office of Early Childhood

Q1.2.

## SCHOOL READINESS GRANT FY 24 CONTINUED FUNDING APPLICATION

This Application must be submitted in its entirety  
no later than 5:00 pm on Thursday, May 4, 2023.

Before you begin, please take a few moments to review these helpful guidelines to assist you in successfully completing and submitting this application.

**Please note** that this application does not need to be completed in its entirety in one sitting. It may be saved and completed over multiple sessions and **does not** have to be completed at the same computer.

- You will be able to download a PDF of your responses once you submit your survey. Please review instructions on the Certification Page.
- Do not move beyond the Certification Page unless you are ready to submit this application.
- Once the application is submitted, changes cannot be made.

Please click on the link below to download and review the  
SCHOOL READINESS CONTINUED FUNDING APPLICATION BASIC REQUIREMENTS  
CHECKLIST

[FY 24 SCHOOL READINESS APPLICATION BASIC REQUIREMENTS CHECKLIST](#)

Questions or Concerns?

Contact SR Program Managers, Cheryl Cyr Sparks at [Cheryl.Sparks@ct.gov](mailto:Cheryl.Sparks@ct.gov) or  
Christy Gademsky at [Christina.Gademsky@ct.gov](mailto:Christina.Gademsky@ct.gov)

Q1.3.

## **Equal Opportunity Employer**

The Connecticut Office of Early Childhood is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Office of Early Childhood does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws.

The Office of Early Childhood does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.

Inquiries regarding the Office of Early Childhood's nondiscrimination policies should be directed to:

Jordan Kubik  
Equal Employment Opportunity Specialist  
State of Connecticut Department of Education  
Suite 1501  
450 Columbus Boulevard  
Hartford, CT 06103  
jordan.kubik@ct.gov

860-713-5509

Q1.4.

## **Freedom of Information Act**

All of the information contained in the grant application submitted in response to the School Readiness Grant Program is subject to the provisions of the Freedom of Information Act (FOIA), C.G.S. Sections 1-200 et seq. The FOIA declares that except as provided by federal law or state statute, records maintained or kept on file by any public agency, as defined in the statute, are public records and every person has the right to inspect and receive a copy of such records.

- **Affirmation the School Readiness Council understands this application is subject to the provisions of the Freedom of Information Act.**

Q1.5.

## **PRIORITY AND COMPETITIVE SCHOOL READINESS CONTINUED FUNDING COMMUNITY APPLICATION**

Legislative Authority  
Connecticut General Statutes  
Sections 10-16o through 10-16r and Sections 10-16t through 10-16u

### **SCHOOL READINESS COUNCIL RECOMMENDATIONS FOR FY24 FUNDING**

The intent of this application is for School Readiness Councils to request FY24 continued funding for programs that received School Readiness funding during FY23.

Completion of this application notifies the Office of Early Childhood (OEC) that the Council has ensured each sub-grantee recommended for continued funding has met the OEC requirements for School Readiness. Refer to the [OEC State-Funded Program General Policies](#) and OEC State-funded Reporting Requirements and Protocol to review these requirements.

Only current sub-grantees approved to receive FY23 School Readiness funding may be included in this application. New programs that were not approved for FY23 funding are not eligible.

Sub-grantees approved for FY23 School Readiness funding may request to shift a portion or all of their spaces from a currently funded School Readiness site to another School Readiness funded site operated by the sub-grantee.

Sub-grantees approved for FY23 School Readiness funding may request to shift a portion or all of their spaces from a currently funded School Readiness site to a new site location for FY24. Evidence of compliance with School Readiness requirements must be demonstrated for the new site prior to approval and implementation.

Councils may elect to reallocate spaces between currently funded sites to maximize utilization and better meet the needs of families in the community.

The effective date for all OEC approved space and funding changes included in this application is July 1, 2023.

Q1.6.

### **RE-ALLOCATION OF UNDERUTILIZED SCHOOL READINESS SPACES**

The Office of Early Childhood is currently developing a policy for the reallocation of underutilized spaces between districts. The process outlined in this policy will be implemented concurrently with the FY24 School Readiness Continued Funding Application process. Communities demonstrating need that are currently maximizing utilization of their School Readiness-funded spaces will have the opportunity to request additional spaces for currently funded programs in their community. Additional information will be provided as it becomes available.

Q1.7.

SCHOOL READINESS OVERVIEW AND DESCRIPTION

Download and review the [SCHOOL READINESS OVERVIEW AND DESCRIPTION](#) document which includes the purpose of the program outlined in the Connecticut General Statutes as well as a description of Space Types and Rates, Monitoring Requirements and Reports, and Eligible Recipients for the program.

- Affirmation the Liaison and School Readiness Council have reviewed the School Readiness Overview and Description document and have met the requirements outlined therein.

Q2.1.

SCHOOL READINESS FY24 CONTINUED FUNDING APPLICATION

This grant is supported by the Connecticut Office of Early Childhood

GRANT PERIOD

July 1, 2023 to June 30, 2024

Q2.2. GRANTEE NAME

City of Waterbury

Q2.3. APPLICATION CONTACT PERSON

(School Readiness Liaison/Grant Application Contact)

Name

Krista Pisano

Title

School Readiness Liaison

Address

30B Church Street

City

Waterbury

Zip Code

06702

Telephone

(203) 573-6684

E-mail

krista.pisano@waterbury.k12.ct.us

Q2.4.

# ADMINISTRATION, COORDINATION AND EVALUATION OF THE GRANT

Section 10-16p (g) of the C.G.S. requires each School Readiness community to “*designate a person to be responsible for such coordination, program evaluation and administration and to act as a liaison between the town and the Commissioner of the Office of Early Childhood.*”

**Liaison Name**

Krista Pisano

**Liaison Phone**

(203) 573-6684

**Alternate Liaison Phone  
(optional)**

860-538-6388

**Liaison Email**

krista.pisano@waterbury.k12.ct.us

Q2.5.

## ROLE OF THE LIAISON

Per [GP C-01](#), the liaison is responsible for the coordination, program evaluation and administration of the School Readiness Grant and serves as liaison between the local or regional SRC and the OEC. One of the primary responsibilities is to recruit eligible programs for potential funding.

## MONITORING SUB-GRANTEE COMPLIANCE WITH GRANT REQUIREMENTS

The responsibilities of the Liaison also include conducting regular site visits to monitor compliance with all of the School Readiness grant requirements and develop action plans for improvement as appropriate. The areas to be regularly monitored include:

- o Fiscal and policy compliance
- o Staff qualifications
- o Attendance
- o Family fees
- o Annual State Single Audits required for programs receiving \$300,000 or more of state funds
- o Curriculum and assessment
- o Accreditation and approval timelines
- o Licensing
- o Professional development activities
- o Program adherence to all School Readiness components

- **Affirmation monitoring of FY23 School Readiness funded program sites has been conducted and evidence of compliance with these requirements has been observed for each School Readiness funded program site recommended for continued funding.**

Q2.6. FISCAL AGENT

Name of Fiscal Agency	Krista Pisano
Address	30B Church Street
City	Waterbury
Zip Code	06702
Federal ID #	541794519
Agency Contact Name	Thomas Bell
Agency Contact Email	tbell@waterbury.k12.ct.us
Phone	203-574-8031 x 11289

Q2.7.

ROLE OF THE FISCAL AGENT

Conduct fiscal related activities for all grants awarded to programs through the fiscal agent including but not limited to:

- Submission of budgets, budget revisions, fund requests and project-end Final Expenditure Report in eGMS;
- Distribution of Administrative, Quality Enhancement and funds earned by programs for services provided, complete the project-end Final Expenditure Report.
- Distribution of additional grant funds awarded to School Readiness funded program through eGMS.

● Affirmation the Fiscal Agent is aware of their role and responsibility for completing the fiscal activities required of this grant in a timely manner to ensure the prompt distribution of these funds; and that the fiduciary's governing body does not hold decision-making authority regarding the administration, coordination, or evaluation of the School Readiness Grant, including funding decisions.

Q2.8.

SCHOOL READINESS COUNCIL ACCOUNTABILITY AND STRUCTURE

As outlined in the School Readiness Statute under C.G.S. section 10-16r (b), the local SRC shall:

Make recommendations to the chief elected official and the superintendent of schools on issues relating to School Readiness, including any applications for grants pursuant to sections 10-16p, 10-16u, 17b-749a and 17b-749c of the C.G.S.;

- foster partnerships among providers of School Readiness programs;
- cooperate with the Connecticut Office of Early Childhood (OEC) in any program evaluation, use measures developed pursuant to section 10-16s of the C.G.S. for purposes of evaluating the effectiveness of School Readiness programs;
- identify existing and prospective resources and services available to children and families;
- facilitate the coordination of the delivery of services to children and families, including (1) referral procedures, and (2) before-and after-school child care for children attending kindergarten programs;
- exchange information with other SRCs and community organizations serving children and families;
- make recommendations to school officials concerning the transition from School Readiness programs to kindergarten; and
- encourage public participation.

**Click this link to download and review additional information:**

**[GP C-01 SR Council Membership, Responsibilities and Role of the Liaison](#)**

- **Affirmation the Liaison and Council have reviewed GP-C-01 and understand their roles and responsibilities.**

Q2.9.

## **SCHOOL READINESS COUNCIL MEMBERSHIP**

In order to satisfy the School Readiness Statute under Connecticut General Statutes (C.G.S.) section 10-16r (a), In order to satisfy the School Readiness Statute under Connecticut General Statutes (C.G.S.) section 10-16r (a), the chief elected Official of the town or, in the case of a regional school district, the chief elected officials of the towns in the school district: and the superintendent of schools for the school district shall jointly appoint and convene such council. Each school readiness council shall be composed of:

- The chief elected official, or the official's designee;
- The superintendent of schools, or a management level staff person as the superintendent's designee;
- At least twenty-five percent of the membership of the school readiness council shall be parents or guardians of children eligible to attend a school readiness program
- Representatives from local programs such as Head Start, child care providers receiving state financial assistance pursuant to section 8-210, family resource centers, nonprofit and for-profit child care centers, group child care homes, prekindergarten and nursery schools, and family child care home providers;
- A representative from a health care provider in the community;
- The local homeless education liaison designated by the local or regional board of education for the school district, pursuant to Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act, Substitute House Bill No. 6559 Public Act No. 21-172 18 of 37 42 USC 11431 et seq., as amended from time to time;
- A representative from a workforce or job training entity in the community;
- A representative from a local business in the community; and [(7)]

- Other representatives from the community who provide services to children.

Refer to [GP C-01](#) for additional information relating to SRC membership, role and responsibilities.

- **Affirmation the Liaison and Council Chairs are aware of the School Readiness Council membership requirements and these requirements have been met.**

Q2.10. By checking each of the items below, the Council and Liaison acknowledge their roles and responsibilities relating to the submission of data and information to the OEC including but not limited to:

- ✓ **Monthly Reports via ECE Reporter in accordance with submission dates established by the OEC.**
- ✓ **Requests relating but not limited to fiscal data, utilization, attendance, staffing, child enrollment and family income**
- ✓ **Changes in program site licensing status**
- ✓ **Changes in program site contacts and/or contact information.**
- ✓ **Changes to the role and/or contact information for the Liaison, Fiscal Contact and Council Chair(s)**
- ✓ **Loss of program site accreditation**
- ✓ **Changes requiring OEC Program Manger approval prior to the implementation of changes including relocation of a program site, reallocation of spaces between program sites or programs, conversion of space types, addition of program sites.**
- ✓ **Grantees are required to participate in all state-level evaluation activities.**

Q2.11.

## **STAFF QUALIFICATIONS AND EARLY CHILDHOOD PROFESSIONAL REGISTRY**

### **Staff Assigned as DQSMs who do not meet QSM requirements**

Click on this link to review:

**[STAFF QUALIFICATIONS AND REGISTRY REQUIREMENTS OVERVIEW](#)**

Programs should actively support staff to achieve QSM requirements: provide guidance and track progress in individual and program-wide professional development plans [also see NAEYC Program Standards and Accreditation Assessment Items – Standard 6 Topic Area D – Ongoing Professional Development; and OEC licensing regulations – Staffing 19a- 79-4a(g)]. Staff enrolled in degree programs have a **Plan Of Study (POS)** developed and regularly updated with the staffer's college advisor. The POS should be regularly reviewed and referenced during professional development plan check ins. Staff should make measurable

progress toward qualifications goals, keeping in mind that the ultimate goal is for 100% DQSM staff to have their ECE bachelor degree by July 1, 2029.

Select one:

- ☐ All DQSMs meet QSM requirements - POS are not applicable
- ☐ POS are evident for all DQSMs who currently do not meet QSM requirements
- ☒ POS are evident for some but not all DQSMs who currently do not meet QSM requirements
- ☐ No evidence of POS for DQSMs who currently do not meet QSM requirements

Q2.12.

### **SUB-GRANTEE DOCUMENT SUBMISSION FOR CONTINUED FUNDING**

*Programs are required to submit the following documents to the Liaison to ensure that updated information is on file at the local and state level.*

*These documents are not uploaded in this application and shall be maintained at the program and community level and made available to the OEC upon request.*

*Liaisons shall utilize the information obtained in the sub-grantee documents to complete and upload the Community Level documents found in the next section of this application.*

[\[PROGRAM\] SPACE AND FUNDING GRID FY24.xls](#)

*(Do not include CDC Infant and Toddler Expansion Spaces)*

[\[PROGRAM\] SR BUDGET WKBK FY24](#)

*(Do not include CDC Infant and Toddler Expansion Funds)*

[\[PROGRAM\] CONTACT AND DATA FY 24](#)

[\[PROGRAM\] SOA SIGNATURE PAGE FY24](#)

[SR STATEMENT OF ASSURANCES DOCUMENT](#)

[PROGRAM BUDGET OBJECT CODES](#)

Q3.1.

### **COMMUNITY APPLICATION DOCUMENT UPLOADS**

Include the name of community in the title of all documents uploaded.

All program/site names listed in documents MUST exactly match the name as it appears in

the Early Childhood Professional Registry.

Q3.2.

**SCHOOL READINESS COMMUNITY CONTACT AND DATA INFORMATION**

Provide current contact and data information for program and district grant contacts.

*Prior to submission, it is important to confirm all information provided is current and accurate.*

**COMMUNITY CONTACT AND DATA FY 24**

**Complete and upload the [COMMUNITY NAME] CONTACT AND DATA FY24 form**

[Waterbury\\_\\_FY24\\_CONTACT\\_AND\\_DATA\\_INFO.xls](#)

596.5KB

application/x-cfb

Q3.3.

**COMMUNITY SPACE AND FUNDING REQUEST GRID**

*List the number of spaces requested for each individual approved school readiness site by space type. Funding amounts will automatically populate.*

*Total funding for the district may not exceed the preliminary allocation calculation provided by the OEC.*

**COMMUNITY SPACE AND FUNDING GRID FY24**

**Complete and upload the [COMMUNITY NAME] SPACE AND FUNDING GRID FY24 form**

[Waterbury\\_\\_Space\\_and\\_Funding\\_Grid\\_FY24.xls](#)

61.5KB

application/x-cfb

Q3.4.

SCHOOL READINESS GRANT FUNDS REQUESTED

**SPACES:**

*Funding value for the spaces being requested.*

9,628,876.00

**ADMINISTRATIVE FUNDS:**

*Funds for the administration, coordination and evaluation of the grant. Do not include Admin Enhancement Grant fund amounts.*

100,000.00

**TOTAL SCHOOL READINESS FUNDS REQUESTED:**

9,728,876.00

Q3.5.

SCHOOL READINESS COMMUNITY BUDGET

Applicants must complete the School Readiness Budget Justification Page (tab 1 of the SR Budget Workbook), providing a brief justification for each line item expenditure in the grant budget. The ED114 Budget Page (tab 2 of the SR Budget Workbook) will auto-calculate based on totals from the Budget Justification Page. Budgets will be entered in the Electronic Grant Management System (eGMS) and will require district and OEC approval for funds to become available.

For the purposes of this application, all funds requested for spaces shall be placed on line 500 in column B on the Budget Justification Page and the name and amount of funds allocated for each program shall be listed in the description. Upon receiving OEC Fiscal budget approval in eGMS, Grantees that also operate a School Readiness funded program are required to submit a budget revision in eGMS to spread the portion of the funds allocated for the program operated by the Grantee across all applicable budget lines.

Administrative Funds shall be spread across all applicable budget lines in column A on the Budget Justification Page.

An explanation of budget codes can be found here:

Complete and upload the [COMMUNITY NAME] BUDGET WKBK FY24 form

[Waterbury\\_Budget\\_Workbook\\_1\\_2.xls](#)

53KB

application/x-cfb

Q3.6.

### COMMUNITY ADMINISTRATIVE FUNDS MATCH

Administrative Costs: Each town shall designate a person to be responsible for the coordination, program evaluation and administration and to act as the Liaison between the Town and the Office of Early Childhood. The town may use up to five percent of the grant but no more than \$50,000 of the amount received, or if the town provides \$25,000 in local funding for early childhood education coordination, program evaluation and administration, the town may use up to 10 percent but no more than \$75,000 for such coordination, program evaluation and administration provided that no funds received by a town shall be used to supplant federal, state or local funding received by the town for early childhood education.

If a community receives more than \$75,000 in admin, there may be a local match of up to \$25,000. If there is a local match, please upload a letter to the OEC indicating a local match and the amount. *This letter is not required to be signed by the Chief Elected Official. School Readiness Fiscal Agent Contact or Council Chair signature will be accepted.)*

Select one:

- ☒ Community provides a local match of up to \$25,000 (upload letter in Q 3.8 required)
- ☐ Community is not eligible or elects not to provide a local match of up to \$25,000

Q3.7.

Upload match letter if applicable

Q4.1.

## **SCHOOL READINESS QUALITY ENHANCEMENT GRANT FY 24 CONTINUED FUNDING APPLICATION**

This grant is supported by the Connecticut Office of Early Childhood

### **GRANT PERIOD**

July 1, 2023 to June 30, 2024

Q4.2.

## **SCHOOL READINESS QUALITY ENHANCEMENT OVERVIEW AND DESCRIPTION**

Please click on the link below to download and review the document which includes the purpose of the program outlined in the Connecticut General Statutes as well as priorities for funding and funding amounts.

### **[SCHOOL READINESS QUALITY ENHANCEMENT OVERVIEW AND ALLOWABLE USES](#)**

Once you have reviewed this information, please check the box below to affirm you have read the attached document and shared with all relevant stakeholders.

- ☒ **Affirmation the Liaison and Council have reviewed the School Readiness Quality Enhancement Grant Program Overview and Description and will follow the requirements outlined therein and have shared it with all relevant stakeholders.**

Q4.3.

## **SCHOOL READINESS QUALITY ENHANCEMENT FY 24 PROPOSED EXPENDITURES**

- ☐ **Quality Enhancement activities approved through the FY23 Quality Enhancement Grant application will not change for FY24 and funds**

will continue to be expended in accordance with the allowable uses listed in the [School Readiness Quality Enhancement Overview and Allowable Uses](#) document.

- Quality Enhancement activities requested to be funded in FY24 will change and funds will continue to be expended in accordance with the allowable uses listed in the [School Readiness Quality Enhancement Overview and Allowable Uses](#) document.

Q4.4.

### **ESTIMATED QUALITY ENHANCEMENT FUNDING REQUESTED** (REQUEST MAY NOT EXCEED FY23 QUALITY ENHANCEMENT FUNDING ALLOCATION)

**Quality Enhancement  
Funds Requested**

75,641.00

Q4.5.

### **QUALITY ENHANCEMENT BUDGET**

Using the QE budget workbook provided, indicate how the funds will be expended through June 30, 2024. There are no administrative, indirect costs or carryover funds allowed.

Applicants must complete the Quality Enhancement Budget Justification Page (tab 1 of the QE Budget Workbook), providing a brief justification for each line item expenditure in the grant budget. The ED114 Budget Page (tab 2 of the QE Budget Workbook) will auto-calculate based on totals from the Budget Justification Page.

The fiscal agent shall manage the budget and request Quality Enhancement funds through the Electronic Grant Management System (eGMS).

Click on the links below to download and review the Quality Enhancement Budget Codes:

#### **[QUALITY ENHANCEMENT BUDGET CODES](#)**

#### **[\[COMMUNITY\] QE VENDOR SUMMARY BUDGET WKBK FY24](#)**

**Complete and upload the [COMMUNITY NAME] QE VENDOR SUMMARY BUDGET WORKBOOK FY24**

Q5.1.

## GRANT SIGNATURES, STATEMENT OF ASSURANCES & AFFIRMATIVE ACTION CERTIFICATION

*If it is not possible to obtain board or similar approval prior to submission of the grant application, the official board approval or similar document should be sent under separate cover, no later than June 1, 2023. Applications will not be considered complete until all required signature documents have been received.*

Click next to the title of the documents that have **NOT** been uploaded into this application. Documents that are not submitted in this application must be submitted to [schoolreadiness@ct.gov](mailto:schoolreadiness@ct.gov) **no later than June 1, 2023.**

- ☒ School Readiness and Quality Enhancement Grant Signature Page
- ☒ Grantee Statement of Assurances Signature Page.
- ☒ Affirmative Action Certification

Q5.2.

## SCHOOL READINESS AND QUALITY ENHANCEMENT GRANT APPLICATION SIGNATURE PAGE

[\[COMMUNITY\] SR AND QE GRANT SIGNATURE PAGE FY24](#)

**Complete and upload the [COMMUNITY NAME] SCHOOL READINESS AND QUALITY ENHANCEMENT GRANT SIGNATURE PAGE FY24**

Q5.3.

## CONNECTICUT OFFICE OF EARLY CHILDHOOD STANDARD STATEMENT OF ASSURANCES GRANT PROGRAMS

Click on the link below to download and review the Grant Statement of Assurances

Q5.4.

[COMMUNITY] SR GRANTEE SOA SIGNATURE PAGE FY24

Complete and upload [COMMUNITY NAME] SCHOOL READINESS GRANTEE  
STATEMENT OF ASSURANCES SIGNATURE PAGE FY24

Q5.5.

## AFFIRMATIVE ACTION CERTIFICATE

CERTIFICATION THAT CURRENT AFFIRMATIVE ACTION PACKET IS ON FILE

According to the Connecticut Commission on Human Rights and Opportunities (CHRO) **municipalities** that operate **school districts** and also file a federal and/or state Affirmative Action Plan(s) are exempt from the requirement of filing an Affirmative Action Plan with the Connecticut State Department of Education.  
**Agencies with an Affirmative Action Plan on file need to certify such by signing the statement below.**

Q5.6.

[COMMUNITY] AFFIRMATIVE ACTION CERTIFICATE FY24

Complete and upload the [COMMUNITY NAME] AFFIRMATIVE ACTION CERTIFICATE  
FY24

Q6.1.

## CERTIFICATION PAGE

***Do not go past this page  
unless you intend to submit your application at this time.***

***Once submitted, you will not longer have access to this  
application.***

**There are no further questions in this application.  
Please be sure to go back and check that all questions have been answered.**

**After you certify below that all questions have been answered and you are sure you want to submit this application and click the "Next" button, your application will have been submitted.**

**The next page that appears after submission will be a summary response.**

**Click on the PDF icon at the top of the next page  
to download & print your completed application.**

Q6.2.



**You will not be able to reopen this application once you respond to the questions below and click "Next".**

**Are you sure you want to submit this application?**

Q6.3.

- ☒ By clicking here, I certify that I have answered every question to the best of my knowledge and belief and that all of the

information contained herein this School Readiness Community application is truthful and accurate.

Q6.4.

- ☒ Yes, I am sure I want to submit this application.

#### Scoring Results

##### Score

Mean Score:	0.00
Weighted Mean of Items:	0.00
Weighted Standard Deviation of Items:	0.00
Items:	0.00

#### Location Data

Location: [\(41.5538, -73.063\)](#)

Source: GeoIP Estimation



**FY 23 SR COUNCIL RECOMMENDED PROGRAM SPACE AND FUNDING ALLOCATION GRID**

Effective Date:		7/1/2022			*Start Date indicates the month and year this site <u>first received School Readiness funds</u> .							
Community:		Waterbury										
Site Name <i>The name of the site(s) MUST match the name as listed in the Registry/on license</i>	Mark X if this is a New SITE recommended for funding in FY23	Start Date* (Sites approved for funding in FY22)	# FD/FY Spaces	Total FD/FY Cost	# SD/SY Spaces	Total SD/SY Cost	# PD/PY Spaces	Total PD/PY Cost	# ED/EY Spaces	Total ED/EY Cost	Total # Spaces	Total Cost
The Ark Child Development Center		1/4/1999	20	\$ 178,480.00		\$ -		\$ -		\$ -	20	\$ 178,480.00
The Ark Early Care and Education Center		9/9/2022	59	\$ 526,516.00		\$ -		\$ -		\$ -	59	\$ 526,516.00
Charities Child Development Center- South Main Street		7/1/2022	40	\$ 356,960.00		\$ -		\$ -		\$ -	40	\$ 356,960.00
Children's Community School		7/1/2006	36	\$ 321,264.00		\$ -		\$ -		\$ -	36	\$ 321,264.00
Children's Village		7/1/2010	22	\$ 196,328.00		\$ -		\$ -		\$ -	22	\$ 196,328.00
Easterseals Children's Academy East Campus		1998	114	\$ 1,017,336.00		\$ -		\$ -		\$ -	114	\$ 1,017,336.00
Easterseals Children's Academy West Campus		1998	70	\$ 624,680.00		\$ -		\$ -		\$ -	70	\$ 624,680.00
dren's Center Greater Waterbury Health Network		1998	80	\$ 713,920.00		\$ -		\$ -		\$ -	80	\$ 713,920.00
Muriel H Moore Child Development Center		9/1/1997	83	\$ 740,692.00		\$ -		\$ -		\$ -	83	\$ 740,692.00
ater Waterbury YMCA Child Development Center		7/1/1998	215	\$ 1,918,660.00		\$ -		\$ -		\$ -	215	\$ 1,918,660.00
Greater Waterbury YMCA at Rose Hill		12/22/2020	56	\$ 499,744.00		\$ -		\$ -		\$ -	56	\$ 499,744.00
he Center for Early Childhood Education at NVCC		7/1/1998	20	\$ 178,480.00		\$ -	2	\$ 9,000.00		\$ -	22	\$ 187,480.00
TEAM-Slocum Center		9/1/2015		\$ -		\$ -		\$ -	128	\$ 354,816.00	128	\$ 354,816.00
Waterbury BOE at Bucks Hill		8/26/2009		\$ -	18	\$ 108,000.00	72	\$ 324,000.00		\$ -	90	\$ 432,000.00
Waterbury BOE at Gilmartin		9/1/2013		\$ -	28	\$ 168,000.00		\$ -		\$ -	28	\$ 168,000.00
Waterbury BOE at Duggan		8/31/2011		\$ -	28	\$ 168,000.00		\$ -		\$ -	28	\$ 168,000.00
Waterbury BOE at Reed		8/26/2012		\$ -	28	\$ 168,000.00		\$ -		\$ -	28	\$ 168,000.00
Waterbury BOE at Carrington		8/28/2013		\$ -	36	\$ 216,000.00		\$ -		\$ -	36	\$ 216,000.00
Waterbury BOE at Chase		8/28/2017		\$ -	10	\$ 60,000.00		\$ -		\$ -	10	\$ 60,000.00
Waterbury BOE at Washington		8/28/2017		\$ -	28	\$ 168,000.00		\$ -		\$ -	28	\$ 168,000.00
Waterbury BOE at Sprague		9/1/2016		\$ -	66	\$ 396,000.00		\$ -		\$ -	66	\$ 396,000.00
Waterbury BOE at Driggs		12/5/2016		\$ -	36	\$ 216,000.00		\$ -		\$ -	36	\$ 216,000.00
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% of Full Day Spaces in Community      63%

## SCHOOL READINESS COMMUNITY BUDGET WORKSHEET

TOWN:

SITE:

### Directions:

- 1.) Before you begin, save a hard copy of this workbook file to your hard drive.
- 2.) Complete all forms labeled separately on the bottom tabs as they pertain to your site/sites.
- 3.) START WITH TAB 1 - and complete the Budget Justification.
- 4.) The "Budget Justification" worksheet will automatically populate the ED114 Budget worksheet.
- 5.) Upon completion, save a copy of your workbook to upload to the budget section of the RFP.

### IMPORTANT NOTE!

ONLY ADMINISTRATIVE FUNDS REQUESTED FOR THE ADMINISTRATION, COORDINATION, AND COMMUNITY GRANT ARE TO BE PLACED IN COLUMN "F" MARKED ADMIN ON THE BUDGET JUSTIFICATION WORKSHEET ACROSS APPLICABLE BUDGET LINES.

ALL OTHER FUNDS REQUESTED FOR SPACES ARE TO BE PLACED ON LINE 500 IN COLUMN "G" MARKED SPACE ALLOCATION. THE JUSTIFICATION MUST INCLUDE THE TOTAL AMOUNT OF FUNDS APPLIED FOR BY THE COUNCIL.

FUNDS REQUESTED FOR ADMIN AND SPACE ALLOCATIONS ARE NOT INTERCHANGEABLE.

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I AND EVALUATION OF THE TION WITH FUNDS BEING BROKEN
↓ "G" UNDER "SPACE ROVED FOR EACH PROGRAM BY

<b>Grantee:</b>		<b>Waterbury</b>	<b>Date:</b>	<b>7/1/2023</b>
<b>Line Items</b>	<b>NARRATIVE</b>			
<b>100</b>	<b>PERSONAL SERVICES</b>		<b>COL. A ADMIN</b>	<b>COL B. SPACE ALLOCATION</b>
	Portion of Liaison's Salary			
		\$ -		
		\$ -		
		\$ -		
		\$ -		
		\$ -		
	<b>TOTALS</b>	\$ -		
<b>200</b>	<b>PERSONNEL SERVICES / BENEFITS</b>		<b>ADMIN</b>	
	Portion of Liaison's Benefits			
		\$ -		
		\$ -		
		\$ -		
		\$ -		
		\$ -		
	<b>TOTALS</b>	\$ -		
<b>300</b>	<b>PURCHASED PROFESSIONAL AND TECHNICAL SERCICES</b>		<b>ADMIN</b>	
		\$ -		
		\$ -		
		\$ -		
		\$ -		
		\$ -		
		\$ -		
	<b>TOTALS</b>	\$ -		
<b>500</b>	<b>OTHER PURCHASED SERVICES</b>		<b>ADMIN</b>	<b>SPACE ALLOCATION</b>
	The Ark Child Development Center	\$ -	\$	178,480.00
	The Ark Early Care and Education Center	\$ -	\$	526,516.00
	Children's Community School	\$ -	\$	321,264.00
	Children's Village	\$ -	\$	196,328.00
	Easter Seals East	\$ -	\$	928,096.00
	Easter Seals West	\$ -	\$	624,680.00
	Center for Early Childhood Development at NVCC	\$ -	\$	187,480.00
	TEAM-Slocum School	\$ -	\$	354,816.00
	Waterbury Public Schools	\$ -	\$	1,992,000.00
	Muriel Moore Child Development Center	\$ -	\$	740,692.00
	Children's Center Greater Waterbury Health Network	\$ -	\$	803,160.00
	Greater Waterbury YMCA Child Development Center	\$ -	\$	1,918,660.00
	Greater Waterbury YMCA at Rose Hill	\$ -	\$	499,744.00
	Catholic Charities Child Development Center	\$ -	\$	356,960.00
		\$ -	\$	-
		\$ -	\$	-
		\$ -	\$	-
		\$ -	\$	-
	<b>TOTALS</b>	\$ -	\$	9,628,876.00
<b>600</b>	<b>SUPPLIES</b>		<b>ADMIN</b>	
		\$ -		
		\$ -		
		\$ -		
		\$ -		
		\$ -		
	<b>TOTALS</b>	\$ -		

FISCAL YEAR 2024			
ED 114 SCHOOL READINESS BUDGET FORM			
GRANTEE NAME:	Waterbury		45108
GRANT TITLE:	School Readiness Grant Program	Grant Period:	7/1/2023 to 6/30/2024
Project Title	School Readiness Grant Program	Total Award:	\$ 9,628,876.00
Accounting Classification: Fund 11000 SPID: 16274 Year: 2024 PROG: 83013/83014 CF1: 170002/170003			
CODES	DESCRIPTIONS	Admin Budget	Space Allocation Budget
100	Personal Services Salaries	\$ -	
200	Benefits	\$ -	
300	Purchased professional and technical services	\$ -	
500	Other purchased services	\$ -	\$ 9,628,876.00
600	Supplies	\$ -	
	Subtotals	\$ -	\$ 9,628,876.00
		Original Date:	Revised Date:

## **SCHOOL READINESS LOCAL PROGRAM BUDGET WORKBOOK**

TOWN:

SITE:

### Directions:

- 1.) Before you begin, save a hard copy of this workbook file to your hard drive.
- 2.) Complete all forms labeled separately on the bottom tabs as they pertain to your site/sites.
- 3.) COMPLETE TAB 1 "Budget Justification" - this worksheet will automatically populate the ED114 Budget worksheet.
- 4.) Upon completion, save a copy of your workbook by site to attach to RFP.
- 5.) E-mail your completed workbook to your School Readiness Liaison.

COMMUNITY:	Waterbury	DATE:	7/1/2023
Line Items	NARRATIVE		
111A	NON-INSTRUCTIONAL	BUDGET	
		\$	-
	TOTALS	\$	-
111B	INSTRUCTIONAL		
		\$	-
	TOTALS	\$	-
200	PERSONNEL SERVICES / EMPLOYEE BENEFITS		
		\$	-
	TOTALS	\$	-
320	PROFESSIONAL EDUCATIONAL SERVICES		
	CDA training for 35 participants (999 each x35)	\$	34,965.00
	Pathways Exam Training and Exam Fees for 35 Participants (800 each x 35)	\$	28,000.00
	TOTALS	\$	62,965.00
321	TUTORS		
		\$	-
	TOTALS	\$	-
322	IN-SERVICE		
	Professional Development Day City Wide August	\$	7,000.00
	TOTALS	\$	7,000.00
323	PUPIL SERVICES		
		\$	-
	TOTALS	\$	-
324	FIELD TRIPS		
		\$	-
	TOTALS	\$	-
325	PARENT ACTIVITIES		
	Parent Night Activities	\$	1,500.00

	<b>TOTALS</b>	<b>\$ 1,500.00</b>
<b>330</b>	<b>EMPLOYEE TRAINING AND DEVELOPMENT SERVICES</b>	
		\$ -
	<b>TOTALS</b>	<b>\$ -</b>
<b>340</b>	<b>OTHER PROFESSIONAL SERVICES</b>	
		\$ -
	<b>TOTALS</b>	<b>\$ -</b>
<b>400</b>	<b>PURCHASED PROPERTY SERVICES</b>	
		\$ -
	<b>TOTALS</b>	<b>\$ -</b>
<b>500</b>	<b>OTHER PURCHASED SERVICES</b>	
		\$ -
	<b>TOTALS</b>	<b>\$ -</b>
<b>600</b>	<b>SUPPLIES</b>	
	Materials to Support Program Improvement/NAEYC	\$ 4,176.00
	<b>TOTALS</b>	<b>\$ 4,176.00</b>
<b>700</b>	<b>PROPERTY</b>	
		\$ -
	<b>TOTALS</b>	<b>\$ -</b>

FISCAL YEAR 2024			
ED 114 BUDGET FORM			
SUB-GRANTEE NAME:	Waterbury	PROGRAM NAME:	DATE:
GRANT TITLE:	School Readiness Quality Enhancement Grant Program		
Project Title	School Readiness Quality Enhancement Grant Program		Total Award:
CODES	DESCRIPTIONS	BU	
111A	Non-Instructional	\$	
111B	Instructional	\$	
200	Personal Services	\$	
320	Professional Educational Services	\$	
321	Tutors	\$	
322	In-service	\$	
323	Pupil Services	\$	
324	Field Trips	\$	
325	Parent Activities	\$	
330	Employee Training and Development Services	\$	
340	Other Professional Services	\$	
400	Purchased Property Servives	\$	
500	Other Purchased Services	\$	
600	Supplies	\$	
700	Property	\$	
	TOTAL	\$	
		Original Date:	

7/1/2023
7/1/2023 to 6/30/2024
\$ 75,641.00
DGET
-
-
-
62,965.00
-
7,000.00
-
-
1,500.00
-
-
-
-
4,176.00
-
75,641.00
Revised Date:

## FY 24 AFFIRMATIVE ACTION CERTIFICATE

**District: Waterbury**

CERTIFICATION THAT CURRENT AFFIRMATIVE ACTION PACKET IS ON FILE

*According to the Connecticut Commission on Human Rights and Opportunities (CHRO) **municipalities** that operate **school districts** and also file a federal and/or state Affirmative Action Plan(s) are exempt from the requirement of filing an Affirmative Action Plan with the Connecticut State Department of Education. **Agencies with an Affirmative Action Plan on file need to certify such by signing the statement below.***

**I, the undersigned authorized official, hereby certify that the applying organization/agency:**

Click or tap here to enter text. , has a current affirmative action packet on file with the Connecticut State Department of Education. The affirmative action packet is, by reference, part of this application.

**Date:** Click or tap to enter a date.

**Signature of Authorized Official:** \_\_\_\_\_

**Name and Title:** Mayor Neil O'Leary

Last date for submission to [schoolreadiness@ct.gov](mailto:schoolreadiness@ct.gov) is June 1, 2023.

This signed document is required for final funding approval.

# SCHOOL READINESS AND QUALITY ENHANCEMENT

## FY 24 GRANT SIGNATURE PAGE

July 1, 2023 to June 30, 2024

COMMUNITY NAME: Waterbury  
APPLICATION CONTACT PERSON NAME: Krista Pisano  
CONTACT PHONE: 203-573-6684  
CONTACT EMAIL: krista.pisano@waterbury.k12.ct.us

### ESTIMATED FUNDING REQUESTED

SCHOOL READINESS: \$9,628,876.00  
ADMINISTRATIVE FUNDS: \$100,000.00  
TOTAL: \$9,728,876.00  
QUALITY ENHANCEMENT: \$75,641.00

We, \_\_\_\_\_, the undersigned authorized chief administrative officials submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained therein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

Chief Elected Official Signature: \_\_\_\_\_

Printed Name: Mayor Neil O'Leary

Agency: City of Waterbury Date: Click or tap to enter a date.

Superintendent Signature: \_\_\_\_\_

Printed Name: Dr. Verna Ruffin

Agency: Waterbury Public Schools Date: Click or tap to enter a date.

Last date for submission to [schoolreadiness@ct.gov](mailto:schoolreadiness@ct.gov) is June 1, 2023.  
This signed document is required for final grant approval.

## SFY 24 SCHOOL READINESS and QUALITY ENHANCEMENT GRANT

### GRANTEE STATEMENT OF ASSURANCES SIGNATURE PAGE

Grantee: Waterbury

District: Waterbury

We, the undersigned authorized officials, do hereby certify that these assurances shall be fully implemented.

Signature of Chief Elected Official: \_\_\_\_\_

Printed Name:

Mayor Neil O'Leary

Title:

Mayor, City of Waterbury

Date:

Click or tap to enter a date.

Signature of Superintendent: \_\_\_\_\_

Printed Name:

Dr. Verna Ruffin

Title:

Superintendent of Schools

Date:

Click or tap to enter a date.

### To Be Signed if the Fiscal Agent is other than the Municipality or the School District:

Fiscal Agent:

Click or tap here to enter text.

Signature of Fiscal Agent Representative: \_\_\_\_\_

Printed Name:

Click or tap here to enter text.

Title:

Click or tap here to enter text.

Date:

Click or tap to enter a date.

Last date for submission to [schoolreadiness@ct.gov](mailto:schoolreadiness@ct.gov) is June 1, 2023.  
This signed document is required for final grant approval.

## STANDARD STATEMENT OF ASSURANCES GRANT PROGRAMS

The Statement of Assurances Signature Page included in this grant must provide the authorized signatures of the applicant agency (e.g., mayor and superintendent of schools).

*Applicants need only submit the Statement of Assurances Signature Page with the application.*

**PROJECT TITLE:** SCHOOL READINESS GRANT PROGRAM AND  
SCHOOL READINESS QUALITY ENHANCEMENT GRANT

**THE APPLICANT:** \_\_\_\_\_ **HEREBY ASSURES THAT:** \_\_\_\_\_

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the Connecticut Office of Early Childhood and the Connecticut State Department of Education;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Education for the Office of Early Childhood, including information relating to the project records and access thereto as the Connecticut Office of Early Childhood and Connecticut State Department of Education may find necessary;
- H. The Connecticut Office of Early Childhood reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;
- J. The applicant will protect and save harmless the Office of Early Childhood and the State Department of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;
- K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General Statutes, and the applicant shall return to the Connecticut State Department of Education any monies not expended in accordance with the approved program/operation budget as determined by the audit;
- L. REQUIRED LANGUAGE (NON-DISCRIMINATION)

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.

a) For purposes of this Section, the following terms are defined as follows:

- 1) "Commission" means the Commission on Human Rights and Opportunities;
- 2) "Contract" and "contract" include any extension or modification of the Contract or contract;
- 3) "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- 4) "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
- 5) "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- 6) "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- 7) "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- 8) "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- 9) "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes §32-9n; and
- 10) "public works contract" means any agreement between any individual, firm or corporation and the State of any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Connecticut General Statutes § 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Connecticut General Statutes § 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- b) (1) The Contractor agrees and warrants that in for performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the

grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the contractor agrees to provide each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §46a-68e and §46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §46a-56, 46a-68e and 46a-68f.; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes §46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

- c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

- f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
- g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of the Section and Connecticut General Statutes § 46a-56.
- h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- M. The grant award is subject to approval of the Connecticut Office of Early Childhood and availability of state or federal funds.
- N. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.
- O. The Connecticut Office of Early Childhood reserves the right to negotiate terms, including the withholding of funds, based on the grantee's inability to comply with the assurances.
- P. The Connecticut Office of Early Childhood reserves the right to de-fund sub-grantees of the School Readiness Council based on the sub-grantee's inability to comply with School Readiness General Policies.

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.3

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the Professional Services Agreement with Friar Architecture, Inc. for services for assessment and upgrades to various auditoriums, subject to any non-substantive changes approved by the Corporation Counsel's office.

Amendment  
to  
PROFESSIONAL SERVICES AGREEMENT  
RFP No. 7194

For  
Architectural / Engineering Design Services For Assessment And  
Upgrades To The Existing Auditoriums At The Kennedy High School,  
Crosby High School, Wilby High School, West Side Middle School,  
Rotella Magnet School, And Waterbury Arts Magnet School

between  
The City of Waterbury, Connecticut  
and  
Friar Architecture Inc.

**THIS AMENDMENT** (“Amendment”) is by and between the CITY OF WATERBURY, City Hall, 235 Grand Street, Waterbury, Connecticut (the “City”) and FRIAR ARCHITECTURE INC. (the “Consultant”), located at 21 Talcott Notch Road, Farmington, Connecticut, a State of Connecticut duly registered corporation (jointly referred to as the “Parties” to this Amendment).

**WHEREAS**, the City and the Consultant entered into an Agreement, effective upon execution by the Mayor, City of Waterbury, that being July 19, 2022, for architectural / engineering design services for assessment and upgrades to the existing auditoriums at the Kennedy High School, Crosby High School, Wilby High School, West Side Middle School, Rotella Magnet School, And Waterbury Arts Magnet School (the “Agreement” or “Contract”); and

**WHEREAS**, in accordance with Section 21 of the Agreement, the Parties hereby wish to amend the Agreement to in order to extend the term of the Agreement, consistent with the Agreement.

**NOW THEREFORE**, it is mutually agreed as follows:

1. **Section 5 “Contract Time” of the Agreement shall be amended to read as follows:**

**5. Contract Time.** The term of this Contract shall commence upon execution of this Agreement by the Mayor of the City of Waterbury, pending all necessary approvals, and terminate January 30, 2024 upon completion of the contracted services and work, unless sooner terminated as provided by this agreement (“Contract Time”). Contractor understands that time is of the essence as the funding for the completion of the Auditorium Renovations is time limited.

**5.1.** Time is and shall be of the essence for all Project milestones, completion date for the Project. The Contractor further agrees that the Work shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure full completion thereof within the Contract time stated above. It is expressly understood and agreed, by and between the Contractor and City, that the Contract Time is reasonable for the completion of the Work. The Contractor shall be subject to City imposed fines and/or penalties in the event the Contractor breaches the foregoing dates.

**5.1.1** The Contractor shall pay to the City the sum of the greater of Five Hundred Dollars (\$500.00) per calendar day for each and every calendar day during the first seven (7) calendar days for which the Contractor is in default in completing the work beyond the Final Completion Date, Substantial Completion Date, Milestones and Phase Completion Dates, as set forth in Section 5 or the actual damages incurred by the City caused by the delay. After the first seven (7) days delay damages shall increase to One Thousand Dollars (\$1,000.00) per calendar day. The preceding sum is hereby agreed upon not as a penalty, but as delay damages for the delay that the City shall suffer due to such default.

**5.1.2** The City shall have the right to recover all damages pursuant to any remedy at law or equity including but not limited to deducting the amount of any such damages from any monies due the Contractor under this Contract. The Contractor understands that if the entire Work or of any portion of the Work that the City has agreed to accept separately, if any, is not attained by the applicable completion dates as set forth in the entire Section 5, the City will suffer damages, which are difficult to specify accurately and ascertain. Delay damages based upon delay shall be assessed to compensate the City for all actual loss sustained by the delay, including, but not limited to, loss of use, increased cost of material or services to complete the project, loss of State funding, all other another actual expense, and all other damages allowed by law, including attorney's fees.

IN WITNESS WHEREOF, the parties hereto execute this Contract on the dates signed below

WITNESSES:

CITY OF WATERBURY

Sign: \_\_\_\_\_

By: \_\_\_\_\_

Print name: \_\_\_\_\_

Neil M. O'Leary, Mayor

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

WITNESSES:

FRIAR ARCHITECTURE INC.

Sign:  \_\_\_\_\_

By:  \_\_\_\_\_

Print name: ROBYN SHREEN

Its: President \_\_\_\_\_

Sign:  \_\_\_\_\_

Date: 5/5/23 \_\_\_\_\_

Print name: Ryan Fwa

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.4

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment Two (2) to the construction contract with J. A. Rosa for elevator additions at Washington and Bunker Hill Schools, subject to any non-substantive changes approved by the Corporation Counsel's office.



*Rosh Maghfour*  
*Interim Education Building & Facilities*  
*Project Manager*  
*(203) 573-6640*  
*rmaghfour@waterbury-k12-ct.us*

**MEMORANDUM**

**DATE:** May 12, 2023

**TO:** Honorable Board of Aldermen  
Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building & Facilities Project Manager *RM*

**RE:** Executive Summary for Amendment# 2 to the Contract with J.A. Rosa Construction, LLC for Washington and Bunker Hill Elevator Additions

J.A Rosa. was awarded a contract for Washington and Bunker Hill Elevator Additions in the amount of \$2,435,667. The contract was initiated under the Request for Proposal# 7473 and the funding source is the School Construction Grant Program.

Under amendment# 1, the original contract was increased by \$12,735.04 for additional costs related to four proposed change orders (PCO#1 thru PCO#4) to add an elevator controls closet and additional concrete backfill.

As per amendment# 2, we are respectfully requesting the establishment of an owner-controlled contingency in the amount of \$120,000 to facilitate the timely approval of contractor change order requests resulting from unexpected expenses that may arise during the course of the construction. The new total value of the contract, including the contingency, is now \$ 2,568,402.04.

All contractor change order requests will be carefully reviewed and evaluated by the architect/engineer of record, program manager and BOE designated project owner representative.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you for your consideration.

c: Dave Heavener, Amy Hunihan, Mike Konopka

**AMENDMENT 2**  
**to**  
**Construction Contract**  
**for**  
**Washington and Bunker Hill Elevator Additions**  
**between**  
**City of Waterbury**  
**and**  
**J.A. Rosa, LLC**

**THIS AMENDMENT NO. 2**, effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and **J.A. ROSA, LLC**, located at 17 Town Line Road, Wolcott, Connecticut, a duly registered Connecticut limited liability company (the "Contractor").

**WHEREAS** the parties executed an Agreement (the "Agreement"), effective March 15, 2023 (the "Effective Date"), relating to **Request for Proposal ("RFP") No. 7473**, titled Washington and Bunker Hill Elevator Additions and the scope of work set forth therein (the "Project");

**WHEREAS**, pursuant to Amendment No 1, as a result of additional work and services consistent with the original scope of the Project, the parties amended the Agreement to increase the compensation payable to the Contractor to **TWO MILLION FOUR HUNDRED FORTY-EIGHT THOUSAND FOUR HUNDRED TWO DOLLARS AND FOUR CENTS (\$2,448,402.04)**, all as more particularly stated in Amendment 1; and

**WHEREAS** the parties seek to amend further the Agreement to increase the Total Contract Amount as defined per this Amendment 2 to include an Owner Controlled Contingency provision to be used for services not previously contemplated under the March 15, 2023, Agreement or Amendment No. 1;

**NOW THEREFORE**, the parties hereby agree and covenant to amend further the Agreement as follows:

1. The foregoing recitals are incorporated herein by reference as if fully stated herein.
2. The Parties agree to amend the Agreement by this Amendment 2 to include an Owner Controlled Contingency.
3. **Section 6 Compensation** shall be further amended such that **Section 6.1. Fee Schedule** of Amendment No. 1 is deleted and replaced with the following **Section 6.1** (inclusive of **Section 6.1.1**), which shall provide as follows:

**6.1. Fee Schedule.** Subject to retainage, limitations, etc. set forth below in this Section 6, the fee payable to the Contractor shall not exceed **TWO MILLION**

**FIVE HUNDRED SIXTY-EIGHT THOUSAND FOUR HUNDRED TWO DOLLARS AND FOUR CENTS (\$2,568,402.04)** (hereafter referred to as Total Contract Amount") with the basis for payment being Contractor's Proposal, dated December 19, 2022 and consisting of 2 pages, as modified by Contractor's Revised Proposal, dated January 17, 2023, and consisting of 1 page (both set forth in **Attachment A to Original Contract**), and Bunker Hill Elementary School Proposals Log, dated April 27, 2023, and consisting of 1 page (attached to Amendment No. 1), all of which is summarized below and inclusive of the required payment and performance bonds:

- i. **\$1,175,406.00 (Bunker Hill Elementary School Base Bid);**
- ii. **\$154,667.00 (Bunker Hill Elementary School Alternate #1-Site Paving and Regrading);**
- iii. **\$1,105,594.00 (Washington Elementary School Base Bid)**
- iv. **\$12,735.04 (PCO#1-PCO#4 as further described on Proposals Log, dated April 27, 2023, and consisting of 1 page); and**
- v. **\$120,000 Owner Controlled Contingency as governed by Section 6.1.1 below.**

**6.1.1 Owner Controlled Contingency.** At the sole discretion and control of the City, the Contingency amount as set forth in Section 6.1(v) of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested and approved by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the Contingency shall be separate and apart from the Base Payment set forth above. The Owner Controlled Contingency shall be the funding source for any City approved additional work and services not provided for in this Contract. Unless properly approved in writing by the City (see Section 27), Contractor shall not be entitled to any compensation from such contingency. The parties agree that a Change Order Form shall be utilized to set forth the additional services, cost of additional services and time for Contractor to provide said service.

- 4. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

**SIGNATURE PAGE FOLLOWS**

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment Number 2 on the dates signed below.

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**CITY OF WATERBURY**

By: \_\_\_\_\_  
Neil M. O’Leary, Mayor

Date: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**J.A. ROSA, LLC**

By: \_\_\_\_\_  
John A. Rosa, Managing Member

Date: \_\_\_\_\_

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.5

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the construction contract with Pro-Mech Inc. for boiler replacement at Rotella Magnet School, subject to any non-substantive changes approved by the Corporation Counsel's office.



*Rosh Maghfour*

*Interim Education Building & Facilities*

*Project Manager*

*(203) 573-6640*

*rmaghfour@waterbury.k12.ct.us*

**MEMORANDUM**

**DATE:** May 12, 2023

**TO:** Honorable Board of Aldermen  
Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building & Facilities Project Manager *RM*

**RE:** Executive Summary for Amendment# 1 to the Contract with Pro-Mech,  
Incorporated for Boiler System Replacement at Rotella Magnet School

Pro-Mech Incorporated was awarded a contract for Boiler System Replacement at Rotella Magnet School in the amount of \$429,900. The contract was initiated under the Request for Proposal# 7394 and the funding source is the Elementary and Secondary School Emergency Relief funds (ESSER II).

As per amendment# 1, we are respectfully requesting the establishment of an owner-controlled contingency in the amount of \$20,000 to facilitate the timely approval of contractor change order requests resulting from unexpected expenses that may arise during the course of the construction. The new total value of the contract, including the contingency, is now \$449,900.

All contractor change order requests will be carefully reviewed and evaluated by the architect/engineer of record, program manager and BOE designated project owner representative.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you for your consideration.

c: Dave Heavener, Amy Hunihan, Mike Konopka

**AMENDMENT 1**  
**to**  
**Construction Contract**  
**for**  
**Rotella Interdistrict Magnet School Boiler System Replacement**  
**between**  
**City of Waterbury**  
**and**  
**Pro-Mech, Inc.**

**THIS AMENDMENT NUMBER 1**, effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and **PRO-MECH, INC.**, located at 102-D Filley Street, Bloomfield, Connecticut 06002, a duly registered Connecticut corporation (the "Contractor").

**WHEREAS** the parties executed an Agreement (the "Agreement"), effective January 13, 2023 (the "Effective Date"), relating to **Request for Proposal ("RFP") Number 7394**, titled **Rotella Interdistrict Magnet School Boiler System Replacement** and the associated work and services described therein (the "Project"); and

**WHEREAS** the parties seek to amend the Agreement to increase the Total Contract Amount as defined per this Amendment 1 to include an Owner Controlled Contingency provision to be used for services not previously contemplated under the January 13, 2023, Agreement.

**NOW THEREFORE**, the parties hereby agree and covenant to amend further the Agreement as follows:

1. The foregoing recitals are incorporated herein by reference as if fully stated herein.
2. The Parties agree to amend the Agreement by this Amendment 1 to include an Owner Controlled Contingency.
3. **Section 6 Compensation** shall be amended such that **Section 6.1. Fee Schedule** is deleted and replaced with the following **Section 6.1** (inclusive of **Section 6.1.1**), which shall provide as follows:

**6.1. Fee Schedule.** Subject to retainage, limitations, etc. set forth below Section 6, the fee payable to the Contractor shall not exceed **FOUR HUNDRED FORTY-NINE THOUSAND NINE HUNDRED DOLLARS (\$449,900)** (hereafter referred to as "Total Contract Amount") with the basis for payment of the Base Payment being Contractor's Price Proposal set forth in Attachment A, which is summarized below and inclusive of the required payment and performance bonds:

- i. Base Payment for all services set forth in Contractor's Price Proposal referenced in Section 1.1.3..... \$429,900.00; and
- ii. Owner Controlled Contingency as governed by **Section 6.1.1** below..... \$20,000.00.

**6.1.1 Owner Controlled Contingency.** At the sole discretion and control of the City, the Contingency amount as set forth in Section 6.1(ii) of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested and approved by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the Contingency shall be separate and apart from the Base Payment set forth above. The Owner Controlled Contingency shall be the funding source for any City approved additional work and services not provided for in this Contract. Unless properly approved in writing by the City (see Section 27), Contractor shall not be entitled to any compensation from such contingency. The parties agree that a Change Order Form shall be utilized to set forth the additional services, cost of additional services and time for Contractor to provide said service.

- 4. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment Number 1 on the dates signed below.

**WITNESSES:**

\_\_\_\_\_  
 \_\_\_\_\_

**CITY OF WATERBURY**

By: \_\_\_\_\_  
 Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_  
 \_\_\_\_\_

**PRO-MECH, INC.**

By: \_\_\_\_\_  
 Paul Frigon, President

Date: \_\_\_\_\_

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.6

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the construction contract with J. A. Rosa, LLC for six auditorium upgrades/improvements, subject to any non-substantive changes approved by the Corporation Counsel's office.



*Rosh Maghfour*

*Interim Education Building & Facilities*

*Project Manager*

*(203) 573-6640*

*rmaghfour@waterbury.k12.ct.us*

**MEMORANDUM**

**DATE:** May 12, 2023

**TO:** Honorable Board of Aldermen  
Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building & Facilities Project Manager *RM*

**RE:** Executive Summary for Amendment# 1 to the Contract with J.A. Rosa, LLC for Six Auditorium Upgrades at Crosby, Wilby High, Kennedy High, West Side Middle, Rotella Magnet and Waterbury Arts Magnet Schools.

J. A Rosa, LLC was awarded a contract for six auditorium upgrades in the amount of \$6,612,400. The contract was initiated under the Request for Proposal# 7506 and the funding source is the Elementary and Secondary School Emergency Relief funds (ESSER II).

As per amendment# 1, we are respectfully requesting the establishment of an owner-controlled contingency in the amount of \$200,000 to facilitate the timely approval of contractor change order requests resulting from unexpected expenses that may arise during the course of the construction. The new total value of the contract, including the contingency, is now \$6,812,400.

All contractor change order requests will be carefully reviewed and evaluated by the architect/engineer of record, program manager and BOE designated project owner representative.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you for your consideration.

c: Dave Heavener, Amy Hunihan, Mike Konopka

**AMENDMENT 1**  
**to**  
**Construction Contract**  
**for**  
**Six Auditorium Upgrades**  
**between**  
**City of Waterbury**  
**and**  
**J.A. Rosa, LLC**

**THIS AMENDMENT NUMBER 1**, effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and **J.A. ROSA, LLC**, located at 17 Town Line Road, Wolcott, Connecticut, a duly registered Connecticut limited liability company (the "Contractor").

**WHEREAS** the parties executed an Agreement (the "Agreement"), effective April 13, 2023 (the "Effective Date"), relating to **Request for Proposal ("RFP") No. 7506** for the selective demolition and performance of all associated improvements to six school auditoriums (the "Project"); and

**WHEREAS** the parties seek to amend the Agreement to increase the Total Contract Amount as defined per this Amendment 1 to include an Owner Controlled Contingency provision to be used for services not previously contemplated under the April 13, 2023, Agreement.

**NOW THEREFORE**, the parties hereby agree and covenant to amend further the Agreement as follows:

1. The foregoing recitals are incorporated herein by reference as if fully stated herein.
2. The Parties agree to amend the Agreement by this Amendment 1 to include an Owner Controlled Contingency.
3. **Section 6 Compensation** shall be amended such that **Section 6.1. Fee Schedule** is deleted and replaced with the following **Section 6.1** (inclusive of **Section 6.1.1**), which shall provide as follows:

**6.1. Fee Schedule.** Subject to retainage, limitations, etc. set forth below Section 6, the fee payable to the Contractor shall not exceed **SIX MILLION EIGHT HUNDRED TWELVE THOUSAND FOUR HUNDRED DOLLARS (\$6,812,400)** (hereafter referred to as "Total Contract Amount") with the basis for payment of the Base Payment being Contractor's Price Proposal set forth in Attachment A, which is summarized below and inclusive of the required payment and performance bonds:

**A. Crosby High School**

- i. \$1,130,228 (base payment)
- ii. \$18,615 (additional approved work as listed in **Section 1.1.4**); and
- iii. N/A (change orders, if any);

**B. Kennedy High School**

- i. \$2,262,758 (base payment)
- ii. \$23,239 (additional approved work as listed in **Section 1.1.4**); and
- iii. N/A (change orders, if any);

**C. Rotella Magnet School**

- i. \$621,209 (base payment)
- ii. \$19,803 (additional approved work as listed in **Section 1.1.4**); and
- iii. N/A (change orders, if any);

**D. Waterbury Arts Magnet School**

- i. \$620,999 (base payment)
- ii. N/A (allowance/alternates); and
- iii. N/A (change orders, if any);

**E. West Side Middle School**

- i. \$722,235 (base payment)
- ii. \$16,746 (additional approved work as listed in **Section 1.1.4**); and
- iii. N/A (change orders, if any); and

**F. Wilby High School**

- i. \$1,149,647 (base payment)
- ii. \$26,921 (additional approved work as listed in **Section 1.1.4**); and
- iii. N/A (change orders, if any); and

**G. Owner Controlled Contingency** as governed by **Section 6.1.1**  
below - \$200,000.00.

**6.1.1 Owner Controlled Contingency.** At the sole discretion and control of the City, the Contingency amount as set forth in Section 6.1(G) of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested and approved by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the Contingency shall be separate and apart from the Base Payment set forth above. The Owner Controlled Contingency shall be

the funding source for any City approved additional work and services not provided for in this Contract. Unless properly approved in writing by the City (see Section 27), Contractor shall not be entitled to any compensation from such contingency. The parties agree that a Change Order Form shall be utilized to set forth the additional services, cost of additional services and time for Contractor to provide said service.

4. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment Number 1 on the dates signed below.

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**CITY OF WATERBURY**

By: \_\_\_\_\_  
Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**J.A. ROSA, LLC**

By: \_\_\_\_\_  
John A. Rosa, Managing Member

Date: \_\_\_\_\_

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.7

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the construction contract with All State Construction for HVAC Upgrades/Replacements at Gilmartin and Duggan Schools, subject to any non-substantive changes approved by the Corporation Counsel's office.



*Rosh Maghfour*  
*Interim Education Building & Facilities*  
*Project Manager*  
*(203) 573-6640*  
*rmaghfour@waterbury.k12.ct.us*

**MEMORANDUM**

**DATE:** May 12, 2023

**TO:** Honorable Board of Aldermen  
Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building & Facilities Project Manager *RM*

**RE:** Executive Summary for Amendment# 1 to the Contract with All State Construction, Inc. for HVAC Upgrades/ Replacement at Gilmartin and Duggan Elementary School.

---

All State Construction, Inc. was awarded a contract for HVAC Upgrades/ Replacement at Gilmartin and Duggan Elementary School in the amount of \$3,198,000. The contract was initiated under the Request for Proposal# 7497 and the funding source is the Elementary and Secondary School Emergency Relief funds (ESSER II).

As per amendment# 1, we are respectfully requesting the establishment of an owner-controlled contingency in the amount of \$100,000 to facilitate the timely approval of contractor change order requests resulting from unexpected expenses that may arise during the course of the construction. The new total value of the contract, including the contingency, is now \$3,298,000.

All contractor change order requests will be carefully reviewed and evaluated by the architect/engineer of record, program manager and BOE designated project owner representative.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you for your consideration.

c: Dave Heavener, Amy Hunihan, Mike Konopka

**AMENDMENT 1**  
**to**  
**Construction Contract**  
**for**  
**HVAC Upgrades/Replacements at The Gilmartin**  
**and Duggan Elementary Schools**  
**between**  
**City of Waterbury**  
**and**  
**All State Construction, Inc.**

**THIS AMENDMENT NUMBER 1**, effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and **ALL STATE CONSTRUCTION, INC.**, 449 Cooke Street, Farmington, Connecticut, a duly registered Connecticut corporation (the "Contractor").

**WHEREAS** the parties executed an Agreement (the "Agreement"), effective April 13, 2023 (the "Effective Date"), relating to **Request for Proposal ("RFP") Number 7497** for HVAC upgrades and replacements at The Gilmartin and Duggan Elementary Schools located at 94 Spring Lake Road and 38 West Porter Street, respectively, in Waterbury, Connecticut (the "Project"); and

**WHEREAS** the parties seek to amend the Agreement to increase the Total Contract Amount as defined per this Amendment 1 to include an Owner Controlled Contingency provision to be used for services not previously contemplated under the April 13, 2023, Agreement.

**NOW THEREFORE**, the parties hereby agree and covenant to amend further the Agreement as follows:

1. The foregoing recitals are incorporated herein by reference as if fully stated herein.
2. The Parties agree to amend the Agreement by this Amendment 1 to include an Owner Controlled Contingency.
3. **Section 6 Compensation** shall be amended such that **Section 6.1. Fee Schedule** is deleted and replaced with the following **Section 6.1** (inclusive of **Section 6.1.1**), which shall provide as follows:

**6.1. Fee Schedule.** Subject to retainage, limitations, etc. set forth below Section 6, the fee payable to the Contractor shall not exceed **THREE MILLION TWO HUNDRED NINETY-EIGHT THOUSAND DOLLARS (\$3,298,000)** (hereafter referred to as "Total Contract Amount") with the basis for payment of the Base Payment being Contractor's Price

Proposal set forth in Attachment A, which is summarized below and inclusive of the required payment and performance bonds:

**A. The Gilmartin Elementary School - \$1,281,000**

- i. \$1,281,000 (base payment); and
- ii. N/A (change orders, if any).

**B. The Duggan Elementary School - \$1,917,000**

- i. \$1,917,000 (base payment); and
- ii. N/A (change orders, if any).

**C. Owner Controlled Contingency As Governed By  
Section 6.1.1 Below - \$100,000.00**

**6.1.1 Owner Controlled Contingency.** At the sole discretion and control of the City, the Contingency amount as set forth in Section 6.1(C) of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested and approved by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the Contingency shall be separate and apart from the Base Payment set forth above. The Owner Controlled Contingency shall be the funding source for any City approved additional work and services not provided for in this Contract. Unless properly approved in writing by the City (see Section 27), Contractor shall not be entitled to any compensation from such contingency. The parties agree that a Change Order Form shall be utilized to set forth the additional services, cost of additional services and time for Contractor to provide said service.

- 4. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

**SIGNATURE PAGE FOLLOWS**

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment Number 1 on the dates signed below.

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**CITY OF WATERBURY**

By: \_\_\_\_\_  
Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**ALL STATE CONSTRUCTION, INC.**

By: \_\_\_\_\_  
Peter Pare, Executive Vice-President

Date: \_\_\_\_\_

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.8

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the construction contract with Mountain View Landscapes and Lawncare, Inc. for the removal and replacement of playscapes at nine schools, subject to any non-substantive changes approved by the Corporation Counsel's office.



*Rosh Maghfour*

*Interim Education Building & Facilities*

*Project Manager*

*(203) 573-6640*

*rmaghfour@waterbury.k12.ct.us*

## **MEMORANDUM**

**DATE:** May 12, 2023

**TO:** Honorable Board of Aldermen  
Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building & Facilities Project Manager *RM*

**RE:** Executive Summary for Amendment# 1 to the Contract with Mountain View Landscapes and Lawncare, Inc. for the Removal and Replacement of School playscapes.

---

Mountain View Landscapes and Lawncare, Inc. was awarded a contract for the removal and replacement of nine (9) school play equipment in in the amount of \$3,265,250. The contract was initiated under the Request for Proposal# 7520 and the funding source is the Elementary and Secondary School Emergency Relief funds (ARP ESSER).

As per amendment# 1, we are respectfully requesting the establishment of an owner-controlled contingency in the amount of \$100,000 to facilitate the timely approval of contractor change order requests resulting from unexpected expenses that may arise during the course of the construction. The new total value of the contract, including the contingency, is now \$3,365,250.

All contractor change order requests will be carefully reviewed and evaluated by the architect/engineer of record, program manager and BOE designated project owner representative.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you for your consideration.

c: Dave Heavener, Amy Hunihan, Mike Konopka

**AMENDMENT NUMBER 1**  
**to**  
**Construction Contract**  
**for RFP No. 7520**  
**Removal and Replacement**  
**of Certain School Playscapes**  
**between**  
**City of Waterbury**  
**and**  
**Mountain View Landscapes and Lawncare, Inc.**

**THIS AMENDMENT NUMBER 1**, effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut 06702 (the "City") and **MOUNTAINVIEW LANDSCAPES AND LAWN CARE, LLC**, located at 67 Old James Street, Chicopee, Massachusetts, a Massachusetts limited liability company duly registered to do business in Connecticut (the "Contractor").

**WHEREAS** the parties executed an Agreement (the "Agreement"), effective March 13, 2023 (the "Effective Date"), relating to **Request for Proposal ("RFP") No. 7520** for the removal and replacement of certain Waterbury schools' playscapes (the "Project"); and

**WHEREAS** the parties seek to amend the Agreement to increase the Total Contract Amount as defined per this Amendment 1 to include an Owner Controlled Contingency provision to be used for services not previously contemplated under the March 13, 2023, Agreement.

**NOW THEREFORE**, the parties hereby agree and covenant to amend further the Agreement as follows:

1. The foregoing recitals are incorporated herein by reference as if fully stated herein.
2. The Parties agree to amend the Agreement by this Amendment 1 to include an Owner Controlled Contingency.
3. **Section 6 Compensation** shall be amended such that **Section 6.1. Fee Schedule** is deleted and replaced with the following **Section 6.1** (inclusive of **Section 6.1.1**), which shall provide as follows:

**6.1. Fee Schedule.** Subject to retainage, limitations, etc. set forth below Section 6, the fee payable to the Contractor shall not exceed **THREE MILLION THREE HUNDRED SIXTY-FIVE THOUSAND TWO HUNDRED FIFTY DOLLARS (\$3,365,250)** (hereafter referred to as "Total Contract Amount") with the basis for payment of the Base Payment being Contractor's Price Proposal set forth in Attachment A, which is

summarized below and inclusive of the required payment and performance bonds:

- i. \$3,311,250 (base payment), but less
- ii. \$46,000 (Item 2(A) deduct value engineering alternate from Contractor's Revised Price Proposal, January 26, 2023); and
- iii. \$100,000 Owner Controlled Contingency as governed by **Section 6.1.1** below.

**6.1.1 Owner Controlled Contingency.** At the sole discretion and control of the City, the Contingency amount as set forth in Section 6.1(iii) of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested and approved by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the Contingency shall be separate and apart from the Base Payment set forth above. The Owner Controlled Contingency shall be the funding source for any City approved additional work and services not provided for in this Contract. Unless properly approved in writing by the City (see Section 27), Contractor shall not be entitled to any compensation from such contingency. The parties agree that a Change Order Form shall be utilized to set forth the additional services, cost of additional services and time for Contractor to provide said service.

- 4. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment Number 1 on the dates signed below.

**WITNESSES:**

\_\_\_\_\_  
\_\_\_\_\_

**CITY OF WATERBURY**

By: \_\_\_\_\_  
Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_  
\_\_\_\_\_

**MOUNTAINVIEW LANDSCAPES  
AND LAWN CARE, LLC**

By: \_\_\_\_\_  
Stephen M. Corrigan, Manager

Date: \_\_\_\_\_

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.9

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the construction contract with Bestech, Inc. for ACM Removal and Demolition of boilers, heating units, and water heater at International Dual Language School, subject to any non-substantive changes approved by the Corporation Counsel's office.



*Rosh Maghfour*

*Interim Education Building & Facilities*

*Project Manager*

*(203) 573-6640*

*rmaghfour@waterbury.k12.ct.us*

## **MEMORANDUM**

**DATE:** May 12, 2023

**TO:** Honorable Board of Aldermen  
Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building & Facilities Project Manager *LM*

**RE:** Executive Summary for Amendment# 1 to the Contract with Bestech for International Dual Language School ACM & Demolition of Boilers and Heating units.

---

Bestech, Inc. was awarded a contract for the removal and disposal of two boilers and heating units at International Dual Language School on in the amount of \$247,000. The contract was initiated under the Request for Proposal# 7422 and the funding source is the Elementary and Secondary School Emergency Relief funds (ESSER II).

As per amendment# 1, we are respectfully requesting the establishment of an owner-controlled contingency in the amount of \$15,000 to facilitate the timely approval of contractor change order requests resulting from unexpected expenses that may arise during the course of the construction. The new total value of the contract, including the contingency, is now \$262,000.

All contractor change order requests will be carefully reviewed and evaluated by the architect/engineer of record, program manager and BOE designated project owner representative.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you for your consideration.

c: Dave Heavener, Amy Hunihan, Mike Konopka

**AMENDMENT 1**  
**to**  
**Construction Contract**  
**for**  
**International Dual Language School ACM Removal and Demolition of**  
**Boilers, Heating Units and Water Heater**  
**between**  
**City of Waterbury**  
**and**  
**Bestech, Inc. of Connecticut**

**THIS AMENDMENT 1**, effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and **BESTECH, INC. OF CONNECTICUT**, located at 25 Pinney Street, Ellington, Connecticut, a duly registered Connecticut corporation (the "Contractor").

**WHEREAS** the parties executed an Agreement (the "Agreement"), effective March 20, 2023 (the "Effective Date"), relating to **Request for Proposal ("RFP") No. 7422** for demolition and removal of asbestos containing materials, boilers, heating units and a water heater at the International Dual Language School (the "Project"); and

**WHEREAS** the parties seek to amend the Agreement to increase the Total Contract Amount as defined per this Amendment 1 to include an Owner Controlled Contingency provision to be used for services not previously contemplated under the March 20, 2023, Agreement.

**NOW THEREFORE**, the parties hereby agree and covenant to amend further the Agreement as follows:

1. The foregoing recitals are incorporated herein by reference as if fully stated herein.
2. The Parties agree to amend the Agreement by this Amendment 1 to include an Owner Controlled Contingency.
3. **Section 6 Compensation** shall be amended such that **Section 6.1. Fee Schedule** is deleted and replaced with the following **Section 6.1** (inclusive of **Section 6.1.1**), which shall provide as follows:

**6.1. Fee Schedule.** Subject to retainage, limitations, etc. set forth below Section 6, the fee payable to the Contractor shall not exceed **TWO HUNDRED SIXTY-TWO THOUSAND DOLLARS (\$262,000)** (hereafter referred to as "Total Contract Amount") with the basis for payment of the Base Payment being Contractor's Price Proposal set forth in Attachment A, which is summarized below and inclusive of the required payment and performance bonds:

- i. Base Payment for all services set forth in Contractor's Price Proposal referenced in Section 1.1.3..... \$247,000; and
- ii. Owner Controlled Contingency as governed by **Section 6.1.1** below..... \$15,000.00.

**6.1.1 Owner Controlled Contingency.** At the sole discretion and control of the City, the Contingency amount as set forth in Section 6.1(ii) of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested and approved by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the Contingency shall be separate and apart from the Base Payment set forth above. The Owner Controlled Contingency shall be the funding source for any City approved additional work and services not provided for in this Contract. Unless properly approved in writing by the City (see Section 27), Contractor shall not be entitled to any compensation from such contingency. The parties agree that a Change Order Form shall be utilized to set forth the additional services, cost of additional services and time for Contractor to provide said service.

- 4. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment Number 1 on the dates signed below.

**WITNESSES:**

\_\_\_\_\_  
 \_\_\_\_\_

**CITY OF WATERBURY**

By: \_\_\_\_\_  
 Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_  
 \_\_\_\_\_

**BESTECH, INC. OF CONNECTICUT**

By: \_\_\_\_\_  
 James Newbury, President

Date: \_\_\_\_\_

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON FINANCE**

Item #13.10

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve of Amendment One (1) to the construction contract with Sarracco Mechanical Services, Inc. for boiler system replacement at International Dual Language School, subject to any non-substantive changes approved by the Corporation Counsel's office.



*Rosh Maghfour*

*Interim Education Building & Facilities*

*Project Manager*

*(203) 573-6640*

*rmaghfour@waterbury.k12.ct.us*

**MEMORANDUM**

**DATE:** May 12, 2023

**TO:** Honorable Board of Aldermen  
Honorable Board of Education

**FROM:** Rosh Maghfour, Interim Education Building & Facilities Project Manager *RM*

**RE:** Executive Summary for Amendment# 1 to the Contract with Sarracco Mechanical Services, Inc., for Boiler System Replacement at International Dual Language School

Sarracco Mechanical Services, Inc. was awarded a contract for Boiler System Replacement at International Dual Language School in the amount of \$1,067,270. The contract was initiated under the Request for Proposal# 7516 and the funding source is the Elementary and Secondary School Emergency Relief funds (ESSER II).

As per amendment# 1, we are respectfully requesting the establishment of an owner-controlled contingency in the amount of \$53,000 to facilitate the timely approval of contractor change order requests resulting from unexpected expenses that may arise during the course of the construction. The new total value of the contract, including the contingency, is now \$1,120,270. All contractor change order requests will be carefully reviewed and evaluated by the architect/engineer of record, program manager and BOE designated project owner representative.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you for your consideration.

c: Dave Heavener, Amy Hunihan, Mike Konopka

**AMENDMENT 1**  
**to**  
**Construction Contract**  
**for**  
**International Dual Language School Boiler Replacement**  
**between**  
**City of Waterbury**  
**and**  
**Sarracco Mechanical Services, Inc.**

**THIS AMENDMENT NUMBER 1**, effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and **SARRACCO MECHANICAL SERVICES, INC.**, located at 61 Mattatuck Heights, Waterbury, Connecticut, a duly registered Connecticut corporation (the "Contractor").

**WHEREAS** the parties executed an Agreement (the "Agreement"), effective March 9, 2023 (the "Effective Date"), relating to **Request for Proposal ("RFP") No. 7516**, titled International Dual Language School Boiler Replacement (the "Project"); and

**WHEREAS** the parties seek to amend the Agreement to increase the Total Contract Amount as defined per this Amendment 1 to include an Owner Controlled Contingency provision to be used for services not previously contemplated under the March 9, 2023, Agreement.

**NOW THEREFORE**, the parties hereby agree and covenant to amend further the Agreement as follows:

1. The foregoing recitals are incorporated herein by reference as if fully stated herein.
2. The Parties agree to amend the Agreement by this Amendment 1 to include an Owner Controlled Contingency.
3. **Section 6 Compensation** shall be amended such that **Section 6.1. Fee Schedule** is deleted and replaced with the following **Section 6.1** (inclusive of **Section 6.1.1**), which shall provide as follows:

**6.1. Fee Schedule.** Subject to retainage, limitations, etc. set forth below Section 6, the fee payable to the Contractor shall not exceed **ONE MILLION ONE HUNDRED TWENTY THOUSAND TWO HUNDRED SEVENTY DOLLARS (\$1,120,270)** (hereafter referred to as "Total Contract Amount") with the basis for payment of the Base Payment being Contractor's Price Proposal set forth in Attachment A, which is summarized below and inclusive of the required payment and performance bonds:

- i. Base Payment for all services set forth in Contractor's Price Proposal referenced in Section 1.1.3..... \$1,067,270; and
- ii. Owner Controlled Contingency as governed by **Section 6.1.1** below..... \$53,000.

**6.1.1 Owner Controlled Contingency.** At the sole discretion and control of the City, the Contingency amount as set forth in Section 6.1(ii) of this Contract shall be utilized for the payment to the Contractor for additional work not covered by this contract and requested and approved by the City in writing to be performed by the Contractor. The basis for payment for the additional work under the Contingency shall be separate and apart from the Base Payment set forth above. The Owner Controlled Contingency shall be the funding source for any City approved additional work and services not provided for in this Contract. Unless properly approved in writing by the City (see Section 27), Contractor shall not be entitled to any compensation from such contingency. The parties agree that a Change Order Form shall be utilized to set forth the additional services, cost of additional services and time for Contractor to provide said service.

- 4. All other terms, conditions and provisions of the Agreement shall remain in full force and effect and binding upon the parties.

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment Number 1 on the dates signed below.

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**CITY OF WATERBURY**

By: \_\_\_\_\_  
Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**SARRACCO MECHANICAL  
SERVICES, INC.**

By: \_\_\_\_\_  
Jamie Sarracco, President

Date: \_\_\_\_\_

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **COMMITTEE ON SCHOOL PERSONNEL**

Item #14.1

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Committee on School Personnel moves that the Waterbury Board of Education approve the lateral transfer request of Shernett Evans-Foster from Generali Interim Elementary Vice Principal to Generali Elementary Vice Principal, effective immediately.

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.1

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following athletic appointments:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Arisian, Michael	Head Girls Swimming	WHS	08/23/23
Boland, Donald	Freshmen Baseball	KHS	04/17/23
Grosso, Nicolas	Asst. Girls Swimming	WHS	08/23/23
Piccolo, Carla	Head Volleyball	WHS	08/23/23

Respectfully submitted,

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Dr. Verna D. Ruffin  
Superintendent of Schools

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.2

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

<u>Name</u>	<u>Position/Location</u>	<u>FT/PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Brown Sr., Michael	Adult Ed Security Guard	PT	\$20/hr	NON BOE	Ad. Ed. Prov. 22-23	05/08/23
DeFelice, Taylor	Classroom Assist. Maloney	FT	\$15/hr	UPSEU 68	Magnet 22-23	04/17/23
Grant, Cheryl	Hall Monitor Wallace	PT	\$98/day	NON BOE	Title I/A 22-24	04/17/23
Maldonado, Lorenzo (external)	Rec. Specialist 21 <sup>st</sup> Century Walsh	PT	\$15/hr	NON BOE	21st Cent Walsh/Driggs 22-23	04/3/23
Pizarro, Camila (external)	Rec. Specialist 21 <sup>st</sup> Century Bucks Hill	PT	\$15/hr	NON BOE	21st Cent BucksH/Chase 22-23	04/3/23
Salcito, Adrianne	Teacher 21 <sup>st</sup> Century/SDE After School		Per contract	WTA		Immediately
Walker, Jordan	Hall Monitor Crosby	PT	\$98/day	NON BOE	Title I/A 22-24	03/30/23
Wengertsman, Sarah	Crisis Interv. Team Youth Clinician	PT	\$35/hr	NON BOE	ESSER III 21-24	05/04/23
Williams, Rinaldi (external)	Rec. Specialist 21 <sup>st</sup> Century Bucks Hill	PT	\$15/hr	NON BOE	21st Cent BucksH/Chase 22-23	04/17/23

Respectfully submitted,

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Dr. Verna D. Ruffin  
Superintendent of Schools

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.3

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Extended Academic Support (EAS) Summer School appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
D'Alessio, Jennifer	Site Administrator	Duggan
Foote, Andre (replacing B. Dunn)	Coordinator	District-wide
Gomez, Bridgett	Site Administrator	Carrington
Grant, Nataine	Site Administrator	Reed
Vargas, Melissa	Site Administrator	Gilmartin
Barbieri, Katie	Teacher	MMS
Cancro, Dana	Sub Teacher	MMS
Colangelo, Esther	Teacher	MMS
Dombrowski, Jason	Sub Site Administrator	MMS
Dunn, Andrew	Teacher	MMS
Fappiano, Marny	Teacher	MMS
Gilmore, Hayley	Teacher	MMS
Gittings, Stacey`	Site Administrator	MMS
Grazhdani, Eneida	Teacher	MMS
Hibbs, Jennifer	Teacher	MMS
Mecca, Kaylie	Teacher	MMS
Orsini, Taylor	Teacher	MMS
Parker, Marlene	Teacher	MMS
Albert, Kristen	Interdisciplinary	NEMS
Brown-Spencer, Cara	Interdisciplinary	NEMS
Cremens, Lauren	SEL Counselor	NEMS
Garcia, Zulma	Bilingual Teacher	NEMS
Munoz, Kelly	Math	NEMS
Poulin, Gina	ELA	NEMS
Power, Stephanie	Bilingual Teacher	NEMS
Rotella, David	ELA	NEMS
Terenzi, Adriana	Site Administrator	NEMS

Cruess, Carla	Site Administrator	RMS
Mead, Christine	Site Administrator	WMS
Geffken, Melissa	Math Teacher	WSMS
Kalach, Kevin	Interdisciplinary	WSMS
Mancini, Dana	Site Administrator	WSMS
Pratt, Lena	ELA teacher	WSMS
Borges, Laura	Science HS	HS @ WAMS
Caruso, Anthony	English HS	HS @ WAMS
Clark, Meredith	Science HS	HS @ WAMS
Dapra, Catherine	Math HS	HS @ WAMS
Jones, Michael	English HS	HS @ WAMS
Magnavice, Jennifer	Science HS	HS @ WAMS
Ortiz, Alyson	Science HS	HS @ WAMS
Pannoni, Michael	English HS	HS @ WAMS
Paradis, Sara	Physical Education HS	HS @ WAMS
Riddick, Deandre	English HS	HS @ WAMS
Salcito, Arianna	Social Studies HS	HS @ WAMS
Sarlo, Christopher	Social Studies HS	HS @ WAMS
Scialla, Marlena	Math HS	HS @ WAMS
Soucey, David	Physical Education HS	HS @ WAMS
Sullivan, Carly	Math HS	HS @ WAMS

Respectfully submitted,

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Dr. Verna D. Ruffin  
Superintendent of Schools

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.4

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Extended School Year (ESY) Summer School appointments:

<u>Site Administrators</u>		
Calderone, Paula	Labagh, Michael	Pesce, Margaruite
<u>Paraprofessionals</u>		
Alicea, Luz	Farina, Cheryl	Melo, Adelyn
Andrikis, Robin	Ferrao, Marlene	Miriam Alonso, Miriam
Barragan, Brenda	Ferrucci, Michele	Montgomery, Asia
Barron, Juliana	Field, Regina	Mullen-Gillyard, Vickie
Bello-Martinez, Gisela	Franks, Kendra	Nowell, Delores
Betancourt, Crystal	Fuentes, Sonia	Painter, Cynthia
Biolo, Judy	Geary, Julie	Parker, Breacya
Borgos, Danielle	Gizzie, Debora	Passmore, Kim
Canfield, Kelley	Guerrera, Marnie	Perez, Oscar
Cipriano, Lisa	Hailey, Laquasia	Perniciaro, Laura
Cocchiola, Kaitly	Hardy, Paula	Perniciaro, Sarah
Colangelo, Sharon	Harris, LaTonia	Piccochi, Toni
Colon, Lena	Hendrickson, Rhonda	Price, Deborah
Correa, Marlen	Hicks, Uniquewa	Quinn, Zelia
Cosme, Iris	James, Rebecca	Ramos, Jaybes
Cruz, Deanna	Janatiss, Sherrie	Ramos, Stephanie
Cruz, Veronica	Johnson, Ferba	Rinaldi, Lori Rae
Cruz, Yailene	Joy Johnson, Joy	Rodriguez, Lisa
Danzot, Keyla	Kasidas, Karrie	Timaul, Atmanand
Davis, Brittany	Kean, Michelle	Toucet, Celestino
Davis, Tyrell	Kowal, Michelle	Turner, Gina
Del Moral, Denise	Lamb, Rachel	Van Stone, Emily
Diaz, Christina	Levett, Latanya	Walling, Margaret
Dunlap, Laura	Lopez, Marlene	Williams, Monica
Edwards, Jacqueline	Marino, Janice	
Falzarano, Kathleen M.	Martinez, Joseph	

Respectfully submitted,

Dr. Verna D. Ruffin  
Superintendent of Schools

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.5

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following  
Miscellaneous Summer School Programs appointments:

<u>Name</u>	<u>Position</u>	<u>Location/Program</u>
Amenta, Justin	Teacher	WAMS Encore
Coles, Antonio	Audio & Lighting Support Staff	WAMS Encore
Ferreira, Dan	Site Administrator	WAMS Encore
Magliaro, Alicia	Teacher	WAMS Encore
Maxen, Heather	Teacher	WAMS Encore
Moro, Jeff	Teacher	WAMS Encore
Schulte, Scott	Teacher	WAMS Encore
Vagnini, Marianna	Teacher	WAMS Encore
McDonnell, Cassi	Coordinator	Summer Enrichment
Williams, Chelcey	Coordinator	Summer Enrichment
Donohue, Kelly	HS Summer Bridge Coordinator	CHS
Farrell, Jaimie	HS Summer Bridge Teacher	WAMS
Lombardo, Kiley	HS Summer Bridge Coordinator	WAMS
Phostole, Sean	HS Summer Bridge Coordinator	KHS
Riley, Kara	HS Summer Bridge Coordinator	WCA
Soeprasetyo, Preston	HS Summer Bridge Coordinator	WHS

Respectfully submitted,

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Dr. Verna D. Ruffin  
Superintendent of Schools

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.6

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following academic achievements effective March 2023:

<u>Last Name</u>	<u>First Name</u>	<u>From</u>	<u>To</u>	<u>University</u>
Aftowski	Michael	6 yr/14	6+15/14	Lindenwood University
Basile	David	6 yr/13	6+15/13	University of Bridgeport
Bleau	Lisa M.	MA15/5	6 yr/5	CCSU; Dominican U of CA
Bolduc	Nicole	BA/4	MA/4	Eastern CT ST University
Boll	Deana	MA15/5	6 yr+15/5	University of Bridgeport
Bosworth	Stephanie	BA/4	MA/4	Sacred Heart University
Cassidy	Lauren	BA/15	MA/15	University of Hartford
Catricala	Julia	MA/5	MA+15/5	Goodwin University
Chabot	Albert	MA15/14	6+15/14	Lindenwood University
Cusack	Tara	6 yr/6	6+15/6	Bridgeport; Okl. Christian U
Deveau	Heather	MA/8	MA+15/8	Southern New Hampshire Univ.
Digiovanna	Lisa M.	6 yr/22	6+15/22	Loyola; So. New Hampshire Un
Divito	Johnna	MA15/22	6yr/22	American College of Education
Donohue	Kelly	MA15/9	6 yr/9	University of New England
Fiore	Patience	6th yr/14	6+15/14	University of New England
Foote	Andre	MA15/9	6 yr/9	University of New England
Forsberg	Megan	6 yr/18	6+15/18	Florida Institute of Technology
Gagnon	Jos	MA/14	MA15/14	Walden University
Gjolle	Besmira	BA/5	MA/5	CCSU
Gosturani	Marinela	MA15/8	6 yr/8	CCSU
Grant	Nataine	6+15/12	PhD/12	Walden Un
Gruner	Laureen A.	MA/13	MA15/13	American College of Education
Lawrence	Diana	BA/13	MA15/13	The City College of New York
LeBlanc	Danielle	BA/7	MA/7	Western Governors U
Mamudi	Shipe	BA/5	MA/5	Western Governors U
McAulay	Jordan	MA15/6	6 yr/6	Graduate Ins; So. New Hamp. U
Mendello	Joseph	MA/15/8	6 yr/8	University of Bridgeport

Miller	Keisha	6 yr/8	6+15/ 8	Lindenwood University
Mucciacciaro	Kathryn	6 yr/9	6+15/ 9	Colorado St University
O'Leary	Ronan	6 yr/8	6+15/ 8	Lindenwood University
O'Neill	Patrick	BA/5	MA/ 5	South Eastern Oklahoma St
Pierresaint	Courtney	6 yr/9	6+15/ 9	Sacred Heart U; Loyola
Pratt	Colin	MA15/9	6 yr/9	Dominican Un of CA
Rendon-Moreno	Miguel	BA/6	MA/ 6	Un of St. Joseph
Rodriguez Velez	Nanichi	BA/7	MA/ 7	Un of St. Joseph
Sanchez	Maria	BA/6	MA/ 6	WCSU
Sapone	Vincent	MA15/13	6+15/ 13	Mississippi St; Lindenwood Un
Sciascia	MaryAnn	6 yr/13	6+15/ 13	Un of Bridgeport
Taft	Nancy	MA15/18	6 yr/ 18	American College of Education

Respectfully submitted,

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Dr. Verna D. Ruffin

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.7

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Amato, Carl	7/8 Math/Carrington	05/04/23
Betts, Shannon	Library Media/Reed	04/21/23
Guerrier, Joanne	PreK/Wendell Cross	06/30/23
Kabusk, Alyssa	Guidance/WSMS	06/30/23
Lehane, Danielle	Social Worker/Gilmartin	04/28/23
Miller, Susan	Curriculum Supervisor-Secondary Math	06/30/23
Pabón, Miguel	Director of Pupil Services	06/30/23

Respectfully submitted,

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Dr. Verna D. Ruffin

# BOARD OF EDUCATION

*Waterbury, Connecticut*

## SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #15.8

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following retirements:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Cooley, Elizabeth J.	Kindergarten/Washington	06/30/23
Schmidt, Gregory	Special Ed/KHS	06/30/23
Tolman, James	Vice Principal/WSMS	12/22/23

Respectfully submitted,

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Dr. Verna D. Ruffin

# **BOARD OF EDUCATION**

*Waterbury, Connecticut*

## **SUPERINTENDENT'S NOTIFICATION TO THE BOARD**

Item #15.9

May 18, 2023

To the Board of Education  
Waterbury, CT

Ladies and Gentlemen:

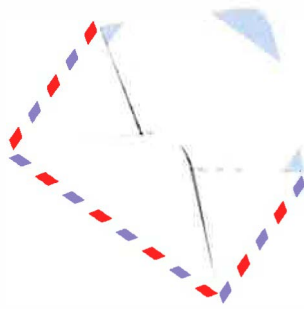
The Superintendent of Schools notifies the Board of Education of the following retirement rescissions:

Hastings, Paula – Reed Special Education, rescinding prior retirement notification.

Respectfully submitted,

---

Dr. Verna D. Ruffin



# COMMUNICATIONS



May 3, 2023 through  
May 16, 2023



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

May 4, 2023

Mia Orsatti  
286 Parklawn Dr.  
Waterbury, CT 06708

Dear Ms. Orsatti:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional I (Req. #2023125) at \$17.53 per hour. Please contact Miguel Pabon, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 11, 2023 at 9:15 a.m. at the Department of Education Training Room located at 236 Grand Street, 2<sup>nd</sup> Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 12, 2023 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

***Nicholle West***

Nicholle West  
Human Resources Generalist  
NW/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Miguel Pabon, Director of Pupil Serv.  
File



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

May 4, 2023

Sharon Bibeau  
928 Congress Ave. Ext.  
Waterbury, CT 06708

Dear Ms. Bibeau:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #2023918D) at \$14.80 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at [www.waterburyct.org](http://www.waterburyct.org).

We have scheduled your orientation for Thursday, May 11, 2023 at 9:15 a.m. at the Department of Education Training Room located at 236 Grand Street, 2<sup>nd</sup> Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 12, 2023 at your regular scheduled time.

Please call Judith Booth at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

*Nicholle West*

Nicholle West  
Human Resource Generalist

NW/sd

cc: Board of Education  
Dr. Ruffin, Supt. of Schools  
Linda Franzese, Food Serv. Director  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

May 4, 2023

Rafael Guadalupe  
26 N. Elm St., Rm 4-6  
Waterbury, CT 06702

Dear Mr. Guadalupe:

We are pleased to receive your acceptance of our offer of temporary and at will employment for the position of Temporary Maintainer I (Req #2022635) for the Department of Education.

In this position your starting compensation will be \$15.54 per hour for a total of 40 hours per week. Please be advised that this offer is for a period of time not to exceed twelve (12) months in duration.

Your first day reporting to the Department of Education will be May 11, 2023.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

***Nicholle West***

Nicholle West  
Human Resources Generalist

NW/sd

cc: Board of Education  
Dr. Ruffin, Supt. of Schools  
Mike Konopka, School Inspector  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**

*Department of Human Resources*  
Office of the Civil Service Commission

May 5, 2023

Nathalie Paz-Paniagua  
39 Piedmont St., Apt #8  
Waterbury, CT 06706

Dear Ms. Paz-Paniagua:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Paraprofessional I (Req. #2023088) at \$17.53 per hour. Please contact Miguel Pabon, Director of Pupil Services at (203) 574-8049 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 11, 2023 at 9:15 a.m. at the Department of Education Training Room located at 236 Grand Street, 2<sup>nd</sup> Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 12, 2023 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

***Nicholle West***

Nicholle West  
Human Resources Generalist

NW/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Miguel Pabon, Director of Pupil Serv  
file

**Carrie Swain**

---

**From:** Tim Moynahan <tconstant@moynahanlawfirm.com>  
**Sent:** Monday, May 8, 2023 1:01 PM  
**To:** Tim Moynahan  
**Subject:** Laurence Clifton Jones : The Mississippi Miracle  
**Attachments:** LaurenceJones.jpg

**EXTERNAL MAIL- Think before you Click. More than 90% of successful cyber attacks start with a phishing email. This email originated from outside the District.**

His story will amaze you.

Laurence C Jones was an early advocate of affirmative action. He is a role model for, parents, teachers, students, educators, and Board of Education members, for all of us.

Let's do it the Jones Way.

## MIRACLE IN MISSISSIPPI

110 years ago, The Piney Woods School received its state charter. Discover the incredible story **Laurence C. Jones**, the humble visionary who built it from the ground up.

**Laurence Clifton Jones (1882 - 1975)** was born into an affluent Midwestern Black family and graduated from the University of Iowa in 1907. The enterprising young scholar had opportunities to start a career in business, higher education, or even musical performance. Instead, he traveled to the Deep South and founded a school to educate the children and grandchildren of slaves in Mississippi. In this lesson, discover the inspiring vision that led Jones to a life of service.

The Piney Woods School is still going strong today, well over a century after Jones taught his first students on a few stumps in the shade of a cedar. America's oldest, continuously-operating, historically-Black boarding school, Piney Woods offers a top-notch education on a 65-acre campus in Rankin County, MS.

In this lesson, students will discover the power of cooperation, and meet the community members, students, teachers, and supporters who helped Jones build The Piney Woods School. The included slide deck, discussion prompts, case studies, and documents-based questions will introduce them to a man whose values and sense of purpose are much needed in our country today.

Kindly contact me if you are interested in receiving any of the materials enumerated herein.

**Timothy C. Moynahan, Esq.**

The Moynahan Law Firm, LLC  
255 Bank St., Suite 2-A  
P.O. Box 2242  
Waterbury, CT 06722



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**

*Department of Human Resources*  
Office of the Civil Service Commission

May 8, 2023

Wilfredo Santos  
30 Laval St., 3<sup>rd</sup> Fl.  
Waterbury, CT 06706

Dear Mr. Santos:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #2023719) at \$15.54 per hour. Please contact Michal Konopka, School Inspector at (203) 574-8000 x 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 25, 2023 at 9:15 a.m. at the Department of Education Training Room located at 236 Grand Street, 2<sup>nd</sup> Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 18, 2023 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

***Nicholle West***

Nicholle West  
Human Resources Generalist

NW/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Mike Konopka, School Inspector  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
Connecticut  
Department of Human Resources  
Office of the Civil Service Commission

May 8, 2023

Stephanie Dunn  
140 Westwood Ave.  
Waterbury, CT 06708

Dear Ms. Dunn:

Your name is being certified to the Department of Education – School Business Office for the position of Executive Administrative Associate (Req. #2023493) at \$27.71 per hour.

Your official start date is May 25, 2023.

We have scheduled your orientation for Thursday, May 25, 2023 at 11:00 am at the Department of Education Training Room located at 236 Grand Street, 2<sup>nd</sup> Floor, Room 275 in Waterbury. This portion of the orientation will be on the CHRO Sexual Harassment video. You must attend this orientation session in order to work for the City. Please be prepared to remain for approximately 2 hours.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 3 months in duration. The department head will be responsible for executing your probationary evaluation no later than 3 months from your first day in your new position.***

Sincerely,

Nicholle West  
Human Resources Generalist

NW/sd

cc: Board of Education  
Dr. Ruffin, Supt of Schools  
Doreen Biolo, CFO  
file



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury

**Connecticut**

*Department of Human Resources*  
Office of the Civil Service Commission

May 8, 2023

Holly Pino  
36 Norton Street  
Waterbury, CT 06708

Dear Holly Pino:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional II (Req. #2022687) at \$19.28 per hour. Please contact Miguel Pabon, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 11, 2023 at 9:15 a.m. at the Department of Education Training Room located at 236 Grand Street, 2<sup>nd</sup> Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 12, 2023 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

*Nicholle West*

Nicholle West  
Human Resources Generalist  
NW/sd

cc Board of Education  
Dr. Ruffin, Supt. of Schools  
Miguel Pabon, Director of Pupil Serv.  
File

**Carrie Swain**

---

**From:** noreply@cabe.myenotice.com on behalf of CABA Policy Highlights  
<noreply@cabe.myenotice.com>  
**Sent:** Monday, May 15, 2023 3:39 PM  
**To:** Carrie Swain  
**Subject:** CABA Policy Highlights 5-12-2023

**EXTERNAL MAIL- Think before you Click. More than 90% of successful cyber attacks start with a phishing email. This email originated from outside the District.**



The topic for the May 12, 2023 issue of the CABA Policy Highlights is "**A Case for Educational Ethics.**"

This issue of the Policy Highlights, includes a link to the "Code of Ethics" Bylaw developed by CABA's Board of Directors.

**Please click this link to download the PDF version of this Policy Highlights.**

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Connecticut Association of Boards of Education  
81 Wolcott Hill Road  
Wethersfield, Connecticut 06109  
Phone 860-571-7446 Fax 860-571-7452  
[www.cabe.org](http://www.cabe.org)



[Unsubscribe](#) from this eNotice.

**Carrie Swain**

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**From:** Muhammad Khan <m.ahsan71@gmail.com>  
**Sent:** Sunday, May 14, 2023 12:28 PM  
**To:** Carrie Swain  
**Subject:** Request to Vote Yes on Recognizing Eid as a District-wide Holiday

**EXTERNAL MAIL- Think before you Click. More than 90% of successful cyber attacks start with a phishing email. This email originated from outside the District.**

Hello,

Eid happens twice a year for Muslims and the main prayer is held in the morning somewhere around 8-9am which is the peak school timing, due to this many school districts in Maryland and other states already recognize it as a district-wide holiday.

Over the years Muslims population in the state of Connecticut including the city of Waterbury has been growing exponentially and having Eid recognized as the district wide holiday along with other major cities in the country would mean a lot for us.

Best Regards,  
Muhammad Ahsan Khan  
Crosby High School Graduate 2017  
2035712665  
05/14/2023



# Connecticut Association of Boards of Education

*Jody I Goeler, Senior Staff Associate for Policy Service*

## PRESENTS POLICY HIGHLIGHTS

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May 12, 2023

Volume 23 – Issue #23

### **A Case for Educational Ethics**

Perhaps you are unaware or more likely never thought of the fact that unlike many professions, a formal field of ethics does not exist for education. Fields including medicine and biomedicine, law, engineering, business, journalism and even politics are fertile areas for such philosophical exploration – why not education?

The Harvard Graduate School of Education recently took up this topic at its three-day *Education Ethics: A Field-Launching Conference*. Various panels covered a wide array of topics ranging from ways of thinking about educational ethics in relation to other social institutions to ways in which an educational ethics field could assist schools in dealing with dilemmas stemming from technology use. Panelists including Journalists, philosophers, educators, professors, attorneys and other experts engaged in conversations anchored by questions, such as *What are the key questions in educational ethics that parents, policy makers, school and district leaders have been contending with? Why aren't they sufficiently answered by more general moral or political philosophy, by extant philosophy of education, or by codes of professional ethics?*

In my past role as superintendent and my current work on education policy, I brought to this “Field-Launching Conference” a laundry list of questions as well: *When do public school educators, already dealing with overwhelming demands, find the time to discuss ethical dilemmas? Where do ethical considerations intersect with policy development? Where do these ethicists reside? Who will they be? And what will they help determine?* Consider for a moment your community response when you try to add an ethicist to your budget. Better yet, imagine a scenario where a district leader argues to reallocate money from a teaching position to a proposed ethicist. That would be a long meeting.

However, in the field of education, there is no shortage of ethical dilemmas. There are ethical questions around how Boards allocate their resources: *Do those with the least get the most?* Ethical considerations surface frequently around the practice of including uniform police officers in schools, grading practices, class rank, academic freedom, technology use, parents’ rights, fundraising, gender diversity, race, student voice and so much more. Even with artfully crafted policy language, any one of these topics can easily become a contentious community argument where the loudest and best connected voice can influence a decision significantly impacting students.

History is filled with ethical questions, and often, various fields of applied ethics - a branch of ethics devoted to the treatment of moral problems, practices, and policies related to a particular field - emerge as a result of significant events or conflict. For example, the Nuremberg Trials resulting from the atrocities associated with Nazi human experimentation, brought on the applied ethical field of Bioethics, the study of ethical, social, and legal issues that arise in biomedicine and biomedical research.

As bioethical studies resolve or serve to mediate conflict among competing values or goals related to health-related life sciences, it's unimaginable this field not existing as we faced the pandemic and its many quandaries, such as vaccine development and distribution, mitigation practices, and decisions as to whether or not we should close schools. While these matters were hotly contested and the guidelines often difficult to follow, it's hard to imagine bioethicists not being invited to contribute at every level related to health related decisions.

Which brings us back to the case for launching the field of Education Ethics. As it would be difficult to imagine a world without Bioethics 60 years on, will Edethics seem like common sense in 2050? Will it be a field fully embraced by Boards of Education and superintendents? Will it be as natural for a superintendent or Board Chair to call an Edethicist as it is currently to call the Board attorney? Rather than answering this question at this busy time of year as hard fought battles over budgets and end of year activities and stressors occupy your attention and whatever energy you have left, consider the following suggestion.

As you sit and relax on a quiet beach and stare at the ocean, imagine our profession being guided by deep thinking, thoughtful collaboration, and time devoted to solving our most pressing dilemmas. Imagine perhaps Board of Education workshops including time devoted to reading and discussing case studies to assist in opening new avenues of insight and possibilities. Dare to imagine a practice where before legislators debate an education bill, which will surely impact classrooms in unforeseeable ways, having an edethicist at the table.

Could education ethics change the landscape of public education? Could even the pursuit of such a field create new conversations and establish constructive collaborations. Can this initiative set our profession in a new direction and lesson the political discord and sense of immediacy and urgency surrounding each decision we make? Imagine prior to drafting new or revising old policies impacting what and how we teach and the resources we can make available, we first challenged ourselves on the broader, more philosophical questions: What do we expect of our schools as they educate all children *in* and *for* our democracy? What role does truth play in the health of a democracy? How can schools help facilitate the search for truth?

The big questions are endless as are the challenges before us – the role of technology and the rapid evolution of AI among them. It seems reasonable, however, if we placed ethical considerations at the heart of policy and our daily business decisions, students would benefit in two very important ways: They would have greater agency and be more highly engaged in their education, and they perhaps would be more assured they will graduate from school and into a thriving and sustainable democracy.

It seems pretty clear that Boards of Education don't need to begin finding space for the local edethicist. However, establishing a field in education ethics could at least remind us all that regardless of working in busy and dynamic schools within an increasingly demanding and complex society, and urgent demands on our time, there are larger ethical dilemmas to solve.

For now, Boards of Education do have an important tool at their disposal. The Code of Ethics developed by CABA's Board of Directors assists Boards in identifying important ethical considerations facing Boards of Ed. Perhaps reviewing this document and considering areas requiring updating or contextualizing would be a good start for greater community understanding as to what Boards face – the complexity of the ethical dilemmas and the importance of your work.

## Carrie Swain

---

**From:** Rana Elawad <ranaelawad567@gmail.com>  
**Sent:** Tuesday, May 16, 2023 10:45 AM  
**To:** Carrie Swain  
**Subject:** Yes to Recognizing Eid as a District-Wide Holiday  
**Attachments:** Waterbury Students Letters.pdf

**EXTERNAL MAIL- Think before you Click. More than 90% of successful cyber attacks start with a phishing email. This email originated from outside the District.**

Good morning!

I hope this email finds you well.

My name is Rana Elawad, I am a teacher at the Waterbury Islamic Cultural Center (WICC) Sunday School. I've gathered a collection of personal student letters to the Board of Education written to voice their opinions on the importance of getting Eid to be recognized as a district wide holiday.

I've attached two separate PDF collections, one of which is written by students who attend Waterbury schools. The other PDF collection has been attached as a Google Drive Link and is made up of students who go to schools in neighboring towns but attend the WICC Sunday School.

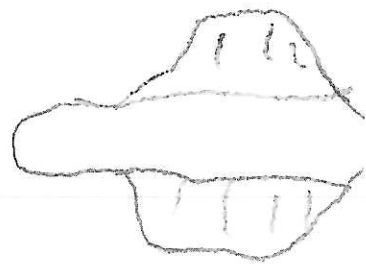
This issue is a very important matter for our community, as you will see in the letters I've provided. The students were very passionate when writing their letters and they made them very personal, showing their enthusiasm on the topic.

Thank you for your attention to this matter,  
Kindest Regards,  
Rana Elawad

 [Neighboring Towns Student Letters.pdf](#) 

To whom it may  
concern, My name  
is Rayah Amahon.  
I go to BCS. I am  
asking you to make

I'd a holiday



in Watehburg  
and give  
th bay of US

because ... I want to

Celebrate the  
Islamic  
holiday with  
family.

To whom it may concern,

Hello my name is Fatema Azad and I go to West Side Middle School in Weberbury. I think it is important for Eid to be recognized as a holiday because you've already recognized Jewish and Christian holiday while leaving out Islam which is also a big religion. Also if we miss out the day for Eid we run the risk of missing our assignments, notes, tests, etc. This would affect both school life and home life as we would have to worry about missing out assignments or not being to celebrate our holiday. I hope you understand and try to consider it.

Kind Regards,  
Fatema Azad

To whom it may concern,

Hello my is Samia Mersha and

I go to general in waterbury

I think it is important for eid

to be recognized as a

holiday because it a

holiday of us and

we need fun to

Thank you,

Samia Mersha

Kind regards,

Samia Mersha

to whom it may concern  
Hello my name is Aii and I go to  
Carrington in Watbury  
I think it is important for  
eid to be recognized as a  
holiday because ~~X~~ must they get  
aday so I think as a muslim we have  
the right to have eid and I think  
it is unfair

Thank You  
Aii

To whom it may concern Hello, my name is  
Adik and I go to Walsh school in waterbury.

I think it is ~~unimportant~~ important that Eid should be  
to be recognized as a holiday because it  
is special and we could spend more time  
with our family. thank you Adik.

To whom it may concern,

Hello, my name is Reem and

I go to Wendell cross in  
Waterbury. I think it is necessary  
for Eid to be recognized as a  
holiday because just like other  
holiday for example like Christmas

every one has a day so it  
should be fair to muslims to  
have a day off for Eid. Another

Reasons for Eid to be a holiday  
is that Eid is a very very special  
day for muslims a for kid like  
me on Eid I had B tests and

I had to miss them because  
of Eid and its hard to choose if  
I want to do the tests so I

think Eid should be a holiday

Thank you  
Reem

To whom it may concern,  
Hello. My name is Tulip. Alsanabrah  
and I go to Wendell Cross in Waterbury.  
I think it is important for Eid  
to be recognized as a holiday  
because how you take a day  
off of Christmas and other  
holidays we should take  
a day of Eid one more of  
a rest we should take a  
day off of school because  
it is a day of joy for  
us.



Thank you

to Whom it may concern,

Hello my my name is Shayma azad  
I go to diggss in Waterbury  
I think it is important for eid  
to be recognized as a holiday  
because last year I did not get  
cr+ificite beacause of eid

Dear Board of Education, my name is Aisha Ahmad, and I currently am a freshman at Kennedy Highschool. I've ever since I was small have felt that I wasn't represented in the school curriculum. Such as not having the holiday I celebrate recognized in the calendar. Teachers often discuss the holidays that are given days off for in schools and Eid should be one of them.

I'm taking accelerated honors classes, meaning every day counts. When I missed school on Eid, I had an excessive amount of work piled for me to make up, including a test. For students striving to be in top ten, taking a day off of school really jeopardizes that goal. Grant us a day off for Eid please. Thanks you.

To whom it may concern,

Hello my name is Hasanul Rifat and I go to Waterbury Career Academy highschool in waterbury.

I think it is beneficial for Eid to be

recognized as a holiday because it lets me know

the city I live in recognizes me and many

others. It also lets me keep a peace of mind

knowing I won't miss anything Important in School

during the day I am absent for Eid.

Kind Regards

Hasanul Rifat

To whom it may concern,

Hello, my name is Cady Alsanabrah and I go to Wendell cross elementary school in waterbury. I think it is necessary for Eid to be recognized as a holiday because it is a Muslim religion and it is not fair that other holidays are celebrated but not ours.

Thank You

Cady Alsanabrah

Thank you

My family Hashmi

Because I want to the Islamic holiday with  
celebrate the day off  
and give us a holiday in water park  
asking you to make Eid

I go to B.W. Tinker School I am

My name is Hashmi I am

To whom it may concern

To' whom it may concern. My name is  
Sumaya, Syed. I go to General I am asking you  
to make Eid a holiday in waterbury and give us the  
day off. Because I want to celebrate the Ishaq  
holiday with my family And I want to spend time  
with my family. Thank you

Thank You.  
Sumaya, Syed.

To whom it may concern

My name is Jana Hamed

I go to Hop Brook I am  
asking you to make Eid a holiday  
in Waterbury and give us the  
day off. Because I want to  
spend time with my family and  
it is a important holiday thank you.

my name is minh

I go to regen. school

asking you Eida  
holiday in water  
water and give  
us the day off

because I want  
to celebrate the  
Islamic holiday

with my family.



A +!

city + thanks

Thank you < you  
Amro Karim

My name is Arvan  
Karim I go to Dirrass  
School. I work hard  
to make Eid a holiday in  
Waterbury and give us  
the day off because

I want to go Walmart  
and celebrate with my  
family at the house.  
-Arvan

To whom it may concern  
My name is Abasi Meriah

I go to General I am  
asking you to make Eid a holiday  
in Waterbury and give us the day  
off Because I Want to celebr

To Whom it may concern  
my name is Fahed Alqab I am  
I go to CHASE school I am asking you to  
make Eid a holiday in Watertown  
and give us the day off because  
I want to celebrate the Islamic  
holiday with my family thanks

To Whom it may concern,

My name is xheila va uirari

I go to Carlington School

I am asking you to make  
Eid a holiday in water

bury and give us the day  
Off. Because... I want to

celebrate the Islamic  
holiday with my family.

Thank you!

From xheila

To Whom it may concern.

Hello, my name is Sara Alraibat and I go to Chase School in Waterbury. I think it is necessary for Eid to be recognized as a holiday because some kids have to go to school not able to celebrate eid. muslims don't celebrate cris.

To whom it may concern,

Hello my name is Noor Al Ra'idat  
and I go to Chase School in Waterbury.  
I think it is beneficial for Eid to be  
recognized as a holiday because  
it's not fair that other holidays are  
celebrated but not ours

Thank you.

Noor

To whom it may concern ;

Hello, my name is Zahra Syed  
and I go to Rotella in Waterbury.

I think it is necessary for

Eid to be recognized as a holiday  
because it is our Religious holiday  
and it has to be fair that other  
religions gets off and we as a

muslim we don't have and I will  
feel happy if it acount as a holiday.

Thank you Zahra

To whom it may Concern,  
Hello, my name is Areej  
Tarar and go to Brass  
City Charter School in  
Waterbury. I think it is  
important for Eid to be recognize  
as a holiday because in are religion  
we celebrate like christs also  
celebrate and we need a day  
off just like for example  
easter get a break and  
are parents need to  
teach. Thank you -Areej  
Tarar.

---

To whom it may concern;

Hello, my name is Aisha Merjan and I go to Generali Elementary school in Waterbury.

I think it is beneficial for Eid to be recognized as a holiday because

It is not fair that other religions having a holiday more than one day and we are not even one day.

It is our religious and as a muslim we should get off.

Thank You Aisha

To Whom it may concern, \*

Hello my name is Kareem Abdelazeez and I go to Wendell cross in waterbury. I think it is very important for Eid to be recognized as a holiday.

A reason for this is because other people celebrate these holidays like Christmas and it's not fair so I would say to give us a day off for Eid.

Thank You.

From - Kareem  
Abdelazeez

---

Another reason is that when others come back from their holiday they have no work but when we come back after Eid we have a lot of work to do and to catch up on.

To whom concern,  
Hello my name is Zainab  
and I go to Brasscity <sup>Tarar</sup> charter school  
(bcss) in Waterbury. I think  
it is very necessary for Eid to  
be recognized as a holiday.

Like other holidays  
and those kids get their day offs  
and we don't. ~~and we don't~~

best regards,  
We deserve a day off for all  
our hard work because  
Eid is a family holiday and  
family is important. 😊

Zainab  
Tarar

To whom it may concern,  
Hello my name is Hoodh Anas and I go  
to Wendell Cross in Waterbury I think it is  
very important for Eid to be recognized  
as a holiday.

Thank you Hoodh Anas

Hello my name is hamide, I go to carrington school,  
I think eid mubarek should be a holiday  
because other familys get there own holiday  
like christmas, thanks giving and more they can  
spend time with there family but we can't.  
we muslims want to spend time with our  
family to.

That's why i think eid mubarek should  
be a holiday.

Hello, my name is Kanija Ademir. I go to Carington middle school in Waterbury, CT. I think the day of eid should be a holiday because when ever it's eid my parents have to call the school so I can get EXCUSED from school. Or my grade will go down and I have to finish all the work I missed even do I get excused from school. And some times I don't even get excused so my parents have to talk to the school for about an hour. Eid should also be a holiday like Christmas, 3 Kings day, and many other ones.

So Please make eid a holiday for muslims like Christmas is a holiday for christians.

My name is Jawal Hussain and I go to  
Crosby High School.

I think Eid should be a holiday so we  
get re-familiarised.

Thank You

- Jawal Hussain

TO whom it may concern

Hello, my name is Joury Alsanabrah and

I go to Wendell Cross elementary

school in Waterbury. I think it is

necessary for Eid to be recognized as  
a holiday because its not far that

we take days off on your holidays and  
you celebrate and we sit down and

do nothing but on holiday it can

count as a absent and does not  
count as a day of Easter.

thank you  
Joury

To whom it may concern,

Hello my name is Hiba El-Bakhar and I go to Thalberg school in Southington. I think it is necessary for Eid to be recognized as a holiday because it is not fair that we have to ask to take a day off of work or school and because it is our religion. Thank you.

Hiba

to whom it may  
concern. Name is  
AMEER KHAN  
I do not own the woods  
I am asking  
you to make Eid  
a holiday in waterbury  
and give us the  
day off because I-

My name is ~~Kayla~~

I go to Hubbel School

I am asking

You to make

Eid a holiday  
in Waterbury

and give us a day

off because I want to celebrate

to whom it may concern,  
~~My name~~ is Julian

I go to Hop Brook I am  
asking you to make  
Eid a holiday in

Waterbury and give  
us the day off.  
Because I want to  
celebrate the  
Islamic holiday  
with my family.  
Thank you.

Julian

To Whom it may concern

~~My~~ name is Ayan

I go to ~~poke~~ ~~school~~ I am  
asking you to make Eid a  
holiday in Watbury and  
give us the day off.

Because I want to celebrate  
the Islamic holiday with my family

To' whom it may concern my name is

Yousif abdalqader I go to Hop Brook  
School. I am asking you to make  
Eid a holiday in Naugatuck and give  
us the day off. because I want to  
celebrate the Islamic holiday with my  
family. Thank you.

to' whom it may concern,

My Name is Jod Achibane.

I go to frisbe. I'am asking  
you to make Eid a holiday in ~~winter~~bury

and give us the day off because t want  
to celebrate with my family. and also  
i get to help my dad clane up.

thank you for your time

To whom it may concern,

Hello my name is Imran and  
Dabre and Pratergo to prospect Elementary  
Shcool. I think it is necessary for Eid to  
be recognized as a holiday because people  
let us enjoy their holidays so we  
are going to let them enjoy  
our holidays.

Thank you  
Imran

To whom it may concern, Hello my name is  
Azmina Ayman my town name is Middlebury.

I think it is  
recognized as a important for Eid to be  
our religions holiday, it's not because it is  
religion people have not fare for other  
but not ours. other holiday celebrated

Thanks you.

Azmina

To whom it may concern,  
Hi my name is Lizum and I go to  
Torrington <sup>school</sup> in CA.

I think it is important

beneficial for EJ to be  
represented.

CHZ I want to be <sup>Q.</sup> <sup>NOTIFY</sup>  
with my family and hand out to

To whom it may concern,

Hello, My name is Hilal Nuredin  
And I go to Polk elementary school  
in Watertown.

I think it is beneficial for  
Eid to be recognized as a  
Holiday because...

My parents have to text about  
Eid. And I don't have to miss  
school.

Love

Hilal Nuredin

To whom it may concern,

Hello My name is Mohamed E. Elbakkhar. And I go to Thalberges

in southington. I think it is important  
for Eid to be recognized as  
a holiday. Because well

every one celebrates holidays  
we stay in school and get no reward  
for doing ramadan and fasting.  
Thank you!

To whom it may concern, Hello my name is Amer Qyteza and I go to  
Frisbie school in Wadsworth. I think it is important for Eid  
to be recognized as a holiday because

our parents have to tell the school that  
we are going to do a holiday and  
that the other kids' parents don't have to  
tell the school that they are gonna do a holiday.

Amer Qyteza

To whom it may concern

Hello, my name is Recha Rahman, and I go to Center School in Litchfield.  
I think it is necessary, for Eid to be recognized as a holiday because  
1. it is my religious holiday and we have school on that day + Christians have free  
days off for their holidays. 2. it's not fair for my other religions.

Thank you

-Recha

TO WhOM it may concern,

Hello, my name is Ammar  
I go to southern elementary  
in rothing ton

I think it is necessary for  
Eid to be recognized  
as a holiday because it is  
respectable to muslims  
like me and its to celebrate  
the end of Ramadan

thank you  
-Ammar

To whom it may concern,

Hello, my name is Hajar El-Bakhar and I go to Thalberg in Sottingham.

I think it is important for Eid to be recognized as a Holiday because you get to celebrate your Holidays But we don't like crismes Valintines day and Holowyn and we do not get a day off when it is our Holiday.

Thank you

Hajar

to whom it may  
concern ~~hello my~~

---

name is muhammad  
dawal and i go to  
totehall

---

I want to be  
a holiday day off

---

cause its not fair to muslims  
and its part of my culture

---

to whom it may concern

Hello my Name is Ammar and I

go to Highlight School in

Cheshire Elementary school.

I think it is necessary for  
it to be recognized  
as a business that  
that have a holiday that

Name Ammar

To whom it may concern,

Hello, my name Fatima Zahra Chragua  
and I go to Polk Elementary School in  
Watertown.

I think it is important for Eid  
to be recognized as a holiday because. It  
would be fair that we get to have our holiday  
like Jewish and Christians have their holidays. It  
is important for our religion to have our  
holidays.

Thank you

Sincerely,  
Fatima.

To whom it may concern.

Hello My Name is Mahmoud Goodani

Go to Bethany Community School in Bethany

I think it is necessary for Eid to be recognized because

other people get Christmas etc.

Thank

MAHMOUD

MAHMOUD

To whom it may concern Hello  
my name is Jori Rogalbat and I go  
to Andrew Avenue in ~~Naugatuck~~ ~~Naugatuck~~bury  
I think it is important beneficial for Eid  
to be recognized as a holiday because it is  
our religion and it's not fair they have a brake and we don't Jori

To whom it may concern,  
Hello, my name is Leena  
balu and I go to  
Hop brook Elementary in  
Naugatuck CT. I think it is  
important for Eid to  
be recognized as  
a holiday because its  
really annoying how we  
have to call the schools  
to say we arent coming  
in. Second, if christmas  
has a day off we  
need our holiday off too!

TO Whom IT MAY CONCERN.

---

Hello, my Name is Zohran AHMED

AND I GO TO ~~FOR~~ BES SCHOOL IN

TORRINGTON, CONNECTICUT. I THINK IT IS  
IMPORTANT FOR EID TO BE RECOGNIZED as a Holiday,  
BECAUSE IT IS PART OF MY RELIGION. SOME CAN PRAY  
AND DRUGS! THANK YOU ~~ZOHRA AHMED~~

To Whom it may concern.

HELLO MY NAME IS JOONWON, A HUSBAND

AND I GO TO FORBES SCHOOL

TORRINGTON, CONNECTICUT. I THINK IT IS  
IMPORTANT FOR E<sup>JOONWON</sup> TO BE RECOGNIZED BECAUSE WE  
TO PROVE AND VIE FIRST FOR OUR REGION