

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
May 4, 2023**

Regular meeting of the Rochester School Committee was held on Thursday, May 4, 2023 at 6:30pm. This meeting was held full in-person and there was also a zoom link available.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Chairperson, Jason Chisholm (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person) and Katherine Duggan (in-person).

COMMITTEE MEMBERS NOT PRESENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Howard Barber, Assistant Superintendent of Finance & Operations (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning (in-person); Craig Davidson, Director of Student Services (in-person); Derek Medeiros, Principal (in-person); Charles West, Assistant Principal (in-person); Melissa Wilcox, Executive Assistant to the Superintendent (in-person).

Meeting was called to order at 6:31pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded.

The school committee, administration and everyone present stood and recited the Pledge of Allegiance.

FY24 PUBLIC SCHOOL CHOICE HEARING

Chairperson Hartley called the public hearing to order at 6:32 p.m.

Superintendent Nelson made the following statement:

Good Evening. On an annual basis, each Massachusetts school committee must hold a public school choice hearing to discuss their school choice status. Therefore – tonight this committee is fulfilling that obligation. In recent years, the Rochester School District has not elected to be a school choice, school district. Later this evening, the school committee will need to vote their school choice status for the 23-24 school year. At this point, I would recommend that the committee hear any comments from the public regarding school choice.

There were no public comments in-person or on zoom.

Chairperson Hartley closed the public hearing at 6:34 p.m.

I. Approval of Minutes

A. Approval of Minutes – Regular Session: March 23, 2023

MOTION: Mr. Chisholm to approve the March 23, 2023 minutes as presented

SECOND: Ms. Duggan

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

IV. General

A. School Choice Vote

School Committee Feedback:

Ms. Rounseville asked to confirm which schools currently have school choice and how it was going. Superintendent Nelson confirmed that Mattapoisett at the elementary level and ORR. He explained that Mattapoisett elementary has elected to maintain a school choice status and determine each year the number of slots that they are willing to accept and what grade levels. This year, based on their current enrollment data and projections, they discussed if they added slots for 23-24 would that impact their operating budget from a resource standpoint. They decided to increase the total number from 12 to 14 slots with preference given to Kindergarten and first grade.

Mr. Chisholm asked what it would look at Rochester Memorial, budgetary, resources, if the decision was to accept school choice students, what were the numbers that could be maintained. Superintendent Nelson

explained the main things to consider are the enrollment at each grade level and to consider there is a reimbursement process for any student that enrolls in school choice. The district receives \$5,000 per student and additional reimbursement if special education services were necessary for the student as well. Numbers are one piece of it, teachers and staff members know that balancing learning profiles and needs in the classroom. Mr. Chisholm stated it is potentially adding income to the school, balancing against the resources available to support any additional students and what/if any additional services the students may need and the impact.

Mr. Medeiros reviewed current enrollment numbers, hovering above 500. Kindergarten registration is still open and he asked the committee to also consider that every year the school adds 5-10 first graders that have been in private Kindergarten. Mr. Chisholm asked if there were more or less teachers and staff if we the district was at 475 in the past or over 500 now. Mr. Medeiros stated that over the years they have added a couple of teachers and a specialist as enrollment has increased.

Ms. Rounseville asked if sending schools are legally bound if a school choice student needs additional services and Rochester staff cannot meet the needs. Superintendent Nelson said the sending district would be invited to the table to discuss this and see if they can meet the child's specific needs or it would be their responsibility if the child required attending a collaborative or private special education school.

Ms. Rounseville commented that numbers are only part of the picture as was mentioned and she is not in favor as not to stretch resources too thin.

Ms. Fernandes agreed and prefers to keep lower numbers in the younger grades and the district has been very consistent with trying to keep it this way due to early intervention and other initiatives.

Mr. Chisholm commented that since school choice takes place at ORR, it could be an opportunity for students that would do it then to join the community here earlier. It could also enrich the current student body and economic benefits. He remembers recent ORR graduate Eddie was a school choice student and now attends Harvard and it could have been a great opportunity to have him as a student at the elementary level.

Superintendent Nelson explained that it is two separate districts so the student would have to reapply for school choice after leaving elementary school.

Ms. Fernandes asked what the prime number of students per grade is. Superintendent Nelson said that it can be different based on the make-up of the class and being a fully inclusive district is something to consider in the younger grades as well.

Ms. Rounseville commented that enriching the current student body is positive but economically she does not believe it provides a bigger benefit.

Ms. Duggan asked for clarification on the SPED enrollment numbers and Superintendent Nelson explained that the numbers do show the amount of students per grade within each grade level that are receiving IEP services.

MOTION to opt out of school choice for the 2023-2024 school year

MOTION: Ms. Rounseville

SECOND: Ms. Fernandes

DISCUSSION: Ms. Duggan commented that in the younger grades she has seen that maybe the students aren't at the readiness level that we have seen in years prior to the pandemic and keeping the numbers low.

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

B. School Committee Dates for 2023-2024 School Year

Superintendent Nelson made the following statement:

This evening it is recommended that the school committee consider the following meeting dates for the 23-24 school year: August 31, October 5, November 2, December 14, January 25, February 29, April 4, and June 6.

School Committee Feedback:

Chairperson Hartley discussed the overall goal of streamlining all meetings for the each of committees in all districts to the same day next year in order to more easily accommodate and plan school events, schedules and personal commitments.

MOTION to approve the proposed School Committee dates for the 2023-2024 school year as presented

MOTION: Ms. Rounseville

SECOND: Ms. Duggan

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

D. Approval of Donation(s)

Superintendent Nelson made the following statement:

This evening there are two donations. The first is approval of a saxophone stand from Erin Bednarczyk for the music department - please see the picture of the stand in your backup information.

MOTION to approve the saxophone stand donation as presented

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

The next donation for the school committee to review and accept the list of 15 books being offered as a result of the recent Scholastic Book Fair. The books are; A Crown for Corina by Laekan Zea Kemp, Star Wars Galactic Baking by Insight Editions, The Horse Encyclopedia for Kids by Ethan Pembroke, The Official Harry Potter Baking Book by Joanna Farrow, Frizzy by Claribel A. Ortega, If I Was the Sunshine by Julie Fogliano, A Poem for Peter by Andrea Davis Pinkney, The Pigeon Will Ride the Roller Coaster by Mo Willems, Waiting by Kevin Henkes, Who Was the First Man on the Moon?: Neil Armstrong by Nathan Page, Nature Attacks by Lauren Tashis, Who Was the Greatest?: Muhammad Ali by Gabe Soria, Cat Kid Comic Club by Dav Pilkey, Barakah Beats by Maleeha Siddiqui and Room to Dream by Kelly Yang.

School Committee Feedback:

Ms. Duggan asked to clarify that the books are from Scholastic. Mr. Medeiros confirmed that the school earns Scholastic Bucks for hosting a book fair and the RMS PTO offers them to be used for books for the school.

MOTION to approve the books donated from the Scholastic Book Fair as presented

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

V. New Business

C. Business

1. Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School

District: Budget Report by Department for May 4, 2023

For the purpose of our Financial Forecasting:

The Rochester School District currently has \$106,318 available of the general funds appropriated in the 2023 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes that of the total \$6,637,794 appropriated to the District, consisting of both the Rochester School District and the one-time non-annual student resource package.

\$ 6,604,435 - General Fund Operating

\$ 33,358 - Non-annual student resource package

\$ 6,637,793 - General Funds Approved

\$ 6,531,476 - Obligations Paid Year to Date

\$ 106,318 - Remaining Available Funds

Mr. Barber also reported the following the Food Service Report:

- Meal participation continues to be strong.
- Nation –Wide supply chain disruptions continue to impact on our program.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.

Students Receiving Free and Reduced Meals:

Free: 106 21%

Reduced: 8 2%

Mr. Barber also reported the following Facilities Report:

- Met with key stakeholders for Solar Canopy Project.
- Received 10,000 gallons of fuel oil.
- Completed required Asbestos AHERA training.
- Conducted routine maintenance on all facility equipment and systems.

CHAIRPERSON'S REPORT

Chairperson Hartley made the following statement:

I want to recognize the individuals around this table tonight for your commitment and dedication as school and district leaders and as town leaders who serve on the Rochester School Committee. Our work as members of the Rochester School Committee requires commitment. Commitment as individuals to show up, to be present at our regular meetings, at subcommittee meetings, at school events, at town events. Commitment by preparing, reading materials, emails, reviewing budgets and reports and giving reports. Commitment by collaboration by listening to others opinions, respecting others thoughts, and by compromising and making decisions together. It's important and interesting to remember that we are elected to serve on a committee, to work together with four other individuals – committee members – to make decisions for the students on behalf of our community. The month of May is a busy month with lots of opportunities. A reminder of some upcoming events: May 10th Rochester candidates night at the Council on Aging; May 18th RMS Book Fair Family Night, May 22nd Town Meeting and May 24th Town Election. Thank you.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Mr. Davidson, Director of Student Services, reported on the following:

Our sixth grade special education teachers and related service providers from all of our elementary districts participated in a Transition meeting with the 7th grade special education team. This event supports student placements and building student schedules, while providing our JHS staff an opportunity to design IEP service schedules for our incoming 7th grade students. The 8th Grade special education teachers and related service providers met in a similar fashion with the high school team for a transition meeting for students who will be attending Old Rochester Regional. These events and others would not have been possible without the leadership of Kris Lincoln, special education coordinator who has scheduled and led these events. Our April Exploration Academy took place during April Vacation. He thanked the staff and students for an outstanding week that focused on Math exploration. Ms. Lean, led a group of 7th and 8th grade students in a week long adventure involving potential MCAS areas of focus. Thank you to all of our educators, facilities and food service providers who made this possible for our students. SAIL registration is now open online for this summer. The course brochure is available online for families to review and sign-up.

Dr. Fedorowicz, Assistant Superintendent of Teaching & Learning, reported on the following:

Good evening,

Last meeting you had an overview of the core literacy needs assessment from Dr. Darci Burns from the HILL. We are continuing to work with the HILL as we are in our third and final round of the core review program. What this means is that the District Leadership Team, consisting of administrators and teachers dedicated to the HILL Literacy process, along with a group of teacher volunteers, who are taking the time and effort to review the core programs, are reviewing the last of three core literacy programs.

To date, we have been meeting regularly with the District Leadership team, the teacher volunteers and the HILL. The three core literacy programs selected by the team that are being reviewed came from the DESE approved Curate List for core literacy programs and the HILL has provided a rubric to rate each program.

Our first core literacy program reviewed in March was IntoReading by publishers Houghton Mifflin Harcourt. In April, the team reviewed the program Amplify CKLA by Amplify. This month, for our final round, we are reviewing Wonders by McGraw-Hill. All programs provide K-6 consistency. As part of the rounds, we have had reps from each company meet with us to answer questions and provide demonstrations on features and components.

The next step is to have a publisher roundtable where the reps from each company answer any final questions and have the team meet to discuss the programs and review the rubric. The final decision will be made at the end of May or beginning of June.

I am happy to say we are on target and very excited about the process as a united and collaborative team. This was a fast process this year. Keep in mind, it will take multiple years and professional development to roll out such an important core literacy program.

Thank you to the teachers and administrators involved in this very important decision that effects student literacy and learning. A special thanks to Mr. Medeiros and Mr. West for initiating this last year and supporting the core program review.

Learning Walks:

A quick update on learning walks. Our last administrative LW at RMS will be on May 26th. I can't believe we are at the end of the year. We are looking forward to continuing this next year with what we learned from this year.

IC:

The Instructional Council is meeting monthly as well as the subgroup developing the Curriculum Review Cycle. We have almost completed our first draft of the CRC document and look forward to presenting it to SC in the near future.

New Teacher Induction:

We had a great session last week with our retired Center School principal Rose Bowman and retired principal Kevin Brogioli on Parent communication. It was informative, engaging and funny providing our new teachers with some great ideas for family outreach.

Superintendent Nelson reported the following:

Superintendent Nelson thanked Mr. Davidson and all of the staff that worked during school vacation weeks in February and April to run successful acceleration academies this school year. He then thanked Dr. Fedorowicz for her leadership this school year in literacy initiatives. He informed the committee that a solar canopy update is coming at the next meeting as there have been recent developments with the project in the town. He also informed the committee that the strategic planning team is working hard and on schedule. The next step will be gathering feedback from stakeholders in the community. Superintendent Nelson informed the committee that another district recently visited RMS to see the building with the project manager that worked at RMS when the construction was done. This project manager has since become a resident of Rochester and was very impressed with how the building has been maintained by staff and students over the years since the project was completed – over ten years ago.

PRINCIPAL'S REPORT:

Mr. Medeiros reported on the following:

The annual Science Fair is back! It will be an evening filled with Science, Technology, Engineering, Art, and Math. We need scientists and inventors to help with the S.T.E.M. in STEAMapalooza! This will take place on Thursday May 18 starting at 5:30pm. Students may sign up via the Google Form that was shared out via email last week. The evening will conclude with 3rd grade families being invited to the Recorder Concert happening at 6:30PM. Ms. Lisa with Plumb Memorial Library and Ms. Sollauer will also be in the Library Media Center providing information on the Summer Reading Program.

Rochester celebrated 2023 Arbor Day by distributing trees to the kids of Rochester Memorial School. Tree Warden Jeffrey Eldridge recently procured 500 (small) trees that were distributed to the students at RMS on Friday, April 28th to take home and plant.

We are excited for the upcoming Kindergarten School Readiness Screening that will take place on Wednesday, May 31st and Thursday, June 1st. Our incoming kindergarteners will have fun, play, and be able to meet one of our Kindergarten Teachers as well as experience a school bus ride.

Below is the May MCAS math and science schedule:

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9 Grade 5 Math Session I	10 Grade 5 Math Session II	11 Grade 3 Math Session I	12 Grade 3 Math Session II
15	16 Grade 6 Math Session I	17 Grade 6 Math Session II	18 Grade 4 Math Session I	19 Grade 4 Math Session II
22	23 Grade 5 Science Session I	24 Grade 5 Science Session II	25	26

VIII. School Committee

B. Committee Reports

1. Budget Subcommittee- No report.

2. ORR District School Committee – Mr. Chisholm reported they last met on April 26th and the next meeting is May 31st. The committee recognized boys indoor track team and accepted book donations.

3. SMEC- Ms. Fernandes reported they met on March 29th and approved minutes, staff appointments and resignations. They revised and approved the sick leave policy, reviewed DESE’s response to audit and were found in full compliance. Chairperson Hartley read the SMEC notice regarding a mortgage application to purchase a building in Dartmouth.

4. READS- Mr. Nelson reported that they had not met but the search process is on-going and interviews begin soon.

5. Tri-town Foundation- Ms. Rounseville reported they will meet on May 17th to discuss the grant applications.

6. Early Childhood Council- Ms. Duggan they last met on March 29, 2023 and discussed the Parent child + program, which is a grant funded program that sends early childhood providers into homes of kids aged 18 months to 3 years for play based enrichment. This program was piloted with 5 families this year and for AY 23-24, we want to increase capacity to 15 families to be our own site. Interested families can contact Doreen Lopes for more information. The Early Childhood office will be hosting an Early Childhood Fair at the Junior High gym on Saturday, May 20. Local care providers and nonprofits can sign up to have a table with resources and offer an activity, and the whole community is welcome to attend. The theme is “Let’s get going outside” and there will be sensory experiences, early literacy resources, and lots of fun! The Tri-Town chapter 74 program, where students at the high school’s early education program are placed with providers in the community, has gone great and will continue next year, and 15 more students will be eligible for placement in the community. In terms of professional development, the Playful Learning Institute is offering a two-part session on June 1 and June 8 at Fitchburg State University for anyone interested. Another series of Brazelton trainings are expected but not yet available. Late last month, incoming Kindergarteners should have received letters with information on K Readiness Screening, which will take place at RMS on May 31 and June 1. Project GROW enrollment for AY23-24 is complete, and families were notified at the end of March whether they had a spot or were on the waitlist. The Rochester Project Grow site at RMS is full and has a waitlist, but families can still join that waitlist, and anyone wishing to do so should contact Doreen Lopes. The Tri-Town preschool program at ORRHS is currently open for registration, and a waitlist is expected. The Early Childhood Council will next meet May 17.

7. Policy Subcommittee- Ms. Duggan reported they will next meet May 10. She informed the committee that she attended the Day on the Hill hosted by the Massachusetts Association of School Committees, or MASC. This annual event facilitates legislative advocacy for MASC members by bringing them to the lawmakers at the State House and providing in-depth analysis from state senators and representatives on the pressing issues facing education in Massachusetts today. Today, speakers discussed the legislative efforts to support our schools through both funding and policy changes, and some of the major topics included the recently passed house budget that provides full funding for the student opportunity act and the special education circuit breaker (this budget still needs to pass in the senate to become final); establishing regional reserve assessments funds; addressing increased transportation costs and the dearth of transportation vendors submitting bids; and lifting the \$800M cap on Massachusetts School Building Authority so that this group can provide funding that more appropriately reflect current needs. There was also support voiced for the Educator Diversity Act, which proposes to restructure the MTEL exams, which people must pass to become educators in Massachusetts, to

allow for alternative pathways to becoming a teacher. MASC also voiced its support for the rural school omnibus bill which would provide additional support for rural school districts, like Rochester, as well as districts experiencing enrollment declines. Overall, it was a great opportunity to network with other school committee members from across the Commonwealth and she thanked the district for making her attendance possible.

8. Equity Subcommittee: Mr. Chisholm reported they meet next on May 15th.

IX. Future Business

A. Timeline

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is June 6, 2023 @ 6:30pm at Rochester Memorial School.

The next meeting of the Joint School Committee is June 8, 2023 @ 6:30pm at the Media Room at the Jr. High School.

X. Open Comments

Chairperson Hartley read the following statement:

Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 15 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

There were no public comments.

XII. Executive Session

MOTION: Mr. Chisholm to enter executive session at 7:33 p.m. for the purposes of #3 and #7 only to return to the regular meeting to adjourn

SECOND: Ms. Rounseville

MOTION PASSED

Roll Call (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

MOTION: by Ms. Duggan to exit Executive Session at 7:46 p.m. to return to regular session only to adjourn

SECOND: by Ms. Rounseville

MOTION PASSED

Roll Call (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

MOTION: Ms. Fernandes to adjourn at 7:48 p.m.

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Submitted,

Melissa Wilcox

School Committee Secretary

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
REGULAR MEETING**

**Rochester Memorial School
16 Pine Street, Rochester, MA 02770**

May 4, 2023

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/93949609343?pwd=OG5XWXFxeXFIK2pGczclRSStTNE1sZz09>

Meeting ID: 939 4960 9343, Passcode: 476078

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Band Room located at the Rochester Memorial School at 16 Pine Street, Rochester, MA 02770 or via zoom.

TIME: 6:30 PM

MEETING TO ORDER

PLEDGE OF ALLEGIANCE

FY24 SCHOOL CHOICE PUBLIC HEARING

RECOGNITION OF ACHIEVEMENT

I. Approval of Minutes

A. Regular Session: March 23, 2023

B. Executive Session: March 23, 2023

II. Consent Agenda

III. Agenda Items Pending

IV. General

A. School Choice Vote

B. School Committee Dates for 2023-2024 School Year

C. Approval of Donation(s)

V. New Business

A. Policy Review

B. Curriculum

C. Business

1. Financial Report

2. Food Service Director Report

3. Facilities Director Report

4. Budget Transfers

D. Personnel

VI. Special Topic Report

VII. Unfinished Business

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

VIII. School Committee

A. School Committee Goals

B. Committee Reports

1. Budget Subcommittee

2. ORR District School Committee

3. SMEC

4. READS

5. Tri-Town Foundation

6. Early Childhood Council

7. Policy Subcommittee

8. Equity Subcommittee

C. School Committee Reorganization

IX. Future Business

- A. Timeline
- B. Future Agenda Items
- X. Open Comments
- XI. Information Items
- XII. Executive Session

ADJOURNMENT

ROCHESTER PUBLIC SCHOOLS Rochester, MA

TO: Rochester School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: May 2, 2023
RE: Agenda Items

The following items are on the agenda for May 4, 2023.

FY24 SCHOOL CHOICE PUBLIC HEARING

I. Approval of Minutes

A. Approval of Minutes – Regular Session

Recommendation

That the School Committee review and approve the minutes of March 23, 2023. Please refer to “RSC 05042023 March Minutes”.

B. Approval of Minutes – Executive Session

Recommendation

That the School Committee review and approve the minutes of March 23, 2023. These will be brought to the meeting.

IV. General

A. School Choice Vote

Recommendation:

That the School Committee take the School Choice vote for the 2023-2024 school year.

B. School Committee Dates for the 2023-2024 School Year

Recommendation:

That the School Committee consider the following meeting dates the 2023-2024 school year: August 31, October 5, November 2, December 14, January 25, February 29, April 4, and June 6.

C. Approval of Donation(s)

Recommendation:

That the School Committee review a donation of a saxophone stand from Erin Bednarczyk. That the School Committee review a donation of the following books from the Scholastic Book Fair: *A Crown for Corina* by Laekan Zea Kemp, *Star Wars Galactic Baking* by Insight Editions, *The Horse Encyclopedia for Kids* by Ethan Pembroke, *The Official Harry Potter Baking Book* by Joanna Farrow, *Frizzy* by Claribel A. Ortega, *If I Was the Sunshine* by Julie Fogliano, *A Poem for Peter* by Andrea Davis Pinkney, *The Pigeon Will Ride the Roller Coaster* by Mo Willems, *Waiting* by Kevin Henkes, *Who Was the First Man on the Moon?: Neil Armstrong* by Nathan Page, *Nature Attacks* by Lauren Tashis, *Who Was the Greatest?: Muhammad Ali* by Gabe Soria, *Cat Kid Comic Club* by Dav Pilkey, *Barakah Beats* by Maleeha Siddiqui and *Room to Dream* by Kelly Yang. Please refer to “RSC 05042023 Saxophone Stand” and “RSC 05042023 Scholastic Book Fair Donation”.

V. New Business

C. Business

1. Financial Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 05042023 FY23 Financial Memo”, “RSC 05042023 FY23 General Operations Financial Report” and “RSC 05042023 FY23 Bristol Aggie Financial Report”.

2. Food Services Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 05042023 Food Service Report”.

3. Facilities Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 05042023 Facilities Report”.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Rochester School Committee

June 6, 2023

Rochester Memorial School

16 Pine Street

Rochester, MA 02770

Joint School Committee

June 8, 2023

ORR Jr. High School

133 Marion Road

Mattapoisett, MA 02739

B. FUTURE AGENDA ITEMS

- School Committee Reorganization (June)
- Approval of new School Council goals (June)
- Approval of Leases (June)

XI. Information Items

Recommendation

That the School Committee hear an update regarding the SMEC Mortgage Application. Please refer to “RSC 05042023 SMEC Notice”.

XII. Executive Session

Recommendation

That the School Committee enter into executive session for the purposes of exception #3, to discuss strategy with respect to collective bargaining and #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

If you have questions about any of the recommendations above, please feel free to call me.

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
March 23, 2023**

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COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Chairperson, Jason Chisholm (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person) and Katherine Duggan (in-person).

COMMITTEE MEMBERS NOT PRESENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Howard Barber, Assistant Superintendent of Finance & Operations (remote); Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning (remote); Craig Davidson, Director of Student Services(in-person); Derek Medeiros, Principal (in-person); Charles West, Assistant Principal (in-person); Melissa Wilcox, Executive Assistant to the Superintendent (in-person).

Meeting was called to order at 6:30pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded.

The school committee, administration and everyone present stood and recited the Pledge of Allegiance.

MOTION: Mr. Chisholm to open the Public Budget Hearing

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

FY24 PUBLIC BUDGET HEARING

Superintendent Nelson made the following statement:

Good Evening – everyone – tonight our first order of business is the FY24 public budget hearing for the Rochester Memorial School Elementary District. The budget development process started in late fall and required numerous meetings to strategize the financial direction of Rochester Memorial School District. The Rochester School Committee listened to our administration share their vision for Rochester Memorial School moving into next year and collaborated with central office administrators, town officials, and FINCOM representation to bring forth tonight's FY24 budget proposal. During the budget development process, we assessed and considered the current financial climate, our immediate school programming needs, discussed what needs we may have in future years, and prioritized what we know about the educational needs of our students', families', and staff members' -heading into the 2023-2024 school year. As a result – tonight Mr. Barber, our Assistant Superintendent of Finance & Operations will present our FY24 budget proposal. We feel this budget represents not only a fiscally responsible proposal – but a budget that allows us to continue to service our students' and families' – meeting our educational expectations. I want to thank all those who have contributed to this process and Mr. Barber for his financial leadership during this process. Mr. Barber...the floor is yours.

Mr. Barber presented a PowerPoint presentation on the FY24 Budget as shown below:

How to Strive for Achievement

- Listen to Administrators for School and Department Goals
- Provide a Zero Based Budgetary Method
- Review and Recognize Budgetary Shortfalls
- Plan for New Curriculum Initiatives
- Continue the Expansion of Classroom Technology

Fiscal Year 2023 and 2024 Budget Comparison

Department	Rochester Memorial School	Bristol County Agricultural	Funding Offsets	Overall Budget
Rochester Memorial School	\$ 4,793,469	\$ 0	\$ 214,834	\$ 5,008,302
Bristol County Agricultural H.S.	\$ 0	\$ 208,563	\$ 0	\$ 208,563
Central Office	\$ 217,173	\$ 0	\$ 20,000	\$ 237,173
Facilities	\$ 520,594	\$ 0	\$ 24,000	\$ 544,594
Student Services	\$ 626,905	\$ 0	\$ 152,802	\$ 779,707
Technology	\$ 121,789	\$ 0	\$ 0	\$ 121,789
Transportation	<u>\$ 537,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 537,000</u>
Total FY24 Budget	\$ 6,816,930	\$ 208,563	\$ 411,636	\$ 7,437,129
Total FY23 Budget	<u>\$ 6,637,793</u>	<u>\$ 289,698</u>	<u>\$ 406,963</u>	<u>\$ 7,334,454</u>
FY24 to FY23 Change	<u>\$ 179,137</u>	<u>\$ (81,135)</u>	<u>\$ 4,673</u>	<u>\$ 102,675</u>
FY24 Budget Inc/Dec %	102.70%	71.99%	101.15%	101.40%

Sources to Supplement the Operating Budget

- Offset Resources
 - Federal Entitlement Grants
 - Title I
 - Individuals with Disabilities Education Act (IDEA)
 - Rural Education Achievement Program (REAP)
 - Early Childhood Special Education Funds
 - Elementary & Secondary School Emergency Relief Funds (ESSER)
 - Special Education Circuit Breaker Reimbursement
 - Revolving Funds
 - Project Grow Tuition
 - Building Rental Funds

Funding Source	Amount
Title I	\$ 18,000
IDEA	\$ 111,334
REAP Grant	\$ 45,000
EEC Grant	\$ 5,500
ESSER II	\$ 20,000
Circuit Breaker	\$ 152,802
RMS Rental	\$ 24,000

Project Grow Tuitions \$ 35,000
Total Offset Funding \$ 411,636

- Bristol County Agricultural High School
 - Enrollment Attending 10/1/2022
 - Students – Six (6)
 - Cost of Enrollments
 - Tuition per Student \$ 132,058
 - Debt Service per Student \$ 32,405
 - Transportation Cost from Enrollment \$ 44,100
 - Total BCAHS Cost \$ 208,563

Forecasting Building Based Operating Needs

- Maximized Zero Based Budgeting Process
- Planning for Operational Expenditures
- Mandated Costs

Budgetary Department Changes

- **Academics – Personnel Changes**
 - Staffing
 - Six (6) Retirements
 - Non-Replacement of One (1) position
 - Special Education Posting
 - Net Decrease of \$108,000
- **Student Services**
 - Increase of \$25,000 for Tuition Based Programs
 - (Includes increase of \$47,000 for Circuit Breaker)
- **Facilities and Operations**
 - Increase of \$55,000 for Utility Cost
 - Increase of \$15,000 for Contracted Services and Maintenance
- **Technology**
 - Increase of \$20,000 for Technology Software & Equipment
- **Transportation**
 - Increase of \$60,000 for Special Education Out of District Placements
 - Increase of \$10,000 for Regular Education Contracted Costs

Comparison of the Proposed FY24 to the FY23 Budget

Department	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2024 to 2023 Comparison
Rochester Memorial School	\$ 4,793,469	\$ 4,871,676	\$ (78,207)
Central Office	\$ 217,173	\$ 169,719	\$ 47,454
Facilities	\$ 520,594	\$ 444,765	\$ 75,829
Student Services	\$ 626,905	\$ 592,449	\$ 34,456
Technology	\$ 121,789	\$ 93,784	\$ 28,005
Transportation	\$ <u>537,000</u>	\$ <u>465,400</u>	\$ <u>71,600</u>
Total Rochester School District Assessed Budget	\$ <u>6,816,930</u>	\$ <u>6,637,793</u>	\$ <u>179,137</u>
 Bristol County Agricultural H.S.	 \$ <u>208,563</u>	 \$ <u>289,698</u>	 \$ <u>(81,135)</u>
Total BCAHS Assessed Budget	\$ <u>208,563</u>	\$ <u>289,698</u>	\$ <u>(81,135)</u>
 Total Budget Obligations	 \$ <u>7,025,493</u>	 \$ <u>6,927,491</u>	 \$ <u>98,002</u>

Comparison FY 24 to FY23 by Department

Dept Code	Departments	FY23-24 Proposed Budget	FY22-23 Proposed Budget	Variance
001	School Committee	\$ 10,300	\$ 7,700	\$ 2,600
004	Superintendent's Office	\$ 168,873	\$ 162,019	\$ 6,854
007	Administration Reg Day	\$ 346,263	\$ 329,915	\$ 16,348
010	Classroom Teachers	\$ 1,955,871	\$ 2,030,997	\$ (75,126)
013	Kindergarten	\$ 294,783	\$ 311,467	\$ (16,684)
016	Art Program	\$ 98,662	\$ 96,019	\$ 2,643
022	Reading	\$ 120,919	\$ 94,284	\$ 26,635
024	Ell Program	\$ 21,417	\$ 750	\$ 20,667
025	English	\$ 2,050	\$ 500	\$ 1,550
037	Mathematics	\$ 2,050	\$ 500	\$ 1,550
040	Media Services	\$ 107,043	\$ 104,240	\$ 2,803
043	Music	\$ 162,346	\$ 144,636	\$ 17,710
049	Physical Education	\$ 128,337	\$ 126,189	\$ 2,148
052	Science	\$ 107,498	\$ 108,995	\$ (1,497)
055	Social Studies	\$ 2,050	\$ 1,500	\$ 550
061	Curriculum Development	\$ 45,500	\$ 47,358	\$ (1,858)
076	Health Services	\$ 86,106	\$ 85,584	\$ 522
079	Transportation Reg Day	\$ 343,000	\$ 334,400	\$ 8,600
085	Miscellaneous	\$ 2,200	\$ 1,100	\$ 1,100
088	Operation & Maintenance	\$ 520,594	\$ 444,765	\$ 75,829
093	Computer Program	\$ 121,790	\$ 93,784	\$ 28,006
	Special Needs			
100	Administration	\$ 59,757	\$ 50,809	\$ 8,948
102	Project Grow	\$ 114,730	\$ 108,523	\$ 6,207
103	Learning Support Center	\$ 730,207	\$ 789,338	\$ (59,132)
118	Speech	\$ 266,636	\$ 262,295	\$ 4,341
121	Support Services	\$ 259,364	\$ 255,253	\$ 4,111
127	Psychological Services	\$ 284,386	\$ 275,082	\$ 9,304
130	Sped Transportation	\$ 179,000	\$ 116,000	\$ 63,000
133	Programs W/Others Sped	\$ 275,198	\$ 253,791	\$ 21,407
Grand				
Total		\$ 6,816,930	\$ 6,637,793	\$ 179,137

Governor's Budget – Proposed Chapter 70

State Budgetary Assessment

- FY2024 projects a \$2,399,312 Base Amount
- Including Minimum \$30 per student
- Net \$14,970 increase from FY2023

Comparison to FY23

	FY23	FY24	Change	Pct Chg
Enrollment	522	499	-23	-4.41%
Foundation budget	6,070,731	6,163,096	92,365	1.52%
Required district contribution	3,686,389	3,840,072	153,683	4.17%
Chapter 70 aid	2,384,342	2,399,312	14,970	0.63%
Required net school spending (NSS)	6,070,731	6,239,384	168,653	2.78%
Target aid share	33.46%	29.31%		
C70 % of foundation	39.28%	38.93%		
Required NSS % of foundation	100.00%	101.24%		

Superintendent's Proposed FY24 Proposed Budget Assessment

- Fiscal Year 2024 Proposed Budget: \$ 6,816,930
- Fiscal Year 2023 Budget: \$ 6,637,793
- Net Increase: \$ 179,137
- Net Percentage Increase: 2.70%

School Committee Feedback:

Ms. Fernandes asked if there was any feedback from Suzanne Szyndlar from the Town since the subcommittee last met. Mr. Barber explained that since the last subcommittee meeting they have continued with the same numbers discussed and are moving forward.

Chairperson Hartley opened the hearing for public comment. There were no public comments.

Chairperson Hartley thanked Mr. Barber and all of the administration for their hard work on the budget. She closed the public budget hearing at 6:52 p.m.

XII. Executive Session

MOTION: by Ms. Fernandes at 6:53 p.m. to enter executive session for the purpose of exception #4 and exception #7

SECOND: by Ms. Rounseville

5:0 ROLL CALL: Chisholm: yes, Duggan: yes, Rounseville: yes, Hartley: yes, Fernandes: yes

MOTION: by Ms. Fernandes to go come out of Executive Session at 6:59 pm to return to regular session

SECOND: by Mr. Chisholm

5:0 ROLL CALL: Chisholm: yes, Duggan: yes, Rounseville: yes, Hartley: yes, Fernandes: yes

Superintendent Nelson asked Chairperson Hartley to consider moving V. New Business, C. Business to ahead of the IV. General section. Chairperson Hartley approved.

I. Approval of Minutes

A. Approval of Minutes –

Approval of Minutes – Regular Session: February 16, 2023

MOTION: Ms. Fernandes to approve February 16, 2023 minutes as presented

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Approval of Minutes – Budget Subcommittee: October 27, 2022

MOTION: Mr. Chisholm to approve October 27, 2022 Budget Subcommittee minutes as presented

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Approval of Minutes – Budget Subcommittee: November 17, 2022

MOTION: Ms. Rounseville to approve November 21, 2022 Budget Subcommittee minutes as presented

SECOND: Ms. Fernandes

MOTION PASSED (4:1): Duggan: yes, Chisholm: abstain, Fernandes: yes, Hartley: yes, Rounseville; yes

Approval of Minutes – Budget Subcommittee: January 23, 2023

MOTION: Mr. Chisholm to approve January 23, 2023 Budget Subcommittee minutes as presented

SECOND: Ms. Duggan

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; abstain

Approval of Minutes – Budget Subcommittee: March 1, 2023

MOTION: Ms. Rounseville to approve March 1, 2023 Budget Subcommittee minutes as presented

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

V. New Business

C. Business

1. Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School District: Budget Report by Department for March 20, 2023

For the purpose of our Financial Forecasting:

The Rochester School District currently has \$143,299 available of the general funds appropriated in the 2023 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes that of the total \$6,637,794 appropriated to the District, consisting of both the Rochester School District and the one-time non-annual student resource package.

\$ 6,604,435 - General Fund Operating
\$ 33,358 - Non-annual student resource package
\$ 6,637,793 - General Funds Approved
\$ 6,494,495 - Obligations Paid Year to Date
\$ 143,299 - Remaining Available Funds

Bristol County Agricultural High School enrolled student operational budget of \$289,698 costs is pending its first

billing to be received for payment.

\$ 289,698 - Bristol County Agricultural High School
\$ 266,145 - Obligations Paid Year to Date
\$ 23,553 - Remaining Available Funds

Mr. Barber also reported the following the Food Service Report:

- Meal participation continues to be strong.
- Nation –Wide supply chain disruptions continue to impact on our program.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.
- Excited to announce recipient of MA Equipment Grant for Rochester Memorial School in the amount of \$20,000. The grant project is to replace the two cold serving lines with a new cold line that will house a fresh fruit and vegetable bar.
- Students receiving free and reduced meals
 - Free 107 → 21%
 - Reduced 8 → 2%

Mr. Barber also reported the following Facilities Report:

- Conducted Commonwealth elevator testing.
- Completed semi-annual inspection of ANSUL suppression system (kitchen).
- Replaced transfer switch on emergency generator.
- Instituted an extreme cold/wind chill protocol for a weekend event.
- Conducted routine maintenance on all facility systems.

IV. General

A. Approval of FY24 Budget

Superintendent Nelson made the following statement:

Please review the proposed motion in your school committee member packet for review and consideration.

MOTION to approve the Superintendent's Proposed Fiscal Year June 30, 2024 Budget in the total amount of \$7,025,493 for the Rochester Public Schools.

The total amount of \$7,025,493 recognizes two (2) portions of its funding:

1. General Operating in the amount of \$6,816,930, and
2. Bristol County Agricultural School District in the amount of \$208,563

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

B. Approval of MOA

Superintendent Nelson made the following statement:

It is recommended that the school committee review and approve MOA between the Rochester School Committee and the Rochester Memorial Support Personnel Association.

MOTION to approve the MOA as presented

MOTION: Ms. Rounseville

SECOND: Ms. Fernandes

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

C. HILL for Literacy Presentation

Superintendent Nelson made the following statement:

As this committee is aware - the elementary schools have been participating in a literacy needs assessment process and have begun designing a literacy action plan in consultation with the HILL for Literacy - Dr. Fedorowicz is looking to provide an update to the committee tonight on our progress. Dr. Fedorowicz...

Dr. Fedorowicz made the following statement:

We have a guest tonight from the HILL, Dr. Darci Burns, literacy expert. Darci has a doctorate from the University of Oregon and is our literacy expert in partnership with DESE and Science of Reading. Hill has been around for 15 years working with districts to improve literacy.

Tonight, Darci is going to give you a lot of information related to finding and recommendations for instruction, assessment and professional development. These findings and recommendations are based on an aggregate of information from the 3 elementary districts.

Please keep in mind that although some of you have seen the data, Darci is here to give just a general overview of the process and findings for everyone. If you have specific or targeted questions related to the data, Darci and/or I will be happy to meet with you after tonight and answer any questions. In addition, although we are making incredible progress toward a new literacy plan, it is a multi-year plan and not a quick overnight implementation.

Remember, our goal is to move forward as a unit for the best experience for students so when they get to JRHS they have similar curriculum and instruction. Therefore, the findings are similar whether it is 1 school or all 3 because you will see the number of different programs, assessments etc. Our end goal is for consistency vertically and horizontally. This is why we are doing this.

The message is we are moving forward as a united and collaborative team. Keep in mind, not all of the recommendations can be done overnight. It takes multiple years to roll out such a large initiative. Work with Darci and the HILL will guide us through the LAP and next steps. Now I will turn it over to Darci.

Dr. Darci Burns explained the enclosed HILL for Literacy presentation. Please see enclosure.

Dr. Fedorowicz made the following statement:

This report contains a lot of great findings and recommendations. Again, the implementation of the LAP is a multi-year process and we are working with the HILL to continue to roll out recommendations. As a result of the Needs Assessment, we are in the middle of phase II of the Core Program Review. Before February break, an invitation went to all elementary teachers to ask them to participate as part of a voluntary vertical team to review and select a new core literacy program. We have 41 educators that volunteered to review the core programs, 13 from RMS. The overview process for this vertical team started on the PD half day, March 8. The process will consist of reviewing three core programs selected by our District Leadership Team (this is the group of educators working with us since the fall) based on district needs, Curate list from DESE and samples provided by vendors. Our timeline is to collaboratively select a program by May or June. We are planning to integrate recommendations from the Needs Assessment into the new Strategic Plan and PD for next year. We will focus on the timeline and prioritize with the HILL and we will continue to provide updates on progress. I will keep you updated as we progress through the process. A special thank you to the teachers and Mr. Medeiros and Mr. West for initiating and supporting the core program review.

School Committee Feedback:

Ms. Duggan asked if all recommendations are going into the plan and also what is the timeline? Dr. Burns replied that this is a multi-year approach and yes, all recommendations and then some, went into the plan developed by the District literacy team. She continued that the District has not wasted any time on getting going on the action steps. It is general, 3-5 years of the fully developed plan to start to see improved student outcomes. Superintendent Nelson added that all three elementary districts have buy-in and it will be great to see the results as the students enter the junior high in the coming years with the Tri-Town schools sharing the same values.

D. Approval of Donation(s)

Superintendent Nelson made the following statement:

This evening there are five (5) donations for the school committee to review and approve:

A grant from the Department of Elementary and Secondary Education titled the Safe and Supportive Grant in the amount of \$10,000 has been awarded to the Rochester School District. Mr. Davidson will tell you about this grant and its purpose.

Mr. Davidson made the following statement: *The purpose of this state funded competitive grant program is to provide funding to school districts to organize, integrate, and sustain school and district-wide efforts to create safe and supportive school environments. Additionally, this grant is designed to coordinate and align student support initiatives based on their findings from completing the Safe and Supportive Schools (SaSS) Framework and Self-Reflection Tool.*

The main priorities for this grant are to help ensure that each participating school creates an equitable, safe, positive, healthy, culturally-competent, and inclusive whole-school learning environment for all students, and makes effective use of a system for integrating services and aligning initiatives that promote students' behavioral health and wellness.

The process supports a locally run approach for school teams to lead the entire staff to develop a deeper awareness of the benefits of the Essential Elements of a safe and supportive school, and the need to make their own school safer and more supportive.

The SaSS Framework guides school-based teams through a phased process to create plans based on their local context through a data informed examination of student needs and opportunities, school operations, personnel, processes, policies, family connections, and community services and partnerships available to create a safer and more supportive school climate and culture. The first year is using the tool to identify areas of weakness and the second year is the action plan around that.

School Committee Feedback:

Ms. Fernandes asked if the data required for the levers is collected via survey format and does it go to students, staff, families and community members. Mr. Davidson replied that the self-reflection tool is a large document and in that it gives examples of which types of data would be important for each question such as a survey to families, attendance records, MCAS scores, depending on the question. There are recommendations made through the tool where you could survey the community at-large, or students based on specific items that you are looking into and then create specific surveys that target those areas.

Ms. Fernandes asked if it was a prescribed survey or if we would create it. Mr. Davidson stated the team would create the survey based on answering questions that we do not already have data form, they would create a survey.

Ms. Fernandes asked if the surveys would be in the drive so the school committee could review them. Mr. Davidson confirmed yes, of-course.

Ms. Duggan asked how the data needed dovetails or compliments some of the other climate surveys, panorama surveys that have been done – is this to replace that or compliment? Mr. Davidson replied that it using some of the data points we have and potential future surveys. It is similar to a mini strategic plan – looking at targeted areas and using data points that we have over time, test scores, Aimsweb data, things like that can be used to answer the questions.

Ms. Rounseville asked if the grant is \$10,000 for the multiple years, or do you have to reapply, etc. Mr. Davidson stated the \$10,000 is for year one for stipends to any educators that participate in the tool. If you

complete the self-assessment tool and upload into the Department of Ed's website, you are automatically given the funds for year two to use towards the implementation of the area of weakness that you are looking to target.

Chairperson Hartley asked what the funds for year two would be, if that is known. Mr. Davidson said typically it is another \$10,000 per district.

Mr. Chisholm asked how many phases. Mr. Davidson stated there are multiple phases. Phase I is utilizing the tool, identifying staff members to participate for stipends, school committee approval. There are five phases; year one is phase one through three. Year two is phases four and five.

Mr. Chisholm stated it is a two-year initiative. Mr. Davidson confirmed it is a two-year initiative but it is a long-term plan once you identify that weakness and improve upon it going forward. Superintendent Nelson added that this is a competitive grant and we have had a similar grant in the past that we have submitted again and not been awarded. Based on the late notification, because some likely chose not to accept it, because of our communities typically competitive grants are more challenging for us to obtain. If we complete year one, it does guarantee you at least year two always subject to funding availability.

Ms. Fernandes asked if the district is already collecting any of the information for the data points. Mr. Davidson confirmed they are not.

MOTION to approve the Safe and Supportive Schools Grant as presented

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: abstain, Hartley: yes, Rounseville; yes

Superintendent Nelson made the following statement:

The next donation is grant is being offered to our Food Services Department thanks to the work of Ms. Henesey our Food Services Director - she wrote a competitive grant that is in the amount of 20,000 dollars to invest in our service lines equipment.

In the school committee's back-up information, Ms. Henesey including the following description: Currently, in the Rochester Memorial School Cafeteria, we operate with two (2) combination- serve only style lines. With the current equipment and space, we are unable to offer a self-serving Fruit & Vegetable Bar. Through this USDA Equipment Grant, we are able to fund and replace the serve only cold units with two (2) Self-Service lines that will serve as a Fruit & Vegetable Bar, similar to all of our other elementary schools. Having a self-serve section of the station will allow students to make their personal selection of fresh fruits and vegetables. The addition of this equipment also lends itself to hands on nutrition education for our young children, by providing them with the ability to make making healthy choices of foods that they will consume.

School Committee Feedback:

Ms. Rounseville asked that when the kids go through the self-serve area, is there supervision and encouragement to select vegetables. Superintendent Nelson replied that the cafeteria personnel take different approaches depending on the age group under Ms. Henesey's leadership.

MOTION to approve the USDA Equipment Grant as presented

MOTION: Ms. Fernandes

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Superintendent Nelson made the following statement:

Next, the school committee is being offered books from Free Spirit Publishing "All the Time" series - the titles are: "I Love You All the Time", "You Wonder All the Time", "You are Growing All the Time" and "You have Feelings All the Time".

Dr. Fedorowicz made the following statement:

On February 15th, we had author Deborah Farmer Kris, who virtually read two of her books to our Prek, K and grade 1 students in their classrooms. One was called "You are Growing all the Time" and the second was "You Wonder all the Time". Students looked really excited to have a live author read to them. All three elementary

districts participated. As part of this opportunity each teacher will receive one book for their classroom. In the packet you have information on the 4 books from the author. Our librarian has reviewed them and they approved by School Library Journal except You are Growing All the Time because it was published in late November 2022. We are just waiting on that one, but it is part of the series "All the Time" that has been approved. Special thank you to Deborah Farmer Kris and the teachers for setting this up. Hard copies of each book were passed around for the committee to review.

School Committee Feedback:

Ms. Rounseville commented that she loved that each book has "suggestions for caregivers" at the end.

Ms. Duggan asked how book donations in general. It was stated these are approved, are they reviewed by library staff, and then approved here or the other way around. What is the protocol? Mr. Medeiros explained that any book donations to the school has to go through a vetting process. When the school receives a book donation, they go to the librarian who vets the book(s) using policy IJJ. In that policy it discusses that the book(s) must meet a professional standard and lists the resources to use to confirm they have been professionally reviewed. The next step is to confirm that the book(s) is not self-published and is published by a reputable source. If the book(s) passes both parts of the policy, then they come to the school committee to be accepted for donation to be put in our classroom libraries or in the general school library. If the book(s) do not meet the two parts of the policy, they unfortunately cannot be put into our classrooms or libraries.

Mr. Chisholm wanted to clarify that one is still being reviewed. Dr. Fedorowicz confirmed that one book was just published so it is going through the review process.

MOTION to approve the "All the Time" series donation as presented as long as the fourth book is approved by the School Library Journal and vetted by the librarian

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

The school committee is being offered a donation of two boxes of sanitizer wipes and pump bottles from Mr. Joshua Rivera - a parent - for use at the discretion of the school nurse.

Mr. Medeiros added that the School Nurse checked the donation to ensure it is safe for the school.

MOTION to approve the sanitizer donation from Joshua Rivera as presented

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

The fifth donation is offered from chorus accompanist, Ms. Nancy Sparklin - she is offering the school committee a set of Bongos to be used by the music department.

Ms. Fernandes extended her thanks to Ms. Sparklin for the donation.

MOTION to approve the Bongos donation from Nancy Sparklin as presented

MOTION: Ms. Fernandes

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

A former parent of RMS students, Mr. Damien McCann is offering also offering the music department through the school committee a Steel Drum.

MOTION to approve the steel drum donation from Damien McCann as presented

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

The last donation being offered to the school committee is 18 books (two of the books are being offered with an additional copy) from Mr. Greg Hardy a parent of students at RMS. The titles are “Life Skills for Kids”, by Karen Harris (Two Copies), “Inspiring Stories for Amazing Boys”, by Emily Green, “Inspiring Stories for Amazing Girls”, by Eva Kinsley, “Empowering Stories for Amazing Girls”, by Sophie Potter, “Little Lives Matter”, by Elizabeth Johnston, “Elephants Are Not Birds”, by Ashley St. Clair, “Otto’s Tales Today is Christmas”, by PragerU, “Otto’s Tales Today is MLK Day”, by PragerU, “Otto’s Tales Today is Flag Day”, by PragerU, “Otto’s Tales Today is Father’s Day”, by PragerU, “Otto’s Tales Today is Mother’s Day”, by PragerU, “Otto’s Tales Today is September 11th”, by PragerU, “Otto’s Tales Today is Thanksgiving”, by PragerU, “Otto’s Tales Today is the National Anthem and Pledge of Allegiance”, by PragerU, “The Bear from Jekyll Island (Cubs to Bears)”, by Brett Pike, “The Right to Bear Arms: Learning Liberty (Cubs to Bears)”, by Brett Pike, “Good Bears Always Tell the Truth (Cubs to Bears)”, by Brett Pike and “What Should Danny Do? On Vacation!”, by Ganit and Adir Levey (Two copies).

The school committee passed around a hard copy of each book for review.

Mr. Medeiros added: *This donation was received by parent and community member Greg Hardy. He presented the books which were then provided to the school librarian as part of the vetting process. Unfortunately, these books cannot be added to the library as they do not meet the professional review standard but we did still want to present the donation to the committee as a gift to the school.*

School Committee Feedback:

Mr. Chisholm stated the books were submitted but none were approved? Mr. Medeiros confirmed that was correct.

Ms. Fernandes asked if it is the approval process that is in the policy, why weren’t they approved. Mr. Medeiros confirmed that is correct. In policy IJJ, if you scroll down, it discusses books must be reviewed by specific sources which are listed in the policy. The librarian must ensure that all our books are reviewed by these sources.

Superintendent Nelson explained that gifts are to be brought forward to the school committee. Mr. Medeiros explained the vetting process in regards to the classroom and regular libraries. The school committee can still choose to accept it or not accept it.

Ms. Fernandes stated that they cannot go into the library but can they go into classrooms. She is sure there are plenty of books in the classrooms that have not been vetted. Mr. Medeiros explained that as the policy is written, books in the classroom libraries or the general library have to fall within the policy. We have in the past had other books that unfortunately did not meet the professional standard as well and in that case, we contacted the donator to give the books back or donate them Plumb library.

Mr. Chisholm asked since Mr. Hardy is present, would you ask him now? Mr. Medeiros stated that he would follow up with Mr. Hardy based on how the committee voted today.

Ms. Fernandes asked if all classroom teachers, if they have their own library, if they brought their own books in to support phonetics, are those books reviewed? Mr. Medeiros stated any book that comes into the classroom library or general library has to follow that policy. He cannot speak for years past but as the media specialist he dissected the policy in collaboration with Dr. Fedorowicz. We have many policies and there are some we know very well, others you never touch in your career, others you encounter as situations arise. This is what we have learned is the expectation in this policy as it outlines.

Ms. Fernandes continued to ask if classroom teachers are bringing their books to the librarian before they put them on the shelves in their classrooms. Mr. Medeiros stated that is the practice, correct. The librarian makes recommendations prior to where teachers should look for books from sources that they know are approved.

MOTION to decline the donation for RMS and ask Mr. Medeiros to follow up with the donator to see if there is another home for the books

MOTION: Ms. Duggan

SECOND: Mr. Chisholm

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: opposed, Hartley: yes, Rounseville: yes

Ms. Rounseville stated she understands we cannot accept but would like to acknowledge the donation and thanked Mr. Hardy for the support of the school. (Mr. Hardy was present at the meeting.)

Ms. Fernandes stated she is grateful that policies are being looked at and are being used.

V. New Business

C. Business

Personnel: Superintendent Nelson informed the school committee that Judith Furtado, Lunch/Aide was hired since the last meeting.

CHAIRPERSON'S REPORT

Chairperson Hartley read her annual report:

Report of the ROCHESTER SCHOOL COMMITTEE

The year 2022 began with continued focus on the health and safety of Rochester Memorial School students and staff as the School Committee supported school leaders to ensure the best possible education during the COVID-19 Pandemic. During spring and summer, COVID concerns slowly receded. By September, with the guidance and effort of district and school leaders, we were able to bring students, teachers, and staff back to school with normal formats and routines while still maintaining cautious practices.

2022 Rochester School Committee members included Sharon Hartley, Chairperson, Robin Rounseville, Vice Chairperson, Jason Chisholm, Kate Duggan, and Anne Fernandes.

In June, the School Committee honored and recognized the following individuals as they retired from our school: Jane LaRue for 18 years of dedicated work in Food Services at RMS, Kristen Mathieu for 18 years of dedication as a third grade teacher at RMS, and Christine Williamson for 28 years of dedicated service and musical contributions as the Instrumental Music Teacher at RMS.

During the summer, the Old Rochester Regional School District accepted the resignation of the Assistant Superintendent of Teaching and Learning and, consequently, began the search for a replacement.

In September, we welcomed and recognized the following new staff members: Dr. Shari Fedorowicz, newly hired Assistant Superintendent of Teaching and Learning; Kaitlyn Laprise, Music Teacher; Jennifer Hunter, Classroom Teacher; Kathryn (Sebastiao) Koepfel, Classroom Teacher; Anne Realini, Classroom Teacher; Dawn L'Hereux, Assistant Head Cook; and Fatima Pimentel, Assistant Cook.

During the year, the School Committee proudly recognized the RMS school community for their significant accomplishments in a nationwide competition: The NexTrex Plastic Film Recycling Challenge. RMS students, with the support of their teachers and the RMS Parent Teacher Organization (PTO), led a community project to recycle polyethylene plastic. For six months, sixth grade students collected and recycled more than 3,327 pounds of polyethylene plastic. These students informed us that this project helped prevent plastic materials from contaminating oceans and piling up in landfills. Our sixth grade students were recognized as champions in the northeast and nationwide ranking 9th among elementary schools and 15th overall among participating schools from grades K through 12. We congratulate all who were involved in this project: the students who led the project, their teachers, RMS PTO, and the many community members who saved and donated polyethylene plastic film.

In 2022, we also gratefully accepted the following generous donations:

- \$500 from Rochester Cultural Council for RMS sixth grade students to participate in the Lunabotics Junior Contest sponsored by NASA,*
- \$500 from Rochester Cultural Council for the Money Wise Kids Financial Literacy Fair organized by fifth grade students and their teachers at RMS, and*
- An inspirational mural created by Kristen Mathieu to communicate positive messages to the school community.*

During the year, the School Committee took the following actions:

- Approved a Memorandum of Agreement between the Rochester School Committee and the Rochester Memorial School Teachers Association;*
- Approved a Memorandum of Agreement between the Rochester School Committee and the Rochester Support Staff Association;*
- Approved the FY23 Operating Budget of \$6,960,850;*
- Approved RMS School Handbook with updates regarding masking;*
- Voted to not to participate in the school choice program for the 2022-2023 school year;*

- *Approved an insurance policy option for student technology needs;*
- *Approved leases with Southeastern Massachusetts Educational Collaborative and Countryside Childcare Center for the 2022- 2023 School Year;*
- *Reviewed the following updates to the Rochester Memorial School Improvement Plan for 2021-2023: Instructional practices that include 21st Century Skills as well as Project Based Learning; Social Emotional Learning Goal to ensure positive support for students; and a Global Citizenship Goal; and*
- *Reviewed a presentation by school and district leaders regarding the student achievement in the 2022 Massachusetts Comprehensive Assessment System.*

In closing, as we reflect back on this year of recovery from COVID restrictions, we are grateful for the exceptional effort and dedication of our leaders and staff, the resilient spirit of RMS students and their families, and the ongoing support of the citizens of Rochester.

Respectfully submitted,

Sharon Hartley, Chairperson

Robin Rounseville, Vice chairperson

Jason Chisholm

Kate Duggan

Anne Fernandes

Ms. Rounseville commented well done to Chairperson Hartley for her work on the report to be submitted to the town.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Superintendent Nelson made the following statement:

I would like to recognize the FORM concert. Both concerts went really well and I would like to thank the parents for all the time kids spent practicing at home. Each school performed two songs and then all the students performed together at the end. It was really special. I would now ask Mr. Davidson and Dr. Fedorowicz to report this evening.

Mr. Davidson, Director of Student Services, reported on the following:

Project Grow applications are now being accepted for all 3 towns. The next Early Childhood Council Meeting is Wednesday, March 29, 2023 at Sippican School for planning the spring event.

Dr. Fedorowicz, Assistant Superintendent of Teaching & Learning, reported on the following:

Learning Walks: We have completed the first full round of LW and have started on the second round in each building. This provides a comparison of progress along with the great teaching and learning from the beginning of the year until the midpoint or end of year. This continues to give administrators an opportunity to visit schools and discuss patterns and trends in T & L.

IC: Instructional Council is meeting monthly and met a couple of weeks ago to get teacher input for PD next year. A survey to get input from educators and caregivers went out in February and closed on March 1. The purpose of the survey is to plan and guide PD for next year. We are getting a great response from both staff and caregivers. 200 educators and 205 caregivers have contributed. We want to say thank you for taking the time to provide input into PD for next year. We know one of our focus items will be starting on recommendations from the HILL and literacy. In addition, the Curriculum Review Cycle subcommittee, a smaller subgroup to IC, are making progress toward a first draft of the CRC document. We have representation from all elementary schools and secondary as well as Special Education.

PD: Today was a half PD day with a focus on vertical team curriculum work, HILL for our core program review team, OpenSciEd and other curriculum based work.

New Teacher Induction: NTI has been rolling along. Mr. Davidson provided targeted training teachers had on Special Education, accommodations, modifications, and IEPs.

PRINCIPAL'S REPORT:

Mr. Medeiros reported on the following:

RMS participated in Read Across America week all week long starting on Monday February 27 through Friday March 3. During morning announcements each day students were read a quote about the importance of reading from famous people like Fredrick Douglas, Gary Paulsen, Maya Angelou, Kate DiCamillo and Mo Willems. During the last 15 minutes of each day, we all stopped what we were doing and read. I would like to thank Mrs. Sollauer for organizing this wonderful, whole school reading activity.

The annual FORM Choral and Instrumental concerts took place on Tuesday, March 7th(choral) and Thursday March 16th(instrumental) 6:30pm in the ORRHS gymnasium. We are so proud of our grade 5 and 6 chorus and band for their wonderful performance at both the FORM Choral and Instrumental concerts. I would like to thank Ms. Audette, Mrs. Laprise and our accompanist Mrs. Sparklin for their direction and support of our chorus and band students.

Term 2 ended and all grades closed on Friday March 3rd. Therefore, Standards Based Report Cards for all students in grades 1-6 were sent home with all students on Wednesday March 15th.

On Monday, March 13, grades 3 and 4 were treated to a presentation by the Power Squad. Audience members learned about what energy and electricity are, what energy resources are, how energy is used unwisely, and how energy can be used efficiently.

On Wednesday, March 8th we held half day staff professional development workshops focusing on Hill for Literacy core program review, understanding writing expectations per DESE and helping the traumatized child.

VIII. School Committee**B. Committee Reports**

1. Budget Subcommittee- Ms. Hartley stated there is no report as it was previously discussed tonight. Mr. Chisholm commented that a lot of hard work and tough decisions went into the budget this year.
2. ORR District School Committee – Mr. Chisholm reported that the committee met on March 15, 2023. They approved minutes, approved a mattress fundraiser in the gym, and voted to maintain the current school choice numbers. Also, approval of donations as well. There were books that a member of the community asked to be put through the review process. All of the books were approved and voted to stay.
3. SMEC- Ms. Fernandes reported that they met on March 2, 2023 they she was unable to attend. They shared that they reviewed a proposal from NorthStar learning center and are in negotiations. They are hoping to have a purchase and sale agreement at the next meeting which is March 29th.
4. READS- Mr. Nelson reported that READS met on March 10th and they are full engulfed in hiring the next executive director.
5. Tri-town Foundation- Ms. Rounseville reported that they have not met but the grant deadline is April 14th and the information is available on their website.
6. Early Childhood Council- Ms. Duggan reported that they will meet again on March 29.
7. Policy Subcommittee- Ms. Duggan reported the subcommittee last met March 8, 2023. At this meeting, we first reviewed an Open Meeting Law Complaint and voted to delegate a response to legal counsel. We then turned to a round of revisions and refinements to Policy BEDH – Public Comment at School Committee Meetings, which had been reviewed at the Joint School Committee on January 19 and subsequently referred back to the Policy Subcommittee. We worked to incorporate some school committee member feedback into the policy and arrived at a refined version that will be sent back to the Joint School Committee for review and hopefully adoption at their next meeting. Next, we reviewed three documents related to School Choice: JFBB - School Choice, JFBB-1 – School Choice, and JFBB-R School Choice Procedures. JFBB is the existing policy governing School Choice, and JFBB-1 is a new policy introduced to address those districts, Marion and here in Rochester, where the policy is NOT to admit School Choice students. We ensured the languages of the two policies aligned, then worked to adjust the language of the Procedures document to better reflect current practice. These policies and the procedure will be sent back to the Joint School Committee for review and hopefully adoption at their next meeting.
8. Equity Subcommittee: Mr. Chisholm reported that the committee met on March 1st to discuss the Open Meeting Law Complaint. The next meeting is March 30th.

IX. Future Business**A. Timeline**

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is May 4, 2023 @ 6:30pm at Rochester Memorial School. The next meeting of the Joint School Committee is March 30, 2023 @ 6:30pm at the Media Room at the Jr. High School.

X. Open Comments

Chairperson Hartley read the following statement:

Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 15 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

Karen Thomas of Rochester made the following statement:

I have nothing prepared but I am pretty upset about what has happened regarding books. I have been a resident of Rochester for many years. I don't understand how you as a group, can't look past, look at these books with titles about amazing boys, amazing girls, Flag Day, MLK, Pledge of Allegiance, National Anthem. I do not understand it and I think I should. If I am a resident in this town, I should have an understanding of what, don't send me the policy, I have read the policy, many times. I am challenging a couple of books, so I know it very well. It bothers me when I sat in a meeting last week and graphic books with sexual things in them get approved for the library but these books, not one, can get approved. Should we look at the list that you choose from? I think we all have the children's best interest at heart so it really bothers me so, so much. How do we as a community get involved in any of this? I am so discouraged and disgusted. And I love Rochester, believe me I wouldn't have lived here my whole life practically. 18 books and you can't see past one little piece of it to say yes, you know what, that book is good and the librarian. So what are those resources? We don't even have a say. I don't understand it. I just can't get passed it. Like I said I was at the meeting and those books with graphic images and are so disgusting – yes, yes, they have value to the students... I just, and I know you can't answer one single question I have asked. I am pretty emotional about it, it bothers me.

Victoria Bradshaw of Rochester made the following statement:

I really didn't want to do this because I hate talking but basically I have questions and I know you can't answer it so I will follow up with emails. One of them is I have been looking at IJJ and I don't see anything that it has to have four reviews so hopefully you can point that out for me. I understand this isn't a new policy or obviously people would have discovered it already. So say that does apply and you do have to have four reviews, and I am assuming that is why the scholastic had to go in the evening instead of during the day so those books have not been vetted. One question I would have is when teachers ask for certain books that you can buy if those books get vetted and of course the policy has been ignored. This is the first time it has been outside of school. I know it's been ignored because my son has a book or two and I don't think there are four reviews outside of my son's, and I don't know if you are going back and taking these books out and now I will need to tell my son that he will have to take these books out. I hate to think that someone that is trying to good and is going through the process and going to school committee which apparently there is several hundreds of books that have not followed the policy, I just want to point out that this is an old policy and it is kind of strange timing of how all of sudden you are going to follow it. So it's a little bit questionable and very disappointing.

Lazaro Rosa of Rochester made the following statement:

It was great to see the literacy program and I am making the assumption that is to adjust to young readers coming up after two years of COVID. I wonder if a similar program is going to be developed for assessment and improvement on math. Those are the two. I am not a good math teacher. Looking forward to see the same supplement for math.

Greg Hardy of Rochester made the following statement:

I really don't know what to say. I am disappointed. The policy was changed on Friday, which is a little weird. These books aren't just from me. They are from other parents as well. The book, Life Skills for Kids, talks about cooking, cleaning, doing chores. That is not allowed in the school? It's just crazy. We just had a questionable review done at ORR and it's just appears to be a bias that is being shown. The lack of trust is growing among a lot of parents. That is all I have to say.

Chairperson Hartley stated she appreciates seeing the members of the public present this evening and their investment in the schools.

MOTION: Ms. Rounseville to adjourn at 8:26 p.m.

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Submitted,
Melissa Wilcox
School Committee Secretary

Saxophone Stand



Scholastic Book Fair Donations:

A Crown for Corina by Laekan Zea Kemp,
Star Wars Galactic Baking by Insight Editions,
The Horse Encyclopedia for Kids by Ethan Pembroke,
The Official Harry Potter Baking Book by Joanna Farrow,
Frizzy by Claribel A. Ortega,
If I Was the Sunshine by Julie Fogliano,
A Poem for Peter by Andrea Davis Pinkney,
The Pigeon Will Ride the Roller Coaster by Mo Willems,
Waiting by Kevin Henkes,
Who Was the First Man on the Moon?: Neil Armstrong by Nathan Page,
Nature Attacks by Lauren Tashis,
Who Was the Greatest?: Muhammad Ali by Gabe Soria,
Cat Kid Comic Club by Dav Pilkey,
Barakah Beats by Maleeha Siddiqui
Room to Dream by Kelly Yang



Old Rochester Regional School District

Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Rochester

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: May 4, 2023

Re: Financial Report – Fiscal Year 2023

Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School District:

- Budget Report by Department for May 1, 2023

For the purpose of our Financial Forecasting:

The Rochester School District currently has \$106,318 available of the general funds appropriated in the 2023 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes that of the total \$6,637,794 appropriated to the District, consisting of both the Rochester School District and the one-time non-annual student resource package.

- \$ 6,604,436 – General Fund Operating
- \$ 33,358 - Non-annual student resource package
- **\$ 6,637,794 - General Funds Approved**
- \$ 6,531,476 – Obligations Paid Year to Date
- **\$ 106,318 - Remaining Available Funds**

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.001.1100.02.02	CLERICAL - SCHOOL COMMITTEE	\$0.00	\$400.00	\$400.00	(\$400.00)	\$200.00	(\$600.00)	0.00%
01.305.001.1107.06.37	CONFERENCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00	(\$90.00)	0.00%
01.305.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.001.1110.04.36	MASC	\$2,000.00	\$1,622.07	\$1,622.07	\$377.93	\$0.00	\$377.93	18.90%
01.305.001.1110.05.36	MISCELLANEOUS	\$1,700.00	\$274.87	\$274.87	\$1,425.13	\$0.00	\$1,425.13	83.83%
01.305.001.1110.06.36	ADVERTISING	\$1,200.00	\$1,111.13	\$1,111.13	\$88.87	\$0.00	\$88.87	7.41%
01.305.001.1110.06.37	CONFERENCE EXPENSE	\$300.00	\$535.00	\$535.00	(\$235.00)	\$0.00	(\$235.00)	-78.33%
01.305.001.1111.04.36	DOE AUDIT	\$0.00	\$67.84	\$67.84	(\$67.84)	\$0.00	(\$67.84)	0.00%
01.305.001.1125.06.36	ADVERTISING	\$0.00	\$25.00	\$25.00	(\$25.00)	\$205.00	(\$230.00)	0.00%
01.305.001.1430.04.36	LEGAL COUNSEL	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$7,700.00	\$4,035.91	\$4,035.91	\$3,664.09	\$495.00	\$3,169.09	41.16%
01.305.004.1110.04.35	CENSUS	\$875.00	\$0.00	\$0.00	\$875.00	\$875.00	\$0.00	0.00%
01.305.004.1200.04.02	Contracted Service for Superin	\$0.00	\$485.77	\$485.77	(\$485.77)	\$0.00	(\$485.77)	0.00%
01.305.004.1201.02.02	EXECUTIVE SECRETARY	\$2,600.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	100.00%
01.305.004.1207.06.37	TRAVEL & CONFERENCES	\$0.00	\$1,787.84	\$1,787.84	(\$1,787.84)	\$0.00	(\$1,787.84)	0.00%
01.305.004.1210.01.02	SUPERINTENDENT	\$32,131.72	\$27,253.14	\$27,253.14	\$4,878.58	\$8,308.56	(\$3,429.98)	-10.67%
01.305.004.1210.02.02	EXEC ASST TO SUPT	\$12,655.24	\$11,298.86	\$11,298.86	\$1,356.38	\$2,722.36	(\$1,365.98)	-10.79%
01.305.004.1210.04.33	ASSOCIATIONS & DUES	\$1,400.00	\$3,019.17	\$3,019.17	(\$1,619.17)	\$0.00	(\$1,619.17)	-115.66%
01.305.004.1210.05.21	POSTAGE	\$600.00	\$581.72	\$581.72	\$18.28	\$0.00	\$18.28	3.05%
01.305.004.1210.06.36	MISCELLANEOUS	\$800.00	\$152.26	\$152.26	\$647.74	\$0.00	\$647.74	80.97%
01.305.004.1210.06.37	TRAVEL & CONFERENCES	\$2,660.00	\$499.21	\$499.21	\$2,160.79	\$0.00	\$2,160.79	81.23%
01.305.004.1220.01.02	ASST SUPT OF CURRICULUM	\$22,735.00	\$16,006.40	\$16,006.40	\$6,728.60	\$5,524.73	\$1,203.87	5.30%
01.305.004.1220.02.02	CLERICAL	\$8,166.31	\$6,270.09	\$6,270.09	\$1,896.22	\$1,881.04	\$15.18	0.19%
01.305.004.1230.05.21	SUPPLIES	\$900.00	\$4,575.43	\$4,575.43	(\$3,675.43)	\$0.00	(\$3,675.43)	-408.38%
01.305.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$26,989.41	\$20,740.03	\$20,740.03	\$6,249.38	\$6,059.16	\$190.22	0.70%
01.305.004.1410.03.02	FINANCE OFFICE	\$30,247.85	\$23,246.02	\$23,246.02	\$7,001.83	\$7,019.05	(\$17.22)	-0.06%
01.305.004.1420.03.02	HUMAN RESOURCES	\$11,508.69	\$9,663.48	\$9,663.48	\$1,845.21	\$2,899.02	(\$1,053.81)	-9.16%
01.305.004.1450.04.02	SOFTWARE CONSULTANT	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
01.305.004.1450.04.27	COMPUTER SERVICES	\$2,000.00	\$737.79	\$737.79	\$1,262.21	\$0.00	\$1,262.21	63.11%
01.305.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$500.00	\$153.29	\$153.29	\$346.71	\$0.00	\$346.71	69.34%
01.305.004.4130.04.15	TELEPHONE	\$2,000.00	\$1,100.53	\$1,100.53	\$899.47	\$0.00	\$899.47	44.97%
01.305.004.5300.04.21	COPIER RENTAL	\$3,000.00	\$453.77	\$453.77	\$2,546.23	\$0.00	\$2,546.23	84.87%
	Dept: SUPERINTENDENTS OFFICE - 004	\$162,019.22	\$128,024.80	\$128,024.80	\$33,994.42	\$35,288.92	(\$1,294.50)	-0.80%
01.305.007.2210.01.02	PRINCIPAL	\$130,355.06	\$108,412.04	\$108,412.04	\$21,943.02	\$19,711.37	\$2,231.65	1.71%
01.305.007.2210.01.06	ASSISTANT PRINCIPAL	\$112,926.43	\$93,746.18	\$93,746.18	\$19,180.25	\$17,044.92	\$2,135.33	1.89%
01.305.007.2210.02.09	CLERICAL	\$44,138.93	\$32,261.05	\$32,261.05	\$11,877.88	\$11,885.70	(\$7.82)	-0.02%
01.305.007.2210.03.02	SUBSTITUTE COORDINATOR	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.007.2210.03.08	CAFE AIDES SUPERVISORY	\$16,632.60	\$8,812.74	\$8,812.74	\$7,819.86	\$4,875.54	\$2,944.32	17.70%
01.305.007.2210.04.33	ASSOCIATION DUES	\$500.00	\$239.00	\$239.00	\$261.00	\$0.00	\$261.00	52.20%
01.305.007.2210.05.22	SUPPLIES ADMINISTRATION	\$500.00	\$831.16	\$831.16	(\$331.16)	\$143.84	(\$475.00)	-95.00%
01.305.007.2210.05.23	SUPPLIES COPYING	\$3,500.00	\$6,008.42	\$6,008.42	(\$2,508.42)	\$1,952.83	(\$4,461.25)	-127.46%
01.305.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$14,000.00	\$14,805.17	\$14,805.17	(\$805.17)	\$250.00	(\$1,055.17)	-7.54%
01.305.007.2210.05.25	POSTAGE	\$1,950.00	\$2,061.97	\$2,061.97	(\$111.97)	\$35.00	(\$146.97)	-7.54%
01.305.007.2210.06.37	TRAVEL & CONFERENCES	\$250.00	\$527.40	\$527.40	(\$277.40)	\$0.00	(\$277.40)	-110.96%
01.305.007.2356.06.37	PROFESSIONAL DEVELOPMENT	\$27,000.00	\$3,620.00	\$3,620.00	\$23,380.00	\$2,350.00	\$21,030.00	77.89%
01.305.007.4230.04.28	MAINTENANCE OF EQUIPMENT	\$1,500.00	\$504.00	\$504.00	\$996.00	\$0.00	\$996.00	66.40%
01.305.007.5204.06.38	POSITION BONDS	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.5300.04.28	COPIER RENTAL	\$7,920.00	\$5,781.60	\$5,781.60	\$2,138.40	\$2,018.40	\$120.00	1.52%
	Dept: ADMINISTRATION REG DAY - 007	\$363,273.02	\$277,710.73	\$277,710.73	\$85,562.29	\$60,267.60	\$25,294.69	6.96%

Rochester Public Schools

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☐ Include pre encumbrance

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☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.010.2305.01.03	TEACHERS	\$1,950,997.00	\$1,327,202.02	\$1,327,202.02	\$623,794.98	\$580,294.80	\$43,500.18	2.23%
01.305.010.2325.03.34	SUBSTITUTES	\$50,000.00	\$43,323.66	\$43,323.66	\$6,676.34	\$0.00	\$6,676.34	13.35%
01.305.010.2350.05.23	SUPPLIES	\$2,500.00	\$990.61	\$990.61	\$1,509.39	\$78.34	\$1,431.05	57.24%
01.305.010.2350.06.37	TRAVEL,TRANS,CONFERENCES	\$5,000.00	\$3,457.00	\$3,457.00	\$1,543.00	\$2,175.00	(\$632.00)	-12.64%
01.305.010.2356.01.03	PROFESSIONAL DEVELOPMENT	\$12,000.00	\$1,150.00	\$1,150.00	\$10,850.00	\$0.00	\$10,850.00	90.42%
01.305.010.2356.04.03	TUITION REIMBURSEMENT	\$10,500.00	\$0.00	\$0.00	\$10,500.00	\$350.00	\$10,150.00	96.67%
	Dept: CLASSROOM TEACHERS - 010	\$2,030,997.00	\$1,376,123.29	\$1,376,123.29	\$654,873.71	\$582,898.14	\$71,975.57	3.54%
01.305.013.2305.01.03	TEACHERS	\$255,489.00	\$178,267.62	\$178,267.62	\$77,221.38	\$77,396.38	(\$175.00)	-0.07%
01.305.013.2330.03.08	PARAPROFESSIONALS	\$55,478.16	\$71,886.35	\$71,886.35	(\$16,408.19)	\$31,300.62	(\$47,708.81)	-86.00%
01.305.013.2430.05.23	SUPPLIES - KINDERGARTEN	\$500.00	\$211.26	\$211.26	\$288.74	\$0.00	\$288.74	57.75%
	Dept: KINDERGARTEN - 013	\$311,467.16	\$250,365.23	\$250,365.23	\$61,101.93	\$108,697.00	(\$47,595.07)	-15.28%
01.305.016.2305.01.03	TEACHERS	\$94,519.00	\$67,354.00	\$67,354.00	\$27,165.00	\$29,144.00	(\$1,979.00)	-2.09%
01.305.016.2430.05.23	SUPPLIES & MATERIALS	\$1,500.00	\$1,473.21	\$1,473.21	\$26.79	\$0.00	\$26.79	1.79%
	Dept: ART PROGRAM - 016	\$96,019.00	\$68,827.21	\$68,827.21	\$27,191.79	\$29,144.00	(\$1,952.21)	-2.03%
01.305.022.2303.02.08	AIDES CLASSROOM	\$0.00	\$825.00	\$825.00	(\$825.00)	\$0.00	(\$825.00)	0.00%
01.305.022.2305.01.03	TEACHERS	\$91,284.00	\$89,093.96	\$89,093.96	\$2,190.04	\$37,005.12	(\$34,815.08)	-38.14%
01.305.022.2356.06.37	TRAVEL & CONFERENCES	\$1,000.00	\$578.78	\$578.78	\$421.22	\$0.00	\$421.22	42.12%
01.305.022.2430.05.23	SUPPLIES	\$2,000.00	\$1,768.83	\$1,768.83	\$231.17	\$0.00	\$231.17	11.56%
	Dept: READING - 022	\$94,284.00	\$92,266.57	\$92,266.57	\$2,017.43	\$37,005.12	(\$34,987.69)	-37.11%
01.305.024.2305.01.03	TEACHERS	\$0.00	\$7,609.50	\$7,609.50	(\$7,609.50)	\$5,580.25	(\$13,189.75)	0.00%
01.305.024.2356.06.37	TRAVEL & CONFERENCES	\$500.00	\$168.70	\$168.70	\$331.30	\$43.05	\$288.25	57.65%
01.305.024.2430.05.23	SUPPLIES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Dept: ELL PROGRAM - 024	\$750.00	\$7,778.20	\$7,778.20	(\$7,028.20)	\$5,623.30	(\$12,651.50)	-1686.87%
01.305.025.2430.05.23	SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: ENGLISH - 025	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.037.2430.05.23	SUPPLIES	\$500.00	\$299.75	\$299.75	\$200.25	\$0.00	\$200.25	40.05%
	Dept: MATHEMATICS - 037	\$500.00	\$299.75	\$299.75	\$200.25	\$0.00	\$200.25	40.05%
01.305.040.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$250.00	\$250.00	(\$250.00)	\$0.00	(\$250.00)	0.00%
01.305.040.2340.01.03	LIBRARIAN	\$103,540.00	\$71,722.46	\$71,722.46	\$31,817.54	\$31,567.54	\$250.00	0.24%
01.305.040.2430.05.23	SUPPLIES	\$500.00	\$150.67	\$150.67	\$349.33	\$0.00	\$349.33	69.87%
01.305.040.2501.05.23	BOOKS & MAGAZINES	\$0.00	\$192.70	\$192.70	(\$192.70)	\$0.00	(\$192.70)	0.00%
01.305.040.2503.05.23	RESOURCE MATERIALS	\$0.00	\$2,085.00	\$2,085.00	(\$2,085.00)	\$0.00	(\$2,085.00)	0.00%
01.305.040.4230.04.29	MAINTENANCE OF EQUIPMENT	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Dept: MEDIA SERVICES - 040	\$104,240.00	\$74,400.83	\$74,400.83	\$29,839.17	\$31,567.54	(\$1,728.37)	-1.66%
01.305.043.2305.01.03	TEACHERS	\$144,116.20	\$95,619.48	\$95,619.48	\$48,496.72	\$41,290.72	\$7,206.00	5.00%
01.305.043.2430.05.23	SUPPLIES	\$400.00	\$508.43	\$508.43	(\$108.43)	\$0.00	(\$108.43)	-27.11%
01.305.043.4230.04.29	MAINTENANCE OF EQUIPMENT	\$120.00	\$96.19	\$96.19	\$23.81	\$0.00	\$23.81	19.84%
	Dept: MUSIC - 043	\$144,636.20	\$96,224.10	\$96,224.10	\$48,412.10	\$41,290.72	\$7,121.38	4.92%
01.305.049.2305.01.03	TEACHERS	\$124,688.80	\$86,890.86	\$86,890.86	\$37,797.94	\$37,797.94	\$0.00	0.00%
01.305.049.2430.05.23	SUPPLIES	\$1,500.00	\$1,574.12	\$1,574.12	(\$74.12)	\$0.00	(\$74.12)	-4.94%
	Dept: PHYSICAL EDUCATION - 049	\$126,188.80	\$88,464.98	\$88,464.98	\$37,723.82	\$37,797.94	(\$74.12)	-0.06%

Rochester Public Schools

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.052.2305.01.03	TEACHERS	\$103,995.00	\$72,427.46	\$72,427.46	\$31,567.54	\$31,567.54	\$0.00	0.00%
01.305.052.2430.05.23	SUPPLIES	\$5,000.00	\$5,988.65	\$5,988.65	(\$988.65)	\$0.00	(\$988.65)	-19.77%
	Dept: SCIENCE - 052	\$108,995.00	\$78,416.11	\$78,416.11	\$30,578.89	\$31,567.54	(\$988.65)	-0.91%
01.305.055.2430.05.23	SUPPLIES	\$1,500.00	\$5,851.20	\$5,851.20	(\$4,351.20)	\$0.00	(\$4,351.20)	-290.08%
	Dept: SOCIAL STUDIES - 055	\$1,500.00	\$5,851.20	\$5,851.20	(\$4,351.20)	\$0.00	(\$4,351.20)	-290.08%
01.305.061.2351.05.23	SUPPLIES	\$6,500.00	\$1,073.15	\$1,073.15	\$5,426.85	\$0.00	\$5,426.85	83.49%
01.305.061.2356.01.03	PD Stipends - Curriculum	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$22,000.00	(\$14,500.00)	-193.33%
01.305.061.2356.01.35	PD STIPENDS - CURRICULUM	\$0.00	\$775.14	\$775.14	(\$775.14)	\$0.00	(\$775.14)	0.00%
01.305.061.2358.04.35	CURRICULUM - PROFESSIONAL DEVE	\$0.00	\$87.94	\$87.94	(\$87.94)	\$0.00	(\$87.94)	0.00%
01.305.061.2430.05.23	ACADEMIC SUPPLIES	\$0.00	\$3,308.00	\$3,308.00	(\$3,308.00)	\$0.00	(\$3,308.00)	0.00%
	Dept: CURRICULUM DEVELOPMENT - 061	\$14,000.00	\$5,244.23	\$5,244.23	\$8,755.77	\$22,000.00	(\$13,244.23)	-94.60%
01.305.076.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$250.00	\$250.00	(\$250.00)	\$0.00	(\$250.00)	0.00%
01.305.076.3200.01.11	NURSE	\$81,234.00	\$56,667.86	\$56,667.86	\$24,566.14	\$24,918.14	(\$352.00)	-0.43%
01.305.076.3200.03.34	SUBSTITUTES - NURSES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.076.3200.04.11	PHYSICIAN SVCS- CONTRACTED	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
01.305.076.3200.05.23	SUPPLIES	\$2,500.00	\$1,056.74	\$1,056.74	\$1,443.26	\$0.00	\$1,443.26	57.73%
01.305.076.3200.06.37	TRAVEL & CONFERENCES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
01.305.076.3202.01.11	NURSE	\$0.00	\$270.00	\$270.00	(\$270.00)	\$0.00	(\$270.00)	0.00%
	Dept: HEALTH SERVICES - 076	\$85,584.00	\$58,244.60	\$58,244.60	\$27,339.40	\$24,918.14	\$2,421.26	2.83%
01.305.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$326,000.00	\$244,141.50	\$244,141.50	\$81,858.50	\$81,963.00	(\$104.50)	-0.03%
01.305.079.3300.06.41	FUEL ESCULATION COST	\$8,400.00	\$17,631.68	\$17,631.68	(\$9,231.68)	\$0.00	(\$9,231.68)	-109.90%
	Dept: TRANSPORTATION REG DAY - 079	\$334,400.00	\$261,773.18	\$261,773.18	\$72,626.82	\$81,963.00	(\$9,336.18)	-2.79%
01.305.085.3520.05.23	SUPPLIES - STUDENT ACTIVITY BA	\$1,100.00	\$1,149.40	\$1,149.40	(\$49.40)	\$0.00	(\$49.40)	-4.49%
01.305.085.3522.06.36	STUDENT ACTIVITIES	\$0.00	\$333.86	\$333.86	(\$333.86)	\$0.00	(\$333.86)	0.00%
	Dept: MISCELLANEOUS - 085	\$1,100.00	\$1,483.26	\$1,483.26	(\$383.26)	\$0.00	(\$383.26)	-34.84%
01.305.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$15,725.07	\$12,885.48	\$12,885.48	\$2,839.59	\$3,865.62	(\$1,026.03)	-6.52%
01.305.088.4110.03.10	CUSTODIAL SUPERVISOR	\$55,000.00	\$40,918.57	\$40,918.57	\$14,081.43	\$8,975.58	\$5,105.85	9.28%
01.305.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$137,000.00	\$105,006.00	\$105,006.00	\$31,994.00	\$31,994.00	\$0.00	0.00%
01.305.088.4120.04.17	HEAT	\$67,000.00	\$59,956.33	\$59,956.33	\$7,043.67	\$5,043.67	\$2,000.00	2.99%
01.305.088.4130.04.15	TELEPHONE	\$9,000.00	\$5,217.94	\$5,217.94	\$3,782.06	\$1,629.93	\$2,152.13	23.91%
01.305.088.4130.04.16	ELECTRICITY	\$106,000.00	\$82,244.90	\$82,244.90	\$23,755.10	\$25,886.20	(\$2,131.10)	-2.01%
01.305.088.4130.04.19	MAINTENANCE OF WATER SYSTEM	\$8,500.00	\$5,507.00	\$5,507.00	\$2,993.00	\$1,043.00	\$1,950.00	22.94%
01.305.088.4210.04.32	MAINTENANCE OF GROUNDS	\$4,500.00	\$13,819.75	\$13,819.75	(\$9,319.75)	\$0.00	(\$9,319.75)	-207.11%
01.305.088.4220.04.32	MAINTENANCE OF BLDG ONGOING	\$16,190.00	\$60,158.59	\$60,158.59	(\$43,968.59)	\$16,775.07	(\$60,743.66)	-375.19%
01.305.088.4220.05.26	CHEMICALS	\$5,800.00	\$11,381.16	\$11,381.16	(\$5,581.16)	\$618.84	(\$6,200.00)	-106.90%
01.305.088.4220.05.27	PAPER	\$5,900.00	\$7,143.21	\$7,143.21	(\$1,243.21)	\$2,912.83	(\$4,156.04)	-70.44%
01.305.088.4224.05.26	MISCELLANEOUS SUPPLIES	\$0.00	\$370.00	\$370.00	(\$370.00)	\$0.00	(\$370.00)	0.00%
01.305.088.4230.04.32	MAINTENANCE OF EQUIPMENT	\$14,150.00	\$860.00	\$860.00	\$13,290.00	\$25.00	\$13,265.00	93.75%
	Dept: OPERATION & MAINTENANCE - 088	\$444,765.07	\$405,468.93	\$405,468.93	\$39,296.14	\$98,769.74	(\$59,473.60)	-13.37%
01.305.093.2130.03.04	NETWORK TECHNICIANS	\$69,283.62	\$46,554.23	\$46,554.23	\$22,729.39	\$13,949.50	\$8,779.89	12.67%
01.305.093.2300.05.23	SUPPLIES SOFTWARE	\$0.00	\$10,395.17	\$10,395.17	(\$10,395.17)	\$0.00	(\$10,395.17)	0.00%
01.305.093.2430.05.23	SOFTWARE	\$5,000.00	\$4,126.19	\$4,126.19	\$873.81	\$0.00	\$873.81	17.48%
01.305.093.2451.05.23	EDUCATIONAL EQUIPT	\$5,000.00	\$699.27	\$699.27	\$4,300.73	\$0.00	\$4,300.73	86.01%

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01.305.093.4130.04.15	TELEPHONE	\$14,500.00	\$7,499.85	\$7,499.85	\$7,000.15	\$2,213.20	\$4,786.95	33.01%
01.305.093.4230.04.29	MAINTENANCE OF EQUIPMENT/WEB	\$0.00	\$500.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%
	Dept: COMPUTER PROGRAM - 093	\$93,783.62	\$69,774.71	\$69,774.71	\$24,008.91	\$16,162.70	\$7,846.21	8.37%
01.305.100.1435.04.36	LEGAL EXPENSE - SPEC ED	\$8,500.00	\$1,075.00	\$1,075.00	\$7,425.00	\$7,425.00	\$0.00	0.00%
01.305.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$88.78	\$88.78	(\$88.78)	\$0.00	(\$88.78)	0.00%
01.305.100.2110.01.02	DIRECTOR OF STUDENT SERVICES	\$21,975.20	\$16,813.21	\$16,813.21	\$5,161.99	\$5,043.98	\$118.01	0.54%
01.305.100.2110.02.09	ADMIN ASST STUDENT SVCS	\$10,933.59	\$8,396.28	\$8,396.28	\$2,537.31	\$2,518.89	\$18.42	0.17%
01.305.100.2110.06.37	TRAVEL & CONFERENCES	\$6,500.00	\$2,550.00	\$2,550.00	\$3,950.00	\$0.00	\$3,950.00	60.77%
01.305.100.2415.04.33	ASSOCIATION DUES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
01.305.100.4130.04.15	TELEPHONE	\$150.00	\$59.69	\$59.69	\$90.31	\$0.00	\$90.31	60.21%
01.305.100.4230.04.31	SOFTWARE LICENSE	\$2,600.00	\$800.00	\$800.00	\$1,800.00	\$0.00	\$1,800.00	69.23%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$50,808.79	\$29,782.96	\$29,782.96	\$21,025.83	\$14,987.87	\$6,037.96	11.88%
01.305.102.2305.01.03	TEACHERS	\$46,022.00	\$32,252.14	\$32,252.14	\$13,769.86	\$13,769.90	(\$0.04)	0.00%
01.305.102.2330.03.08	PARAPROFESSIONALS	\$61,001.36	\$43,389.43	\$43,389.43	\$17,611.93	\$18,792.22	(\$1,180.29)	-1.93%
01.305.102.2351.06.37	PROJECT GROW TRAVEL	\$200.00	\$32.88	\$32.88	\$167.12	\$167.12	\$0.00	0.00%
01.305.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$89.00	\$89.00	\$211.00	\$0.00	\$211.00	70.33%
01.305.102.2430.05.24	SUPPLIES & MATERIALS	\$1,000.00	\$824.10	\$824.10	\$175.90	\$0.00	\$175.90	17.59%
	Dept: PROJECT GROW - 102	\$108,523.36	\$76,587.55	\$76,587.55	\$31,935.81	\$32,729.24	(\$793.43)	-0.73%
01.305.103.2305.01.03	TEACHERS	\$621,537.00	\$429,343.85	\$429,343.85	\$192,193.15	\$188,661.15	\$3,532.00	0.57%
01.305.103.2330.03.08	PARAPROFESSIONALS	\$146,501.60	\$45,576.37	\$45,576.37	\$100,925.23	\$17,838.67	\$83,086.56	56.71%
01.305.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$167.50	\$167.50	\$132.50	\$0.00	\$132.50	44.17%
01.305.103.2420.05.24	LEARNING SUPPORT ED EQUIPMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.305.103.2430.05.24	SUPPLIES	\$2,500.00	\$260.00	\$260.00	\$2,240.00	\$287.47	\$1,952.53	78.10%
01.305.103.3300.02.08	BUS MONITORS	\$15,000.00	\$25,253.22	\$25,253.22	(\$10,253.22)	\$0.00	(\$10,253.22)	-68.35%
	Dept: LEARNING SUPPORT CENTER - 103	\$789,338.60	\$500,600.94	\$500,600.94	\$288,737.66	\$206,787.29	\$81,950.37	10.38%
01.305.106.4230.04.31	MAINTENANCE OF EQUIPMENT	\$0.00	\$1,537.74	\$1,537.74	(\$1,537.74)	\$0.00	(\$1,537.74)	0.00%
	Dept: LEARNING SUPPORT CENTER - 106	\$0.00	\$1,537.74	\$1,537.74	(\$1,537.74)	\$0.00	(\$1,537.74)	0.00%
01.305.118.2305.01.03	TEACHERS	\$208,045.00	\$144,909.92	\$144,909.92	\$63,135.08	\$63,135.08	\$0.00	0.00%
01.305.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$750.00	\$259.00	\$259.00	\$491.00	\$0.00	\$491.00	65.47%
01.305.118.2420.05.24	SPEECH THERAPY ED EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$50,444.00	(\$49,444.00)	-4944.40%
01.305.118.2430.05.24	SUPPLIES	\$2,000.00	\$2,201.36	\$2,201.36	(\$201.36)	\$0.00	(\$201.36)	-10.07%
01.305.118.2800.04.35	SPEECH THERAPY	\$50,500.00	\$76.10	\$76.10	\$50,423.90	\$228.31	\$50,195.59	99.40%
	Dept: SPEECH - 118	\$262,295.00	\$147,446.38	\$147,446.38	\$114,848.62	\$113,807.39	\$1,041.23	0.40%
01.305.121.2100.02.09	CLERICAL	\$0.00	\$26,824.01	\$26,824.01	(\$26,824.01)	\$9,882.61	(\$36,706.62)	0.00%
01.305.121.2110.02.09	CLERICAL	\$37,252.63	\$555.00	\$555.00	\$36,697.63	\$0.00	\$36,697.63	98.51%
01.305.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$6,000.00	\$4,200.00	\$4,200.00	\$1,800.00	\$1,800.00	\$0.00	0.00%
01.305.121.2415.05.24	SUPPLIES	\$2,000.00	\$1,883.42	\$1,883.42	\$116.58	\$0.00	\$116.58	5.83%
01.305.121.2440.04.35	EXTENDED YEAR SERVICES	\$70,000.00	\$9,758.15	\$9,758.15	\$60,241.85	\$1,233.47	\$59,008.38	84.30%
01.305.121.2710.04.03	SPECIALIZED INSTRUCTION	\$25,000.00	\$6,700.00	\$6,700.00	\$18,300.00	\$6,550.00	\$11,750.00	47.00%
01.305.121.2800.04.35	THERAPY	\$115,000.00	\$59,525.45	\$59,525.45	\$55,474.55	\$31,462.47	\$24,012.08	20.88%
	Dept: SUPPORT SERVICES - 121	\$255,252.63	\$109,446.03	\$109,446.03	\$145,806.60	\$50,928.55	\$94,878.05	37.17%
01.305.127.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$500.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%
01.305.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$900.00	\$100.00	\$100.00	\$800.00	\$0.00	\$800.00	88.89%
01.305.127.2450.05.24	EDUCATIONAL EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.127.2710.01.03	ADJUSTMENT COUNSELOR	\$186,463.00	\$131,092.62	\$131,092.62	\$55,370.38	\$58,896.38	(\$3,526.00)	-1.89%
01.305.127.2800.01.03	PSYCHOLOGY	\$74,819.00	\$26,876.36	\$26,876.36	\$47,942.64	\$0.00	\$47,942.64	64.08%
01.305.127.2800.05.24	SUPPLIES	\$2,500.00	\$870.27	\$870.27	\$1,629.73	\$754.98	\$874.75	34.99%
01.305.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$8,500.00	\$7,728.00	\$7,728.00	\$772.00	\$0.00	\$772.00	9.08%
01.305.127.2800.06.37	TRAVEL & CONFERENCES	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
01.305.127.2801.01.03	PSYCHOLOGIST	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	(\$12,000.00)	0.00%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$275,082.00	\$167,167.25	\$167,167.25	\$107,914.75	\$71,651.36	\$36,263.39	13.18%
01.305.130.3300.06.43	TRANSPORTATION - COLLABORATIVE	\$44,720.00	\$23,517.00	\$23,517.00	\$21,203.00	\$14,229.00	\$6,974.00	15.59%
01.305.130.3300.06.44	TRANSPORTATION - DAY PROGRAMS	\$31,580.00	\$11,798.19	\$11,798.19	\$19,781.81	\$19,769.94	\$11.87	0.04%
01.305.130.3300.06.46	TRANSPORTATION - MCKINNEY VENT	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
01.305.130.3300.06.47	TRANSPORTATION - INTREGATED	\$29,700.00	\$29,508.75	\$29,508.75	\$191.25	\$191.25	\$0.00	0.00%
	Dept: SPED TRANSPORTATION - 130	\$116,000.00	\$64,823.94	\$64,823.94	\$51,176.06	\$34,190.19	\$16,985.87	14.64%
01.305.133.9300.06.13	TUITION - DAY SCHOOLS	\$56,491.00	\$20,179.00	\$20,179.00	\$36,312.00	\$44,842.12	(\$8,530.12)	-15.10%
01.305.133.9306.06.13	TUITION RESIDENTIAL (502.6)	\$0.00	\$0.00	\$0.00	\$0.00	\$22,883.00	(\$22,883.00)	0.00%
01.305.133.9400.06.13	TUITION - COLLABORATIVES	\$197,300.00	\$94,918.81	\$94,918.81	\$102,381.19	\$129,943.89	(\$27,562.70)	-13.97%
	Dept: PROGRAMS W/OTHERS SPED - 133	\$253,791.00	\$115,097.81	\$115,097.81	\$138,693.19	\$197,669.01	(\$58,975.82)	-23.24%
Grand Total:		\$6,637,793.47	\$4,563,268.42	\$4,563,268.42	\$2,074,525.05	\$1,968,207.30	\$106,317.75	1.60%

End of Report



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: May 2023
Rochester Memorial School

Directors Update:

- Meal participation continues to be strong.
- Nation –Wide supply chain disruptions continue to impact on our program.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.

Students Receiving Free and Reduced Meals:

Free 106 → 21%

Reduced: 8 → 2%

Student Meal Participation

SY 22					SY 23			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	16	3%	142	28%	161	17%	425	45%
September	1197	13%	4295	45%	2552	28%	5328	58%
October	1597	19%	4431	52%	2547	28%	5678	62%
November	1674	21%	4441	55%	2127	27%	4837	62%
December	1502	19%	4447	57%	1921	26%	4746	64%
January	1592	20%	4506	57%	2147	25%	5377	62%
February	1413	20%	4155	59%	1725	25%	4211	62%
March	2408	22%	6423	58%	2799	27%	6570	62%
April	1597	22%	4352	61%	1843	28%	3979	61%
May	2483	25%	6174	62%				
June	2002	25%	4647	59%				

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Facilities Director's Report: May 2023

Rochester Memorial Elementary School

- Met with key stakeholders for Solar Canopy Project.
- Received 10,000 gallons of fuel oil.
- Completed required Asbestos AHERA training.
- Conducted routine maintenance on all facility equipment and systems.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org

**Rochester Memorial
School Committee Meeting
Thursday May 4, 2023**

Principal's Report

- The annual Science Fair is back! It will be an evening filled with Science, Technology, Engineering, Art, and Math. We need scientists and inventors to help with the S.T.E.M. in STEAMapalooza! This will take place on Thursday May 18 starting at 5:30pm. Students may sign up via the Google Form that was shared out via email last week. The evening will conclude with 3rd grade families being invited to the Recorder Concert happening at 6:30PM. Ms. Lisa with Plumb Memorial Library and Ms. Sollauer will also be in the Library Media Center providing information on the Summer Reading Program.
- Rochester celebrated 2023 Arbor Day by distributing trees to the kids of Rochester Memorial School. Tree Warden Jeffrey Eldridge recently procured 500 (small) trees that were distributed to the students at RMS on Friday, April 28th to take home and plant.
- We are excited for the upcoming Kindergarten School Readiness Screening that will take place on **Wednesday, May 31st and Thursday, June 1st**. Our incoming kindergarteners will have fun, play, and be able to meet one of our Kindergarten Teachers as well as experience a school bus ride.
- Below is the May MCAS math and science schedule:

May

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9 Grade 5 Math Session I	10 Grade 5 Math Session II	11 Grade 3 Math Session I	12 Grade 3 Math Session II
15	16 Grade 6 Math Session I	17 Grade 6 Math Session II	18 Grade 4 Math Session I	19 Grade 4 Math Session II
22	23 Grade 5 Science Session I	24 Grade 5 Science Session II	25	26



Southeastern Massachusetts Educational Collaborative

25 Russells Mills Road
Dartmouth, MA 02748
Telephone: (508) 998-5599
Fax: (508) 998-5959
www.smecollaborative.org

Ms. Sharon Hartley, Chairperson
Rochester School Committee
135 Marion Road
Mattapoisett, MA 02739

April 19, 2023

RE: SMEC Mortgage Application

Dear Ms. Hartley:

The SMEC Board of Directors has voted to approve the purchase of a building and land located at 267 Samuel Barnet Boulevard in Dartmouth following a comprehensive MGL Ch. 30B public procurement process. Pursuant to MGL Ch. 40 Section 4E, Educational Collaboratives shall notify their member school committees within 45 days of applying for a commercial mortgage. SMEC has applied for and has been approved to finance \$832,000 of the purchase price of the building through Rockland Trust Commercial Lending. This letter shall serve as such notification.

Once the purchase is finalized, SMEC intends to relocate and expand its Therapeutic Learning Center public day school to the new location by the start of the 2023-2024 school year. If anyone has any questions about the real estate acquisition, financing or plans for the program, please feel free to contact me at (508) 998-5599 or ccooper@smecollaborative.org.

Sincerely,

A handwritten signature in blue ink that reads 'Catherine S. Cooper'.

Catherine S. Cooper, M.Ed., J.D.
Executive Director
SMEC

cc: Michael Nelson, Superintendent of Schools

The logo for 'Learning for Life' features the words 'Learning' and 'for Life' in a stylized, blue, cursive font. The 'for' is smaller and positioned between 'Learning' and 'Life'.

ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts

TO: Town Clerk, Town of Rochester, Massachusetts
DATE: May 2, 2023
SUBJECT: Meeting Notice

Pursuant to Chapter 30A of the Massachusetts General Laws, you are notified of the following REGULAR meeting of the **ROCHESTER SCHOOL COMMITTEE**.

Thursday, May 4, 2023 at 6:30 p.m.

If you have any questions, please feel free to call me at 508-758-2772 ext. 1956.

Respectfully submitted,
Melissa Wilcox, Executive Assistant to the Superintendent

ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS

REGULAR MEETING
Rochester Memorial School
16 Pine Street, Rochester, MA 02770

May 4, 2023
ZOOM LINK:

<https://oldrochester-org.zoom.us/j/93949609343?pwd=OG5XWXFxeXFlK2pGczclRSStTNElsZz09>

Meeting ID: 939 4960 9343

Passcode: 476078

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Band Room located at the Rochester Memorial School at 16 Pine Street, Rochester, MA 02770 or via zoom.

TIME: 6:30 PM

- MEETING TO ORDER**
- PLEDGE OF ALLEGIANCE**
- FY24 SCHOOL CHOICE PUBLIC HEARING**
- RECOGNITION OF ACHIEVEMENT**
- I. Approval of Minutes**
 - A. Regular Session: March 23, 2023**
 - B. Executive Session: March 23, 2023**
- II. Consent Agenda**
- III. Agenda Items Pending**
- IV. General**
 - A. School Choice Vote**
 - B. School Committee Dates for 2023-2024 School Year**
 - C. Approval of Donation(s)**
- V. New Business**
 - A. Policy Review**
 - B. Curriculum**
 - C. Business**
 - 1. Financial Report**
 - 2. Food Service Director Report**
 - 3. Facilities Director Report**
 - 4. Budget Transfers**
 - D. Personnel**
- VI. Special Topic Report**
- VII. Unfinished Business**

CHAIRPERSON'S REPORT
CENTRAL OFFICE ADMINISTRATORS REPORT
PRINCIPAL'S REPORT

VIII. School Committee

- A. School Committee Goals
- B. **Committee Reports**
 - 1. **Budget Subcommittee**
 - 2. **ORR District School Committee**
 - 3. **SMEC**
 - 4. **READS**
 - 5. **Tri-Town Foundation**
 - 6. **Early Childhood Council**
 - 7. **Policy Subcommittee**
 - 8. **Equity Subcommittee**
- C. School Committee Reorganization

IX. Future Business

- A. **Timeline**
- B. **Future Agenda Items**

X. Open Comments

XI. Information Items

XII. Executive Session

ADJOURNMENT