

School Parent and Family Engagement Policy

Chinn Elementary

Last revised: September 7, 2023

SCHOOL PARENT AND FAMILY ENGAGEMENT (need one for each Title I served school)

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program:

- Schoolwide
- Targeted

- This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children. (Required) *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy:

Meetings are held at the beginning and end of the school year that include at least one parent to review, discuss, and make recommendations to the parent and family engagement policy. The Annual Title I meeting is held during Parent Orientation Night giving families opportunities to share feedback and ask questions about the Title I Program including the Compact and the School Parent and Family Engagement Plan. Additionally, families are invited to complete Title I schoolwide surveys to improve the school's Title I programs including the improvement of parent and family engagement. The Evaluation Meeting of Title I programming is held at the end of the year where feedback from parent(s) for recommendations to the school parent and family engagement policy is evaluated and utilized to modify the engagement policy. The parent and family engagement policy and plan are included on our school website.

- Parents are notified of the policy in an understandable and uniform format. (Required) *Section 1116 (b)(1)*
- To the extent practicable, the school parent and family engagement policy is provided in a language the parents can understand. (Required) *Section 1116 (b)(1)*

School Parent and Family Engagement Policy:

POLICY INVOLVEMENT

- At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. (Required) *Section 1116 (c)(1)*
- The agenda reflects that the purpose of the meeting is

- X To inform parents of their school’s participation in the Title I.A program (Required)
- X To explain the requirements of Title I.A (Required)
- X To explain the right of parents to be involved. (Required) *Section 1116 (c)(1)*

X The school offers a flexible number of meetings. *Section 1116 (c)(2)*

- Using Title I.A funds, to promote parental involvement the school provides (check all that apply) :
 - Transportation
 - Childcare
 - Home visits
 - X Funds will not be utilized for these purposes *Section 1116 (c)(2)*

POLICY INVOLVEMENT (continued)

The school involves parents in an organized, ongoing, and timely way:

- X In the planning, review, and improvement of the Title I.A program and/or Schoolwide program plan in the school. (Required) *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and/or Schoolwide program plan in the school:

Meetings are held at the beginning and end of the school year that include at least one parent to review, discuss, and make recommendations to the parent and family engagement policy. The Annual Title I meeting is held during Parent Orientation Night giving families opportunities to share feedback and ask questions about the Title I Program including the Compact and the School Parent and Family Engagement Plan. Additionally, families are invited to complete Title I schoolwide surveys to improve the school’s Title I programs including the improvement of parent and family engagement. The Evaluation Meeting of Title I programming is held at the end of the year where feedback from parent(s) for recommendations to the school parent and family engagement policy is evaluated and utilized to modify the engagement policy. The parent and family engagement policy and plan are included on our school website.

- X In the planning, review, and improvement of the school parent and family engagement policy. (Required) *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy:

Meetings are held at the beginning and end of the school year that include at least one parent representative to review, discuss, and make recommendations to the parent and family engagement policy.

The school provides parents of participating children:

- X Timely information about the Title I.A programs. (Required) *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs:

The Annual Title I meeting is held on the same night as Parent Orientation giving families opportunities to share feedback and ask questions about the Title I Program including the Compact and the School Parent and Family Engagement Plan. The invitation to the Annual Title I meeting is shared in a variety of ways including the weekly family newsletter, classroom communications and flyers. All parents are invited and encouraged to attend. The agenda reflects that the purpose of the meeting is to inform parents of the school's participation in the Title I program, explain the requirements of Title I, and provide links to Title I documents including the right of parents to be involved, parents right to know, school-parent compact, parent-family involvement policy and plan, complaint procedures, parent notifications, and the ESEA Schoolwide Program Plan. Additionally, a Title I information table is tended by reading interventionists to discuss, answer questions, and gather feedback in the front entryway throughout the evening. Title I information can also be found on the school website.

- X A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment. (Required)
Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels:

The Annual Title I meeting is held on the same night as Parent Orientation. The meetings provide curriculum information, the forms of academic assessments that are used to measure progress including but not limited to the NWEA assessments, and the achievement levels of the MAP assessment for grades 3-5, when applicable.

- X Opportunities, as appropriate, to participate in decisions relating to the education of their children. (Required)
Section 1116 (c)(4)(C)

- X Responses to their suggestions as soon as possible. (Required) *Section 1116 (c)(4)(C)*

School Parent and Family Engagement Policy:

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact (Need one for each Title I Served Building)

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.
Section 1116 (d)

- X The school jointly develops with parents of Title I.A served children the school-parent compact. (Required)

The school-parent compact:

- X Describe the ways in which all parents will be responsible for supporting their children’s learning. (Required) *Section 1116 (d)(1)*

We, as parents and other family members, will support our child’s learning in the following ways:

1. Spend time with my child on schoolwork.
2. Set aside a quiet time for my child to complete their home learning and to read with some supervision and help.
3. Limit the amount of time my child spends watching TV and playing video games.
4. Be sure my child is always at school and arrives on time.
5. Care for the physical needs of my child by:
 - Allowing eight (8) or more hours of sleep
 - Providing healthy foods
 - Encouraging play or exercise outdoors
 - Ensuring good physical health
6. Communicate with my child’s teacher by:
 - Attending conferences
 - Checking and signing school paperwork
 - Cleaning out student’s folders and backpacks regularly

- X Describes the school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. (Required) *Section 1116 (d)(1)*

Chinn Elementary School will:

1. Provide extra communication to parents/guardian

- Telephone calls
- E-mail
- Written notes
- Progress reports
- Title I Parent/Family nights

2. Regularly check-in with the student about his or her academic progress

3. Provide additional help in class including teaching AVID strategies

4. Provide a quality curriculum

5. Provide an effective learning environment

6. Collaborate with other teachers and with parents/guardians to help the student be successful

7. Implement appropriate interventions

X Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum:

X Conducting parent-teacher conferences at least annually, during which the compact shall be discussed (required for elementary schools) (Required)

- X Issuing frequent reports to parents on their children’s progress (Required)

- X Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities (Required)

- X Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable in a language that family members can understand (Required) *Section 1116 (d)(2)(A) (B),(C),(D)*

School Parent and Family Engagement Policy:
BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school:

- X Provides assistance to parents, as appropriate, in understanding (Required)
 - o the Missouri Learning Standards,
 - o the Missouri Assessment Program,
 - o district and local assessments,
 - o the Park Hill curriculum
 - o how to monitor a child’s progress, and
 - o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance:

Meetings and schoolwide events are held during the year inviting and encouraging parents to attend to share information, and opportunities to ask and answer questions about the Missouri Learning Standards, the Missouri Assessment Program, district and local assessments including NWEA assessments, the Park Hill curriculum, assistance with how to monitor their child’s progress, how to work with educators to improve the achievement of their children, and the Teachers/Students/Parents/School Compact. Additionally, in-home visits, electronic and hardcopy information is sent to parents, as appropriate to understand the items referenced above.

- X Provides materials and training to help parents work with their children to improve achievement. (Required) *Section 1116 (e)(2)*

Describe plans to provide materials and training:

Meetings are held during the year to let parents know that as equal partners and by working together, we will maximize the learning potential of their child. At these meetings, from other forms of communication, and using survey data, the school employs recommendations to provide educational resources, materials, and trainings, virtually and in-person to the extent feasible and appropriate, to parents/families to use together with their children.

- X Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (Required) *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents:

Provide professional development opportunities for teachers and staff to enhance their understanding of effective parent/family involvement strategies.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school:

- X To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (Required) *Section 1116 (e)(4)*

Describe plans to coordinate and integrate:

The school will inform parents of district- and school-provided activities that will educate parents regarding the intellectual and developmental needs of their children at all age levels. This will include promoting cooperation between the district and other agencies or school/community groups (such as parent-school groups, Head Start, etc.) to furnish learning opportunities and disseminate information regarding parenting skills and child/adolescent development.

- X Ensures that information related to school and parent programs, meetings, and other activities is sent to the Parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (Required) *Section 1116 (e)(5)*
- X Provides reasonable support for parental involvement activities under this section as parents may request. (Required) *Section 1116 (e)(14)*

Optional additional assurances:

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

School Parent and Family Engagement Policy:

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- Provides opportunities for the informed participation of parents and family members, including:
 - Parents and family members who have limited English proficiency. (Required)
 - Parents and family members with disabilities. (Required)
 - Parents and family members of migratory children. (Required)*Section 1116 (f)*
- Provides information and school reports in a format and, to the extent practicable, in a language parents understand. (Required) *Section 1116 (f)*

