



LL Measure Citizens' Bond Oversight Committee (CBOC)

4:00 pm – 6:00 pm

Zoom Virtual Meeting

Vision: Our vision in Vista Unified School District is to be the model of educational excellence and innovation.

Mission: The purpose of Vista Unified School District is to inspire each and every student to persevere as critical thinking individuals who collaborate to solve real world problems.

Values: RESPECT, TRUST, COLLABORATION, EQUITY

Purpose of Committee:

- Actively review and report on the use of bond proceeds.
- Ensure bond proceeds are spent only on permissible purposes and not for any other purpose.

Meeting Dates 2020-2021:

- August 18, 2020
- November 10, 2020
- February 16, 2021
- May 18, 2021

Resources:

- [Facility Bond - Measure LL VistaUSD Website](#)
- [Bylaws Approved 2-18-20](#)

PLEASE NOTE: On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which among other things, specifically eliminates the requirement to make a physical location available for the public for meetings under the Brown Act. VUSD Citizen's Bond Oversight Committee (CBOC) can comply with public attendance and comment requirements holding a meeting via "teleconferencing" and allowing members of the public to observe and comment either telephonically, or otherwise electronically. The District is doing its part to help in the efforts to reduce the spread of COVID-19 by encouraging members of the public to watch/listen to the CBOC meetings live online. If employees and/or members of the public would like to contact the CBOC about this upcoming agenda, please send an email to danicareed@vistausd.org prior to the start of the CBOC meeting. These comments will be shared with the CBOC members prior to the meeting. If you wish for your written comment to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the CBOC time limits on public comment.

Approved Minutes: November 10, 2020

Join Zoom Meeting

<https://vistausd.zoom.us/j/95007518400>

[Audio Recording of November 10, 2020 VistaUSD CBOC meeting](#)

AGENDA ITEMS	PRESENTER	TIME	TALKING POINTS	NOTES AND NEXT STEPS
1. Introduction: a. Brown Act Statement	John Wathen	5		

<p>2. Welcome:</p> <p>a. Determination of Quorum of five (5) - Roll Call</p> <p>b. Flag Salute</p>	Linda Latimer	5	<p>Roll Call:</p> <ol style="list-style-type: none"> 1. John Aguilera 2. Charles Basso 3. Heather Emaus 4. Garth Hall 5. Michael Hunsaker 6. Michael Large 7. Linda Latimer 8. Penny Harrington 	Quorum meet; Charles Basso and Heather Emaus absent.
<p>3. Administrative Matters:</p>		5		No administrative matters
<p>4. Public Comment</p>	Public	5		No public comments
<p>5. Approval of Minutes from Meeting:</p> <p>a. August 18, 2020 (virtual)</p>	Linda Latimer	5		motion penny, michael large second All present approved
<p>6. Bond Team Restructure</p>	John Wathen	10	<ul style="list-style-type: none"> • RFP process update 	John W. briefly described the need and role of the Project Management firm; sharing the timeline linked.
<p>7. Board Meeting Workshop Update</p>	John Wathen	10	<ul style="list-style-type: none"> • September 10, 2020 Mini Workshop Presentation 	<p>John W. reviewed the presentation presented to the Board (linked) slide by slide.</p> <p>Penny H. would like to see the historical activity of the bond; how phases were allocated.</p> <p>Michael L. reminded the committee that Heather E. had previously requested an estimate of how far along the projects are financially; a “completion column”. The information is available and will be shared per John W. and Matt D.</p> <p>Phase 1 is nearly completed.</p> <p>John A. asked about the VHS sports facility - tennis courts location. JW shared that it will be located closer to Bobier side.</p> <p>Question regarding concession stand/restroom facility. John W. indicates that this was not part of the project. The existing facility at the stadium can be used.</p> <p>Kevin W. shared details regarding the completed</p>

				<p>project slides.</p> <p>John W. continued to update the committee on what was shared with the Board:</p> <ul style="list-style-type: none"> ● the Lease Lease-back (LLB) process ● the planning and design stages of Beaumont <ul style="list-style-type: none"> ○ the design fees from the architects ● VHS architect revision of design fees ● Lake/MMS project ● Bobier project <ul style="list-style-type: none"> ○ more needs of the campus ○ research and development ● RMMS (PLA) project - on hold for further discussion/design ● VMMS (PLA) project - on hold for further discussion/design <p>Question regarding PLA and ensuring that local people are workers. Have the workers been asked? Kevin W. indicates that he has spoken with several contracts who are indeed local.</p> <p>Questions:</p> <ul style="list-style-type: none"> ● Michael H. - in the past projection costs would go up 1 ½% per month; what have we experienced?. John W. indicates that concrete and wood has increased in cost. ● Michael H. - concern regarding emphasis on fields and not buildings. LLB - who do we lease back from? Who is the default? <ul style="list-style-type: none"> ○ John W. states the main contractor is who we lease from; the District is the default.
<p>8. Review:</p> <ul style="list-style-type: none"> a. Bond Projects b. Financials c. PLA Coordinator RFP Update 	<p>John Wathen Kevin Waugh Karen Ridel</p>	<p>30</p>	<ul style="list-style-type: none"> ● Facility Bond CBOC Update ● Measure LL Financial Report ● Measure LL Website ● PLA Coordinator Update 	<p>John W. reviewed slide by slide the presentation linked.</p> <p>Karen R. shared the financial commitments and expenditures.</p> <ul style="list-style-type: none"> ● Penny would like to see a spreadsheet that shows more flow including: <ul style="list-style-type: none"> ○ budget column ○ percentage of completion

				<ul style="list-style-type: none">○ actuals <p>Ami S. shared the process on how the budget and actuals have changed from the inception of the bond and working with the Board on accurate available funds.</p> <p>John W. shared the structure of the previous and current bond teams; waiting on the Board approval scheduled for Nov. 12th meeting and who the RFP selection will be.</p> <p>Kevin W. briefly reviewed:</p> <ul style="list-style-type: none">● current - VHS softball field and athletic field project - describing the extensive drainage system.● completed - RBV softball field and athletic field project● completed - Casia restroom modernization included replacement of decaying sewer lines● completed - CA Ave restroom modernization with an added AP office● previously completed projects: MVHS ramp & stairs; RBVHS gym expansion; VAPA fire alarm; VMMS pool modernization. - wonderful feedback has been received. <p>John W. shared:</p> <ul style="list-style-type: none">● Beaumont - conceptual design of the office remodel● Bobier - conceptual redesign update <p>Projects on hold:</p> <ul style="list-style-type: none">● VMMS entry modernization (PLA Project)● Rancho Minerva landscape and fencing (PLA Project)● Lake & MMS pedestrian project<ul style="list-style-type: none">○ John W. shared the community feedback <p>PLA RFP Update: Ami S. shared the timeline of the process. The Board will approve a firm at the Nov. 12th meeting.</p>
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				John W. shared the Measure LL Facilities Bond webpage (linked).
9. Roundtable/Comments	Committee Members	10		<p>Linda L. asked about tours - will CBOC members be able to tour sites? John W. indicates with COVID limitations it is prohibited at this time.</p> <p>Michael H. asked about remote learning; how is Vista doing? Ami indicates that the Instructional team will present to the Board on Thursday, 11/12.</p>
10. Discussion: Topics and Information for Next Meeting		10		<p>Annual Report with Annual Audit presentation at the April Board meeting.</p> <p>Ami S. shared informational timeline regarding the audit report and the annual report:</p> <ul style="list-style-type: none"> • The audit needs to be reviewed at the February CBOC meeting. • The CBOC will draft the annual report at the February meeting and any revisions will be reviewed and voted on via email or at a Zoom special meeting if needed.
Future Meeting Dates:		5	• Feedback on the meeting frequency and dates	
Adjournment				5:51 pm