



HORACE MANN ELEMENTARY SCHOOL

Sanya Henley

Principal

1215 West Clifton Blvd.

Lakewood, OH 44107

(216)529-4257

August 21, 2023

Dear First through 5th Grade Horace Mann Families,

Welcome to the 2023-2024 school year!!! Horace Mann is a special place with amazing students, families, and staff. We believe in instilling a sense of belonging, pride, and growth in every student. If you are new to Horace Mann and want a building tour, please call the office for an appointment. **CLASS LISTS WILL BE POSTED ON THE GYMNASIUM WINDOWS ON AUG. 24TH by 4:00 P.M.!**

School Supplies and What to Bring: Our school supply list is posted on our website. Please note that if the list includes antibacterial wipes, tissue or hand sanitizer, that these items can be deleted. The district is providing these supplies. Please label all of your child's belongings.

Important Dates:

First Day of School 1st-5th August 25 at 8:45 am

First Day for Kindergarten August 30 at 8:45 am

Curriculum Night August 31 (1st - 5th grades) 5:30-6:30 pm

Registration Gateway & Communication:

Please be sure to update your contact information and permissions through the Registration Gateway. School and district updates will continue to be sent regularly via email or backpack.

School Bell Schedule:

8:40 am Students arrive for breakfast

8:45 am Non- breakfast student arrival



9:00 am Instruction Begins

3:05 pm Students dismissed

Arrival: Students may enter through any door if NOT getting breakfast.

Breakfast and Lunch: Menus can be found on the Lakewood City Schools website. Click on "Departments" and select "Nutrition Services". Students may enter through the gym doors at 8:40 for breakfast.

Dismissal: Please wait in your car in the car line for dismissal. You will be signaled to move up to a cone to pick up your student(s). Display the green card provided indicating the name(s) of the student(s) to be picked up. If you need to get out of your car, please park.

Medications: If your child needs medication administered during the school day, a parent should plan to bring in the medication and a completed authorization form on the first day of school. The form can be found on the Lakewood City Schools website. Click on "Forms" and select the appropriate form (for prescribed medication, EpiPen, and/or inhaler). For further information, please visit the district website, Click on "Departments" and select "Health Services" or contact our school office.

Please join me in welcoming the following new teachers to Horace Mann!

Music- Karen Bescan

Library- Kaleigh Sykora

Band- Tess Hosler

Orchestra- Michael Dandron

CHAMPS- Shannon Kaszar, Rachael Spence and Guinevere Schlecher.



I look forward to a wonderful school year as we grow and learn together! If you have any questions please feel free to contact the office at (216) 529-4257 or contact me personally at sanya.henley@lakewoodcityschools.org .

Sincerely,

Sanya Henley,
Principal
Horace Mann Elementary School