



LL Measure Citizens' Bond Oversight Committee (CBOC)

4:00 pm – 6:00 pm

Zoom Virtual Meeting

Vision: Our vision in Vista Unified School District is to be the model of educational excellence and innovation.

Mission: The purpose of Vista Unified School District is to inspire each and every student to persevere as critical thinking individuals who collaborate to solve real world problems.

Values: RESPECT, TRUST, COLLABORATION, EQUITY

Purpose of Committee:

- Actively review and report on the use of bond proceeds.
- Ensure bond proceeds are spent only on permissible purposes and not for any other purpose.

Meeting Dates 2020-2021:

- August 17, 2021
- November 9, 2021
- February 15, 2022
- May 17, 2022

Resources:

- [Facility Bond - Measure LL VistaUSD Website](#)
- [Bylaws Approved 2-18-20](#)

PLEASE NOTE: On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which among other things, specifically eliminates the requirement to make a physical location available for the public for meetings under the Brown Act. VUSD Citizen's Bond Oversight Committee (CBOC) can comply with public attendance and comment requirements holding a meeting via "teleconferencing" and allowing members of the public to observe and comment either telephonically, or otherwise electronically. The District is doing its part to help in the efforts to reduce the spread of COVID-19 by encouraging members of the public to watch/listen to the CBOC meetings live online. If employees and/or members of the public would like to contact the CBOC about this upcoming agenda, please send an email to danicareed@vistausd.org prior to the start of the CBOC meeting. These comments will be shared with the CBOC members prior to the meeting. If you wish for your written comment to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the CBOC time limits on public comment.

Approved Minutes: August 17, 2021

Join Zoom Meeting

<https://vistausd.zoom.us/j/96338870717>

[Audio Recording of August 17, 2021 VistaUSD CBOC meeting](#)

AGENDA ITEMS	PRESENTER	TIME	TALKING POINTS	NOTES AND NEXT STEPS
1. Introduction: a. Brown Act Statement	John Wathen	5		John Wathen read the Brown Act Statement

<p>2. Welcome:</p> <p>a. Determination of Quorum of five (5) - Roll Call</p> <p>b. Flag Salute</p>	Linda Latimer	5	<p>Roll Call:</p> <ol style="list-style-type: none"> 1. John Aguilera 2. Charles Basso 3. Michael Hunsaker 4. Michael Large 5. Linda Latimer 6. Penny Harrington 7. Gina Fierro 8. Bill Faust 	<p>a. CBOC member's present: John Aguilera, Charles Basso, Michael Large, Linda Latimer, Penny Harrington, Gina Fierro and Bill Faust.</p> <p>i. John Wathen will reach out to Michael Hunsaker.</p> <p>b. Flag salute led by Linda Latimer.</p>
<p>3. Administrative Matters:</p> <p>a. VHS Classroom Building Ground Breaking Event - Recognition</p> <p>b. Welcome to Gina Fierro, Bill Faust</p>	Ami Shackelford	5		<p>a. VHS ground breaking event will take place on September 15, 2021 at 4:30 pm. CBOC members are invited; calendar invites will be forwarded to members this week.</p> <p>b. Welcome Gina Fierro and Bill Faust.</p>
<p>4. Public Comment</p>	Public	5		No public comments
<p>5. Approval of Minutes from Meeting:</p> <p>a. May 18, 2021</p>	Linda Latimer	5		<p>Penny Harrington moved to accept the minutes as presented. John Aguilera second the motion. All present approved.</p> <p>The November CBOC meeting will be held face to face in the District Board Room.</p>
<p>6. Review:</p> <p>a. Demographics Report</p> <p>b. Annual Audit Reports:</p> <ul style="list-style-type: none"> • VUSD Measure LL Bond Audit 6/30/2020 • VUSD Prop O Bond Audit 6/30/2020 <p>c. Bond Projects/Board Updates</p> <p>d. Financial Summary</p>	<p>Ami Shackelford</p> <p>PPC Ami Shackelford</p>	55		<p>a. The Demographic Report (linked) is updated every year. The report provides a snapshot over the next seven years of what enrollment can be for the District as well as looking at the school level and what grades students are migrating into over time. These enrollment projections assist in capacity planning for future needs which is especially valuable for us as we work with school improvements through the LLMeasure Bond in right sizing our campuses.</p> <p>Ami Shackelford shared that data is collected based on residential students; inter-district students and magnet student information is not included. To offset declining enrollment Districts often offer programs to help bring in students not within attendance boundaries.</p> <p>M. Large questioned why race and ethnicity is recorded in this report the way it is compared to our data on the CA Department of Education in relation to</p>

				<p>Hispanic student data. Ami will follow-up with the demographer and report back to the committee at the next meeting.</p> <p>Dr. Doyle indicated that declining enrollment is not only county-wide, but state-wide as well. In many counties families are being priced out of their homes where young families can not afford to purchase homes or afford apartments in So. Ca. counties.</p> <p>P. Harrington questioned if Bond projects are reassessed after this report is issued? At what point in time does this occur?</p> <p>Dr. Doyle indicates that reassessment occurs frequently especially when enrollment goes up and down. Demographic reports have been created by the Board and Superintendent to track the demographics of a site, the capacity that the site has and track capacity if portables were to be removed. The District is digging deeper into the demographics to ensure that the correct decisions are made on what to build and what not to build if the population is dropping. These reports can be shared at the next CBOC meeting.</p> <p>What will be presented to CBOC on Nov. 9 and to the Board on Nov. 18 is a much broader discussion point in regarding: 1) what are our demographics and how are they changing over time (5-8 years) and, 2) what is the cost escalation and how is this impacting our Bond funding and how do we best leverage funding and the fiscal aspects of the Bond so that we can maximize construction. More details will be shared as the District finalizes the Community engagement activities which will include CBOC, to gather feedback to take back to the Board.</p> <p>Dr. Doyle asked Ami to send the CBOC the analysis of enrollment compared to the demographers reports for four schools: LK, BE, BO, RBVHS. Ami indicates that these sites are where projects that are underway and we need to ensure that we are sizing correctly. Danica will forward this report to the CBOC as soon as possible.</p> <p>J. Aguilar asked about the Bond wording in removing</p>
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				<p>portables and replacing them with permanent structures. Dr. Doyle indicated that the right sizing of a campus is to match the population need.</p> <p>If CBOC members have additional questions, please feel free to reach out to Ami directly and she will be more than happy to answer them.</p> <p>b. Ami shared that it is a legal requirement to have an external auditor to audit the financial records and review our internal controls. The performance audit is testing that we are in compliance with Prop 39 (CBOC). Ami briefly paged through the reports. No findings were noted in both LLMeasure as well as Proposition O reports.</p> <p>c. The PPC team, Ami and J. Wathen shared details from the linked presentation. Board Member Debbie Morton also shared details on several slides. <ul style="list-style-type: none"> o Grace C. (with PPC) befriely explained the adjustments needed in the Master Project Phasing list to address the immediate needs of the campuses in Phase 1 & Phase 2. o A question regarding separation of workers from students was asked. PPC indicates that as construction work begins on the VHS project workers will have a separate pathway to the job site. School staff and students will utilize a hard fenced pedestrian pathway different from construction use. </p> <p>d. Ami shared details of the commitments and expenses summary. Penny would like to see the overage/underage totalled. At the next CBOC meeting the Accountability software program will be updated with the numbers presented here by project.</p>
<p>7. DRAFT: CBOC Annual Report - Work in Progress</p>	<p>Linda Latimer</p>	<p>15</p>		<p>Linda confirmed that the report will be presented to the Board at the September meeting.</p> <p>Conversation around narratives that needed to be added to the report ensued. CBOC gave direction on additional narratives. The final draft will be shared with CBOC via email for final approval by 8/30/21. Once the committee agrees; the report will be posted to the website.</p>

8. Roundtable/Comments	Committee Members	10		
9. Discussion: Topics and Information for Next Meeting		10		
Future Meeting Dates: <ul style="list-style-type: none">• November 9, 2021• February 15, 2022• May 17, 2022		5		Meeting adjourned @ 6:05 pm