



BOARD OF EDUCATION
October 10, 2016
Administration Center Board Room
525 Mill Street
Springfield, OR 97477

5:00 Executive Session (non-public) under ORS 192.660(2)(f) Review of Information Exempt from Public Record (ORS 40.225 and ORS 192.502(9)) and ORS 192.660(2)(b) to Consider Disciplining or to Hear a Complaint about a Public Officer

7:00 pm Board Meeting

AGENDA		TAB
1.	Call Meeting to Order and Flag Salute • Changes or Additions to the Agenda	Board Chair Tina DeHaven
2.	Student Board Member Introductions • Academy of Arts and Academics – Aden Crafton Alternate: Kat Dobrowski • Gateways High School – Carmen Smith Alternates: Delilah Berger & Taylor Wheatley • Springfield High School – Nathaniel Schiffer Alternate: Tanner Weaver • Thurston High School – Nick Romig Alternate: Avery Powell • Willamette Leadership Academy – Ricardo Flores Alternate: Tara Pugh	Chair DeHaven, Kevin Ricker
3.	Recognition: International Alpha Delta Kappa Month Proclamation	Chair De Haven
4.	School Presentation: Thurston High School	Dr. Chad Towe, Principal
5.	Public Comments (Three (3) minutes each; maximum time 20 minutes. Speakers may not yield their time to other speakers.)	
6.	Consent Agenda	
	A. September 12, 2016 Board Meeting Minutes	1
	B. September 26, 2016 Board Work Session Minutes	2
	C. Financial Statement	Brett Yancey 3
	D. Personnel Action, Resolution #16-17.009	Michael Henry 4
	E. Board Policies, First Reading	Jenna McCulley 5
	F. Board Policies Approval, Resolution #1617.010	Jenna McCulley 6
	G. Enrollment Update	David Collins 7
7.	Action Items	
	A. Action on Findings of Investigation Report on Complaints	Chair DeHaven
	B. 2017-2018 Transit Dollar Request Form, Resolution #16-17.011	Brett Yancey 8
8.	Reports and Discussion	
	A. Superintendent Communication	Sue Rieke-Smith
	B. Board Communication • Board Committee Reports	Chair DeHaven
9.	Other Business	
10.	Next Meetings: October 24, 2016 4:00 pm, Fall Planning Meeting November 14, 2016, 7:00 pm, Business Meeting	
11.	Adjournment	Chair DeHaven

WORK SESSION MINUTES

3/ Board members met in a work session on September 12, 2016 to interview applicants to fill Board Position 2, as a result of long-standing Board Member Jonathan Light stepping down having served the Springfield community as a board member for the last 15 years.

Vice Chair Laurie Adams called the work session to order at 4:00 pm, in the First Floor Conference Room of the District Administration Center, 525 Mill Street, in Springfield.

Board members present included Vice Chair Laurie Adams, Sandra Boyst, Erik Bishoff and Tina DeHaven. Others in attendance included Superintendent Sue Rieke-Smith, Jenna McCulley, Laura Scruggs, Jim Crist, David Collins, Brett Yancey, Suzy Price and Judy Bowden. Alisha Roemeling of *The Register Guard*.

Jenna McCulley reviewed the process that was to be followed during the interview process. Each candidate would have the opportunity to answer the questions during the 15 minutes allotted for each candidate.

Applicants interviewed for Position 2 included:

- Rose Kempton
- Ken Kohl
- Zachary Bissett
- Shana Stull
- Emilio Hernandez

Vice Chair Laurie Adams shared that the Board would appoint a new member at the Regular Board Meeting, later in the evening, to serve out the remainder of the current term. The person appointed will then run for re-election at the end of the current term. The term for this position expires June 30, 2017.

The work session was adjourned at 6:07 pm.

RECEPTION FOR JONATHAN LIGHT

A reception was held beginning at 6:00 pm to honor the service of Jonathan Light, who served on the Board of Education for 15 years. Former board members, staff, students, family and community members celebrated Mr. Light's valuable service to Springfield Public Schools during the reception.

BUSINESS MEETING MINUTES

A Regular Meeting of the Lane County School District No. 19 Board of Education was held on September 12, 2016.

1. CALL MEETING TO ORDER

Board Vice Chair Laurie Adams called the Springfield Board of Education meeting to order in the boardroom of the District Administration Center at 7:00 pm and led the Pledge of Allegiance.

Attendance

Board Members present included Board Vice Chair Laurie Adams, Erik Bishoff, Sandra Boyst, and Tina DeHaven.

District staff and community members identified included Superintendent Sue Rieke-Smith, David Collins, Brett Yancey, Judy Bowden, Jenna McCulley, Kevin Ricker, Suzy Price, Brian Megert, Tom Lindly, Michael Henry, Greg James, Linda Henry, Dwight Purdy, and Alisha Roemeling of *The Register Guard*.

2. BOARD MEMBER APPOINTMENT

Ms. Adams reported the Board interviewed five candidates, Zachary Bessett, Emilio Hernandez, Rose Kempton, Kenneth Kohl and Shana Stull for the vacant School Board position. She called for a motion to appoint the new Board member.

Motion: Emilio Hernandez was nominated by Ms. Boyst, and seconded by Mr. Bishoff, to serve on the Springfield Board of Education through the term ending in June 2017. The vote carried 5:0.

- Oath of Office

Board Vice Chair Laurie Adams administered the Oath of Office to Emilio Hernandez.

Dr. Hernandez signed the Oath of Office, which was witnessed by Ms. Adams and Ms. Boyst.

Ms. Adams introduced Dwight Purdy as the District's legal counsel. She noted he or one of his associates would attend future School Board business meetings.

Mr. Bishoff acknowledged how qualified the applicants for the vacant Board position were. He thanked the applicants for their willingness to serve and said he hoped they would continue to serve the District and the Community.

Ms. Adams noted the positions held by Dr. Hernandez on the District's Budget Committee and Bond Advisory Committee would need to be filled.

3. ELECTION OF BOARD CHAIR AND VICE CHAIR

Motion: Ms. DeHaven was nominated by Mr. Bishoff, and seconded by Ms. Boyst to serve as Board Chair for the 2016-2017 school year. The vote carried 5:0.

Motion: Mr. Bishoff was nominated by Ms. DeHaven, and seconded by Ms. Adams to serve as Board Vice Chair for the 2016-2017 school year. The vote carried 5:0.

Ms. DeHaven thanked Ms. Adams for her service as a Board member and serving as Vice Chair.

4. Recognition: Certificate of Achievement for Excellence in Financial Reporting

Chair DeHaven said the Certificate of Achievement for Excellence in Financial Reporting was awarded to Springfield Public Schools by the Government Finance Officers Association (GFOA) of the United States and Canada for its Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement was the highest form of recognition in government accounting and financial reporting, and its attainment represented a significant accomplishment by a government and its management.

Chief Operations Officer, Brett Yancey, introduced staff members Joan Bolls, Brenda Holt and Melissa Stalder and recognized them for their efforts in preparing the District's CAFR.

Ms. DeHaven commended them for their efforts on behalf of the District.

5. PUBLIC COMMENTS

Adam Harter said he was the parent of a kindergarten student at Guy Lee Elementary School (GLES) in the dual emersion program this year. He shared his concerns with the size of the kindergarten classes at GLES, noting there were 84 kindergarteners and 3 teachers, for an average class size of 28 students per class.

Mr. Collins explained actual numbers versus projected numbers for District were being tallied this week and would be available for Board review after that.

Dr. Rieke-Smith added District staff were carefully following the trends and bubbles in school registrations. It was part of the budgeting process to try to hold the lower grades as harmless as possible, but it continued to be a struggle with the current funding.

6. CONSENT AGENDA

A. August 8, 2016 Board Meeting Minutes

B. August 22, 2016 Summer Planning Meeting Minutes

C. August 25, 2016 Special Board Meeting Minutes

D. Financial Statement

E. Personnel Action, Resolution #16-17.007

Michael Henry recommended that the Board of Directors approve the personnel action for licensed employees as reflected in the resolution. Categories include:

New Hires

Constance Anderson
Sarah Bowman
Kevin Cave
Samantha Devey
Audrey Davids
Lauren Ely
Maggie Groce

Kyle Jackson
Marie Kempf
Jason Koch
Kristin Lashot
Jonathan Light
Kyle McClain
Tara McNee

Jessica Olson
Nazia Swartz
Samara "Kate" Siegfried
Ashley Stolk
Melanie Vetor
Brittany Waters
Cassidy Wendt

Resignations

Toni E. Mucker
Nathan Klarr
Hannah Kahn

Retirement

Helen Fast

Leave of Absence

Alexia Puderbaugh

F. Board Policy, First Read

Jenna McCulley recommended that the Board of Directors review the following board policy as a first reading:

- BFC Adoption and Revision of Policies

G. Award of a Joint Cooperative Price Agreement to Provide Unleaded and Diesel Fuel #16-17.008

It is recommended that the Board of Directors approve the award of price agreements for unleaded gasoline and diesel fuel for up to 5 years to the following Primary and Secondary contractors:

Primary Award: Jerry Brown Company, Inc., Eugene, OR

Secondary Award: Tyree Oil, Inc., Eugene, OR

Ms. Adams asked that agenda item 6. G. be pulled from the Consent Agenda.

Motion: Ms. Adams moved, seconded by Mr. Bishoff, for approval of the Consent Agenda, items A through F. The motion carried unanimously, 5-0.

Ms. Adams explained as Vice Chair of the School Board, she had reviewed the price agreement and understood this agreement would save the District money.

Greg James said the District had been spot purchasing fuel for many years for the District's fuel facility located on 42nd Street that provided fuel for the City of Springfield, Willamalane Park and Recreation District, and Rainbow Water District. The District had been in discussions with other agencies for several years to determine if a larger group could leverage buying power. He and Mike Schlosser, the District's Transportation and Fleet Operations Manager, had worked with a group of fleet managers from Lane County, Eugene Water and Electric Board, City of Eugene, Eugene School District 4J, Bethel School District and Springfield Public Schools, that had been meeting and discussing the concept of fuel purchasing as a group in an effort to save money. He explained this new agreement was a joint cooperative price agreement for unleaded gasoline and diesel fuel. The agreement would save the group up to \$1 million over a five year period.

Ms. Adams commended Mr. James for his leading this effort.

Motion: Ms. Adams moved, seconded by Mr. Bishoff, for approval of the Consent Agenda item G. The motion carried unanimously, 5-0.

7. REPORTS AND DISCUSSION

A. Healthy and Safe Schools Plan

Chief Operations Officer, Brett Yancey distributed a document entitled *HEALTHY & SAFE SCHOOLS PLAN*, dated September 12, 2016. He said Oregon Administrative Rules (OAR) 581-022-2223, required that each public school district (or public charter school) must develop a "Healthy and Safe Schools Plan". On or before October 1, 2016, District staff must update the School on the plan according to specific set of guidelines. Additionally, the School District must submit a preliminary draft to the Oregon Department of Education on or before October 1, 2016 and a final plan on or before January 1, 2017. Mr. Yancey said he and Chris Reiersgaard, Assistant Director of Facilities, had reviewed the requirements and were preparing the plan.

B. Construction Bond Report

Chief Operations Officer, Brett Yancey directed Board members to a memorandum to the Bond Oversight Committee Members, from Brett Yancey and Tom Lindly, regarding the Quarterly Written Report & Update. He reported on the progress of the work supported through the bond. He offered a summary of the Hamlin Middle School field reports. He said there were concerns with the classroom additions at Maple Elementary School (MES), which the District was mitigating. The building was structurally sound and the school had moved into the additions and was using them this fall. The District was considering several options for the exterior finish at MES.

Mr. Yancey said all of the work included in year 1 of the Capital Improvement Plan (CIP) was done, and the work included in year 2 of the plan on Yolanda Elementary School (YES), Thurston High School (THS), GLES, and Thurston Middle School (TMS), was wrapping up. In response to Ms. Adams, he said the Thurston Elementary School (TES) parking lot had been identified as a potential project. The original CIP had been reprioritized to address identified safety issues, including the YES parking lot, the SHS boiler and the District intercom system. He noted the TES parking lot was one project the District would not be able to accomplish unless the Board reprioritized the project list, due to the escalating cost of construction. He agreed the Board needed to have more conversations about the TES parking lot. He noted there were other issues,

including traffic safety issues, the Board needed to discuss. He added when year 2 was finished, the Facilities Advisory Committee (FAC) would reconvene. Information from the FAC would be brought back to the Board this winter to facilitate identification of projects that could be undertaken in 2017.

Mr. Yancey stated projects that had been added to the project list included the District's intercom system, which involved a total upgrade to connect to the District's telephone system, was a top priority for safety reasons. Additionally, the boiler system at SHS was failing and needed to be replaced.

Ms. DeHaven urged caution and urged the Board to continue to communicate with the families at TES about the parking lot issues at the school.

Mr. Bishoff said the District had done a good job administering the proceeds from the bond measure.

Mr. Lindly directed Board members to the memorandum regarding the Quarterly Written Report & Update. He reviewed the work related to the 12 technology projects included in the bond measure.

C. Superintendent Communication

Superintendent Sue Rieke-Smith said Mr. Ricker was working with the high schools to appoint student representatives to the Board as a component of Pathways. The students would be present at the October Board meeting. She thanked the Board for attending her back to school presentation last week. She noted people were happy and excited about the school year and new projects that were being brought on. She credited the Board and its leadership for understanding what was happening in the District and responding to issues as they arose. The District was blessed with collaborative leadership. She shared a conversation she had with Gino Grimaldi, City of Springfield City Manager, at a recent TEAM Springfield meeting. Mr. Grimaldi noted kids were hearing difficult language from certain factions of the community where the kids did not feel welcome, and asked what TEAM Springfield could do to help the District to support positive messages and inclusive language. She had invited TEAM Springfield partners to join the District when the District's National Equity Project coaches arrived later in September. This would provide an opportunity to expand the work of the District's equity cadre and begin to formalize the framework already started reinforcing the equity outcome for the District's students, as well as language that was inclusive and celebrated the assets each student brought to school.

D. Board Communications

Ms. Boyst attended the tailgate auction. It was great to see so many community members celebrate the District's students. The Springfield Education Foundation Board (SEF) was scheduled to meet on September 13, 2016. The Springfield Chamber Ed Committee met the third Wednesday of each month.

Ms. DeHaven is looking forward to the SEF Night of 11,000 Stars on October 20. Board members had received invitations to the We Are Springfield rally that is scheduled for October 19, 2016 at Springfield High School. She recently enjoyed a school bus ride with Dr. Rieke-Smith and looked forward to doing it again and meeting more drivers.

Mr. Bishoff said Colt Gill, Oregon's new Education Innovation Officer, would be speaking at the League of Women Voters of Lane County on September 15 on *Every Student Graduates with a Plan for the Future*.

Dr. Rieke-Smith said she and Vonnie Mikkelsen with the Springfield Area Chamber of Commerce had been discussing the work of Jamie Merisotis. Dr. Rieke-Smith and Ms. Nicholson would bring a report to the Board regarding reaching out to them for help in moving forward with Pathways work and possibly reaching out to Mr. Gill.

In response to Mr. Bishoff, Mr. Yancey agreed to arrange a tour of Hamlin Middle School for the Board.

Ms. Adams said she went to a recent SHS football game.

Dr. Hernandez thanked the Board for giving him an opportunity to help the District. He thanked Jonathan Light for the work he did for the District and the Board.

- 2016-2017 Board Committee Representation

Board Chair DeHaven led a discussion to determine which Board member(s) would attend meetings for the following district committees and agencies and civic organizations:

Agencies & Civic Organizations

Lane Council of Governments: Erik Bishoff

Lane ESD Advisory Board: Emilio Hernandez (Alternate: Tina DeHaven)

Lane ESD Budget Committee: Emilio Hernandez (Alternate: Tina DeHaven)

Oregon Leadership Network Erik Bishoff

Springfield Chamber Ed Committee: Sandra Boyst

Springfield Education Foundation: Tina DeHaven

Wildish Theater: Erik Bishoff

District Committees

Budget Committee: All 5 Board Members

Charter School Committee/WLA: Laurie Adams

Charter School Committee/A3 Erik Bishoff

Facilities Advisory: Laurie Adams & Sandra Boyst (parent rep)

Ministerial Group: Tina DeHaven

Student V.O.I.C.E.: Laurie Adams

Wellness:

Tina DeHaven

8. OTHER BUSINESS

Ms. McCully invited Board members to the United Way Ribbon Cutting Ceremony for their preschool program at Maple Elementary School on September 15, 2016.

10. NEXT MEETING

Ms. DeHaven said the next Board meetings would be a Work Session on September 26, 2016 and a Business Meeting on October 10, 2016.

11. ADJOURNMENT

With no other business, Chair DeHaven adjourned the meeting at 8:20 pm.

(Minutes recorded by Linda Henry)

WORK SESSION MEETING MINUTES

4/A Work Session of the Lane County School District No. 19 Board of Education was held on September 126, 2016.

1. CALL MEETING TO ORDER

Board Chair Tina DeHaven called the Springfield Board of Education work session to order in the Board Room of the District Administration Center at 4:09 pm and led the Pledge of Allegiance.

Attendance

Board Members present included Board Chair Tina DeHaven, Laurie Adams (arrived 4:44 pm), Erik Bishoff, Sandra Boyst and Emilio Hernandez (arrived 5:06 pm).

District staff and community members identified included Superintendent Sue Rieke-Smith, David Collins, Brett Yancey, Judy Bowden, Jenna McCulley, Kevin Ricker, Suzy Price, Brian Megert., Michael Henry, and Anne Goff.

2. WELCOME

Ms. DeHaven welcomed everyone to today's work session.

3. STRATEGIC PLAN: NEXT STEPS

Dr. Rieke-Smith said she was seeking input from the Board on the Next Steps the District should be taking. She offered a PowerPoint presentation and addressed Strategic Plan Supports that she had observed other districts to support using their strategic plans. She distributed a bubble diagram which explained the District's Mission, Vision and Goals.

Mission

Every student a graduate, excited about learning, confident in their ability to be productive and successful citizens

Vision

Personalize Learning	Support Family's Needs	Future Ready Facilities	Promote Growth	Funding and Advocacy	Technology Rich Environments
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Values

All Students can and will learn	Eliminate inequities in student achievement	Foster safe, healthy and engaging school climates	Promote an inclusive culture that draws on the assets of students
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- District Structure
 - District analysis of financial and economic environment

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Dr. Rieke-Smith stated Mr. Yancey and his team began this work last year, and more in depth work would take place this year. She would bring a revised version of the Springfield Quality Education Model (SQEM) as a user's guide to Springfield Public Schools (SPS).

- District Functions
 - District instructional core capacity

Dr. Rieke-Smith said implementation of the strategic plan required an analysis of the District's instructional core capacity and supports to the core. She said Dr. Michael Henry was one of the lead evaluators on a national level and had guided many districts through accreditations. The process was intended to look at the instructional core as well as how boards, operations and facilities supported the instructional core. It had been some time since SPS last undertook the accreditation process. She would meet with a representative from the national office this week to discuss an opportunity for herself, a Board member and others to attend another district's accreditation process to familiarize the Board and the District with that process. She reviewed two tables, *SPS Potential Grad Rate Growth* and *Graduation Trajectory Example*. She recommended that the District move forward with the strategic plan, identifying where it stood fiscally and operationally, what was the political and economic environment the District would be operating in during the next five years, what was the District's capacity to do the work, and where were the opportunities for increasing capacity. She directed Board members to a document entitled *North Clackamas Schools—Strategic Direction—2014-2018*. She noted the North Clackamas Schools graduation rate was 65.9 percent prior to development of their strategic plan and they were able to raise the graduation rate considerably across all demographics. She said the District accreditation process would help with the strategic planning process, moving forward with a long range financial and economic analysis.

In response to Mr. Bishoff, Dr. Henry said the accreditation process would be similar to an audit, which would look at all stakeholder roles, instructional programs and facilities, the Board and the Board's relationship with the Superintendent and leadership at the school and District levels. He noted the work the Board had already done on the strategic plan was second to none in comparison to that done by other districts in the country.

Mr. Yancey said the strategic plan would identify the District's strengths and deficits, which enabled the District to support improvements through the budget process. He noted the District identified its values before going through the recession, which called for keeping as many employees as possible. As the Board moved forward with the current strategic planning process, it would need to identify its values again.

Dr. Rieke-Smith said staff would bring potential metrics for each of the game plans based on the Board's priorities back to the Board. Staff would look for direction from the Board related to communication and the most effective way to communicate the plan to the public.

4. DISTRICT EQUITY WORK

Superintendent Sue Rieke-Smith shared about the current work the District was doing in the area of equity across all areas. She said the District had engaged the National Equity Project, which was a national group that worked in education on dealing with the variety of lenses through which districts looked at equity issues. Their primary lens was equity of outcome for all students, which matched with the District's Mission Statement. The District's goal was to have conversations on the current structures and strategies for communication, problem solving, and building capacity within the leadership team and staff to apply the equity lens in a variety of ways. The District had worked on the Equity Cadre when Dr. Nancy Golden and Dr. Hertica Martin were with the District. She opined the work already completed would help the District move the work forward. She said Anne Goff, Jeff Mather, and Alyssa Dodds, members of the Equity Cadre,

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participated in an equity workshop in Oakland. The workshop provided guidance for districts to develop their own capacities through professional development on the equity issue. Staff met with the District's equity coach, Tom Malarkey, today. Beginning September 27, 2016, Mr. Malarkey would begin listening sessions with internal stakeholders and community stakeholders about what the stakeholders thought the District should attend to related to equity of outcome for students. The District would then address next steps for building capacity among administrators and the entire staff. Staff would bring information to the Board at the Fall Work Session.

Laurie Adams arrived at 4:44 pm.

5. BOND PROJECTS

Brett Yancey shared an update on the current Bond projects. He directed Board members to a document entitled *Springfield Public Schools—General Obligation Bonds—Financial Summary—9/26/16*. He offered a PowerPoint presentation and facilitated a discussion on the document. He reviewed the status of several bond funded projects, adding several projects that were not funded with the bond, were also being completed.

Dr. Hernandez arrived at 5:06 pm.

Mr. Yancey explained the Facilities Advisory Committee (FAC) recommended projects for bond funding. The FAC would be updated on completed projects and available funding. He anticipated the FAC would reconvene this fall.

Ms. DeHaven noted significant funds were allocated for Hamlin Middle School. She asked for information on plans for the other middle schools, noting the need for equity in upgrading the schools.

Dr. Rieke-Smith emphasized the importance of retrofitting buildings to ensure all buildings were future ready. Mr. Yancey recently attended a national conference on 21st century learning spaces, and he brought back options on what it would cost to retrofit at least one space in every middle school for use as a maker/collaboration space. She took that information to the Springfield Area Chamber of Commerce and the Chamber champions to identify opportunities for partnerships for retrofitting spaces in the middle schools. There were also opportunities through the District's United Front work at the federal level, through the Department of Education, the Department of Labor and the Economic Development Administration for funding funds for retrofitting spaces at the high schools. She had asked Mr. Yancey to prepare a Request for Proposal (RFP) for Career Technical Education (CTE) classrooms for use as a model for use on future project funding requests.

The Board took a short break.

6. ENROLLMENT UPDATE

Kevin Ricker distributed a document with two graphs, *THS CLASS SIZE BY DEPARTMENT (SM1)* and *SHS CLASS SIZE BY DEPARTMENT (SM1)*. He said the District worked with both high schools last year to prepare schedules for the current school year in an effort to avoid problems experienced last year.

Assistant Superintendent David Collins said the preliminary enrollment figures were 1383 at Thurston High School (THS) and 1417 at Springfield High School (SHS). The projections had been enrollment of 1402 at THS and 1453 at THS. Staff continued to look at the trends across the District, noting the preliminary enrollment projections were close to the projections. In response to Ms. DeHaven, he said both SHS and THS were currently open for additional enrollment. Some other districts were not releasing students for out of district transfers.

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Dr. Rieke-Smith added that as of today, the total enrollment for the District was 10,855 students, which was an increase over last year.

Mr. Ricker reported that less than six percent of the students at THS had an open class and about seven percent of the students at SHS had an open class.

Ms. Price reported that of the twelve elementary schools, four schools had more than 15 students over projection and three schools had fewer than 15 students over projection. Overall, there were 56 more students enrolled in District elementary schools this year than last year. Enrollment reports were received daily from the elementary schools and monitored closely.

Dr. Rieke-Smith thanked the Board for providing funding for reserve FTE staffing, which enabled flexibility between open and closed schools.

Mr. Collins said the District would continue to monitor enrollment at all District schools, specifically Maple Elementary School, Two Rivers Dos Ríos Elementary School, Agnes Stewart Middle School and the high schools. He thanked the Board for supporting the District with resources to increase staffing if needed.

In response to Ms. DeHaven, Dr. Megert explained some of the additional allocations were for classified staff and over 50 hours had been allocated to the schools. Additional fte has been allocated for a mental health TOSA at SHS and at the District level. One of the TOSA's responsibilities will be to work with outside agencies, including the Springfield Family Physicians school based center, to provide an initial contact for families who received support through Trillium Health Resources.

Dr. Rieke-Smith stated the District was hiring a Family Resource Center coordinator to ensure the most highly impacted school resource centers provide a place to coordinate services for families from Springfield Family Physicians, and to encourage highly impacted students to come to school. She continued to have conversations with Senator Wyden and Representative John Lively.

Other Issues

Ms. Adams had received comments from the community about a student who kneeled during the National Anthem at a recent football game.

Dr. Rieke-Smith said a recent newspaper article reported schools across the state were addressing the issue. Because Springfield Public Schools was a public school and received federal dollars, the District was duty bound to follow the right to free speech, and kneeling during the national anthem was a free speech action. Private schools that did not receive federal funding could have different policies. She added there were Supreme Court decisions that said if the action led to disruption of education and the rights of other students, the District had the right to impose policies that addressed the issue.

Mr. Collins added Mr. Ricker met regularly with the high school principals and athletic directors, and this would be discussed at future meetings. The District would need to be prepared to respond, and inform the public, coaches and kids about these issues.

Dr. Rieke-Smith emphasized the importance of engaging students in civil discourse and ways for voicing dissent that respected the process while expressing one's opinion.

Ms. Adams expressed concern about the behavior of the adults as well as the students.

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Dr. Rieke-Smith suggested balancing and encouraging students to voice their concerns and opinions, and how to help the community understand this was part of the learning process. This would be a good topic for the District to explore through its equity work.

Ms. Adams shared concerns about the number of SPS students who graduated and suggested requiring students to take CTE classes.

7. WRAP UP AND NEXT STEPS

Mr. Yancey announced he would take Board members on a tour of District schools and properties for informational purposes later this month. The tour was not an official Board meeting and the Board would not deliberate any issues.

Mr. Bishoff reported he recently met talked Jim Torrey, Eugene 4J School Board member, about the amount of vacant land SPS owns and the opportunities for future expansion.

Mr. Yancey said the Board could have a discussion at a future meeting about Urban Growth Boundaries.

8. NEXT MEETINGS

Ms. DeHaven said the next Board meetings would be a regular Business Meeting on October 10, 2016 and a Fall Planning Meeting on October 24, 2016.

9. ADJOURNMENT

With no other business, Chair DeHaven adjourned the meeting at 6:45 pm.

(Minutes recorded by Linda Henry)

September 26, 2016

**SPRINGFIELD PUBLIC SCHOOLS
2016-2017 Revenue/Expenditure Forecast
As of September 30, 2016
Please see attached report**

REVENUES:

- A majority of our (current year) property taxes will be received during the month of November, with minor collections remaining throughout the remainder of the year. Additionally, it is estimated that approximately \$450,000 of prior year property taxes are to be received on behalf of the District. This report is based on the information received through the Lane County Tax and Assessment office.
- The District's most significant portion of revenue is the District's scheduled Basic School Support payments. According to Oregon Department of Education's estimate, the District is scheduled to receive approximately 100% of the adopted budget. This estimate includes the additional students enrolled in the SPS Online program, as well as Charter School enrollment at both A3 and Willamette Leadership Academy.
- The District is anticipating receiving approximately \$190,000 in County School Funds. To date the District has not received anticipated funds.
- The District is anticipating receiving approximately \$1.05 million in Common School Funds. To date the District has received approximately 82% of anticipated funds (\$854,729).

EXPENDITURES:

- Salary amounts are based upon staff allocations adopted during the budgeting process. This is estimated using actual data (per year-end estimates). These projections reflect anticipated and realized retirements.
- Benefit amounts are based upon staff allocations revised during the budgeting process, along with budgeted salaries.
- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends. While historically the District has under spent these budget areas, reductions in discretionary budget no longer afford for significant under-expending.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2016-2017 adopted budget.
- During the summer 2016 the District requested \$95,000 transferred from Contingency into Capital Outlay for the plumbing replacement at Page Elementary School. This transfer is reflected in these two line items.

Additional Notes: For the 2016-2017 budget year the current estimate of ending fund balance is \$4,754,234. Included in this number is the un-audited ending fund balance estimate from the 2015-2016 fiscal year (\$7,992,966).

Submitted by:

Reviewed by:

Brett M. Yancey
Chief Operations Officer

Susan Rieke-Smith. D.Ed.
Superintendent

SPRINGFIELD SCHOOL DISTRICT 19
2016-2017 REVENUE/EXPENDITURE FORECAST
as of
9/30/16

	BUDGET	ACTUAL through 09/30/16	ESTIMATED from 09/30/16 to year end	PROJECTED 2016-2017	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	23,471,453	6,784	23,464,669	23,471,453	100.00%
Property taxes - prior years	450,000	52,829	397,171	450,000	100.00%
Other local sources	936,100	190,774	745,326	936,100	100.00%
Lane ESD Apportionment	1,607,785	0	1,607,785	1,607,785	100.00%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	70,872,711	23,466,589	47,406,122	70,872,711	100.00%
Common School Fund	1,048,399	854,729	193,670	1,048,399	100.00%
Total revenues	98,576,448	24,571,704	74,004,744	98,576,448	100.00%
Beginning fund balance	8,133,941	0	7,992,966	7,992,966	98.27%
Total Beginning fund balance	8,133,941	0	7,992,966	7,992,966	98.27%
Total resources	106,710,389	24,571,704	81,997,710	106,569,414	99.87%
EXPENDITURES:					
Personal services	52,025,705	5,565,976	46,459,729	52,025,705	100.00%
Employee benefits	31,493,037	2,923,998	28,569,039	31,493,037	100.00%
Purchased services	11,490,100	2,143,948	9,346,152	11,490,100	100.00%
Supplies & materials	3,098,500	585,237	2,513,263	3,098,500	100.00%
Capital outlay *	360,000	162,540	197,460	360,000	100.00%
Other objects	723,295	690,177	33,118	723,295	100.00%
Fund transfers	2,631,577	0	2,631,577	2,631,577	100.00%
Total expenditures	101,822,214	12,071,875	89,750,339	101,822,214	100.00%
Unappropriated	4,000,000	0	0	0	-
Contingency *	888,175	0	95,000	95,000	10.70%
Total appropriations	106,710,389	12,071,875	89,845,339	101,917,214	95.51%
Total resources		24,571,704	81,997,710	106,569,414	
Total appropriations		12,071,875	89,845,339	101,917,214	
Ending fund balance		12,499,829	(7,847,629)	4,652,200	
Less: contingency			0	0	
Net fund balance		12,499,829	(7,847,629)	4,652,200	

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, resignations, retirements, leave of absence and change of contract status. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Dr. Michael Henry is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Resignations
- Retirements
- Change of Contract Status
- Leave of Absence

SUBMITTED BY:

Michael Henry, Ph.D.
Director of Human Resources

APPROVED BY:

Susan Rieke-Smith, D.Ed.
Superintendent

NO	NAME	CURRENT BUILDING ASSIGNMENT	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES					
1	LAURA FARRELLY	SHS	TEMPORARY	FT	9/16 – 10/30/16	TEMPORARY NEW HIRE
2	ANASTASIA IRWIN	TRDR	TEMPORARY	PT	10/16-6/16/17	PART TIME TEMPORARY NEW HIRE
	RESIGNATIONS					
3	BRITTNEY BELL	GUY LEE	PROBATIONARY 3	FT	7/31/16	RESIGNED
4	RACHEL PAVLANIS	ADMIN	CONTRACT	FT	6/17/16	RESIGNED
	RETIREMENT					
5	NINA ABBOTT	RIDGEVIEW	CONTRACT TEACHER	FT	11/30/16	RETIREMENT
6	STEVEN ELLICKSON	SHS	CONTRACT TEACHER	FT	1/31/17	RETIREMENT
7	MARTIN WEISSBARTH	RIDGEVIEW	CONTRACT TEACHER	FT	11/30/16	RETIREMENT
	CHANGE OF CONTRACT STATUS					
8	NINA ABBOTT	RIDGEVIEW	CONTRACT TEACHER	FT	11/30/16-6/30/17	TEMPORARY REHIRE OF RETIREE
9	SUSAN COLEMAN	ADMIN	CONTRACT TEACHER	PT	2016-17	CHANGE FROM PART TIME TO FULL TIME STATUS

10	STEVEN ELLICKSON	SHS	CONTRACT TEACHER	FT	2/1/17-6/30/17	TEMPORARY REHIRE OF RETIREE
11	MARTIN WEISSBARTH	RIDGEVIEW	CONTRACT TEACHER	FT	11/30/16-6/30/17	TEMPORARY REHIRE OF RETIREE
	LEAVE OF ABSENCE					
12	CARISSA GORDON	DOUGLAS GARDENS	PROBATIONARY 3	PT	2016-17	FULL PART TIME LEAVE OF ABSENCE

BOARD POLICIES FOR REVIEW

RELEVANT DATA:

From time to time, changes in laws or operating practice require changes or additions to board policies. In addition, the district subscribes to a policy review service with Oregon School Boards Association and receives samples that are used to craft policy for Springfield Public Schools. Administrative Rules (ARs) are brought to the board for approval when required.

Five current policies need to be updated to reflect legislative changes

Jenna McCulley is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors review the following board policies as a first reading:

- BBAA Individual Board Member Authority and Responsibilities
- BBC Board Member Resignation
- BD/BDA Board Meetings
- BDC Executive Sessions
- KGB Public Conduct on District property

SUBMITTED BY:

Jenna McCulley
Community Engagement Officer



Code: **BBAA**
Adopted:

Individual Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of his/her position when the Board is in legal session only.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. **The affirmative vote of the majority of members of the Board is required to transact any business.** When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as his/her own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

~~Any Board member may request a legal opinion. Such request, however, shall be made through the Board chair to the superintendent.~~ **A request for a legal opinion by a Board member, must be approved by a majority vote of the Board before the request is made to legal counsel.** If the legal opinion sought involves the superintendent's employment or performance, the request should be made to the Board chair. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the

appropriate complaint policy (Board policy KL – Public Complaints). Such information will be conveyed to the superintendent.

4. Board Member's Relationship to Administration

Individual Board members will be informed about the district's educational program, may visit schools or other facilities to gain information, and may request information from the superintendent. Board members will not intervene in the administration of the district or its schools.

5. Contracts or Agreements ~~Made By Individual Board Members~~

~~Contracts or agreements made by individual Board members without the Board's authority are invalid.~~ **All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.**

END OF POLICY

Legal Reference(s):

ORS 332.045

ORS 332.057

ORS 332.055

ORS 332.075

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).



Code: **BBC**
Adopted:

Board Member Resignation

The Board believes that any citizen who files and seeks election or appointment to the Board should do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members, and that the citizen's intent is to serve a full term of office.

When a member decides to terminate service, the Board requests earliest possible notification of intent to resign so the Board may plan for the continuity of Board business Resignations must be made in writing. Board members can resign the office effective at a future date. If the resignation is effective at a future date, the resignation is binding unless withdrawn in writing by the end of the third business day after the resignation is made.

The Board will announce the resignation and declare the vacancy at a Board meeting.

The Board will determine the procedures to be used in filling the vacancy. The Board may begin a replacement process and select a successor prior to the effective date of resignation; however, the actual appointment shall not be made before the resignation date.

END OF POLICY

Legal Reference(s):

ORS 236.320
ORS 236.325

ORS 332.030



Code: **BD/BDA**
Adopted:

Board Meetings/~~Regular Board Meetings~~

~~“Meeting” means the convening of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. The Board has the authority to act only when a quorum is present at a duly called regular, or special or emergency meeting.~~ **“Meeting” means the convening of a quorum of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the governing body, i.e. a work session. The affirmative vote of the majority of members of the Board is required to transact any business.**

~~Communications between and among a quorum of members convening on electronically linked personal computers or by telephone conference call are subject to the Public Meetings Law.~~

~~1. Regular Meetings~~

All regular, ~~and~~ special **and emergency** meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings, **including Board retreats and work sessions**, will be held within district boundaries. **The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business.**¹ No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation², age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they were not included in the notice.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

¹ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction as long as no deliberations toward a decision are involved.

²As defined in ORS 174.100.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property.

~~No later than the next regular meeting following July 1, the Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.~~

1. Regular, Special and Emergency Meetings

~~[One]~~**Generally**, a regular Board meeting will be held each month. The **regular** meeting schedule will be established at the organizational meeting in July ~~but~~**and** may be changed by the Board with proper notice. The purpose of each **regular** monthly meeting will be to conduct the regular Board business. ~~The Board chair will conduct the meeting, or in his/her absence, the vice chair will conduct the meeting. If both are absent, the person with the longest period of service on the Board will conduct the meeting.~~

No later than the next regular meeting following July 1, the Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

Special meetings can be convened by the Board chair upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may also be scheduled if less than a quorum is present at a meeting or additional business still needs to be conducted at the ending time of a meeting. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

2. ~~Electronic Communication~~ Communications Outside of Board Meetings

~~E-mail to, by, and~~**Communications, to, by and** among a quorum of Board members **outside of a legally called Board meeting**, in their capacity as Board members, shall not be used for the purpose of discussing district business. **This includes electronic communication. E-mail**~~Electronic communications~~ among Board members shall be limited to: ~~(1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making or gathering of information on which to deliberate.~~

~~E-mail~~**Electronic communications** may contain:

- a. Agenda item suggestions;

- b. Reminders regarding meeting times, dates and places;
- c. Board meeting agendas or information concerning agenda items;
- d. One-way information from Board members or **the** superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals) **so long as that information is also being made available to the public;**
- e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

E-mails sent to other Board members will have the following notice:

*Important: Please do not reply or forward this **communication** if this communication constitutes a decision or deliberation toward a decision between and among a quorum of a governing body which could be considered a public meeting. **Electronic communications** on district business are governed by **Public Records and Meetings Law**.*

3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with the state law on public meetings, including notice and minutes.

5. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC - Executive Sessions.)

~~4. Special Meetings~~

~~If less than a quorum is present, or additional business needs to be conducted at the regular time of adjournment, a special meeting may be called. The time, date and place of the adjourned meeting will be specified and appropriate notice given.~~

~~All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.~~

END OF POLICY

Legal Reference(s):

ORS 174.100



Code: **BDC**
Adopted:

Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of students and matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

An executive session may be convened by the Board chair upon request of three Board members or by common consent of the Board for a purpose authorized under Oregon Revised Statute (ORS) 192.660. The presiding officer will announce the executive session by identifying the authorization under ORS 192.660 for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

- 1. To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))**
- 2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))**
- 3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))**
- 4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))**
- 5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))**
- 6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))**
- 7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (ORS 192.660(2)(i))**

8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(k))
9. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))
10. To discuss matters pertaining to or examination of the confidential medical records of a student, including that student's educational program. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of minor students; or examination of the confidential medical records of a student including, that student's educational program; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential medical records and educational program; the discussion; and each Board member's vote on the issue.

Minutes shall be kept for all executive sessions.

Content discussed in executive sessions is confidential.

~~Executive sessions may be held during regular, special or emergency meetings for any reason permitted by law.~~

~~The presiding officer will announce the executive session by identifying the authorization under Oregon Law for holding such session and by noting the subject of the executive session at the beginning of an executive session. Members of the press may attend executive sessions except those pertaining to strategies for negotiations, current litigation or litigation likely to be filed involving the media hearings on the expulsion of minor students, and matters pertaining to the student's medical records or his/her educational program. The Board shall bar any member of the news media from attending the executive sessions if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation. The Board has the authority to determine whom to include in any executive session.~~

~~A Board member may request and, with the consensus of the Board, require the presiding officer to convene an executive session for a purpose authorized under the law.~~

~~The Board may meet in executive session to discuss administrative affairs but may not take final action except for 1) the expulsion of students, and 2) for the examination of student medical or educational records.~~

~~If an executive session is held pursuant to student expulsion the following shall not be made public: The name of the minor student; the issue, including the student's confidential medical records and educational program; the discussion; and each school Board member's vote on the issue.~~

~~All executive session minutes except student expulsion hearings shall be kept in written summary form.~~

END OF POLICY

Legal Reference(s):

ORS 192.610 to -192.710
ORS 332.045

ORS 332.061



Code: **KGB**
Adopted:

Public Conduct on District Property (Version 2)

No person on district property or any district grounds, including parking lots, shall:

- 1. Haze, harass, intimidate, bully or menace another, or engage in behavior deemed by the district to endanger the safety of students, employees, self or others;**
- 2. Use or engage in abusive verbal expression or physical conduct that interferes with the performance of students, event officials or sponsors of approved activities;**
- 3. Damage the property of another or of the district;**
- 4. Initiate or circulate a report, one knows to be false, concerning an alleged hazardous substance, impending fire, explosion, catastrophe or other emergency that will take place in or upon a school;**
- 5. Construct or transport to district property for temporary or permanent purposes any structure not approved for construction on, or transportation to, district property;**
- 6. Uproot, pick, cut, mutilate or remove plant life or other natural resources of any kind. Roots, tubers, flowers and stems may not be collected. Soil or rock may not be dug up or removed;**
- 7. Dump or spill any sewage, waste water or other fluids from any vehicle;**
- 8. Use district waste containers or other district property for the deposit of waste or refuse generated from household, commercial, industrial, construction or other uses not related to approved use on district property;**
- 9. Block, obstruct or interfere with vehicular or pedestrian traffic on any district road, parking area, walkway, pathway or common area. Occupying or impeding access to any district facility in a manner that interferes with the approved use of such facility by district employees, students or other authorized users is prohibited;**
- 10. Fly, launch or otherwise operate motorized model airplanes/helicopters/rockets or other similar propulsion devices unless approved in advance by the district;**
- 11. Operate an unmanned aircraft system (UAS) or drone unless granted permission from the superintendent or designee;**

12. **Distribute or post circulars, notices, leaflets, pamphlets or other written or printed material in violation of Board policy KJA - Materials Distribution;**
13. **Operate a concession, solicit, sell or offer for sale any goods, wares, merchandise, food, beverages or services without prior district approval. Public sales and solicitation on district property will be governed by Board policies KGA - Public Sales on District Property, KI - Public Solicitation in District Facilities and KJ - Advertising in District Facilities;**
14. **Operate a motor vehicle in an area other than on roads and in parking areas constructed or designated for motor vehicle use. Vehicles shall be driven in a safe manner, at posted speeds ~~only~~ and will only be appropriately parked in areas designated by the district. Motorized vehicles such as minibikes, scooters, go-carts, all-terrain-vehicles, snowmobiles and other similar devices are prohibited on district grounds. Bicyclists must comply with motor vehicle and bike regulatory signs;**
15. **Use a skateboard, rollerblades, scooter or similar;**
16. **Bring an animal into a district building without prior administrator approval and, where appropriate, only when proof of current rabies vaccination has been provided. Dogs are prohibited on district grounds. All other animals on district property are prohibited. Animals serving the disabled are permitted as provided by law;**
17. **Camp overnight, loiter or otherwise be present on district property after the conclusion of approved activities or as otherwise posted or authorized by the district. Individuals are prohibited from entering any portion of district premises at any other time for purposes other than those which are lawful and authorized by district officials;**
18. **Use or operate any noise-producing machine, vehicle, device or instrument in a manner that, in the judgment of district officials, is disturbing to, or interferes with, the orderly conduct of district programs or approved activities;**
19. **Impede, delay or otherwise interfere with the orderly conduct of the district's educational program or any other activity taking place on district property which has been authorized by the district;**
20. **Bring, possess, or use a weapon as prohibited by Board policy JFCJ - Weapons in the Schools and state and federal law;**
21. **Possess, consume, sell, give or deliver unlawful drugs and/or alcoholic beverages. Possess, sell, give or deliver drug paraphernalia;**
22. **Use, distribute or sell tobacco products or inhalant delivery systems, in any form (Pro-Children Act of 1994; ORS 433.835 to -433.990; OAR 581-021-0110);**
23. **Wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other items ~~which~~ that is evidence of membership or affiliation with any gang. Use speech or commit any act or omission in furtherance of the interests of any gang or gang activity. A "gang" is defined as a group that identifies itself through the use of a name, unique appearance or language including hand signs, claiming of geographical territory or the espousing of a distinctive belief system that frequently results in criminal activity;**

24. Violate posted regulatory signs;

25. Willfully violate other district policies, administrative regulations or school rules designed to maintain public order on school property.

Persons having no legitimate purpose or business on district property, or those violating or threatening to violate the above rules, may be issued a trespass citation, ejected from the premises, excluded from district-approved activities temporarily or permanently and/or referred to law enforcement officials.

The superintendent will ensure that appropriate notice of these rules is provided.

END OF POLICY

Legal Reference(s):

ORS 161.015

ORS 164.245

ORS 164.255

ORS 166.025

ORS 166.155 to -166.165

ORS 166.210 to -166.370

ORS 332.172

ORS 336.109

ORS 339.883

ORS 431.840

ORS 433.835 to -433.990

ORS 806.060 to -806.080

OAR 333-015-0025 to -0090

OAR 581-021-0110

OAR 584-020-0040(4)(e),(g)

Gun-Free Schools Act, 20 U.S.C. 7151 (2006).

Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2006).

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).

RESOLUTION: #16-17.010

DATE: OCTOBER 10, 2016

BOARD POLICY FOR APPROVAL

RELEVANT DATA:

From time to time, changes in laws or operating practice require changes or additions to board policies. In addition, the district subscribes to a policy review service with Oregon School Boards Association and receives samples that are used to craft policy for Springfield Public Schools.

One board policy needs to be rewritten to meet legal standards. This policy was presented for first reading at the September 12, 2016, board meeting.

Jenna McCulley is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the following board policy:

- BFCI Adoption and Revision of Policies

SUBMITTED BY
Jenna McCulley
Community Engagement Officer

RECOMMENDED BY:
Susan Rieke-Smith, D.Ed.
Superintendent

Adoption and Revision of Policies (Version 1)

Adopting new policies and changing or repealing existing policies is the Board's responsibility. Policy will be adopted and amended or repealed only by the affirmative vote of a majority of the Board members. Such action will be scheduled on the agenda of a regular or special meeting.

Proposed policies or policy changes and repeal of existing policies will be presented in writing for consideration by the Board.

To permit time for studying all new policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments will be presented as a Board agenda item in the following sequence:

1. First reading of a proposed policy (or policies): This is an information item and no action is required by the Board. A first reading announces that a new policy, a revision of an existing policy or consideration to rescind a policy, is being considered by the Board. Comments, questions, concerns and recommended edits should be forwarded to the superintendent for consideration prior to the meeting in which the policy is recommended for a second reading and/or adoption. If a Board member wishes to discuss a proposed policy or administrative regulation listed as an information item, the policy must be moved to the agenda for discussion with a majority vote of the Board. Any organization which represents employees of the district shall be furnished a copy of personnel policies and revisions as they are made.
2. Second reading/Adoption of a proposed policy (or policies): This is an action by the Board and may be placed on the consent agenda. Any revisions to a policy from the first reading will not require the policy go through an additional reading, except as the Board determines that the revision(s) need(s) further study and an additional reading would be advantageous.

When, in the best interests of the district, immediate adoption of a proposed policy is necessary, the Board may adopt such policy at the first meeting in which it is presented.

Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted and also will be included in the district's board policy manual.

END OF POLICY

Legal Reference(s):

ORS 332.107

ORS 332.505

OAR 581-022-1610

OAR 581-022-1720

ENROLLMENT

RELEVANT DATA:

The final student count that the district will use for the remainder of the year is taken the last day of September.

On September 30th there were 10,881 students attending K-12 in Springfield. This includes all schools including charter schools and in-district alternative education programs. It does not include any out of district alternative students or homebound students. In terms of regular projections, across the district, we are under only 45 students.

We are currently under projection by less than one percent. A few schools exhibit variations from projections. At the elementary level, the following elementary schools are over projections:

Douglas Gardens	over 33 students
Maple	over 25 students
Riverbend	over 43 students
Two Rivers-Dos Ríos	over 37 students

Elementary Schools that are under projection are:

Elizabeth Page	under 46 students
Guy Lee	under 17 students

The remaining elementary schools are over or under projection by less than 15 each.

Middle school enrollment show Agnes Stewart Middle over by 18 students, Hamlin Middle over by 56 students, while Briggs Middle is under by 21 students. Thurston Middle is under only 5 students.

At the high school level, all four schools are under projection:

Springfield High	under 44 students
Thurston High	under 35 students
Gateways	under 16 students
A3	under 8 students

SUBMITTED BY:

David Collins
Assistant Superintendent

LANE ESD TRANSIT DOLLAR REQUEST FOR FISCAL YEAR 2017-2018

RELEVANT DATA:

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane Education Service District be distributed to the school district for any purpose identified by the District school board.

During the 2013-14, 2014-15, 2015-16 and 2016-17 school years, Springfield School District requested 50% of our transit dollars and utilized the resource to support Special Education Life Skills programming for students in our district, as well as a small number of students from surrounding districts. We anticipate utilizing the transit dollars in 2017-18 to continue supporting Life Skills programming in SPS. The ORS requires that the Board submit the request to Lane ESD in advance of the budget process.

RECOMMENDATION:

It is recommended that the Board of Directors approve the Lane Education Service District – School District Transit Request for Fiscal Year 2017-18. Specifically, it is recommended that the Board of Directors request not more than 50% of the Transit Dollars pursuant to ORS 334.177.

Submitted By:

Recommended:

Brett M. Yancey
Chief Operations Officer

Susan Rieke-Smith, D.Ed.
Superintendent

Lane Education Service District School District Transit Dollar Request for Fiscal Year 2017-18

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these "Transit Dollars" will be distributed on an ADMw basis.

The ORS requires that the component school district Board submit the request to the Lane Education Service District Board no later than November 1, 2016. The percentage of funds requested may affect the school district's ability to participate in the formal governance of Lane Education Service District.

The following school district requests the amount of funds identified below for fiscal year 2017-18.

Name of District: Springfield School District No. 19

Date of Board Action: October 11, 2016

District Representative: Tina DeHaven, Board Chair

Signature: _____

Date Submitted: _____

Select One

X	Not to Exceed 50% <i>The school district may request up to 50% of their funds without having any impact on their ability to participate in the formal governance of Lane ESD.</i>
	More than 50% to 75% <i>The school district may request up to 75% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan.</i>
	More than 75% to 85% <i>The school district may request up to 85% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan. The percentage requested that exceeds 75% must be used to purchase services from one or more ESDs, not including Lane ESD.</i>