



LL Measure Citizens' Bond Oversight Committee (CBOC)

4:00 pm – 6:00 pm

Zoom Virtual Meeting

Vision: Our vision in Vista Unified School District is to be the model of educational excellence and innovation.

Mission: The purpose of Vista Unified School District is to inspire each and every student to persevere as critical thinking individuals who collaborate to solve real world problems.

Values: RESPECT, TRUST, COLLABORATION, EQUITY

Purpose of Committee:

- Actively review and report on the use of bond proceeds.
- Ensure bond proceeds are spent only on permissible purposes and not for any other purpose.

Meeting Dates 2020-2021:

- August 18, 2020
- November 10, 2020
- February 16, 2021
- May 18, 2021

Resources:

- [Facility Bond - Measure LL VistaUSD Website](#)
- [Bylaws Approved 2-18-20](#)

PLEASE NOTE: On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which among other things, specifically eliminates the requirement to make a physical location available for the public for meetings under the Brown Act. VUSD Citizen's Bond Oversight Committee (CBOC) can comply with public attendance and comment requirements holding a meeting via "teleconferencing" and allowing members of the public to observe and comment either telephonically, or otherwise electronically. The District is doing its part to help in the efforts to reduce the spread of COVID-19 by encouraging members of the public to watch/listen to the CBOC meetings live online. If employees and/or members of the public would like to contact the CBOC about this upcoming agenda, please send an email to danicareed@vistausd.org prior to the start of the CBOC meeting. These comments will be shared with the CBOC members prior to the meeting. If you wish for your written comment to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the CBOC time limits on public comment.

Approved Minutes: February 16, 2021

Join Zoom Meeting

<https://vistausd.zoom.us/j/99843548216>

[Audio Recording of February 16, 2021 VistaUSD CBOC meeting](#)

AGENDA ITEMS	PRESENTER	TIME	TALKING POINTS	NOTES AND NEXT STEPS
1. Introduction:		5		Meeting called to order at 4:04 pm by John Wathen.

a. Brown Act Statement	John Wathen																																							
2. Welcome: a. Determination of Quorum of five (5) - Roll Call b. Flag Salute	Linda Latimer	5	Roll Call: 1. John Aguilera 2. Charles Basso 3. Heather Emaus 4. Garth Hall 5. Michael Hunsaker 6. Michael Large 7. Linda Latimer 8. Penny Harrington	Quorum meet. Roll call: all present with the exception of Heather Emaus who resigned from the committee today. Linda Latimer led the flag salute.																																				
3. Administrative Matters:		5	Commissioners approaching 2-year term	Ami Shakelford shared that a commissioner term ends at the school year end: 6/30/2021. New term starts 7/1/2021. <table><tr><th>Role</th><th>Last</th><th>First</th><th>Term (July 1-June31)</th></tr><tr><td>Business Organization Member/Parent or Guardian</td><td>Aguilera</td><td>John</td><td>2019-2021</td></tr><tr><td>Parent or Guardian</td><td>Basso</td><td>Charles</td><td>2019-2021</td></tr><tr><td>San Diego Tax Payer Association Member</td><td>Hunsaker</td><td>Michael</td><td>2019-2021</td></tr><tr><td>Parent or Guardian</td><td>Large</td><td>Michael</td><td>2020-2022</td></tr><tr><td>District Appointee</td><td>Latimer</td><td>Linda</td><td>2019-2021 (Chair)</td></tr><tr><td>At Large Community Member (District Appointee)</td><td>Harrington</td><td>Penny</td><td>2020-2022</td></tr><tr><td>Parent/Guardian PTA Member</td><td>Vacant</td><td></td><td></td></tr><tr><td>Senior Citizens' Member</td><td>Vacant</td><td></td><td></td></tr></table> Announcement of recruitment and advertising of the application process will be posted on the LLMeasure Bond website and included in Community updates. Application submissions are due by June 1st with Board approval at the June Board meeting.	Role	Last	First	Term (July 1-June31)	Business Organization Member/Parent or Guardian	Aguilera	John	2019-2021	Parent or Guardian	Basso	Charles	2019-2021	San Diego Tax Payer Association Member	Hunsaker	Michael	2019-2021	Parent or Guardian	Large	Michael	2020-2022	District Appointee	Latimer	Linda	2019-2021 (Chair)	At Large Community Member (District Appointee)	Harrington	Penny	2020-2022	Parent/Guardian PTA Member	Vacant			Senior Citizens' Member	Vacant		
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4. Public Comment	Public	5		No public comments																																				
5. Approval of Minutes from Meeting: a. November 10, 2020 (virtual)	Linda Latimer	5		Michael Large motioned. Michael Hunsaker 2nd. Majority approved as presented.																																				
6. Bond Team Restructure	John Wathen	5	PPC Introduction	John Wathen introduced Grace Chan and Alex Preciado with Project Professionals Corp (PPC), the bond program management team. Both Grace and Alex briefly shared their bond experience work in local area Districts. Grace indicated that they are looking forward to face-to-face site tours with committee members in the near future. Contact Danica Reed if you are interested.																																				

				John W. shared that PPC will take-on the bulk of the day-to-day Bond work in regards to presentations, CBOC meetings, and community outreach. John Aguilera inquired about the costs of PPC. Ami shared that the Board approved a two year contract (2020-2021). After the 2 year “honeymoon phase” an assessment will be made to determine next steps in extending the contract or going back to internal management. Additional information will be presented in the powerpoint (slide 8) later in this meeting regarding the details of the 1.3 million of fees/rates. Ami additionally shared that having a third party (a dedicated workforce) will help expedite the process of moving Bond projects forward. With the cost of construction continually rising; the sooner projects are completed would be a benefit financially as well. Ami shared that there has already been tremendous progress in moving forward with the VHS classroom, Beaumont, VMMS and RMMS projects having this dedicated workforce. Michael Hunsaker asked how the priority of the projects are being handled with the cost of construction increasing yearly. Ami agreed that there may not be enough funding for all five phases. The Board will be: 1) looking at how the current projects can be expedited with a sooner completion date, and 2) how do we prioritize projects that are slated for later phases and identifying projects that may not be completed. Michael H. asked if Science and Technology will continue to be the emphasis that taxpayers expect. John Wathen indicated that Science has been the forefront of conversations with the high schools and what is being designed into the new classroom buildings. Dr. Doyle shared that in addition to Science and Technology; Career and Technical Education was a big push and these three areas will continue to be the focus as well as the foundation of LLMeasure in replacing the aging portable classrooms at the same time. Dr. Doyle also shared that with the County moving into a lower COVID-19 tier, physical visits to the projects sites can be arranged. Contact Danica if interested.
7. Review: a. Bond Projects b. Financials	Ami Shackelford John Wathen Kevin Waugh	45	1. Measure LL Financial Report 2. Annual Audit / Report	1. Ami shared that with PPC on deck; the Financial package will have an overhaul with a deeper dive into the reporting and the different types of phases within projects. These changes will be

	Karen Ridel		Update 3. Facility Bond CBOC Update	presented at the May Board meeting. 2. Ami shared that the State audit reports are generally received by now; however, because of COVID, the State has postponed audits until March 31st. Our audit firm is waiting for the State guide to publish their report. With this timeline pushed back; the audit will be emailed/shared with CBOC members as soon as it is provided to the District. At the May meeting the report can be reviewed with a Board presentation in June (refer to slide 6). 3. John W., Karen R., Kevin W., Alex P, and Grace C. shared detailed information from the powerpoint presentation (linked) answering CBOC member questions pertaining to specific projects presented within.
8. Board Meeting Workshop Update	Kevin Waugh & PPC	10		The link to the document was not added in time of the Brown Act requirements. John apologized to CBOC members and shared that the Board meeting presentation will be emailed to CBOC members prior to the upcoming Board meeting. Danica emailed the presentation to CBOC members and ensured that the presentation is linked on the website.
9. Roundtable/Comments	Committee Members	10		Michael Hunsacker inquired about the reopening of schools and the need to provide devices and connectivity. Michael H. shared that under IRS rules, items purchased with Bond \$ must outlast the investment. Penny thanked PPC for the upcoming details with a broader scope of where we stand as a whole in regards to the Financials
10. Discussion: Topics and Information for Next Meeting		10		
Future Meeting Dates:1 May 18, 2021		5	Feedback on the meeting frequency and dates	
Adjournment				Adjournment 5:31pm