

TAKING AN ACCESS TEST

1

COMPLETE

all assignments in the unit



REVIEW

unit material before taking unit test



2

3

TEST DAY

Log in to ACCESS course, Click Materials, Click unit folder for test, Click the link for the "Unit Test Password"



UNIT TEST PASSWORD

Click "Start New Attempt"



4

5

FACILITATOR

Enter Password for unit test



CLICK MATERIALS

On left side of screen



6

7

CLICK UNIT FOLDER

Click folder of Unit test you are taking



CLICK UNIT TEST

Click "Start New Attempt"



8

9

BEGIN TAKING UNIT TEST

Good Luck!!!



CLICK SUBMIT BUTTON

Student should click the submit button before leaving class.

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