

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
March 23, 2023**

Regular meeting of the Rochester School Committee was held on Thursday, March 23, 2023 at 6:30pm. This meeting was held full in-person and there was also a zoom link available.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Chairperson, Jason Chisholm (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person) and Katherine Duggan (in-person).

COMMITTEE MEMBERS NOT PRESENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Howard Barber, Assistant Superintendent of Finance & Operations (remote); Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning (remote); Craig Davidson, Director of Student Services(in-person); Derek Medeiros, Principal (in-person); Charles West, Assistant Principal (in-person); Melissa Wilcox, Executive Assistant to the Superintendent (in-person).

Meeting was called to order at 6:30pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded.

The school committee, administration and everyone present stood and recited the Pledge of Allegiance.

MOTION: Mr. Chisholm to open the Public Budget Hearing

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

FY24 PUBLIC BUDGET HEARING

Superintendent Nelson made the following statement:

Good Evening – everyone – tonight our first order of business is the FY24 public budget hearing for the Rochester Memorial School Elementary District. The budget development process started in late fall and required numerous meetings to strategize the financial direction of Rochester Memorial School District. The Rochester School Committee listened to our administration share their vision for Rochester Memorial School moving into next year and collaborated with central office administrators, town officials, and FINCOM representation to bring forth tonight's FY24 budget proposal. During the budget development process, we assessed and considered the current financial climate, our immediate school programming needs, discussed what needs we may have in future years, and prioritized what we know about the educational needs of our students', families', and staff members' -heading into the 2023-2024 school year. As a result – tonight Mr. Barber, our Assistant Superintendent of Finance & Operations will present our FY24 budget proposal. We feel this budget represents not only a fiscally responsible proposal – but a budget that allows us to continue to service our students' and families' – meeting our educational expectations. I want to thank all those who have contributed to this process and Mr. Barber for his financial leadership during this process. Mr. Barber...the floor is yours.

Mr. Barber presented a PowerPoint presentation on the FY24 Budget as shown below:

How to Strive for Achievement

- Listen to Administrators for School and Department Goals
- Provide a Zero Based Budgetary Method
- Review and Recognize Budgetary Shortfalls
- Plan for New Curriculum Initiatives
- Continue the Expansion of Classroom Technology

Fiscal Year 2023 and 2024 Budget Comparison

Department	Rochester Memorial School	Bristol County Agricultural	Funding Offsets	Overall Budget
Rochester Memorial School	\$ 4,793,469	\$ 0	\$ 214,834	\$ 5,008,302
Bristol County Agricultural H.S.	\$ 0	\$ 208,563	\$ 0	\$ 208,563
Central Office	\$ 217,173	\$ 0	\$ 20,000	\$ 237,173
Facilities	\$ 520,594	\$ 0	\$ 24,000	\$ 544,594
Student Services	\$ 626,905	\$ 0	\$ 152,802	\$ 779,707
Technology	\$ 121,789	\$ 0	\$ 0	\$ 121,789
Transportation	<u>\$ 537,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 537,000</u>
Total FY24 Budget	\$ 6,816,930	\$ 208,563	\$ 411,636	\$ 7,437,129
Total FY23 Budget	<u>\$ 6,637,793</u>	<u>\$ 289,698</u>	<u>\$ 406,963</u>	<u>\$ 7,334,454</u>
FY24 to FY23 Change	<u>\$ 179,137</u>	<u>\$ (81,135)</u>	<u>\$ 4,673</u>	<u>\$ 102,675</u>
FY24 Budget Inc/Dec %	102.70%	71.99%	101.15%	101.40%

Sources to Supplement the Operating Budget

- Offset Resources
 - Federal Entitlement Grants
 - Title I
 - Individuals with Disabilities Education Act (IDEA)
 - Rural Education Achievement Program (REAP)
 - Early Childhood Special Education Funds
 - Elementary & Secondary School Emergency Relief Funds (ESSER)
 - Special Education Circuit Breaker Reimbursement
 - Revolving Funds
 - Project Grow Tuition
 - Building Rental Funds

Funding Source	Amount
Title I	\$ 18,000
IDEA	\$ 111,334
REAP Grant	\$ 45,000
EEC Grant	\$ 5,500
ESSER II	\$ 20,000
Circuit Breaker	\$ 152,802
RMS Rental	\$ 24,000

Project Grow Tuitions \$ 35,000
Total Offset Funding \$ 411,636

- Bristol County Agricultural High School
 - Enrollment Attending 10/1/2022
 - Students – Six (6)
 - Cost of Enrollments
 - Tuition per Student \$ 132,058
 - Debt Service per Student \$ 32,405
 - Transportation Cost from Enrollment \$ 44,100
 - Total BCAHS Cost \$ 208,563

Forecasting Building Based Operating Needs

- Maximized Zero Based Budgeting Process
- Planning for Operational Expenditures
- Mandated Costs

Budgetary Department Changes

- **Academics – Personnel Changes**
 - Staffing
 - Six (6) Retirements
 - Non-Replacement of One (1) position
 - Special Education Posting
 - Net Decrease of \$108,000
- **Student Services**
 - Increase of \$25,000 for Tuition Based Programs
 - (Includes increase of \$47,000 for Circuit Breaker)
- **Facilities and Operations**
 - Increase of \$55,000 for Utility Cost
 - Increase of \$15,000 for Contracted Services and Maintenance
- **Technology**
 - Increase of \$20,000 for Technology Software & Equipment
- **Transportation**
 - Increase of \$60,000 for Special Education Out of District Placements
 - Increase of \$10,000 for Regular Education Contracted Costs

Comparison of the Proposed FY24 to the FY23 Budget

Department	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2024 to 2023 Comparison
Rochester Memorial School	\$ 4,793,469	\$ 4,871,676	\$ (78,207)
Central Office	\$ 217,173	\$ 169,719	\$ 47,454
Facilities	\$ 520,594	\$ 444,765	\$ 75,829
Student Services	\$ 626,905	\$ 592,449	\$ 34,456
Technology	\$ 121,789	\$ 93,784	\$ 28,005
Transportation	\$ <u>537,000</u>	\$ <u>465,400</u>	\$ <u>71,600</u>
Total Rochester School District Assessed Budget	\$ <u>6,816,930</u>	\$ <u>6,637,793</u>	\$ <u>179,137</u>
 Bristol County Agricultural H.S.	 \$ <u>208,563</u>	 \$ <u>289,698</u>	 \$ <u>(81,135)</u>
Total BCAHS Assessed Budget	\$ <u>208,563</u>	\$ <u>289,698</u>	\$ <u>(81,135)</u>
 Total Budget Obligations	 \$ <u>7,025,493</u>	 \$ <u>6,927,491</u>	 \$ <u>98,002</u>

Comparison FY 24 to FY23 by Department

Dept Code	Departments	FY23-24 Proposed Budget	FY22-23 Proposed Budget	Variance
001	School Committee	\$ 10,300	\$ 7,700	\$ 2,600
004	Superintendent's Office	\$ 168,873	\$ 162,019	\$ 6,854
007	Administration Reg Day	\$ 346,263	\$ 329,915	\$ 16,348
010	Classroom Teachers	\$ 1,955,871	\$ 2,030,997	\$ (75,126)
013	Kindergarten	\$ 294,783	\$ 311,467	\$ (16,684)
016	Art Program	\$ 98,662	\$ 96,019	\$ 2,643
022	Reading	\$ 120,919	\$ 94,284	\$ 26,635
024	Ell Program	\$ 21,417	\$ 750	\$ 20,667
025	English	\$ 2,050	\$ 500	\$ 1,550
037	Mathematics	\$ 2,050	\$ 500	\$ 1,550
040	Media Services	\$ 107,043	\$ 104,240	\$ 2,803
043	Music	\$ 162,346	\$ 144,636	\$ 17,710
049	Physical Education	\$ 128,337	\$ 126,189	\$ 2,148
052	Science	\$ 107,498	\$ 108,995	\$ (1,497)
055	Social Studies	\$ 2,050	\$ 1,500	\$ 550
061	Curriculum Development	\$ 45,500	\$ 47,358	\$ (1,858)
076	Health Services	\$ 86,106	\$ 85,584	\$ 522
079	Transportation Reg Day	\$ 343,000	\$ 334,400	\$ 8,600
085	Miscellaneous	\$ 2,200	\$ 1,100	\$ 1,100
088	Operation & Maintenance	\$ 520,594	\$ 444,765	\$ 75,829
093	Computer Program	\$ 121,790	\$ 93,784	\$ 28,006
	Special Needs			
100	Administration	\$ 59,757	\$ 50,809	\$ 8,948
102	Project Grow	\$ 114,730	\$ 108,523	\$ 6,207
103	Learning Support Center	\$ 730,207	\$ 789,338	\$ (59,132)
118	Speech	\$ 266,636	\$ 262,295	\$ 4,341
121	Support Services	\$ 259,364	\$ 255,253	\$ 4,111
127	Psychological Services	\$ 284,386	\$ 275,082	\$ 9,304
130	Sped Transportation	\$ 179,000	\$ 116,000	\$ 63,000
133	Programs W/Others Sped	\$ 275,198	\$ 253,791	\$ 21,407
Grand				
Total		\$ 6,816,930	\$ 6,637,793	\$ 179,137

Governor's Budget – Proposed Chapter 70

State Budgetary Assessment

- FY2024 projects a \$2,399,312 Base Amount
- Including Minimum \$30 per student
- Net \$14,970 increase from FY2023

Comparison to FY23

	FY23	FY24	Change	Pct Chg
Enrollment	522	499	-23	-4.41%
Foundation budget	6,070,731	6,163,096	92,365	1.52%
Required district contribution	3,686,389	3,840,072	153,683	4.17%
Chapter 70 aid	2,384,342	2,399,312	14,970	0.63%
Required net school spending (NSS)	6,070,731	6,239,384	168,653	2.78%
Target aid share	33.46%	29.31%		
C70 % of foundation	39.28%	38.93%		
Required NSS % of foundation	100.00%	101.24%		

Superintendent's Proposed FY24 Proposed Budget Assessment

- Fiscal Year 2024 Proposed Budget: \$ 6,816,930
- Fiscal Year 2023 Budget: \$ 6,637,793
- Net Increase: \$ 179,137
- Net Percentage Increase: 2.70%

School Committee Feedback:

Ms. Fernandes asked if there was any feedback from Suzanne Szyndlar from the Town since the subcommittee last met. Mr. Barber explained that since the last subcommittee meeting they have continued with the same numbers discussed and are moving forward.

Chairperson Hartley opened the hearing for public comment. There were no public comments.

Chairperson Hartley thanked Mr. Barber and all of the administration for their hard work on the budget. She closed the public budget hearing at 6:52 p.m.

XII. Executive Session

MOTION: by Ms. Fernandes at 6:53 p.m. to enter executive session for the purpose of exception #4 and exception #7

SECOND: by Ms. Rounseville

5:0 ROLL CALL: Chisholm: yes, Duggan: yes, Rounseville: yes, Hartley: yes, Fernandes: yes

MOTION: by Ms. Fernandes to go come out of Executive Session at 6:59 pm to return to regular session

SECOND: by Mr. Chisholm

5:0 ROLL CALL: Chisholm: yes, Duggan: yes, Rounseville: yes, Hartley: yes, Fernandes: yes

Superintendent Nelson asked Chairperson Hartley to consider moving V. New Business, C. Business to ahead of the IV. General section. Chairperson Hartley approved.

I. Approval of Minutes

A. Approval of Minutes –

Approval of Minutes – Regular Session: February 16, 2023

MOTION: Ms. Fernandes to approve February 16, 2023 minutes as presented

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Approval of Minutes – Budget Subcommittee: October 27, 2022

MOTION: Mr. Chisholm to approve October 27, 2022 Budget Subcommittee minutes as presented

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Approval of Minutes – Budget Subcommittee: November 17, 2022

MOTION: Ms. Rounseville to approve November 21, 2022 Budget Subcommittee minutes as presented

SECOND: Ms. Fernandes

MOTION PASSED (4:1): Duggan: yes, Chisholm: abstain, Fernandes: yes, Hartley: yes, Rounseville; yes

Approval of Minutes – Budget Subcommittee: January 23, 2023

MOTION: Mr. Chisholm to approve January 23, 2023 Budget Subcommittee minutes as presented

SECOND: Ms. Duggan

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; abstain

Approval of Minutes – Budget Subcommittee: March 1, 2023

MOTION: Ms. Rounseville to approve March 1, 2023 Budget Subcommittee minutes as presented

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

V. New Business

C. Business

1. Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School District: Budget Report by Department for March 20, 2023

For the purpose of our Financial Forecasting:

The Rochester School District currently has \$143,299 available of the general funds appropriated in the 2023 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes that of the total \$6,637,794 appropriated to the District, consisting of both the Rochester School District and the one-time non-annual student resource package.

\$ 6,604,435 - General Fund Operating
\$ 33,358 - Non-annual student resource package
\$ 6,637,793 - General Funds Approved
\$ 6,494,495 - Obligations Paid Year to Date
\$ 143,299 - Remaining Available Funds

Bristol County Agricultural High School enrolled student operational budget of \$289,698 costs is pending its first

billing to be received for payment.

\$ 289,698 - Bristol County Agricultural High School
\$ 266,145 - Obligations Paid Year to Date
\$ 23,553 - Remaining Available Funds

Mr. Barber also reported the following the Food Service Report:

- Meal participation continues to be strong.
- Nation –Wide supply chain disruptions continue to impact on our program.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.
- Excited to announce recipient of MA Equipment Grant for Rochester Memorial School in the amount of \$20,000. The grant project is to replace the two cold serving lines with a new cold line that will house a fresh fruit and vegetable bar.
- Students receiving free and reduced meals
 - Free 107 → 21%
 - Reduced 8 → 2%

Mr. Barber also reported the following Facilities Report:

- Conducted Commonwealth elevator testing.
- Completed semi-annual inspection of ANSUL suppression system (kitchen).
- Replaced transfer switch on emergency generator.
- Instituted an extreme cold/wind chill protocol for a weekend event.
- Conducted routine maintenance on all facility systems.

IV. General

A. Approval of FY24 Budget

Superintendent Nelson made the following statement:

Please review the proposed motion in your school committee member packet for review and consideration.

MOTION to approve the Superintendent's Proposed Fiscal Year June 30, 2024 Budget in the total amount of \$7,025,493 for the Rochester Public Schools.

The total amount of \$7,025,493 recognizes two (2) portions of its funding:

1. General Operating in the amount of \$6,816,930, and
2. Bristol County Agricultural School District in the amount of \$208,563

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

B. Approval of MOA

Superintendent Nelson made the following statement:

It is recommended that the school committee review and approve MOA between the Rochester School Committee and the Rochester Memorial Support Personnel Association.

MOTION to approve the MOA as presented

MOTION: Ms. Rounseville

SECOND: Ms. Fernandes

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

C. HILL for Literacy Presentation

Superintendent Nelson made the following statement:

As this committee is aware - the elementary schools have been participating in a literacy needs assessment process and have begun designing a literacy action plan in consultation with the HILL for Literacy - Dr. Fedorowicz is looking to provide an update to the committee tonight on our progress. Dr. Fedorowicz...

Dr. Fedorowicz made the following statement:

We have a guest tonight from the HILL, Dr. Darci Burns, literacy expert. Darci has a doctorate from the University of Oregon and is our literacy expert in partnership with DESE and Science of Reading. Hill has been around for 15 years working with districts to improve literacy.

Tonight, Darci is going to give you a lot of information related to finding and recommendations for instruction, assessment and professional development. These findings and recommendations are based on an aggregate of information from the 3 elementary districts.

Please keep in mind that although some of you have seen the data, Darci is here to give just a general overview of the process and findings for everyone. If you have specific or targeted questions related to the data, Darci and/or I will be happy to meet with you after tonight and answer any questions. In addition, although we are making incredible progress toward a new literacy plan, it is a multi-year plan and not a quick overnight implementation.

Remember, our goal is to move forward as a unit for the best experience for students so when they get to JRHS they have similar curriculum and instruction. Therefore, the findings are similar whether it is 1 school or all 3 because you will see the number of different programs, assessments etc. Our end goal is for consistency vertically and horizontally. This is why we are doing this.

The message is we are moving forward as a united and collaborative team. Keep in mind, not all of the recommendations can be done overnight. It takes multiple years to roll out such a large initiative. Work with Darci and the HILL will guide us through the LAP and next steps. Now I will turn it over to Darci.

Dr. Darci Burns explained the enclosed HILL for Literacy presentation. Please see enclosure.

Dr. Fedorowicz made the following statement:

This report contains a lot of great findings and recommendations. Again, the implementation of the LAP is a multi-year process and we are working with the HILL to continue to roll out recommendations. As a result of the Needs Assessment, we are in the middle of phase II of the Core Program Review. Before February break, an invitation went to all elementary teachers to ask them to participate as part of a voluntary vertical team to review and select a new core literacy program. We have 41 educators that volunteered to review the core programs, 13 from RMS. The overview process for this vertical team started on the PD half day, March 8. The process will consist of reviewing three core programs selected by our District Leadership Team (this is the group of educators working with us since the fall) based on district needs, Curate list from DESE and samples provided by vendors. Our timeline is to collaboratively select a program by May or June. We are planning to integrate recommendations from the Needs Assessment into the new Strategic Plan and PD for next year. We will focus on the timeline and prioritize with the HILL and we will continue to provide updates on progress. I will keep you updated as we progress through the process. A special thank you to the teachers and Mr. Medeiros and Mr. West for initiating and supporting the core program review.

School Committee Feedback:

Ms. Duggan asked if all recommendations are going into the plan and also what is the timeline? Dr. Burns replied that this is a multi-year approach and yes, all recommendations and then some, went into the plan developed by the District literacy team. She continued that the District has not wasted any time on getting going on the action steps. It is general, 3-5 years of the fully developed plan to start to see improved student outcomes. Superintendent Nelson added that all three elementary districts have buy-in and it will be great to see the results as the students enter the junior high in the coming years with the Tri-Town schools sharing the same values.

D. Approval of Donation(s)

Superintendent Nelson made the following statement:

This evening there are five (5) donations for the school committee to review and approve:

A grant from the Department of Elementary and Secondary Education titled the Safe and Supportive Grant in the amount of \$10,000 has been awarded to the Rochester School District. Mr. Davidson will tell you about this grant and its purpose.

Mr. Davidson made the following statement: *The purpose of this state funded competitive grant program is to provide funding to school districts to organize, integrate, and sustain school and district-wide efforts to create safe and supportive school environments. Additionally, this grant is designed to coordinate and align student support initiatives based on their findings from completing the Safe and Supportive Schools (SaSS) Framework and Self-Reflection Tool.*

The main priorities for this grant are to help ensure that each participating school creates an equitable, safe, positive, healthy, culturally-competent, and inclusive whole-school learning environment for all students, and makes effective use of a system for integrating services and aligning initiatives that promote students' behavioral health and wellness.

The process supports a locally run approach for school teams to lead the entire staff to develop a deeper awareness of the benefits of the Essential Elements of a safe and supportive school, and the need to make their own school safer and more supportive.

The SaSS Framework guides school-based teams through a phased process to create plans based on their local context through a data informed examination of student needs and opportunities, school operations, personnel, processes, policies, family connections, and community services and partnerships available to create a safer and more supportive school climate and culture. The first year is using the tool to identify areas of weakness and the second year is the action plan around that.

School Committee Feedback:

Ms. Fernandes asked if the data required for the levers is collected via survey format and does it go to students, staff, families and community members. Mr. Davidson replied that the self-reflection tool is a large document and in that it gives examples of which types of data would be important for each question such as a survey to families, attendance records, MCAS scores, depending on the question. There are recommendations made through the tool where you could survey the community at-large, or students based on specific items that you are looking into and then create specific surveys that target those areas.

Ms. Fernandes asked if it was a prescribed survey or if we would create it. Mr. Davidson stated the team would create the survey based on answering questions that we do not already have data form, they would create a survey.

Ms. Fernandes asked if the surveys would be in the drive so the school committee could review them. Mr. Davidson confirmed yes, of-course.

Ms. Duggan asked how the data needed dovetails or compliments some of the other climate surveys, panorama surveys that have been done – is this to replace that or compliment? Mr. Davidson replied that it using some of the data points we have and potential future surveys. It is similar to a mini strategic plan – looking at targeted areas and using data points that we have over time, test scores, Aimsweb data, things like that can be used to answer the questions.

Ms. Rounseville asked if the grant is \$10,000 for the multiple years, or do you have to reapply, etc. Mr. Davidson stated the \$10,000 is for year one for stipends to any educators that participate in the tool. If you

complete the self-assessment tool and upload into the Department of Ed's website, you are automatically given the funds for year two to use towards the implementation of the area of weakness that you are looking to target.

Chairperson Hartley asked what the funds for year two would be, if that is known. Mr. Davidson said typically it is another \$10,000 per district.

Mr. Chisholm asked how many phases. Mr. Davidson stated there are multiple phases. Phase I is utilizing the tool, identifying staff members to participate for stipends, school committee approval. There are five phases; year one is phase one through three. Year two is phases four and five.

Mr. Chisholm stated it is a two-year initiative. Mr. Davidson confirmed it is a two-year initiative but it is a long-term plan once you identify that weakness and improve upon it going forward. Superintendent Nelson added that this is a competitive grant and we have had a similar grant in the past that we have submitted again and not been awarded. Based on the late notification, because some likely chose not to accept it, because of our communities typically competitive grants are more challenging for us to obtain. If we complete year one, it does guarantee you at least year two always subject to funding availability.

Ms. Fernandes asked if the district is already collecting any of the information for the data points. Mr. Davidson confirmed they are not.

MOTION to approve the Safe and Supportive Schools Grant as presented

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: abstain, Hartley: yes, Rounseville; yes

Superintendent Nelson made the following statement:

The next donation is grant is being offered to our Food Services Department thanks to the work of Ms. Henesey our Food Services Director - she wrote a competitive grant that is in the amount of 20,000 dollars to invest in our service lines equipment.

In the school committee's back-up information, Ms. Henesey including the following description: Currently, in the Rochester Memorial School Cafeteria, we operate with two (2) combination- serve only style lines. With the current equipment and space, we are unable to offer a self-serving Fruit & Vegetable Bar. Through this USDA Equipment Grant, we are able to fund and replace the serve only cold units with two (2) Self-Service lines that will serve as a Fruit & Vegetable Bar, similar to all of our other elementary schools. Having a self-serve section of the station will allow students to make their personal selection of fresh fruits and vegetables. The addition of this equipment also lends itself to hands on nutrition education for our young children, by providing them with the ability to make making healthy choices of foods that they will consume.

School Committee Feedback:

Ms. Rounseville asked that when the kids go through the self-serve area, is there supervision and encouragement to select vegetables. Superintendent Nelson replied that the cafeteria personnel take different approaches depending on the age group under Ms. Henesey's leadership.

MOTION to approve the USDA Equipment Grant as presented

MOTION: Ms. Fernandes

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Superintendent Nelson made the following statement:

Next, the school committee is being offered books from Free Spirit Publishing "All the Time" series - the titles are: "I Love You All the Time", "You Wonder All the Time", "You are Growing All the Time" and "You have Feelings All the Time".

Dr. Fedorowicz made the following statement:

On February 15th, we had author Deborah Farmer Kris, who virtually read two of her books to our Prek, K and grade 1 students in their classrooms. One was called "You are Growing all the Time" and the second was "You Wonder all the Time". Students looked really excited to have a live author read to them. All three elementary

districts participated. As part of this opportunity each teacher will receive one book for their classroom. In the packet you have information on the 4 books from the author. Our librarian has reviewed them and they approved by School Library Journal except You are Growing All the Time because it was published in late November 2022. We are just waiting on that one, but it is part of the series "All the Time" that has been approved. Special thank you to Deborah Farmer Kris and the teachers for setting this up. Hard copies of each book were passed around for the committee to review.

School Committee Feedback:

Ms. Rounseville commented that she loved that each book has "suggestions for caregivers" at the end.

Ms. Duggan asked how book donations in general. It was stated these are approved, are they reviewed by library staff, and then approved here or the other way around. What is the protocol? Mr. Medeiros explained that any book donations to the school has to go through a vetting process. When the school receives a book donation, they go to the librarian who vets the book(s) using policy IJJ. In that policy it discusses that the book(s) must meet a professional standard and lists the resources to use to confirm they have been professionally reviewed. The next step is to confirm that the book(s) is not self-published and is published by a reputable source. If the book(s) passes both parts of the policy, then they come to the school committee to be accepted for donation to be put in our classroom libraries or in the general school library. If the book(s) do not meet the two parts of the policy, they unfortunately cannot be put into our classrooms or libraries.

Mr. Chisholm wanted to clarify that one is still being reviewed. Dr. Fedorowicz confirmed that one book was just published so it is going through the review process.

MOTION to approve the "All the Time" series donation as presented as long as the fourth book is approved by the School Library Journal and vetted by the librarian

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

The school committee is being offered a donation of two boxes of sanitizer wipes and pump bottles from Mr. Joshua Rivera - a parent - for use at the discretion of the school nurse.

Mr. Medeiros added that the School Nurse checked the donation to ensure it is safe for the school.

MOTION to approve the sanitizer donation from Joshua Rivera as presented

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

The fifth donation is offered from chorus accompanist, Ms. Nancy Sparklin - she is offering the school committee a set of Bongos to be used by the music department.

Ms. Fernandes extended her thanks to Ms. Sparklin for the donation.

MOTION to approve the Bongos donation from Nancy Sparklin as presented

MOTION: Ms. Fernandes

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

A former parent of RMS students, Mr. Damien McCann is offering also offering the music department through the school committee a Steel Drum.

MOTION to approve the steel drum donation from Damien McCann as presented

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

Superintendent Nelson made the following statement:

The last donation being offered to the school committee is 18 books (two of the books are being offered with an additional copy) from Mr. Greg Hardy a parent of students at RMS. The titles are “Life Skills for Kids”, by Karen Harris (Two Copies), “Inspiring Stories for Amazing Boys”, by Emily Green, “Inspiring Stories for Amazing Girls”, by Eva Kinsley, “Empowering Stories for Amazing Girls”, by Sophie Potter, “Little Lives Matter”, by Elizabeth Johnston, “Elephants Are Not Birds”, by Ashley St. Clair, “Otto’s Tales Today is Christmas”, by PragerU, “Otto’s Tales Today is MLK Day”, by PragerU, “Otto’s Tales Today is Flag Day”, by PragerU, “Otto’s Tales Today is Father’s Day”, by PragerU, “Otto’s Tales Today is Mother’s Day”, by PragerU, “Otto’s Tales Today is September 11th”, by PragerU, “Otto’s Tales Today is Thanksgiving”, by PragerU, “Otto’s Tales Today is the National Anthem and Pledge of Allegiance”, by PragerU, “The Bear from Jekyll Island (Cubs to Bears)”, by Brett Pike, “The Right to Bear Arms: Learning Liberty (Cubs to Bears)”, by Brett Pike, “Good Bears Always Tell the Truth (Cubs to Bears)”, by Brett Pike and “What Should Danny Do? On Vacation!”, by Ganit and Adir Levey (Two copies).

The school committee passed around a hard copy of each book for review.

Mr. Medeiros added: *This donation was received by parent and community member Greg Hardy. He presented the books which were then provided to the school librarian as part of the vetting process. Unfortunately, these books cannot be added to the library as they do not meet the professional review standard but we did still want to present the donation to the committee as a gift to the school.*

School Committee Feedback:

Mr. Chisholm stated the books were submitted but none were approved? Mr. Medeiros confirmed that was correct.

Ms. Fernandes asked if it is the approval process that is in the policy, why weren’t they approved. Mr. Medeiros confirmed that is correct. In policy IJJ, if you scroll down, it discusses books must be reviewed by specific sources which are listed in the policy. The librarian must ensure that all our books are reviewed by these sources.

Superintendent Nelson explained that gifts are to be brought forward to the school committee. Mr. Medeiros explained the vetting process in regards to the classroom and regular libraries. The school committee can still choose to accept it or not accept it.

Ms. Fernandes stated that they cannot go into the library but can they go into classrooms. She is sure there are plenty of books in the classrooms that have not been vetted. Mr. Medeiros explained that as the policy is written, books in the classroom libraries or the general library have to fall within the policy. We have in the past had other books that unfortunately did not meet the professional standard as well and in that case, we contacted the donator to give the books back or donate them Plumb library.

Mr. Chisholm asked since Mr. Hardy is present, would you ask him now? Mr. Medeiros stated that he would follow up with Mr. Hardy based on how the committee voted today.

Ms. Fernandes asked if all classroom teachers, if they have their own library, if they brought their own books in to support phonetics, are those books reviewed? Mr. Medeiros stated any book that comes into the classroom library or general library has to follow that policy. He cannot speak for years past but as the media specialist he dissected the policy in collaboration with Dr. Fedorowicz. We have many policies and there are some we know very well, others you never touch in your career, others you encounter as situations arise. This is what we have learned is the expectation in this policy as it outlines.

Ms. Fernandes continued to ask if classroom teachers are bringing their books to the librarian before they put them on the shelves in their classrooms. Mr. Medeiros stated that is the practice, correct. The librarian makes recommendations prior to where teachers should look for books from sources that they know are approved.

MOTION to decline the donation for RMS and ask Mr. Medeiros to follow up with the donator to see if there is another home for the books

MOTION: Ms. Duggan

SECOND: Mr. Chisholm

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: opposed, Hartley: yes, Rounseville: yes

Ms. Rounseville stated she understands we cannot accept but would like to acknowledge the donation and thanked Mr. Hardy for the support of the school. (Mr. Hardy was present at the meeting.)

Ms. Fernandes stated she is grateful that policies are being looked at and are being used.

V. New Business

C. Business

Personnel: Superintendent Nelson informed the school committee that Judith Furtado, Lunch/Aide was hired since the last meeting.

CHAIRPERSON'S REPORT

Chairperson Hartley read her annual report:

Report of the ROCHESTER SCHOOL COMMITTEE

The year 2022 began with continued focus on the health and safety of Rochester Memorial School students and staff as the School Committee supported school leaders to ensure the best possible education during the COVID-19 Pandemic. During spring and summer, COVID concerns slowly receded. By September, with the guidance and effort of district and school leaders, we were able to bring students, teachers, and staff back to school with normal formats and routines while still maintaining cautious practices.

2022 Rochester School Committee members included Sharon Hartley, Chairperson, Robin Rounseville, Vice Chairperson, Jason Chisholm, Kate Duggan, and Anne Fernandes.

In June, the School Committee honored and recognized the following individuals as they retired from our school: Jane LaRue for 18 years of dedicated work in Food Services at RMS, Kristen Mathieu for 18 years of dedication as a third grade teacher at RMS, and Christine Williamson for 28 years of dedicated service and musical contributions as the Instrumental Music Teacher at RMS.

During the summer, the Old Rochester Regional School District accepted the resignation of the Assistant Superintendent of Teaching and Learning and, consequently, began the search for a replacement.

In September, we welcomed and recognized the following new staff members: Dr. Shari Fedorowicz, newly hired Assistant Superintendent of Teaching and Learning; Kaitlyn Laprise, Music Teacher; Jennifer Hunter, Classroom Teacher; Kathryn (Sebastiao) Koepfel, Classroom Teacher; Anne Realini, Classroom Teacher; Dawn L'Hereux, Assistant Head Cook; and Fatima Pimentel, Assistant Cook.

During the year, the School Committee proudly recognized the RMS school community for their significant accomplishments in a nationwide competition: The NexTrex Plastic Film Recycling Challenge. RMS students, with the support of their teachers and the RMS Parent Teacher Organization (PTO), led a community project to recycle polyethylene plastic. For six months, sixth grade students collected and recycled more than 3,327 pounds of polyethylene plastic. These students informed us that this project helped prevent plastic materials from contaminating oceans and piling up in landfills. Our sixth grade students were recognized as champions in the northeast and nationwide ranking 9th among elementary schools and 15th overall among participating schools from grades K through 12. We congratulate all who were involved in this project: the students who led the project, their teachers, RMS PTO, and the many community members who saved and donated polyethylene plastic film.

In 2022, we also gratefully accepted the following generous donations:

- \$500 from Rochester Cultural Council for RMS sixth grade students to participate in the Lunabotics Junior Contest sponsored by NASA,*
- \$500 from Rochester Cultural Council for the Money Wise Kids Financial Literacy Fair organized by fifth grade students and their teachers at RMS, and*
- An inspirational mural created by Kristen Mathieu to communicate positive messages to the school community.*

During the year, the School Committee took the following actions:

- Approved a Memorandum of Agreement between the Rochester School Committee and the Rochester Memorial School Teachers Association;*
- Approved a Memorandum of Agreement between the Rochester School Committee and the Rochester Support Staff Association;*
- Approved the FY23 Operating Budget of \$6,960,850;*
- Approved RMS School Handbook with updates regarding masking;*
- Voted to not to participate in the school choice program for the 2022-2023 school year;*

- *Approved an insurance policy option for student technology needs;*
- *Approved leases with Southeastern Massachusetts Educational Collaborative and Countryside Childcare Center for the 2022- 2023 School Year;*
- *Reviewed the following updates to the Rochester Memorial School Improvement Plan for 2021-2023: Instructional practices that include 21st Century Skills as well as Project Based Learning; Social Emotional Learning Goal to ensure positive support for students; and a Global Citizenship Goal; and*
- *Reviewed a presentation by school and district leaders regarding the student achievement in the 2022 Massachusetts Comprehensive Assessment System.*

In closing, as we reflect back on this year of recovery from COVID restrictions, we are grateful for the exceptional effort and dedication of our leaders and staff, the resilient spirit of RMS students and their families, and the ongoing support of the citizens of Rochester.

Respectfully submitted,

Sharon Hartley, Chairperson

Robin Rounseville, Vice chairperson

Jason Chisholm

Kate Duggan

Anne Fernandes

Ms. Rounseville commented well done to Chairperson Hartley for her work on the report to be submitted to the town.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Superintendent Nelson made the following statement:

I would like to recognize the FORM concert. Both concerts went really well and I would like to thank the parents for all the time kids spent practicing at home. Each school performed two songs and then all the students performed together at the end. It was really special. I would now ask Mr. Davidson and Dr. Fedorowicz to report this evening.

Mr. Davidson, Director of Student Services, reported on the following:

Project Grow applications are now being accepted for all 3 towns. The next Early Childhood Council Meeting is Wednesday, March 29, 2023 at Sippican School for planning the spring event.

Dr. Fedorowicz, Assistant Superintendent of Teaching & Learning, reported on the following:

Learning Walks: We have completed the first full round of LW and have started on the second round in each building. This provides a comparison of progress along with the great teaching and learning from the beginning of the year until the midpoint or end of year. This continues to give administrators an opportunity to visit schools and discuss patterns and trends in T & L.

IC: Instructional Council is meeting monthly and met a couple of weeks ago to get teacher input for PD next year. A survey to get input from educators and caregivers went out in February and closed on March 1. The purpose of the survey is to plan and guide PD for next year. We are getting a great response from both staff and caregivers. 200 educators and 205 caregivers have contributed. We want to say thank you for taking the time to provide input into PD for next year. We know one of our focus items will be starting on recommendations from the HILL and literacy. In addition, the Curriculum Review Cycle subcommittee, a smaller subgroup to IC, are making progress toward a first draft of the CRC document. We have representation from all elementary schools and secondary as well as Special Education.

PD: Today was a half PD day with a focus on vertical team curriculum work, HILL for our core program review team, OpenSciEd and other curriculum based work.

New Teacher Induction: NTI has been rolling along. Mr. Davidson provided targeted training teachers had on Special Education, accommodations, modifications, and IEPs.

PRINCIPAL'S REPORT:

Mr. Medeiros reported on the following:

RMS participated in Read Across America week all week long starting on Monday February 27 through Friday March 3. During morning announcements each day students were read a quote about the importance of reading from famous people like Fredrick Douglas, Gary Paulsen, Maya Angelou, Kate DiCamillo and Mo Willems. During the last 15 minutes of each day, we all stopped what we were doing and read. I would like to thank Mrs. Sollauer for organizing this wonderful, whole school reading activity.

The annual FORM Choral and Instrumental concerts took place on Tuesday, March 7th(choral) and Thursday March 16th(instrumental) 6:30pm in the ORRHS gymnasium. We are so proud of our grade 5 and 6 chorus and band for their wonderful performance at both the FORM Choral and Instrumental concerts. I would like to thank Ms. Audette, Mrs. Laprise and our accompanist Mrs. Sparklin for their direction and support of our chorus and band students.

Term 2 ended and all grades closed on Friday March 3rd. Therefore, Standards Based Report Cards for all students in grades 1-6 were sent home with all students on Wednesday March 15th.

On Monday, March 13, grades 3 and 4 were treated to a presentation by the Power Squad. Audience members learned about what energy and electricity are, what energy resources are, how energy is used unwisely, and how energy can be used efficiently.

On Wednesday, March 8th we held half day staff professional development workshops focusing on Hill for Literacy core program review, understanding writing expectations per DESE and helping the traumatized child.

VIII. School Committee**B. Committee Reports**

1. Budget Subcommittee- Ms. Hartley stated there is no report as it was previously discussed tonight. Mr. Chisholm commented that a lot of hard work and tough decisions went into the budget this year.
2. ORR District School Committee – Mr. Chisholm reported that the committee met on March 15, 2023. They approved minutes, approved a mattress fundraiser in the gym, and voted to maintain the current school choice numbers. Also, approval of donations as well. There were books that a member of the community asked to be put through the review process. All of the books were approved and voted to stay.
3. SMEC- Ms. Fernandes reported that they met on March 2, 2023 they she was unable to attend. They shared that they reviewed a proposal from NorthStar learning center and are in negotiations. They are hoping to have a purchase and sale agreement at the next meeting which is March 29th.
4. READS- Mr. Nelson reported that READS met on March 10th and they are full engulfed in hiring the next executive director.
5. Tri-town Foundation- Ms. Rounseville reported that they have not met but the grant deadline is April 14th and the information is available on their website.
6. Early Childhood Council- Ms. Duggan reported that they will meet again on March 29.
7. Policy Subcommittee- Ms. Duggan reported the subcommittee last met March 8, 2023. At this meeting, we first reviewed an Open Meeting Law Complaint and voted to delegate a response to legal counsel. We then turned to a round of revisions and refinements to Policy BEDH – Public Comment at School Committee Meetings, which had been reviewed at the Joint School Committee on January 19 and subsequently referred back to the Policy Subcommittee. We worked to incorporate some school committee member feedback into the policy and arrived at a refined version that will be sent back to the Joint School Committee for review and hopefully adoption at their next meeting. Next, we reviewed three documents related to School Choice: JFBB - School Choice, JFBB-1 – School Choice, and JFBB-R School Choice Procedures. JFBB is the existing policy governing School Choice, and JFBB-1 is a new policy introduced to address those districts, Marion and here in Rochester, where the policy is NOT to admit School Choice students. We ensured the languages of the two policies aligned, then worked to adjust the language of the Procedures document to better reflect current practice. These policies and the procedure will be sent back to the Joint School Committee for review and hopefully adoption at their next meeting.
8. Equity Subcommittee: Mr. Chisholm reported that the committee met on March 1st to discuss the Open Meeting Law Complaint. The next meeting is March 30th.

IX. Future Business**A. Timeline**

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is May 4, 2023 @ 6:30pm at Rochester Memorial School. The next meeting of the Joint School Committee is March 30, 2023 @ 6:30pm at the Media Room at the Jr. High School.

X. Open Comments

Chairperson Hartley read the following statement:

Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 15 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

Karen Thomas of Rochester made the following statement:

I have nothing prepared but I am pretty upset about what has happened regarding books. I have been a resident of Rochester for many years. I don't understand how you as a group, can't look past, look at these books with titles about amazing boys, amazing girls, Flag Day, MLK, Pledge of Allegiance, National Anthem. I do not understand it and I think I should. If I am a resident in this town, I should have an understanding of what, don't send me the policy, I have read the policy, many times. I am challenging a couple of books, so I know it very well. It bothers me when I sat in a meeting last week and graphic books with sexual things in them get approved for the library but these books, not one, can get approved. Should we look at the list that you choose from? I think we all have the children's best interest at heart so it really bothers me so, so much. How do we as a community get involved in any of this? I am so discouraged and disgusted. And I love Rochester, believe me I wouldn't have lived here my whole life practically. 18 books and you can't see past one little piece of it to say yes, you know what, that book is good and the librarian. So what are those resources? We don't even have a say. I don't understand it. I just can't get passed it. Like I said I was at the meeting and those books with graphic images and are so disgusting – yes, yes, they have value to the students... I just, and I know you can't answer one single question I have asked. I am pretty emotional about it, it bothers me.

Victoria Bradshaw of Rochester made the following statement:

I really didn't want to do this because I hate talking but basically I have questions and I know you can't answer it so I will follow up with emails. One of them is I have been looking at IJJ and I don't see anything that it has to have four reviews so hopefully you can point that out for me. I understand this isn't a new policy or obviously people would have discovered it already. So say that does apply and you do have to have four reviews, and I am assuming that is why the scholastic had to go in the evening instead of during the day so those books have not been vetted. One question I would have is when teachers ask for certain books that you can buy if those books get vetted and of course the policy has been ignored. This is the first time it has been outside of school. I know it's been ignored because my son has a book or two and I don't think there are four reviews outside of my son's, and I don't know if you are going back and taking these books out and now I will need to tell my son that he will have to take these books out. I hate to think that someone that is trying to good and is going through the process and going to school committee which apparently there is several hundreds of books that have not followed the policy, I just want to point out that this is an old policy and it is kind of strange timing of how all of sudden you are going to follow it. So it's a little bit questionable and very disappointing.

Lazaro Rosa of Rochester made the following statement:

It was great to see the literacy program and I am making the assumption that is to adjust to young readers coming up after two years of COVID. I wonder if a similar program is going to be developed for assessment and improvement on math. Those are the two. I am not a good math teacher. Looking forward to see the same supplement for math.

Greg Hardy of Rochester made the following statement:

I really don't know what to say. I am disappointed. The policy was changed on Friday, which is a little weird. These books aren't just from me. They are from other parents as well. The book, Life Skills for Kids, talks about cooking, cleaning, doing chores. That is not allowed in the school? It's just crazy. We just had a questionable review done at ORR and it's just appears to be a bias that is being shown. The lack of trust is growing among a lot of parents. That is all I have to say.

Chairperson Hartley stated she appreciates seeing the members of the public present this evening and their investment in the schools.

MOTION: Ms. Rounseville to adjourn at 8:26 p.m.

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Submitted,
Melissa Wilcox
School Committee Secretary

REVISED 3.22.2023
ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
REGULAR MEETING

Rochester Memorial School
16 Pine Street, Rochester, MA 02770

March 23, 2023

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/94450791686?pwd=ZExMN1RabFJlbW1xSGMwMVlkZE1vUT09>

Meeting ID: 944 5079 1686

Passcode: 776102

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Band Room located at the Rochester Memorial School at 16 Pine Street, Rochester, MA 02770 or via zoom.

TIME: 6:30 PM

MEETING TO ORDER

PLEDGE OF ALLEGIANCE

FY24 PUBLIC BUDGET HEARING

RECOGNITION OF ACHIEVEMENT

XII. Executive Session

I. Approval of Minutes

- A. Regular Session: February 16, 2023**
- B. Executive Session**
- C. Budget Subcommittee Minutes: Oct. 27, and Nov. 17, 2022, Jan. 23 and Mar. 1, 2023**

II. Consent Agenda

III. Agenda Items Pending

IV. General

- A. Approval of FY24 Budget**
- B. Approval of MOA**
- C. HILL for Literacy Presentation**
- D. Approval of Donation(s)**

V. New Business

- A. Policy Review**
- B. Curriculum**
- C. Business**
 - 1. Financial Report**
 - 2. Food Service Director Report**
 - 3. Facilities Director Report**
 - 4. Budget Transfers**

D. Personnel

VI. Special Topic Report

VII. Unfinished Business

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

VIII. School Committee

- A. School Committee Goals**
- B. Committee Reports**
 - 1. Budget Subcommittee**
 - 2. ORR District School Committee**
 - 3. SMEC**
 - 4. READS**

- ## ADJOURNMENT

ROCHESTER PUBLIC SCHOOLS
Rochester, MA

TO: Rochester School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: March 21, 2023
RE: Agenda Items

The following items are on the agenda for March 23, 2023.

FY24 BUDGET HEARING

XII. Executive Session

Recommendation

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and for purposes of exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

I. Approval of Minutes

A. Approval of Minutes – Regular Session

Recommendation

That the School Committee review and approve the minutes of February 16, 2023. Please refer to “RSC 03232023 February Minutes”.

C. Approval of Minutes – Budget Subcommittee

Recommendation

That the School Committee review and approve the minutes of October 27, 2022, November 17, 2022, January 23, 2023 and March 1, 2023. Please refer to “RSC 03232023 October Budget Minutes”, “RSC 03232023 November Budget Minutes”, “RSC 03232023 January Budget Minutes” and “RSC 03232023 March Budget Minutes”.

IV. General

A. Approval of FY24 Budget

Recommendation:

That the School Committee approve the FY24 Budget. Please refer to “RSC 03232023 Budget Motion”.

B. Approval of MOA

Recommendation:

That the School Committee approve the MOA between the School Committee and the Rochester Memorial School Support Personnel Association.

C. HILL for Literacy Presentation

Recommendation:

That the School Committee hear a presentation from Darci Burns, PhD, Executive Director of Hill for Literacy, Inc. Please refer to “RSC 03232023 HILL Presentation”.

D. Approval of Donation(s)

Recommendation:

That the School Committee review for approval the FY2023: Safe and Supportive Schools Grant in the amount of \$10,000. That the School Committee review for approval the USDA and DESE for the School Nutrition Equipment Assistance Grant awarding \$20,000 to Rochester Memorial School. That the School Committee review for approval a donation from Free Spirit Publishing of the books “I Love You All the Time”, “You Wonder All the Time” You are Growing All the Time”, and “You have Feelings All the Time”. That the School Committee review for approval a donation of two boxes of sanitizer wipes and pump bottles from parent Joshua Rivera. That the School Committee review for approval a donation of a set of Bongos from Nancy Sparklin, chorus accompanist. That the School Committee review for approval a donation of a Steel Drum from

community member Damien McCann. That the School Committee review for approval a donation of the following books from community member Greg Hardy; “Life Skills for Kids” by Karen Harris (Two Copies), “Inspiring Stories for Amazing Boys” by Emily Green, “Inspiring Stories for Amazing Girls” by Eva Kinsley, “Empowering Stories for Amazing Girls” by Sophie Potter, “Little Lives Matter” by Elizabeth Johnston, “Elephants Are Not Birds” by Ashley St. Clair, “Otto’s Tales Today is Christmas” by PragerU, “Otto’s Tales Today is MLK Day” by PragerU, “Otto’s Tales Today is Flag Day” by PragerU, “Otto’s Tales Today is Father’s Day” by PragerU, “Otto’s Tales Today is Mother’s Day” by PragerU, “Otto’s Tales Today is September 11th” by PragerU, “Otto’s Tales Today is Thanksgiving” by PragerU, “Otto’s Tales Today is the National Anthem and Pledge of Allegiance” by PragerU, “The Bear from Jekyll Island (Cubs to Bears)” by Brett Pike, “The Right to Bear Arms: Learning Liberty (Cubs to Bears)” by Brett Pike, “Good Bears Always Tell the Truth (Cubs to Bears)” by Brett Pike and “What Should Danny Do? On Vacation!” by Ganit and Adir Levey (Two copies). Please refer to “RSC 03232023 Safe & Supportive Schools Grant”, “RSC 03232023 School Nutrition Equipment Assistance Grant”, “RSC 03232023 All The Time Series Book Donation”, “RSC 03232023 Sanitizer Donation”, “RSC 03232023 Bongo Donation”, “RSC 03232023 Steel Drum Donation” and “RSC 03232023 Book Donation”.

V. New Business

C. Business

1. Financial Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 03232023 FY23 Financial Memo”, “RSC 03232023 FY23 General Operations Financial Report” and “RSC 03232023 FY23 Bristol Aggie Financial Report”.

2. Food Services Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 03232023 Food Service Report”.

3. Facilities Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 03232023 Facilities Report”.

E. Personnel

Since the last School Committee meeting, Rochester Public Schools has hired Judith Furtado, Lunch/Aide.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Rochester School Committee

May 4, 2023

Rochester Memorial School
16 Pine Street
Rochester, MA 02770

Joint School Committee

March 30, 2023

ORR Jr. High School
133 Marion Road
Mattapoisett, MA 02739

B. FUTURE AGENDA ITEMS

- School Committee Reorganization (May/June – depending on election date)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of new School Council goals (June)
- Approval of Leases (June)

If you have questions about any of the recommendations above, please feel free to call me.

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
REGULAR MEETING**

**Rochester Memorial School
16 Pine Street, Rochester, MA 02770**

March 23, 2023

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/94450791686?pwd=ZExMN1RabFJlbW1xSGMwMVlkZE1vUT09>

Meeting ID: 944 5079 1686

Passcode: 776102

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Band Room located at the Rochester Memorial School at 16 Pine Street, Rochester, MA 02770 or via zoom.

TIME: 6:30 PM

MEETING TO ORDER

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RECOGNITION OF ACHIEVEMENT

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B. Approval of MOA

C. HILL for Literacy Presentation

D. Approval of Donation(s)

V. New Business

A. Policy Review

B. Curriculum

C. Business

1. Financial Report

2. Food Service Director Report

3. Facilities Director Report

4. Budget Transfers

D. Personnel

VI. Special Topic Report

VII. Unfinished Business

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

VIII. School Committee

A. School Committee Goals

B. Committee Reports

1. Budget Subcommittee

2. ORR District School Committee

3. SMEC

4. READS

5. Tri-Town Foundation

- ## ADJOURNMENT

ROCHESTER PUBLIC SCHOOLS
Rochester, MA

TO: Rochester School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: March 21, 2023
RE: Agenda Items

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A. Approval of Minutes – Regular Session

Recommendation

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IV. General

A. Approval of FY24 Budget

Recommendation:

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B. Approval of MOA

Recommendation:

That the School Committee approve the MOA between the School Committee and the Rochester Memorial School Support Personnel Association.

C. HILL for Literacy Presentation

Recommendation:

That the School Committee hear a presentation from Darci Burns, PhD, Executive Director of Hill for Literacy, Inc. Please refer to “RSC 03232023 HILL Presentation”.

D. Approval of Donation(s)

Recommendation:

That the School Committee review for approval the FY2023: Safe and Supportive Schools Grant in the amount of \$10,000. That the School Committee review for approval the USDA and DESE for the School Nutrition Equipment Assistance Grant awarding \$20,000 to Rochester Memorial School. That the School Committee review for approval a donation from Free Spirit Publishing of the books “I Love You All the Time”, “You Wonder All the Time” You are Growing All the Time”, and “You have Feelings All the Time”. That the School Committee review for approval a donation of two boxes of sanitizer wipes and pump bottles from parent Joshua Rivera. That the School Committee review for approval a donation of a set of Bongos from Nancy Sparklin, chorus accompanist. That the School Committee review for approval a donation of a Steel Drum from

community member Damien McCann. That the School Committee review for approval a donation of the following books from community member Greg Hardy; “Life Skills for Kids” by Karen Harris (Two Copies), “Inspiring Stories for Amazing Boys” by Emily Green, “Inspiring Stories for Amazing Girls” by Eva Kinsley, “Empowering Stories for Amazing Girls” by Sophie Potter, “Little Lives Matter” by Elizabeth Johnston, “Elephants Are Not Birds” by Ashley St. Clair, “Otto’s Tales Today is Christmas” by PragerU, “Otto’s Tales Today is MLK Day” by PragerU, “Otto’s Tales Today is Flag Day” by PragerU, “Otto’s Tales Today is Father’s Day” by PragerU, “Otto’s Tales Today is Mother’s Day” by PragerU, “Otto’s Tales Today is September 11th” by PragerU, “Otto’s Tales Today is Thanksgiving” by PragerU, “Otto’s Tales Today is the National Anthem and Pledge of Allegiance” by PragerU, “The Bear from Jekyll Island (Cubs to Bears)” by Brett Pike, “The Right to Bear Arms: Learning Liberty (Cubs to Bears)” by Brett Pike, “Good Bears Always Tell the Truth (Cubs to Bears)” by Brett Pike and “What Should Danny Do? On Vacation!” by Ganit and Adir Levey (Two copies). Please refer to “RSC 03232023 Safe & Supportive Schools Grant”, “RSC 03232023 School Nutrition Equipment Assistance Grant”, “RSC 03232023 All The Time Series Book Donation”, “RSC 03232023 Sanitizer Donation”, “RSC 03232023 Bongo Donation”, “RSC 03232023 Steel Drum Donation” and “RSC 03232023 Book Donation”.

V. New Business

C. Business

1. Financial Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 03232023 FY23 Financial Memo”, “RSC 03232023 FY23 General Operations Financial Report” and “RSC 03232023 FY23 Bristol Aggie Financial Report”.

2. Food Services Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 03232023 Food Service Report”.

3. Facilities Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 03232023 Facilities Report”.

E. Personnel

Since the last School Committee meeting, Rochester Public Schools has hired Judith Furtado, Lunch/Aide.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Rochester School Committee

May 4, 2023

Rochester Memorial School
16 Pine Street
Rochester, MA 02770

Joint School Committee

March 30, 2023

ORR Jr. High School
133 Marion Road
Mattapoisett, MA 02739

B. FUTURE AGENDA ITEMS

- School Committee Reorganization (May/June – depending on election date)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of new School Council goals (June)
- Approval of Leases (June)

If you have questions about any of the recommendations above, please feel free to call me.

Rochester School District
Proposed FY2024 Superintendent's Budget
As of March 23, 2023

Department	Rochester School District	Bristol County Agricultural	Total General Funds	Funding Offsets	Overall Budget
Rochester Memorial School	\$ 4,793,469	\$ -	\$ 4,793,469	\$ 214,834	\$ 5,008,302
Bristol County Agricultural H.S.	\$ -	\$ 208,563	\$ 208,563	\$ -	\$ 208,563
Central Office	\$ 217,173	\$ -	\$ 217,173	\$ 20,000	\$ 237,173
Facilities	\$ 520,594	\$ -	\$ 520,594	\$ 24,000	\$ 544,594
Student Services	\$ 626,905	\$ -	\$ 626,905	\$ 152,802	\$ 779,707
Technology	\$ 121,789	\$ -	\$ 121,789	\$ -	\$ 121,789
Transportation	\$ 537,000	\$ -	\$ 537,000	\$ -	\$ 537,000
Total FY24 Budget	\$ 6,816,930	\$ 208,563	\$ 7,025,493	\$ 411,636	\$ 7,437,129
Total FY23 Budget	\$ 6,637,793	\$ 289,698	\$ 6,927,491	\$ 406,963	\$ 7,334,454
FY24 to FY23 Change	\$ 179,137	\$ (81,135)	\$ 98,002	\$ 4,673	\$ 102,675
FY24 Budget Inc/Dec %	102.70%	71.99%	101.41%	101.15%	101.40%

Rochester School District
Proposed FY2024 Superintendent's Budget
As of March 23, 2023

Department	Rochester School District	Bristol County Agricultural	Total General Funds
Rochester Memorial School	\$ 4,793,469	\$ -	\$ 4,793,469
Bristol County Agricultural H.S.	\$ -	\$ 208,563	\$ 208,563
Central Office	\$ 217,173	\$ -	\$ 217,173
Facilities	\$ 520,594	\$ -	\$ 520,594
Student Services	\$ 626,905	\$ -	\$ 626,905
Technology	\$ 121,789	\$ -	\$ 121,789
Transportation	\$ 537,000	\$ -	\$ 537,000
Total FY24 Budget	\$ 6,816,930	\$ 208,563	\$ 7,025,493
Total FY23 Budget	\$ 6,637,793	\$ 289,698	\$ 6,927,491
FY24 to FY23 Change	\$ 179,137	\$ (81,135)	\$ 98,002
FY24 Budget Inc/Dec %	102.70%	71.99%	101.41%
Total FY22 Budget	\$ 6,477,007	\$ 321,268	\$ 6,798,275
FY23 to FY22 Change	\$ 160,786	\$ (31,570)	\$ 129,216
FY23 Budget Inc/Dec %	102.48%	90.17%	101.90%
FY21 Budget	\$ 6,309,641	\$ 300,190	\$ 6,609,831
FY22 to FY21 Change	\$ 167,366	\$ 21,078	\$ 188,444
FY22 Budget Inc/Dec %	102.65%	107.02%	102.85%

Rochester School District
Proposed FY2024 Superintendent's Budget
As of March 23, 2023

Department	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2024 to 2023 Comparison
Rochester Memorial School	\$ 4,793,469	\$ 4,871,676	\$ (78,207)
Central Office	\$ 217,173	\$ 169,719	\$ 47,454
Facilities	\$ 520,594	\$ 444,765	\$ 75,829
Student Services	\$ 626,905	\$ 592,449	\$ 34,456
Technology	\$ 121,789	\$ 93,784	\$ 28,005
Transportation	\$ 537,000	\$ 465,400	\$ 71,600
Rochester School District Assessed Budget	\$ 6,816,930	\$ 6,637,793	\$ 179,137
Bristol County Agricultural H.S. (BCAHS)	\$ 208,563	\$ 289,698	\$ (81,135)
Total BCAHS Assessed Budget	\$ 208,563	\$ 289,698	\$ (81,135)
Total Budget Obligations	\$ 7,025,493	\$ 6,927,491	\$ 98,002

Rochester Memorial Elementary
Fiscal Year 2024 - Funding Offset Schedule

FUNCTION	FY24 FTE	FY24 OFFSET	COMMENTS	Total Offsets		Title I	IDEA	EEC Grant	REAP Grant	ESSER III	RMS Rental	Circuit Breaker	Early Child Revl
Rochester Memorial													
Teacher Reading Specialist	1.0	\$ 63,000	Offset - Title I / REAP Grant	\$ 63,000		\$ 18,000			\$ 45,000				
Teacher - Project Grow	1.0	\$ 35,000	Offset - Pre-School Tuition	\$ 35,000									\$ 35,000
Para	1.0	\$ 35,754	Offset - IDEA	\$ 35,754			\$ 35,754						
Para	1.0	\$ 29,102	Offset - IDEA	\$ 29,102			\$ 29,102						
Para	1.0	\$ 23,413	Offset - IDEA	\$ 23,413			\$ 23,413						
Para	1.0	\$ 23,063	Offset - IDEA	\$ 23,063			\$ 23,063						
Para - Project Grow	1.0	\$ 5,500	Offset - 262	\$ 5,500				\$ 5,500					
		<u>\$ 214,834</u>											
Student Services													
Tuition Day Schools		\$ 152,802	Offset - Circuit Breaker	\$ 152,802								\$ 152,802	
		<u>\$ 152,802</u>											
Academics													
Literacy Core Program & Development		\$ 20,000	Offset - ESSER III	\$ 20,000						\$ 20,000			
		<u>\$ 20,000</u>											
Facilities													
Electricity		\$ 24,000	Offset - Building Rental	\$ 24,000							\$ 24,000		
		<u>\$ 24,000</u>											
Total Funding Offsets		<u>\$ 411,636</u>		<u>\$ 411,636</u>		<u>\$ 18,000</u>	<u>\$ 111,334</u>	<u>\$ 5,500</u>	<u>\$ 45,000</u>	<u>\$ 20,000</u>	<u>\$ 24,000</u>	<u>\$ 152,802</u>	<u>\$ 35,000</u>

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

☐ Print accounts with zero balance

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022

To Date: 6/30/2023

Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.001.1110.02.02	School Committee Clerical	0.00	\$2,600.00	0.00	\$0.00
01.305.001.1110.04.35	LEGAL COUNSEL	0.00	\$2,000.00	0.00	\$2,000.00
01.305.001.1110.04.36	MASC	0.00	\$2,000.00	0.00	\$2,000.00
01.305.001.1110.05.36	MISCELLANEOUS	0.00	\$1,700.00	0.00	\$1,700.00
01.305.001.1110.06.36	ADVERTISING	0.00	\$1,200.00	0.00	\$1,200.00
01.305.001.1110.06.37	CONFERENCE EXPENSE	0.00	\$300.00	0.00	\$300.00
01.305.001.1430.04.36	LEGAL COUNSEL	0.00	\$500.00	0.00	\$500.00
	Dept: SCHOOL COMMITTEE - 001	0.00	\$10,300.00	0.00	\$7,700.00
01.305.004.1110.04.35	CENSUS	0.00	\$875.00	0.00	\$875.00
01.305.004.1201.02.02	EXECUTIVE SECRETARY	0.00	\$0.00	0.00	\$2,600.00
01.305.004.1210.01.02	SUPERINTENDENT	0.17	\$36,458.00	0.17	\$32,131.72
01.305.004.1210.02.02	EXEC ASST TO SUPT	0.17	\$12,741.00	0.17	\$12,655.24
01.305.004.1210.04.33	ASSOCIATIONS & DUES	0.00	\$1,400.00	0.00	\$1,400.00
01.305.004.1210.05.21	POSTAGE	0.00	\$600.00	0.00	\$600.00
01.305.004.1210.06.36	MISCELLANEOUS	0.00	\$800.00	0.00	\$800.00
01.305.004.1210.06.37	TRAVEL & CONFERENCES	0.00	\$1,160.00	0.00	\$2,660.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

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From Date: 7/1/2022

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Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.004.1220.01.02	ASST SUPT OF CURRICULUM	0.17	\$22,492.00	0.17	\$22,735.00
01.305.004.1220.02.02	CLERICAL	0.17	\$8,564.00	0.17	\$8,166.31
01.305.004.1230.05.21	SUPPLIES	0.00	\$900.00	0.00	\$900.00
01.305.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	0.17	\$29,086.00	0.17	\$26,989.41
01.305.004.1410.03.02	FINANCE OFFICE	0.52	\$32,204.00	0.50	\$30,247.85
01.305.004.1420.03.02	HUMAN RESOURCES	0.17	\$13,343.00	0.17	\$11,508.69
01.305.004.1450.04.02	SOFTWARE CONSULTANT	0.00	\$250.00	0.00	\$250.00
01.305.004.1450.04.27	COMPUTER SERVICES	0.00	\$2,000.00	0.00	\$2,000.00
01.305.004.2356.06.37	PROFESSIONAL DEVELOPMENT	0.00	\$500.00	0.00	\$500.00
01.305.004.4130.04.15	TELEPHONE	0.00	\$2,000.00	0.00	\$2,000.00
01.305.004.5300.04.21	COPIER RENTAL	0.00	\$3,500.00	0.00	\$3,000.00
	Dept: SUPERINTENDENTS OFFICE - 004	1.55	\$168,873.00	1.51	\$162,019.22
01.305.007.2210.01.02	PRINCIPAL	1.00	\$132,627.00	1.00	\$130,355.06
01.305.007.2210.01.06	ASSISTANT PRINCIPAL	1.00	\$114,678.00	1.00	\$112,926.43
01.305.007.2210.02.09	CLERICAL	1.00	\$45,463.00	1.00	\$44,138.93
01.305.007.2210.03.02	SUBSTITUTE COORDINATOR	0.00	\$0.00	0.00	\$2,000.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

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Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.007.2210.03.08	CAFE AIDES SUPERVISORY	2.00	\$20,195.00	1.00	\$16,632.60
01.305.007.2210.04.33	ASSOCIATION DUES	0.00	\$500.00	0.00	\$500.00
01.305.007.2210.05.22	SUPPLIES ADMINISTRATION	0.00	\$500.00	0.00	\$500.00
01.305.007.2210.05.23	SUPPLIES COPYING	0.00	\$3,500.00	0.00	\$3,500.00
01.305.007.2210.05.24	SUPPLIES GENERAL SCHOOL	0.00	\$14,000.00	0.00	\$14,000.00
01.305.007.2210.05.25	POSTAGE	0.00	\$1,950.00	0.00	\$1,950.00
01.305.007.2210.06.37	TRAVEL & CONFERENCES	0.00	\$250.00	0.00	\$250.00
01.305.007.2356.06.37	PROFESSIONAL DEVELOPMENT	0.00	\$2,000.00	0.00	\$27,000.00
01.305.007.4230.04.28	MAINTENANCE OF EQUIPMENT	0.00	\$1,500.00	0.00	\$1,500.00
01.305.007.5204.06.38	POSITION BONDS	0.00	\$100.00	0.00	\$100.00
01.305.007.5300.04.28	COPIER RENTAL	0.00	\$9,000.00	0.00	\$7,920.00
	Dept: ADMINISTRATION REG DAY - 007	5.00	\$346,263.00	4.00	\$363,273.02
01.305.010.2305.01.03	TEACHERS	23.00	\$1,875,871.00	23.00	\$1,950,997.00
01.305.010.2325.03.34	SUBSTITUTES	0.00	\$50,000.00	0.00	\$50,000.00
01.305.010.2350.05.23	SUPPLIES	0.00	\$2,500.00	0.00	\$2,500.00
01.305.010.2350.06.37	TRAVEL,TRANS,CONFERENCES	0.00	\$5,000.00	0.00	\$5,000.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

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Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.010.2356.01.03	PROFESSIONAL DEVELOPMENT	0.00	\$12,000.00	0.00	\$12,000.00
01.305.010.2356.04.03	TUITION REIMBURSEMENT	0.00	\$10,500.00	0.00	\$10,500.00
	Dept: CLASSROOM TEACHERS - 010	23.00	\$1,955,871.00	23.00	\$2,030,997.00
01.305.013.2305.01.03	TEACHERS	3.00	\$221,125.00	3.00	\$255,489.00
01.305.013.2330.03.08	PARAPROFESSIONALS	2.00	\$71,308.00	2.00	\$55,478.16
01.305.013.2430.05.23	SUPPLIES - KINDERGARTEN	0.00	\$2,350.00	0.00	\$500.00
	Dept: KINDERGARTEN - 013	5.00	\$294,783.00	5.00	\$311,467.16
01.305.016.2305.01.03	TEACHERS	1.00	\$96,612.00	1.00	\$94,519.00
01.305.016.2430.05.23	SUPPLIES & MATERIALS	0.00	\$2,050.00	0.00	\$1,500.00
	Dept: ART PROGRAM - 016	1.00	\$98,662.00	1.00	\$96,019.00
01.305.022.2305.01.03	TEACHERS	2.00	\$118,869.00	2.00	\$91,284.00
01.305.022.2356.06.37	TRAVEL & CONFERENCES	0.00	\$0.00	0.00	\$1,000.00
01.305.022.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$2,000.00
	Dept: READING - 022	2.00	\$120,919.00	2.00	\$94,284.00
01.305.024.2305.01.03	TEACHERS	0.20	\$19,367.00	0.00	\$0.00
01.305.024.2356.06.37	TRAVEL & CONFERENCES	0.00	\$0.00	0.00	\$500.00
01.305.024.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$250.00
	Dept: ELL PROGRAM - 024	0.20	\$21,417.00	0.00	\$750.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

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From Date: 7/1/2022

To Date: 6/30/2023

Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.025.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$500.00
	Dept: ENGLISH - 025	0.00	\$2,050.00	0.00	\$500.00
01.305.037.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$500.00
	Dept: MATHEMATICS - 037	0.00	\$2,050.00	0.00	\$500.00
01.305.040.2340.01.03	LIBRARIAN	1.00	\$104,993.00	1.00	\$103,540.00
01.305.040.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$500.00
01.305.040.4230.04.29	MAINTENANCE OF EQUIPMENT	0.00	\$0.00	0.00	\$200.00
	Dept: MEDIA SERVICES - 040	1.00	\$107,043.00	1.00	\$104,240.00
01.305.043.2305.01.03	TEACHERS	1.80	\$160,296.00	1.80	\$144,116.20
01.305.043.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$400.00
01.305.043.4230.04.29	MAINTENANCE OF EQUIPMENT	0.00	\$0.00	0.00	\$120.00
	Dept: MUSIC - 043	1.80	\$162,346.00	1.80	\$144,636.20
01.305.049.2305.01.03	TEACHERS	1.30	\$126,287.00	1.30	\$124,688.80
01.305.049.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$1,500.00
	Dept: PHYSICAL EDUCATION - 049	1.30	\$128,337.00	1.30	\$126,188.80
01.305.052.2305.01.03	TEACHERS	1.00	\$105,448.00	1.00	\$103,995.00
01.305.052.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$5,000.00
	Dept: SCIENCE - 052	1.00	\$107,498.00	1.00	\$108,995.00
01.305.055.2430.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$1,500.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

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From Date: 7/1/2022

To Date: 6/30/2023

Account Number	Description	FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
		FTE	Amount	FTE	Amount
	Dept: SOCIAL STUDIES - 055	0.00	\$2,050.00	0.00	\$1,500.00
01.305.061.2351.04.03	CURRICULUM - PROGRAMING & DEVELOPMENT	0.00	\$30,000.00	0.00	\$0.00
01.305.061.2351.05.23	SUPPLIES	0.00	\$5,000.00	0.00	\$6,500.00
01.305.061.2356.01.03	PD Stipends - Curriculum	0.00	\$7,500.00	0.00	\$7,500.00
01.305.061.2415.06.37	CURRICULUM - TRAVEL	0.00	\$3,000.00	0.00	\$0.00
	Dept: CURRICULUM DEVELOPMENT - 061	0.00	\$45,500.00	0.00	\$14,000.00
01.305.076.3200.01.11	NURSE	1.00	\$83,056.00	1.00	\$81,234.00
01.305.076.3200.03.34	SUBSTITUTES - NURSES	0.00	\$1,000.00	0.00	\$1,000.00
01.305.076.3200.04.11	PHYSICIAN SVCS- CONTRACTED	0.00	\$0.00	0.00	\$600.00
01.305.076.3200.05.23	SUPPLIES	0.00	\$2,050.00	0.00	\$2,500.00
01.305.076.3200.06.37	TRAVEL & CONFERENCES	0.00	\$0.00	0.00	\$250.00
	Dept: HEALTH SERVICES - 076	1.00	\$86,106.00	1.00	\$85,584.00
01.305.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	0.00	\$327,000.00	0.00	\$326,000.00
01.305.079.3300.06.41	FUEL ESCULATION COST	0.00	\$16,000.00	0.00	\$8,400.00
	Dept: TRANSPORTATION REG DAY - 079	0.00	\$343,000.00	0.00	\$334,400.00
01.305.085.3520.05.23	SUPPLIES - STUDENT ACTIVITY BASED	0.00	\$2,200.00	0.00	\$1,100.00
	Dept: MISCELLANEOUS - 085	0.00	\$2,200.00	0.00	\$1,100.00
01.305.088.4110.01.02	DISTRICT FACILITIES MANAGER	0.17	\$17,194.00	0.17	\$15,725.07

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

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From Date: 7/1/2022

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Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.088.4110.03.10	CUSTODIAL SUPERVISOR	1.00	\$57,000.00	1.00	\$55,000.00
01.305.088.4110.04.10	CUSTODIAL CONTRACT SVCS	0.00	\$150,700.00	0.00	\$137,000.00
01.305.088.4120.04.17	HEAT	0.00	\$68,000.00	0.00	\$67,000.00
01.305.088.4130.04.15	TELEPHONE	0.00	\$9,000.00	0.00	\$9,000.00
01.305.088.4130.04.16	ELECTRICITY	0.00	\$161,000.00	0.00	\$106,000.00
01.305.088.4130.04.19	MAINTENANCE OF WATER SYSTEM	0.00	\$9,500.00	0.00	\$8,500.00
01.305.088.4210.04.32	MAINTENANCE OF GROUNDS	0.00	\$8,500.00	0.00	\$4,500.00
01.305.088.4220.04.32	MAINTENANCE OF BLDG ONGOING	0.00	\$16,500.00	0.00	\$16,190.00
01.305.088.4220.05.26	CHEMICALS	0.00	\$5,500.00	0.00	\$5,800.00
01.305.088.4220.05.27	PAPER	0.00	\$7,200.00	0.00	\$5,900.00
01.305.088.4223.05.26	LIGHTING	0.00	\$500.00	0.00	\$0.00
01.305.088.4230.04.32	MAINTENANCE OF EQUIPMENT	0.00	\$10,000.00	0.00	\$14,150.00
	Dept: OPERATION & MAINTENANCE - 088	1.17	\$520,594.00	1.17	\$444,765.07
01.305.093.2130.03.04	NETWORK TECHNICIANS	1.03	\$77,290.00	1.00	\$69,283.62
01.305.093.2430.05.23	SOFTWARE	0.00	\$10,000.00	0.00	\$5,000.00
01.305.093.2451.05.23	EDUCATIONAL EQUIPT	0.00	\$20,000.00	0.00	\$5,000.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

☐ Print accounts with zero balance

☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022

To Date: 6/30/2023

Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.093.4130.04.15	TELEPHONE	0.00	\$14,500.00	0.00	\$14,500.00
	Dept: COMPUTER PROGRAM - 093	1.03	\$121,790.00	1.00	\$93,783.62
01.305.100.1435.04.36	LEGAL EXPENSE - SPEC ED	0.00	\$15,000.00	0.00	\$8,500.00
01.305.100.2110.01.02	DIRECTOR OF STUDENT SERVICES	0.17	\$23,217.00	0.17	\$21,975.20
01.305.100.2110.02.09	ADMIN ASST STUDENT SVCS	0.17	\$11,740.00	0.17	\$10,933.59
01.305.100.2110.06.37	TRAVEL & CONFERENCES	0.00	\$6,500.00	0.00	\$6,500.00
01.305.100.2415.04.33	ASSOCIATION DUES	0.00	\$150.00	0.00	\$150.00
01.305.100.4130.04.15	TELEPHONE	0.00	\$150.00	0.00	\$150.00
01.305.100.4230.04.31	SOFTWARE LICENSE	0.00	\$3,000.00	0.00	\$2,600.00
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	0.34	\$59,757.00	0.34	\$50,808.79
01.305.102.2305.01.03	TEACHERS	0.60	\$50,279.00	1.00	\$46,022.00
01.305.102.2330.03.08	PARAPROFESSIONALS	2.00	\$62,951.00	2.00	\$61,001.36
01.305.102.2351.06.37	PROJECT GROW TRAVEL	0.00	\$200.00	0.00	\$200.00
01.305.102.2356.01.03	PROFESSIONAL DEVELOPMENT	0.00	\$300.00	0.00	\$300.00
01.305.102.2430.05.24	SUPPLIES & MATERIALS	0.00	\$1,000.00	0.00	\$1,000.00
	Dept: PROJECT GROW - 102	2.60	\$114,730.00	3.00	\$108,523.36
01.305.103.2305.01.03	TEACHERS	6.00	\$537,994.00	7.00	\$621,537.00

Rochester Public Schools

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From Date: 7/1/2022

To Date: 6/30/2023

Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.103.2330.03.08	PARAPROFESSIONALS	5.00	\$170,913.00	4.00	\$146,501.60
01.305.103.2356.01.03	PROFESSIONAL DEVELOPMENT	0.00	\$300.00	0.00	\$300.00
01.305.103.2420.05.24	LEARNING SUPPORT ED EQUIPMENT	0.00	\$3,500.00	0.00	\$3,500.00
01.305.103.2430.05.24	SUPPLIES	0.00	\$2,500.00	0.00	\$2,500.00
01.305.103.3300.02.08	BUS MONITORS	0.00	\$15,000.00	0.00	\$15,000.00
	Dept: LEARNING SUPPORT CENTER - 103	11.00	\$730,207.00	11.00	\$789,338.60
01.305.118.2305.01.03	TEACHERS	2.00	\$210,886.00	2.00	\$208,045.00
01.305.118.2356.01.03	PROFESSIONAL DEVELOPMENT	0.00	\$750.00	0.00	\$750.00
01.305.118.2420.05.24	SPEECH THERAPY ED EQUIPMENT	0.00	\$1,000.00	0.00	\$1,000.00
01.305.118.2430.05.24	SUPPLIES	0.00	\$2,000.00	0.00	\$2,000.00
01.305.118.2800.04.35	SPEECH THERAPY	0.00	\$52,000.00	0.00	\$50,500.00
	Dept: SPEECH - 118	2.00	\$266,636.00	2.00	\$262,295.00
01.305.121.2110.02.09	CLERICAL	1.00	\$38,364.00	1.00	\$37,252.63
01.305.121.2305.01.03	TEACHER VISUALLY IMPAIRED	0.10	\$6,000.00	0.10	\$6,000.00
01.305.121.2415.05.24	SUPPLIES	0.00	\$2,000.00	0.00	\$2,000.00
01.305.121.2440.04.35	EXTENDED YEAR SERVICES	0.00	\$70,000.00	0.00	\$70,000.00
01.305.121.2710.04.03	SPECIALIZED INSTRUCTION	0.00	\$25,000.00	0.00	\$25,000.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

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From Date: 7/1/2022

To Date: 6/30/2023

Account Number

Description

FY23-24 PROPOSED BUDGET		FY22-23 APPROVED BUDGET	
FTE	Amount	FTE	Amount

01.305.121.2800.04.35	THERAPY	0.00	\$118,000.00	0.00	\$115,000.00
	Dept: SUPPORT SERVICES - 121	1.10	\$259,364.00	1.10	\$255,252.63
01.305.127.2356.01.03	PROFESSIONAL DEVELOPMENT	0.00	\$900.00	0.00	\$900.00
01.305.127.2450.05.24	EDUCATIONAL EQUIPMENT	0.00	\$1,000.00	0.00	\$1,000.00
01.305.127.2710.01.03	ADJUSTMENT COUNSELOR	2.00	\$192,263.00	2.00	\$186,463.00
01.305.127.2800.01.03	PSYCHOLOGY	1.00	\$78,723.00	1.00	\$74,819.00
01.305.127.2800.05.24	SUPPLIES	0.00	\$2,000.00	0.00	\$2,500.00
01.305.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	0.00	\$9,000.00	0.00	\$8,500.00
01.305.127.2800.06.37	TRAVEL & CONFERENCES	0.00	\$500.00	0.00	\$900.00
	Dept: PSYCHOLOGICAL SERVICES - 127	3.00	\$284,386.00	3.00	\$275,082.00
01.305.130.3300.06.43	TRANSPORTATION - COLLABORATIVES	0.00	\$60,000.00	0.00	\$25,000.00
01.305.130.3300.06.44	TRANSPORTATION - DAY PROGRAMS	0.00	\$80,000.00	0.00	\$22,500.00
01.305.130.3300.06.45	TRANSPORTATION - PRESCHOOL	0.00	\$29,000.00	0.00	\$28,800.00
01.305.130.3300.06.46	TRANSPORTATION - MCKINNEY VENTO	0.00	\$10,000.00	0.00	\$10,000.00
01.305.130.3300.06.47	TRANSPORTATION - INTREGATED	0.00	\$0.00	0.00	\$29,700.00
	Dept: SPED TRANSPORTATION - 130	0.00	\$179,000.00	0.00	\$116,000.00
01.305.133.9300.04.13	TUITION - RESIDENTIAL	0.00	\$92,000.00	0.00	\$0.00

Rochester Public Schools

FY23-24 PROPOSED BUDGET vs FY22-23 APPROVED BUDGE

Fiscal Year: 2022-2023

☐

Print accounts with zero balance

☐

Exclude inactive accounts with zero balance

From Date: 7/1/2022

To Date: 6/30/2023

Account Number

Description

FY23-24 PROPOSED BUDGET

FY22-23 APPROVED BUDGET

FTE

Amount

FTE

Amount

01.305.133.9300.06.13

TUITION - DAY SCHOOLS

0.00

\$63,198.00

0.00

\$21,791.00

01.305.133.9400.06.13

TUITION - COLLABORATIVES

0.00

\$120,000.00

0.00

\$232,000.00

Dept: PROGRAMS W/OTHERS SPED - 133

0.00

\$275,198.00

0.00

\$253,791.00

Grand Total:

66.09

\$6,816,930.00

65.21

\$6,637,793.47

End of Report

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
February 16, 2023**

Regular meeting of the Rochester School Committee was held on Thursday, February 16, 2023 at 6:30pm. This meeting was held full in-person and there was also a zoom link available.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Chairperson, Jason Chisholm (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person) and Katherine Duggan (in-person).

COMMITTEE MEMBERS NOT PRESENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools; Howard Barber, Assistant Superintendent of Finance & Operations; Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning, Craig Davidson, Director of Student Services; Derek Medeiros, Principal; Charles West, Assistant Principal; Melissa Wilcox, Executive Assistant to the Superintendent.

Meeting was called to order at 6:36pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded.

The school committee, administration and everyone present stood and recited the Pledge of Allegiance. Superintendent Nelson asked Chairperson Hartley to consider removing Executive Session from the agenda. Chairperson Hartley approved.

I. Approval of Minutes:

A. Approval of Minutes –

Approval of Minutes – Regular Session: January 23, 2023

MOTION: Ms. Fernandes to approve January 23, 2023 minutes as presented

SECOND: Ms. Duggan

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; abstain

Approval of Minutes – Executive Session: January 23, 2023

MOTION: Mr. Chisholm to approve January 23, 2023 Executive Session minutes as presented

SECOND: Ms. Fernandes

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; abstain

IV. General

A. Review of Open Meeting Law Complaint(s)

Superintendent Nelson made the following statement:

On February 14th, we received three open meeting complaints from Ms. Kathleen LeClair of Mattapoisett. One complaint, which was updated earlier today February 16th, is addressed to the Rochester Memorial School Committee regarding policy KCD Public Gifts to Schools procedures

and needs to be responded to by this committee, formally within 15 business days per the instructions outlined by the Division of Open Government. The other two complaints are addressed to the Equity and Policy subcommittees and will need to be responded to by those specific committees. I have shared the complaints with this committee in their entirety for your review and reference. My recommendation is for this committee to vote to delegate the responsibility to respond to the complaint to legal counsel through the Superintendent and provide a copy of the response to the Attorney General within the 14 business day timeline.

MOTION to delegate the responsibility of responding to the complainant to legal counsel

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

5:0 MOTION PASSED

B. Approval of READS Collaborative Agreement Amendment

Superintendent Nelson made the following statement:

The Executive Director of READS Collaborative and the Board of Directors have approved an updated READS Collaborative Agreement Amendment (which is in your back up information) and now need final approvals from the member districts and ultimately the Commissioner of Education. The updates are driven by and in alignment with legal and Department of Education regulations and/or requirements. Tonight, I am requesting that the Committee review the READS Collaborative Agreement Amendment and approve it as presented.

MOTION to approve the READS Collaborative Agreement Amendment as presented

MOTION: Ms. Fernandes

SECOND: Ms. Rounseville

5:0 MOTION PASSED

C. Approval of School Health Unit Application

Superintendent Nelson made the following statement:

Each year the School Committee must approve the School Health Unit Application to submit to the Department of Public Health. This application allows for our school nurse to train administrative staff and teaching staff to administer medication to students as appropriate and needed on school grounds and on field trips or during extra-curricular events. The application that was provided to the School Committee in your back up information has been reviewed and endorsed by our school nurse, Dr. Mendes-one of our school physicians, and me. Therefore, I am requesting that the School Committee move to approve the Department of Public Health - School Health Unit Application as presented.

School Committee Feedback:

Ms. Fernandes asked: *When is it appropriate for a staff member, a non-medical person, to administer medication?*

Mr. Nelson responded: *There are certain medications that only a Registered Nurse can administer which would be an example of it it's not appropriate. There are other medications such as an epi-pen or aspirin or medications that someone without the RN credential could administer with the appropriate training from our school nurse.*

Mr. Medeiros added: *That would happen for our field trips. But if it was a child that required a medication that had to be administered by the nurse then she would accompany them on the field trip.*

Ms. Fernandes asked: *Is there a 504 that goes along with that?*

Mr. Medeiros responded: *Each student it would be noted as needed so if the school nurse needed to know or go, she would and attend for the student.*

Ms. Fernandes asked: *Is there an option for the parent to attend as well?*

Mr. Medeiros responded: *Absolutely.*

MOTION to approve the School Health Unit Application as presented

MOTION: Ms. Rounseville

SECOND: Ms. Fernandes

5:0 MOTION PASSED

D. FY24 Proposed Budget Update

Superintendent Nelson made the following statement:

A meeting has been set on March 1st to meet with town officials to discuss the preliminary FY24 proposed budget for Rochester Memorial School. At our next regularly scheduled meeting we will also plan to hold in conjunction a public hearing on the budget.

V. New Business

C. Business

1. Financial Report –

Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School District:

Budget Report by Department for February 15, 2023

For the purpose of our Financial Forecasting:

The Rochester School District currently has \$351,677 available of the general funds appropriated in the 2023 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes that of the total \$6,637,794 appropriated to the District, consisting of both the Rochester School District and the one-time non-annual student resource package.

\$ 6,604,435 - General Fund Operating

\$ 33,358 - Non-annual student resource package

\$ 6,637,793 - General Funds Approved

\$ 6,286,117 - Obligations Paid Year to Date

\$ 351,677 - Remaining Available Funds

Bristol County Agricultural High School enrolled student operational budget of \$289,698 costs is pending its first

billing to be received for payment.

\$ 289,698 - Bristol County Agricultural High School

\$ 266,145 - Obligations Paid Year to Date

\$ 23,553 - Remaining Available Funds

Mr. Barber also reported the following the Food Service Report:

- Meal participation continues to grow strong.
- Nation –Wide supply chain disruptions continue to impact on our program.
- Meal Price Increase will take effect on February 1, 2023
 - This increase in price will only apply to any additional meals purchased by the student.
 - Each student will continue to receive 1 free breakfast and 1 free lunch per day throughout the remainder of the school year.

Mr. Barber also reported the following Facilities Report:

- Conducted one snow/ice removal operation.
- Received 9,000 gallons of fuel oil.
- Conducted routine maintenance on fall facility systems.

CHAIRPERSON'S REPORT

Chairperson Hartley made the following statement:

Since our last SC meeting I have been working on the School Committee report for the Town of Rochester Annual Report. Before I write the report I review the entire year of meeting minutes. I read them all. The year was a year of important transition. From January 2022 with COVID concerns and precautions to April when Superintendent Nelson reported "As we move closer to April vacation from a COVID-19 standpoint our data remains in a good place since we returned from February vacation. Presently Rochester Memorial School has 0 positive cases and 0 individuals who are quarantining. We are still utilizing a layered mitigation approach that includes social distancing in our classrooms and our cafeteria, but I do continue to work with our local health officials and continue to review DESE guidance." And then in September when we were able tour the school and see classrooms set up in regular formats...like pre-pandemic days. And this fall when we no longer discussed mitigation efforts and we were able to focus on curriculum and instruction -- such as literacy and our work with the HILL. As is customary during the year, we honored retirees in June, welcomed new staff members in September, recognized achievements of staff and students and formally accepted donations. It is impossible to read the pages and pages of meeting minutes without feeling proud of the work we've, the reports we've heard, the feedback we've given and the decisions we've made. I will share the full report next month for your feedback.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Superintendent Nelson made the following statement:

I would ask Mr. Davidson and Dr. Fedorowicz to report this evening.

Mr. Davidson, Director of Student Services, reported on the following:

The Math Acceleration Academy will begin in few days. The Academy will be free of charge for all students who participate. There are currently spots available. Email notifications were sent to our families recently and registration is still open. Our staff met last week to discuss the day to day operations of the academy and dive into our student data points to drive instructional decisions. The staff for the academy is completely made up of current Old Rochester Regional and MA Superintendency Union #55 staff members. If you have any questions regarding the Academy you can email or call my office directly.

Our sixth grade special education liaisons participated in a Transition Event at the Junior High School on Monday the 13th. Ms. Taylor (our 6th grade liaison) was able to observe special education services and programming at the junior high school, meet with the counseling team, service providers, building and district administrators. This is one of many events that staff will take part in to support our 6th grade students as they step up to the JHS next fall.

Dr. Fedorowicz, Assistant Superintendent of Teaching & Learning, reported on the following:

Literacy:

I will first begin with literacy updates. Dr. Darci Burns from the HILL will join us next SC meeting, she unfortunately was not able to join us this evening. In the meantime, I would like to

discuss the section of the needs assessment related to core programs which Mr. Medeiros played a large part in rolling it out and formulating next steps bringing us to the second phase. Our second phase in our literacy initiative with the HILL is underway! We are in the initial process of the Core Program Review. Last week, an invitation went to all elementary teachers to ask them to participate as part of a voluntary vertical team to review and select a new core literacy program. The application is still open and so far we have 31 educators interested, 11 from RMS, to participate in the core program review. The overview process for this vertical team will be on our next PD half day, March 8. The process will consist of reviewing three core programs selected by our District Leadership Team (this is the group of educators working with us since the fall) based on district needs, Curate list from DESE and samples provided by vendors. Our timeline is to collaboratively select a program by May or June. I will keep you updated as we progress through the process. In addition, we are looking to have the HILL join us for next SC to provide a brief overview. A special thank you to Mr. Medeiros and Mr. West for initiating and supporting the core program review. We also continue to meet as a team for L4L. We just met yesterday and had training on working as a collaborative literacy. We continue to meet twice a month on various literacy topics and will continue to meet through April. Thank you to the administrators and teachers that are spending time after school to support the literacy.

Learning Walks:

We are this far into the year that we have completed the first full round of learning walk and have started on the second round in each building. This provides a comparison of progress along with the great teaching and learning from the beginning of the year until the midpoint or end of the year. This continues to give administrators an opportunity to visit schools and discuss patterns and trends in Teaching and Learning.

IC:

Instructional Council is meeting monthly and is in the process of initial planning for PD for next year. A survey to get input from educators and caregivers went out on Tuesday (Feb 14) and closes on March 1. The purpose of the survey is to plan and guide PD for next year. We are getting a great response from both staff and caregivers. So far we have 153 educators and 176 caregivers have contributed. We want to say thank you for taking the time to provide input into PD for next year, and want to encourage even more participation before March 1.

In addition, the Curriculum Review Cycle subcommittee, a smaller subgroup to IC, are making progress toward a first draft of the CRC document. We have representation from all elementary schools and secondary as well as Special Education.

PD:

Our Feb 8 half PD day was building based and centered around sense of belonging and equity. The March 8 half PD day coming up will be vertical team curriculum work with a focus on HILL for our core program review team, OpenSciEd and other curriculum based work.

(RMS: Building an Equitable School Environment through Trusting Relationships and Sense of Belonging. Teams will analyze student literacy and math assessment data in order to plan targeted literacy and math support through small group classroom instruction and within intervention groups.)

New Teacher Induction:

New Teacher Induction has been rolling along. We had our second session with Dr. Robin Gilpatrick on Classroom Management and was well received. This month, by popular request, was

time with mentors. Next month, Mr. Davidson will provide training on Special Education, accommodations and IEPs.

Author:

Last, we had an exciting virtual author, Deborah Farmer Kris, yesterday who virtually read two of her books to our pre-k, k and grade 1 students in each classroom. One was called *You are Growing all the Time* and the second was *You Wonder all the Time*. Kids looked really excited to have a live author read and all three elementary districts participated. Special thank you to Deborah Farmer Kris and the teachers for setting this up.

PRINCIPAL'S REPORT:

Mr. Medeiros reported on the following:

Congratulations to the 4th grade class for their outstanding performance during the concert "Disney" which took place on Thursday January 26, 2023. I would like to thank Ms. Audette and our accompanist Ms. Sparklin for their support and direction throughout the performance as well as Mrs. Hemenway for the beautiful decorative artwork.

We are thrilled to be offering after school acceleration academy again this school year. The Academy will offer after school programming in the areas of ELA and Mathematics to students selected. The Academy will start on Monday, February 27, 2023 and end on Thursday, April 13, 2023. After school sessions will operate from 3:10pm-4:10pm. Participating students will work with educators 1 or 2 times per week.

On Wednesday evening, February 1, 2023, a Parent Information Night for incoming kindergarten families was held from 6:00 – 7:00pm in the RMS Cafeteria. The K Team and I met with all incoming K families to discuss registration protocols and gave them a snap shot of what a typical kindergarten day will look like for their students. Parents/Guardians were then invited to tour each current K classroom.

Kindergarten registration for the 2023-2024 school year is now open. Our incoming kindergarten families may visit the [Kindergarten Transition Page](#) for instructions on how to register online for kindergarten. Or they can visit our website <https://www.oldrochester.org/rms>

On Wednesday February 8th all staff participated in a professional development workshop “Building an Equitable School Environment through Trusting Relationships and Sense of Belonging”. Staff developed a better understanding of what trusting relationships and sense of belonging means. Teams then reviewed class rosters and identified students that they believe they have a trusting relationship with. Teams also reviewed these lists and identified those students who may need more connection and developed action steps to increase engagement with those identified students. Staff then explored responsive classroom resources related to building equitable classroom environments.

VIII. School Committee

B. Committee Reports

1. Budget Subcommittee- Ms. Hartley stated there is no report as it was previously discussed tonight.
2. ORR District School Committee – Mr. Chisholm reported that the committee met on February 16, 2023 which was reported at the last meeting. The committee is meeting again on March 15th.
3. SMEC- Ms. Fernandes reported that they met on January 31, 2023. They approved the minutes from the November meeting. Staff appointments and reductions were discussed. SMEC continues

to search for building space. The Director's evaluation was discussed and unanimously voted exemplary. The Treasurer's evaluation was discussed and unanimously voted exemplary. The next meeting is Wednesday, March 29, 2023.

4. READS- Mr. Nelson reported that READS met on earlier today. The minutes from the January meeting were approved along with the FY24 budget. There was a reminder about the Collaborative Amendment which we took care of this evening. Whitman-Hanson and Brockton are still considering joining starting next school year. Lastly, Theresa Craig announced her retirement at the end of this school year.

5. Tri-town Foundation- Ms. Rounseville reported that the grant deadline is April 14th and the information is available on their website. She thanked Mr. Medeiros for helping get the word out about the applications.

6. Early Childhood Council- Ms. Duggan reported that The Early Childhood Council last met on February 1, 2023. At that meeting, Kindergarten orientation meetings were discussed along with kindergarten registration being open and anyone needing to sign their child up can visit the RMS website. The Council plans to hold an Early Childhood fair at the Junior high in the spring; stay tuned for a date and more details. There was also an update on the Tri Town Chapter 74 high school students who are on placements in the community, as well as updates on the early childhood office's grant, and grant writing, activity. The next Tri Town early intervention screening, the last of the school year, will take place on March 16 at Sippican school; the Early Childhood Council will meet again on March 29, 2023. Superintendent Nelson commented that it is exciting that our students are able to be working in area placements. The program was approved right before the pandemic began so the students were unable to go out for placements at that time.

7. Policy Sub-Committee- Ms. Duggan reported there has been no meeting since the last report and the next meeting is March 8, 2023.

8. Equity Sub-Committee: Mr. Chisholm reported that the committee has not met since the last report. The next meeting is March 30th.

IX. Future Business

A. Timeline

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is March 23, 2023 @ 6:30pm at Rochester Memorial School.

The next meeting of the Joint School Committee is March 30, 2023 @ 6:30pm at the Media Room at the Jr. High School.

X. Open Comments

There were no open comments this evening.

MOTION: Ms. Fernandes to adjourn at 7:18pm

SECOND: Ms. Rounseville

5:0 MOTION PASSED

Submitted,

Melissa Wilcox

School Committee Secretary

**ROCHESTER SCHOOL COMMITTEE MEETING
BUDGET SUBCOMMITTEE MINUTES
Rochester, Massachusetts
January 23, 2023 at 5:00 p.m.**

This meeting was conducted in a hybrid format. School Committee, Administrators and the public had the option of meeting in person at Rochester Memorial School, 16 Pine Street, Rochester, MA 02770 or via zoom.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Jason Chisolm (remote), Anne Fernandes (in-person), and Katherine Duggan (in-person).

ABSENT: Robin Rounseville

ADMINISTRATORS: Michael S. Nelson, Superintendent of Schools, Howard Barber, Asst. Superintendent of Finance & Operations, Sharlene Fedorowicz, Asst. Supt. of Teaching & Learning, Craig Davidson, Director of Student Services, Derek Medeiros, Principal, Charles West, Assistant Principal.

Chairperson Hartley called the meeting to order at 5:06 p.m.

SUMMARY OF DISCUSSION:

Mr. Barber reviewed with Mr. Nelson and the school committee the summary of budgetary activity and the updated proposed FY24 budget which reflected the anticipated 14% OSD increase in special education tuition costs, decrease in Title I funds, retirement payouts and maintaining the current plans in support of literacy. Mr. Barber explained that the FY24 budget is an overall increase of 2.79% compared to FY23 with more than half of the increase being from technology, facilities and transportation increases. The draft FY24 budget no longer includes an increase of the music position from .8 to 1.0 FTE. Furthermore, the administration is recommending that a special education teacher position not be filled in FY24 based on projected special education needs in the 2023-2024 school year.

The Budget Subcommittee agreed on the proposed budget, acknowledging the percentage increase may be adjusted to account for updated utility cost rates. In closing, the Budget Subcommittee agreed that the next meeting should involve inviting the town administrator, the finance director, and the finance committee representative to review the proposed FY24 budget and answer any questions.

Motion to approve preliminary budget by Ms. Fernandes.

Seconded by Ms. Duggan.

Role Call: Sharon Hartley: yes, Jason Chisolm: yes, Anne Fernandes: yes, and Katherine Duggan: yes.

Meeting was adjourned at 6:13 p.m.

Motion by Ms. Duggan to adjourn

Seconded by Ms. Rounseville.

Motion Passed 3:1

Role Call: Sharon Hartley: yes, Jason Chisolm: abstain (technical difficulties), Anne Fernandes: yes, and Katherine Duggan: yes.

Respectfully submitted,



Michael S. Nelson, Superintendent of Schools

**ROCHESTER SCHOOL COMMITTEE MEETING
BUDGET SUBCOMMITTEE MINUTES
Rochester, Massachusetts
March 1, 2023 at 2:00 p.m.**

This meeting was conducted in a hybrid format. School Committee, Administrators and the public had the option of meeting in person at Rochester Memorial School, 16 Pine Street, Rochester, MA 02770 or via zoom.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Jason Chisolm (remote), Anne Fernandes (in-person), Katherine Duggan (in-person) (arrived at 2:14 p.m.) and Robin Rounseville (in-person).

ABSENT: None

ADMINISTRATORS: Michael S. Nelson, Superintendent of Schools, Howard Barber, Asst. Superintendent of Finance & Operations, Craig Davidson, Director of Student Services and Derek Medeiros, Principal.

OTHERS PRESENT: Glenn Cannon, Town Administrator, Suzanne Szyndlar, Town Accountant and Kristian Stoltenberg, Finance Committee Member

Chairperson Hartley called the meeting to order at 2:06 p.m.

SUMMARY OF DISCUSSION:

After the meeting was called to order, Superintendent Nelson and Mr. Barber presented an overview of the FY24 Proposed Budget. First, Mr. Barber discussed the proposed budget specific to Rochester Memorial School and the 2.70% increase from the approved FY23 budget by major department (i.e. Rochester Memorial School, Central Office, Facilities, Student Services, Technology, and Transportation. Next, Mr. Barber discussed the FY24 Town of Rochester obligation for Bristol County Agricultural tuition and transportation, in addition to project debt obligation. Furthermore, Mr. Barber then presented the FY24 known and projected budget funding offsets that includes grants and other revenues. In order to ensure that the town officials understood the budget drivers and priorities, Mr. Barber provided a Department Budget Comparison Summary that indicated decreases and increases by department with a rationale for major changes compared to the approved FY23 budget. The school committee members and administrators answered any related questions from the town officials, including sharing current information regarding the school's enrollment and projected trends moving into next school year. Mr. Cannon and Ms. Szyndlar discussed an overview of the town's financial landscape and projected town budget constraints looking at FY24.

Meeting was adjourned at 2:58 p.m.
Motion by Ms. Fernandes to adjourn
Seconded by Ms. Rounseville.
Motion Passed 5-0

Role Call: Sharon Hartley: yes, Jason Chisolm: yes, Anne Fernandes: yes, Katherine Duggan: yes, and Robin Rounseville: yes.

Respectfully submitted,



Michael S. Nelson, Superintendent of Schools

**ROCHESTER SCHOOL COMMITTEE MEETING
BUDGET SUBCOMMITTEE MINUTES
Rochester, Massachusetts
November 17, 2022 at 5:00 p.m.**

This meeting was conducted in a hybrid format. School Committee, Administrators and the public had the option of meeting in person at Rochester Memorial School, 16 Pine Street, Rochester, MA 02770 or via zoom.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Robin Rounseville (in-person), Anne Fernandes (in-person) and Katherine Duggan (in-person).

ABSENT: Jason Chisolm

ADMINISTRATORS: Michael S. Nelson, Superintendent of Schools, Howard Barber, Asst. Superintendent of Finance & Operations, Sharlene Fedorowicz, Asst. Supt. of Teaching & Learning, Craig Davidson, Director of Student Services, Derek Medeiros, Principal.

Chairperson Hartley called the meeting to order at 5:09 p.m.

SUMMARY OF DISCUSSION:

Mr. Barber reviewed with Superintendent Nelson and the school committee members the budget requests from Administration as well as the Initial Draft FY2024 budget that has been built. Administration explained that this draft budget reflects level services, fiscal literacy support, .2 FTE music teacher position increase and known contractual obligation increases. School Committee members provided their feedback on the proposed draft budget. Specifically, the school committee members discussed the impact of the utilities (i.e. electricity and heat). Additionally, the school committee members discussed the fiscal impact of known retirees. The Budget Subcommittee agreed to review the draft budget and discuss at their next regularly scheduled meeting. The next meeting of the Budget Subcommittee is scheduled for January 23, 2023 at 5:00 p.m.

Meeting was adjourned at 6:13 p.m.
Motion by Ms. Duggan
Motion Seconded by Ms. Rounseville
Motion Passed 4-0

Respectfully submitted,



Michael S. Nelson
Superintendent of Schools

**ROCHESTER SCHOOL COMMITTEE MEETING
BUDGET SUBCOMMITTEE MINUTES
Rochester, Massachusetts**

October 27, 2022 at 5:00 p.m.

This meeting was conducted in a hybrid format. School Committee, Administrators and the public had the option of meeting in person at Rochester Memorial School, 16 Pine Street, Rochester, MA 02770 or via zoom.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Robin Rounseville (in-person), Anne Fernandes (in-person), Katherine Duggan (in-person) and Jason Chisolm (remote).

ABSENT: None

ADMINISTRATORS: Michael S. Nelson, Superintendent of Schools, Howard Barber, Asst. Superintendent of Finance & Operations, Sharlene Fedorowicz, Asst. Supt. of Teaching & Learning, Derek Medeiros, Principal.

Chairperson Hartley called the meeting to order at 5:12 p.m.

SUMMARY OF DISCUSSION:

After the meeting was called to order, Mr. Nelson through the chairperson shared opening comments that addressed the budget development process that would be used for FY24. Furthermore, Mr. Nelson discussed the FY23 budget and how FY24 would build upon that work. Mr. Barber reviewed with Mr. Nelson and the school committee an overview of the zero based budget process, along with the impact of projected mandates and contractual obligations. Additionally, Mr. Barber talked generally about curriculum fiscal support (i.e. literacy) needed moving into the 2023-2024 school year, special education programming and costs, in addition to technology resources and other departmental priorities. Administration provided feedback to the school committee by sharing the priorities based on current student needs. The Budget Subcommittee discussed the approach for FY24 as presented by the administration and endorsed putting together a proposed FY24 budget for the next meeting of the Budget Subcommittee which is scheduled for November 17, 2022 at 5:00 p.m.

Meeting was adjourned at 6:03 p.m.

Motion by Mr. Chisholm

Motion Seconded by Ms. Fernandes

Motion Passed 5-0

Role Call: Sharon Hartley: yes, Jason Chisolm: yes, Anne Fernandes: yes, Robin Rounseville: yes, and Katherine Duggan: yes.

Respectfully submitted,



Michael S. Nelson
Superintendent



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

www.oldrochester.org

Phone: 508-758-2772
Fax: 508-758-2802

Michael S. Nelson, M.Ed.
Superintendent of Schools

Sharlene Fedorowicz, Ed.D.
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, MCPPO
Assistant Superintendent of Finance & Operations

Craig J. Davidson, M.Ed.
Director of Student Services

Memo

To: School Committee Members of Rochester Public Schools

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: March 23, 2023

Re: Motion - Fiscal Year June 30, 2024

Motion:

To approve the Superintendent's Proposed Fiscal Year June 30, 2024 Budget in the total amount of \$7,025,493 for the Rochester Public Schools.

The total amount of \$7,025,493 recognizes two (2) portions of its funding:

1. General Operating in the amount of \$6,816,930, and
2. Bristol County Agricultural School District in the amount of \$208,563

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

Needs Assessment Results Presentation



Old Rochester Regional School District and MA Superintendency Union #55 School Committee Presentation

Darci Burns, Ph.D.

Executive Director

darci@hillforliteracy.org

Review the Process

- Data Gathered Fall 2022
- Roadmap Inventories:
 - Assessment
 - Program, Resource, Materials and Software
- Focus Group Interviews Conducted
- Roadmap Survey
- Classroom Walkthroughs

Assessment Inventory

- **57** different assessments reported.
- Most reported was AimswebPlus.
- Different assessments used across the grade levels and schools including diagnostic assessments.
- A need for consistent oral language, spelling, and writing assessment across all grade levels.

Program Inventory

- **77** different programs, resources, and materials reported
- Primarily resources and materials from Foundations, Empowering Writers, Reading Street, Heggerty, and Interactive Read Aloud (IRA).
- Foundations reported for foundational skills in K-3.
- More resources reported for Tier 1 than Tier 2 and Tier 3.
- Program usage seems to vary in terms of frequency and duration

Recommendations

Leadership

- Continue to utilize a distributed leadership team that draws on staff expertise and implementation strengths and challenges to oversee the literacy initiative.
- Develop and monitor a district literacy plan that includes action steps, measurable outcomes, and timelines.
- Utilize a district leadership team to develop/refine the district literacy vision/mission.
- Create a plan to share the literacy plan with all critical stakeholders and provide regular updates on accomplishments.

Recommendations

Leadership (*cont'd*)

- Develop school leadership teams with representation on the district leadership team to increase communication and alignment between district and school levels.
- Utilize the school-based leadership teams to create goals and action steps that align to the district plan.
- Review master schedules across the district:
 - to distribute and allocate instructional time and equitable access for core, supplementation, and intensive instruction across schools
 - include time for professional learning, coaching, and data meetings.

Recommendations

Tiered Instruction

- The district should work with schools to create a multi-tiered model for delivering instruction.
 - identify core, supplemental, and intervention programs
 - meet the needs of intervention and Tier 1 instructional time.
- The district leadership team should review the program survey results, determine which programs are evidenced-based, and map those programs onto a program framework.
- Facilitate a comprehensive core program review process that engages all staff in the process of utilizing a review tool that creates a common lens for reviewers.

Recommendations

Tiered Instruction (*cont'd*)

- Develop clear guidelines for implementing programs, resources, and materials within each tier of literacy instruction for all components
 - scope and sequence for instruction and pacing guides.
- The district should develop a clear plan for supporting, coaching, and monitoring staff implementation of Tier 1 instruction guidelines and plans with fidelity.
- The district should work with schools to develop a clear plan for implementing supplemental and intervention programs with fidelity
 - include PD, a master schedule, and an accountability system.
- The district should work with schools to review their master schedules and allocate collaboration time between all personnel serving students in need of intervention.

Recommendations

Professional Learning

- Articulate and track professional learning plans by school aligned to staff needs and student data.
 - Provide action steps, realistic timelines, responsible personnel, and outcomes that are measurable.
- Provide professional learning in the science of reading and current evidence-based practices in assessment and instruction to ensure a common, consistent teacher/administrator knowledge base across districts.
- Foster/sustain a team of literacy leaders who have knowledge of evidence-based literacy instruction to provide effective professional learning in literacy to adult learners.
- Cultivate/support a team of coaches and teacher leaders who can support staff in translating research to practice in each component of literacy.

Recommendations

Assessment

- The district leadership team should review the assessments inventory results, determine validity and reliability, identify gaps and redundancies and build a district comprehensive assessment framework.
- Once school-wide assessment tools are agreed upon, provide adequate training and a system for administering, scoring, interpreting, and measuring the effectiveness of instruction regularly.
- Develop an assessment schedule that includes at minimum all tests that should be administered at each grade level.
 - screening tests, progress monitoring tests, and any high-stakes testing.

Recommendations

Assessment (*cont'd*)

- The district should organize the data from all assessments into one format that can be used to determine instructional decisions across the district at least 5x per year
 - develop a protocol for conducting grade level data meetings to analyze, plan, and refine instruction.
- Establish a system and protocols for all instructors of literacy to use assessment data in providing all students an instructional focus, assigning differentiated plans, and measuring the effectiveness of instruction at least 5x per year.
- The district and school leadership teams should review district and school level data to make decisions about impact of instruction, professional development needs, and resource allocations.

Recommendations

Family Engagement

- Communicate to families the vision, mission, and literacy plan for student literacy achievement through various methods.
- Create a subgroup of the district literacy team to focus on gathering more information about family engagement.
- Develop a district plan for family engagement in literacy.
- Provide information sessions to families outlining the district literacy vision, mission, and goals including actionable steps that parents can take to support these efforts.
- Create/refine literacy data reports for families so they are easy to understand and include an explanation of their child's reading progress and interpretation of scores.

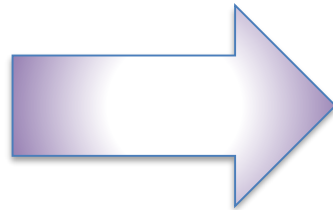
Thank you!



Safe and Supportive Schools Framework Implementation Guide and Self-Reflection Tool

The [Safe and Supportive Schools \(SaSS\) Framework and Self-Reflection Tool](#) offers a comprehensive process for school teams to use in collaborative reflection, planning and implementation efforts. For more details see this [video](#) or this [feedback](#) page.

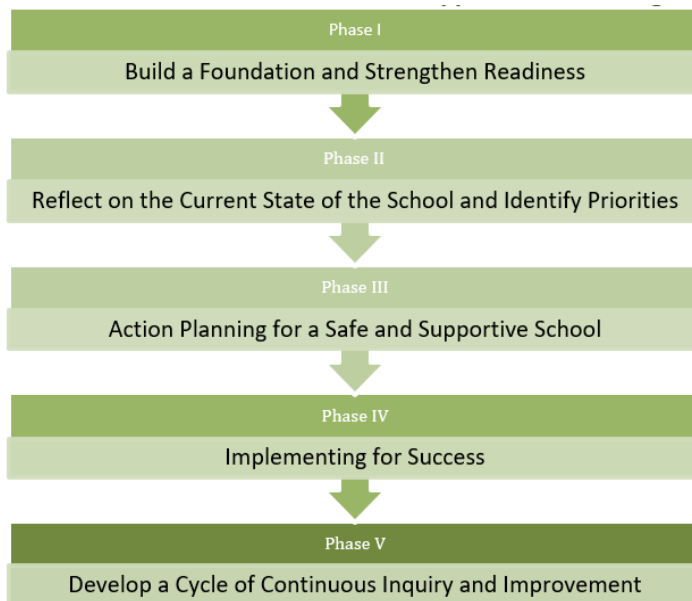
The foundation for the SASS Framework are the [Essential Elements](#) of a Safe and Supportive School



Essential Elements of Safe and Supportive Schools



A Five-Phase Approach to Creating a Safe and Supportive School



The SaSS Framework guides school-based teams through a phased process to create plans based on their local context through a data informed examination of student needs and opportunities, school operations, personnel, processes, policies, family connections, and community services and partnerships available to create a safer and more supportive school climate and culture.

The process supports a locally run approach for school teams to lead the entire staff to develop a deeper awareness of the benefits of the Essential Elements of a safe and supportive school, and the need to make their own school safer and more supportive.

Implementation Levers

There are six defined [Implementation Levers](#) which include guiding questions and rubrics that speak to a number of areas of school operation in which to focus the planning, implementation, and continuous improvement of initiatives, activities, and other work associated with a school's implementation of the SaSS Framework.

Lever 1: Leadership and Culture

Lever 2: Family and Community Engagement

Lever 3: Professional Learning Opportunities

Lever 4: Access to Resources and Services

Lever 5: Teaching and Learning

Lever 6: Policies and Procedures

The Essential Elements are used as Indicators within each of the Levers to help teams gauge how each of them is in evidence within a school, and where progress needs to be made to improve conditions and outcomes for students, staff, families, and communities.

SaSS Self-Reflection Tool

The [Self-Reflection Tool](#) is aligned to the Implementation Levers and has two parts. The *Preliminary Self-Reflection* is for teams to use during Phase I to explore how the Essential Elements are currently being practiced or are already embedded in the school, and where gaps exist – and to consider priority areas for greater focus. During Phase II, the planning team uses the *Deeper Dive Self-Reflection* to identify areas where additional school-based action, efforts, guidance, and support are needed to create, expand upon, and maintain safe and supportive schools.

The screenshot shows the 'Preliminary' section of the 'Safe and Supportive Schools Self-Reflection Tool'. It includes instructions for users to indicate their level of agreement with statements regarding school climate and safety. Two questions are visible: Q1 asks about the school's current strengths regarding a safe learning environment, and Q2 asks about the greatest concerns. Below the questions is a scale for agreement: 1=Strongly, 2=Disagree, 3=Agree, 4=Strongly, and (Unknown or No).

The screenshot shows the 'Deeper Dive' section of the 'Safe and Supportive Schools Self-Reflection Tool'. It features a navigation menu with buttons for each of the six implementation levers. Below the menu, there is a 'Go to next page' button and a 'Using these screens' section that provides instructions on how to navigate through the questions and use the 'SAVE' buttons. A 'Team Response' dropdown menu is also visible, followed by a section for 'IMPLEMENTATION LEVER 1: Leadership and Culture' which includes a description and guiding questions.

The self-reflection tool is designed to inform *Action Planning* (Phase III) and Implementation efforts (Phase IV). This work is intended to be a part of ongoing Cycles of Continuous Inquiry and Improvement (Phase V).

Together the Safe and Supportive Schools Framework [Implementation Guide](#) and [Self-Reflection Tool](#) provides a thoughtful and inclusive process for districts and schools to use to examine current operations; identify strengths, challenges, and growing edges; and create, implement, and assess concrete plans to improve school climate, culture, and safety for every student from every identity and background – and to support all staff, families, and partners too.



OR School Nutrition Equipment Assistance Grant Award Notification

Callahan, Kerry A (DOE) <kerry.a.callahan@state.ma.us>

Fri, Feb 24, 2023 at 1:15 PM

To: "Nelson, Mike (T22)" <mikenelson@oldrochester.org>

Cc: "howiebarber@oldrochester.org" <howiebarber@oldrochester.org>, "jillhenesey@oldrochester.org" <jillhenesey@oldrochester.org>



Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000 TTY: N.E.T. Relay 1-800-439-2370

Jeffrey C. Riley

Commissioner

February 24, 2023

Michael Nelson

Superintendent

Old Rochester Regional School District

135 Marion Road

Mattapoisett, MA 02739

RE: School Nutrition Equipment Assistance Grant Award Notification

Dear Superintendent Nelson:

Thank you for submitting a proposal for the School Nutrition Equipment Assistance Grant. This grant is funded through the United States Department of Agriculture (USDA) and administered by the Massachusetts Department of Elementary and Secondary Education (DESE). Massachusetts was allocated \$1,166,241 in funding to award throughout the Commonwealth. Approximately \$3,269,543 in requests were received.

Funding priority was given to School Food Authorities (SFA) with schools that had not received grant funding for an equipment purchase in FY15, FY16, FY17, FY18, FY19, FY20, FY21, FY22 (USDA). Funding awards were based on evaluation and selection scoring of the grant application that considered a school district's good standing with the Child Nutrition Program, financial need, and whether the SFA providing a detailed budget that is complete and reasonable. Additional considerations included providing documentation and quotes for each piece of equipment requested and the percent of the students eligible for free or reduced priced meals at sites requesting grants. Scoring also evaluated descriptions of how a grant would meet the five focus areas that encompassed how the purchase will sustain program expansion, improve the quality of school meals, support the school breakfast program, increase the efficiency of SFA service, and implement strategies for adapting lunchroom changes that provide more convenience and appeal to the student.

Due to the nature of these funds, **monies must be expended by August 31, 2023**. Awardees need to communicate any issues purchasing equipment by the deadline to Kerry Callahan by March 17, 2023.

Grant monies will be dispersed according to the Massachusetts Department of Elementary and Secondary Education's guidelines as described in the [Grants for Schools: Getting Them and Using Them, A Procedural Manual](#), which is located on the Grants Information page of the DESE website. To begin the awarding process the SFA now needs to upload the required grant application forms into EdGrants. This includes a signed PDF of Part I, the completed Part III, and a grant budget entered directly into EdGrants that reflects the district total below. We will send out an email with more detailed instructions. Please direct questions regarding the EdGrants process to DESE's Grants Management team at 781-338-6595 or edgrants@mass.gov.

These new purchases must be added to the LEA's equipment inventory. All equipment purchased with these grant funds must be tagged with a label identifying it as being purchased with FY21 USDA School Nutrition Assistance Grant Funds. If the equipment purchased for the school is ever sold, the proceeds must be returned to the School's Nutrition Program Account.

Awardees (SFAs) are requested to report the following data to the State Agency for inclusion in the quarterly progress activity reports to USDA including progress made in expending funds; types of equipment purchased; accomplishments and challenges in expenditure activities; impact on the school food service operation of purchased equipment; reason(s) for any un-liquidated funds; and potential return of equipment.

Below is the list of school sites within the district that have been awarded grant funding. **Programs must use the funding awarded to purchase the specific piece(s) of equipment listed below. The awarded pieces of equipment may only be installed and utilized at the specific site that received the grant monies. If the district does not utilize the entire award amount, the district must contact Peter McLoughlin, Section Head for Office of Food and Nutrition Programs Financial Management Section at 781-338-6454 for instructions on how to return the unused portion of the grant award to DESE.**

Site Name	Equipment Awarded	FC757
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		Funding Allocated
Center School	food Processor (\$3,552), merchandise cooler (\$2,261)	\$5,813
Old Hammondtown School	serving lines	\$20,000
Rochester Memorial School	serving lines	\$20,000
	District Total	\$45,813

If you have any questions or need further assistance, please contact Kerry Callahan at 781-338-6462 or kerry.a.callahan@mass.gov.

Sincerely,

Robert Leshin

Director

Office for Food and Nutrition Programs

cc: Howie Barber, School Business Manager

Jill Henesey, School Nutrition Director

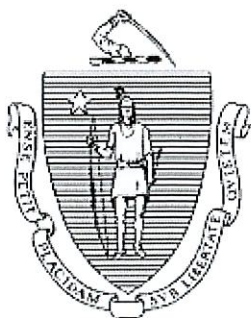


image001.png
4K

Currently in Rochester Memorial School Cafeteria, we operate with two (2) combination- serve only style lines. With the current equipment and space, we are unable to offer a self-serving Fruit & Vegetable Bar.

Through this USDA Equipment Grant, I am able to fund and replace the serve only cold units with two (2) Self-Service lines that will serve as a Fruit & Vegetable Bar, similar to all of our other elementary schools. Having a self-serve section of the station will allow students to make their personal selection of fresh fruits and vegetables. The addition of this equipment also lends itself to hands on nutrition education for our young children, by providing them with the ability to make making healthy choices of foods that they will consume.

Below is a picture of what a Self-Serve style, fresh Fruit & Vegetable Bar looks like (picture is of Sippican Elementary)

Utilized at Breakfast



Fresh Fruit & Vegetable Bar



Jill Henesey,
Director of Food and Nutrition Services

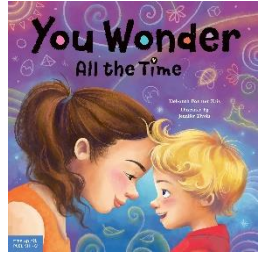


Jill Henesey,
Director of Food and Nutrition Services

You Wonder All the Time

Deborah Farmer Kris, Jennifer Zivoin (Illustrations)

This affirming book celebrates curiosity and the thought-provoking questions children ask.



“Where do colors go at night, and why do shadows creep?” *You Wonder All the Time* celebrates curiosity and the thought-provoking questions children ask and supports them as they continue to learn. “Will you stay curious as you grow? It’s a brilliant part of you!”

Asking questions is an important part of learning that helps children grow and understand the world. Inspired by and containing questions from real kids, *You Wonder All the Time* explores and affirms all the questions children ask. The book features a series of engaging, playful, and curious what, when, where, why, and how questions from the child to the adult. “What if we rode a T-Rex and shook the forest floor?”

Its charming rhyme and heartwarming message that children’s many questions are welcomed and their wondering is loved make the book perfect for storytime, home, and the classroom.

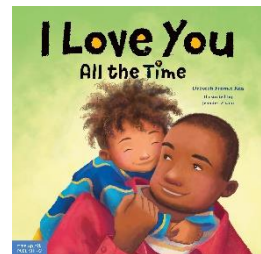
All the Time Series

Written from the perspective of an adult speaking to a child, these rhyming books help young children know that they are deserving of love through life's ups and downs and show them all the ways they're supported as they continue to grow and learn.

I Love You All the Time

Deborah Farmer Kris, Cathy Ann Johnson (Contributor)

Reassure children that they are loved and loveable no matter the ups and downs of the day with words of affirmation for kids.



I Love You All the Time speaks to the power of caregivers’ steady love to help children develop confidence, resilience, and emotional agility with words of affirmation for kids.

Parents and teachers want strategies for helping preschoolers manage their emotions. But to effectively teach emotional self-regulation strategies, children first need to know they are safe and loved—all the time. Even when they lose their temper, even when they stay up too late, or lose their shoes, or yell at their friend. The steady love of a caregiver can help children thrive, even when life is challenging.

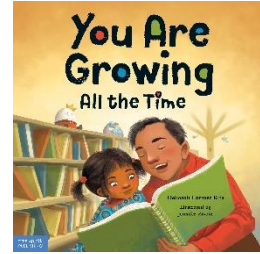
Written from the perspective of a caring adult speaking to a child, *I Love You All the Time* strengthens relationships by addressing the common childhood fear: Am I loved all the time? Its charming rhyme, words of affirmation for kids, and heartwarming message make the book perfect for storytime, home, the classroom, and whenever children need a reminder that they’re loved.

You Are Growing All the Time

Deborah Farmer Kris, Jennifer Zivoin (Illustrations)

Celebrate the many ways children grow—inside and out—with these words of affirmation for kids.

You Are Growing All the Time celebrates the many ways children grow—inside and out—and supports them through the ups and downs along the way.



The steady love of a caregiver can help children thrive, even when life is challenging. You Are Growing All the Time recognizes and affirms the physical, social, emotional, and educational growth of children as they:

grow taller
help a friend who fell off the swings
pause and breathe when angry about losing a game
ask questions

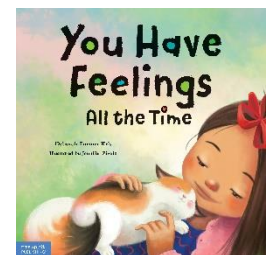
Written from the perspective of a caring adult speaking to a child, You Are Growing All the Time features charming rhymes, words of affirmation for kids, and a heartwarming message. The book is perfect for storytime, home, the classroom, and whenever children need a reminder of all the ways they're loved and appreciated.

You Have Feelings All the Time

Deborah Farmer Kris, Jennifer Zivoin (Contributor)

Help young children build their emotional vocabulary.

You Have Feelings All the Time serves as a reminder that emotions are a healthy, normal part of life. Some of those feelings are big and some are quiet. Some feel good and others can feel uncomfortable—and that's okay. Written from the perspective of a caring adult speaking to a child, this charming book helps young children build an emotional vocabulary.



You Have Feelings All the Time is an affirming and supportive book about children's many different feelings. It helps preschoolers develop emotional literacy by naming and normalizing emotions. Strong emotions can scare or overwhelm kids, and helping them see that everyone feels mad, sad, or scared sometimes can comfort them and build their perspective-taking skills and their emotional vocabulary.

Its charming rhyme and heartwarming message make the book perfect for storytime, home, the classroom, and whenever children need help building an emotional vocabulary.



Donation

Derek Medeiros <derekmedeiros@oldrochester.org>

Tue, Mar 7, 2023 at 10:56 AM

To: Melissa Wilcox <melissawilcox@oldrochester.org>, "Michael S. Nelson" <mikenelson@oldrochester.org>

Hi Melissa and Mike,

We have received another donation for SC approval. Joshua Rivera, one of our parents, donated two boxes with a mix of hand sanitizer wipes and pump bottles. Please add this to the March SC agenda for their potential approval.

Thanks,
Derek

*Derek J. Medeiros M.Ed.
He/Him/His
Principal
Rochester Memorial School
16 Pine Street
Rochester Ma, 02770
508-763-2049 Ext. 2010*



Melissa Wilcox <melissawilcox@oldrochester.org>

Fwd: Instrument Donation

1 message

Derek Medeiros <derekmedeiros@oldrochester.org>

Wed, Mar 15, 2023 at 3:15 PM

To: Melissa Wilcox <melissawilcox@oldrochester.org>, "Michael S. Nelson" <mikenelson@oldrochester.org>

Please see below information related to another donation to our music department that needs SC approval...

Derek J. Medeiros M.Ed.
He/Him/His
Principal
Rochester Memorial School
[16 Pine Street](#)
[Rochester Ma, 02770](#)
508-763-2049 Ext. 2010

----- Forwarded message -----

From: **Kaitlyn Laprise** <kaitlynlaprise@oldrochester.org>

Date: Wed, Mar 15, 2023 at 2:26 PM

Subject: Instrument Donation

To: Derek Medeiros <derekmedeiros@oldrochester.org>

Hi Derek,

Nancy Sparklin, our chorus accompanist, donated a set of Bongos to our Band Program today! If you need any more information for School Committee, please let me know!

Thanks,

Kaitlyn



Melissa Wilcox <melissawilcox@oldrochester.org>

Fwd: Instrument Donation

Derek Medeiros <derekmedeiros@oldrochester.org>

Mon, Feb 27, 2023 at 3:31 PM

To: Melissa Wilcox <melissawilcox@oldrochester.org>, "Michael S. Nelson" <mikenelson@oldrochester.org>

Hi Melissa and Mike,

Below is information regarding a request to donate a steel drum to the band department here at RMS for school committee approval. Can we please add this to next month's meeting agenda for their potential approval?

Thanks,
Derek

*Derek J. Medeiros M.Ed.
He/Him/His
Principal
Rochester Memorial School
[16 Pine Street](#)
[Rochester Ma, 02770](#)
508-763-2049 Ext. 2010*

----- Forwarded message -----

From: **Kaitlyn Laprise** <kaitlynlaprise@oldrochester.org>

Date: Mon, Feb 27, 2023 at 3:27 PM

Subject: Instrument Donation

To: Derek Medeiros <derekmedeiros@oldrochester.org>

Hi Derek,

Damien McCann donated a Steel Drum to RMS to be used by our Band program and General Music classes. Let me know if you need any other information!

Thanks,

Kaitlyn

RMS Book Donation

Life Skills for Kids, by Karen Harris (Two Copies)
Inspiring Stories for Amazing Boys, by Emily Green
Inspiring Stories for Amazing Girls, by Eva Kinsley
Empowering Stories for Amazing Girls, by Sophie Potter
Little Lives Matter, by Elizabeth Johnston
Elephants Are Not Birds, by Ashley St. Clair
Otto's Tales Today is Christmas, by PragerU
Otto's Tales Today is MLK Day, by PragerU
Otto's Tales Today is Flag Day, by PragerU
Otto's Tales Today is Father's Day, by PragerU
Otto's Tales Today is Mother's Day, by PragerU
Otto's Tales Today is September 11th, by PragerU
Otto's Tales Today is Thanksgiving, by PragerU
Otto's Tales Today is the National Anthem and Pledge of Allegiance, by PragerU
The Bear from Jekyll Island (Cubs to Bears), by Brett Pike
The Right to Bear Arms: Learning Liberty (Cubs to Bears), by Brett Pike
Good Bears Always Tell the Truth (Cubs to Bears), by Brett Pike
What Should Danny Do? On Vacation!, by Ganit and Adir Levey (Two copies)



Old Rochester Regional School District

Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Rochester

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: March 21, 2023

Re: Financial Report – Fiscal Year 2023

Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School District:

- Budget Report by Department for March 20, 2023

For the purpose of our Financial Forecasting:

The Rochester School District currently has \$143,299 available of the general funds appropriated in the 2023 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes that of the total \$6,637,794 appropriated to the District, consisting of both the Rochester School District and the one-time non-annual student resource package.

- \$ 6,604,436 – General Fund Operating
- \$ 33,358 - Non-annual student resource package
- **\$ 6,637,794 - General Funds Approved**
- \$ 6,494,495 – Obligations Paid Year to Date
- **\$ 143,299 - Remaining Available Funds**

Bristol County Agricultural High School enrolled student operational budget of \$289,698 costs is pending its first billing to be received for payment.

- **\$ 289,698 – Bristol County Agricultural High School**
- **\$ 266,145 - Obligations Paid Year to Date**
- **\$ 23,553 - Remaining Available Funds**

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.001.1110.04.36	MASC	\$2,000.00	\$1,622.07	\$1,622.07	\$377.93	\$0.00	\$377.93	18.90%
01.305.001.1110.05.36	MISCELLANEOUS	\$1,700.00	\$274.87	\$274.87	\$1,425.13	\$0.00	\$1,425.13	83.83%
01.305.001.1110.06.36	ADVERTISING	\$1,200.00	\$1,111.13	\$1,111.13	\$88.87	\$0.00	\$88.87	7.41%
01.305.001.1110.06.37	CONFERENCE EXPENSE	\$300.00	\$535.00	\$535.00	(\$235.00)	\$0.00	(\$235.00)	-78.33%
01.305.001.1111.04.36	DOE AUDIT	\$0.00	\$67.84	\$67.84	(\$67.84)	\$0.00	(\$67.84)	0.00%
01.305.001.1125.06.36	ADVERTISING	\$0.00	\$25.00	\$25.00	(\$25.00)	\$90.00	(\$115.00)	0.00%
01.305.001.1430.04.36	LEGAL COUNSEL	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$7,700.00	\$3,635.91	\$3,635.91	\$4,064.09	\$90.00	\$3,974.09	51.61%
01.305.004.1110.04.35	CENSUS	\$875.00	\$0.00	\$0.00	\$875.00	\$875.00	\$0.00	0.00%
01.305.004.1200.04.02	Contracted Service for Superin	\$0.00	\$485.77	\$485.77	(\$485.77)	\$0.00	(\$485.77)	0.00%
01.305.004.1201.02.02	EXECUTIVE SECRETARY	\$2,600.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	100.00%
01.305.004.1207.06.37	TRAVEL & CONFERENCES	\$0.00	\$1,787.84	\$1,787.84	(\$1,787.84)	\$0.00	(\$1,787.84)	0.00%
01.305.004.1210.01.02	SUPERINTENDENT	\$32,131.72	\$23,405.15	\$23,405.15	\$8,726.57	\$12,156.55	(\$3,429.98)	-10.67%
01.305.004.1210.02.02	EXEC ASST TO SUPT	\$12,655.24	\$8,006.15	\$8,006.15	\$4,649.09	\$4,083.60	\$565.49	4.47%
01.305.004.1210.04.33	ASSOCIATIONS & DUES	\$1,400.00	\$3,019.17	\$3,019.17	(\$1,619.17)	\$0.00	(\$1,619.17)	-115.66%
01.305.004.1210.05.21	POSTAGE	\$600.00	\$581.72	\$581.72	\$18.28	\$0.00	\$18.28	3.05%
01.305.004.1210.06.36	MISCELLANEOUS	\$800.00	\$152.26	\$152.26	\$647.74	\$0.00	\$647.74	80.97%
01.305.004.1210.06.37	TRAVEL & CONFERENCES	\$2,660.00	\$499.21	\$499.21	\$2,160.79	\$0.00	\$2,160.79	81.23%
01.305.004.1220.01.02	ASST SUPT OF CURRICULUM	\$22,735.00	\$13,244.03	\$13,244.03	\$9,490.97	\$8,287.10	\$1,203.87	5.30%
01.305.004.1220.02.02	CLERICAL	\$8,166.31	\$5,329.58	\$5,329.58	\$2,836.73	\$2,821.55	\$15.18	0.19%
01.305.004.1230.05.21	SUPPLIES	\$900.00	\$4,575.43	\$4,575.43	(\$3,675.43)	\$0.00	(\$3,675.43)	-408.38%
01.305.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$26,989.41	\$17,729.24	\$17,729.24	\$9,260.17	\$9,069.95	\$190.22	0.70%
01.305.004.1410.03.02	FINANCE OFFICE	\$30,247.85	\$19,798.35	\$19,798.35	\$10,449.50	\$10,466.72	(\$17.22)	-0.06%
01.305.004.1420.03.02	HUMAN RESOURCES	\$11,508.69	\$8,213.96	\$8,213.96	\$3,294.73	\$4,348.54	(\$1,053.81)	-9.16%
01.305.004.1450.04.02	SOFTWARE CONSULTANT	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
01.305.004.1450.04.27	COMPUTER SERVICES	\$2,000.00	\$737.79	\$737.79	\$1,262.21	\$0.00	\$1,262.21	63.11%
01.305.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$500.00	\$153.29	\$153.29	\$346.71	\$0.00	\$346.71	69.34%
01.305.004.4130.04.15	TELEPHONE	\$2,000.00	\$1,100.53	\$1,100.53	\$899.47	\$0.00	\$899.47	44.97%
01.305.004.5300.04.21	COPIER RENTAL	\$3,000.00	\$453.77	\$453.77	\$2,546.23	\$0.00	\$2,546.23	84.87%
	Dept: SUPERINTENDENTS OFFICE - 004	\$162,019.22	\$109,273.24	\$109,273.24	\$52,745.98	\$52,109.01	\$636.97	0.39%
01.305.007.2210.01.02	PRINCIPAL	\$130,355.06	\$88,700.76	\$88,700.76	\$41,654.30	\$39,422.65	\$2,231.65	1.71%
01.305.007.2210.01.06	ASSISTANT PRINCIPAL	\$112,926.43	\$76,701.42	\$76,701.42	\$36,225.01	\$34,089.68	\$2,135.33	1.89%
01.305.007.2210.02.09	CLERICAL	\$44,138.93	\$25,469.25	\$25,469.25	\$18,669.68	\$18,677.50	(\$7.82)	-0.02%
01.305.007.2210.03.02	SUBSTITUTE COORDINATOR	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.007.2210.03.08	CAFE AIDES SUPERVISORY	\$16,632.60	\$6,246.51	\$6,246.51	\$10,386.09	\$7,441.77	\$2,944.32	17.70%
01.305.007.2210.04.33	ASSOCIATION DUES	\$500.00	\$239.00	\$239.00	\$261.00	\$0.00	\$261.00	52.20%
01.305.007.2210.05.22	SUPPLIES ADMINISTRATION	\$500.00	\$780.28	\$780.28	(\$280.28)	\$194.72	(\$475.00)	-95.00%
01.305.007.2210.05.23	SUPPLIES COPYING	\$3,500.00	\$5,202.12	\$5,202.12	(\$1,702.12)	\$2,583.36	(\$4,285.48)	-122.44%
01.305.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$14,000.00	\$14,805.17	\$14,805.17	(\$805.17)	\$250.00	(\$1,055.17)	-7.54%
01.305.007.2210.05.25	POSTAGE	\$1,950.00	\$2,061.97	\$2,061.97	(\$111.97)	\$0.00	(\$111.97)	-5.74%
01.305.007.2210.06.37	TRAVEL & CONFERENCES	\$250.00	\$527.40	\$527.40	(\$277.40)	\$0.00	(\$277.40)	-110.96%
01.305.007.2356.06.37	PROFESSIONAL DEVELOPMENT	\$27,000.00	\$23,448.00	\$23,448.00	\$3,552.00	\$2,525.00	\$1,027.00	3.80%
01.305.007.4230.04.28	MAINTENANCE OF EQUIPMENT	\$1,500.00	\$504.00	\$504.00	\$996.00	\$0.00	\$996.00	66.40%
01.305.007.5204.06.38	POSITION BONDS	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.5300.04.28	COPIER RENTAL	\$7,920.00	\$5,139.20	\$5,139.20	\$2,780.80	\$2,660.80	\$120.00	1.52%
	Dept: ADMINISTRATION REG DAY - 007	\$363,273.02	\$249,925.08	\$249,925.08	\$113,347.94	\$107,845.48	\$5,502.46	1.51%
01.305.010.2305.01.03	TEACHERS	\$1,950,997.00	\$1,037,054.42	\$1,037,054.42	\$913,942.58	\$870,442.40	\$43,500.18	2.23%

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.010.2325.03.34	SUBSTITUTES	\$50,000.00	\$31,664.61	\$31,664.61	\$18,335.39	\$3,345.00	\$14,990.39	29.98%
01.305.010.2350.05.23	SUPPLIES	\$2,500.00	\$739.37	\$739.37	\$1,760.63	\$251.24	\$1,509.39	60.38%
01.305.010.2350.06.37	TRAVEL, TRANS, CONFERENCES	\$5,000.00	\$3,457.00	\$3,457.00	\$1,543.00	\$2,175.00	(\$632.00)	-12.64%
01.305.010.2356.01.03	PROFESSIONAL DEVELOPMENT	\$12,000.00	\$765.00	\$765.00	\$11,235.00	\$60.00	\$11,175.00	93.13%
01.305.010.2356.04.03	TUITION REIMBURSEMENT	\$10,500.00	\$0.00	\$0.00	\$10,500.00	\$350.00	\$10,150.00	96.67%
	Dept: CLASSROOM TEACHERS - 010	\$2,030,997.00	\$1,073,680.40	\$1,073,680.40	\$957,316.60	\$876,623.64	\$80,692.96	3.97%
01.305.013.2305.01.03	TEACHERS	\$255,489.00	\$139,569.26	\$139,569.26	\$115,919.74	\$116,094.74	(\$175.00)	-0.07%
01.305.013.2330.03.08	PARAPROFESSIONALS	\$55,478.16	\$56,235.95	\$56,235.95	(\$757.79)	\$46,951.02	(\$47,708.81)	-86.00%
01.305.013.2430.05.23	SUPPLIES - KINDERGARTEN	\$500.00	\$211.26	\$211.26	\$288.74	\$0.00	\$288.74	57.75%
	Dept: KINDERGARTEN - 013	\$311,467.16	\$196,016.47	\$196,016.47	\$115,450.69	\$163,045.76	(\$47,595.07)	-15.28%
01.305.016.2305.01.03	TEACHERS	\$94,519.00	\$52,782.00	\$52,782.00	\$41,737.00	\$43,716.00	(\$1,979.00)	-2.09%
01.305.016.2430.05.23	SUPPLIES & MATERIALS	\$1,500.00	\$1,473.21	\$1,473.21	\$26.79	\$0.00	\$26.79	1.79%
	Dept: ART PROGRAM - 016	\$96,019.00	\$54,255.21	\$54,255.21	\$41,763.79	\$43,716.00	(\$1,952.21)	-2.03%
01.305.022.2303.02.08	AIDES CLASSROOM	\$0.00	\$825.00	\$825.00	(\$825.00)	\$0.00	(\$825.00)	0.00%
01.305.022.2305.01.03	TEACHERS	\$91,284.00	\$70,591.32	\$70,591.32	\$20,692.68	\$55,507.76	(\$34,815.08)	-38.14%
01.305.022.2356.06.37	TRAVEL & CONFERENCES	\$1,000.00	\$553.96	\$553.96	\$446.04	\$0.00	\$446.04	44.60%
01.305.022.2430.05.23	SUPPLIES	\$2,000.00	\$1,768.83	\$1,768.83	\$231.17	\$0.00	\$231.17	11.56%
	Dept: READING - 022	\$94,284.00	\$73,739.11	\$73,739.11	\$20,544.89	\$55,507.76	(\$34,962.87)	-37.08%
01.305.024.2305.01.03	TEACHERS	\$0.00	\$6,087.60	\$6,087.60	(\$6,087.60)	\$7,102.15	(\$13,189.75)	0.00%
01.305.024.2356.06.37	TRAVEL & CONFERENCES	\$500.00	\$127.57	\$127.57	\$372.43	\$84.18	\$288.25	57.65%
01.305.024.2430.05.23	SUPPLIES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Dept: ELL PROGRAM - 024	\$750.00	\$6,215.17	\$6,215.17	(\$5,465.17)	\$7,186.33	(\$12,651.50)	-1686.87%
01.305.025.2430.05.23	SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: ENGLISH - 025	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.037.2430.05.23	SUPPLIES	\$500.00	\$875.17	\$875.17	(\$375.17)	\$0.00	(\$375.17)	-75.03%
	Dept: MATHEMATICS - 037	\$500.00	\$875.17	\$875.17	(\$375.17)	\$0.00	(\$375.17)	-75.03%
01.305.040.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$250.00	\$250.00	(\$250.00)	\$0.00	(\$250.00)	0.00%
01.305.040.2340.01.03	LIBRARIAN	\$103,540.00	\$55,938.58	\$55,938.58	\$47,601.42	\$47,351.42	\$250.00	0.24%
01.305.040.2430.05.23	SUPPLIES	\$500.00	\$150.67	\$150.67	\$349.33	\$0.00	\$349.33	69.87%
01.305.040.2501.05.23	BOOKS & MAGAZINES	\$0.00	\$192.70	\$192.70	(\$192.70)	\$0.00	(\$192.70)	0.00%
01.305.040.2503.05.23	RESOURCE MATERIALS	\$0.00	\$2,085.00	\$2,085.00	(\$2,085.00)	\$0.00	(\$2,085.00)	0.00%
01.305.040.4230.04.29	MAINTENANCE OF EQUIPMENT	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Dept: MEDIA SERVICES - 040	\$104,240.00	\$58,616.95	\$58,616.95	\$45,623.05	\$47,351.42	(\$1,728.37)	-1.66%
01.305.043.2305.01.03	TEACHERS	\$144,116.20	\$74,974.04	\$74,974.04	\$69,142.16	\$61,936.16	\$7,206.00	5.00%
01.305.043.2430.05.23	SUPPLIES	\$400.00	\$508.43	\$508.43	(\$108.43)	\$0.00	(\$108.43)	-27.11%
01.305.043.4230.04.29	MAINTENANCE OF EQUIPMENT	\$120.00	\$96.19	\$96.19	\$23.81	\$0.00	\$23.81	19.84%
	Dept: MUSIC - 043	\$144,636.20	\$75,578.66	\$75,578.66	\$69,057.54	\$61,936.16	\$7,121.38	4.92%
01.305.049.2305.01.03	TEACHERS	\$124,688.80	\$67,991.78	\$67,991.78	\$56,697.02	\$56,697.02	\$0.00	0.00%
01.305.049.2430.05.23	SUPPLIES	\$1,500.00	\$1,574.12	\$1,574.12	(\$74.12)	\$0.00	(\$74.12)	-4.94%
	Dept: PHYSICAL EDUCATION - 049	\$126,188.80	\$69,565.90	\$69,565.90	\$56,622.90	\$56,697.02	(\$74.12)	-0.06%
01.305.052.2305.01.03	TEACHERS	\$103,995.00	\$56,643.58	\$56,643.58	\$47,351.42	\$47,351.42	\$0.00	0.00%

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.052.2430.05.23	SUPPLIES	\$5,000.00	\$5,988.65	\$5,988.65	(\$988.65)	\$0.00	(\$988.65)	-19.77%
	Dept: SCIENCE - 052	\$108,995.00	\$62,632.23	\$62,632.23	\$46,362.77	\$47,351.42	(\$988.65)	-0.91%
01.305.055.2430.05.23	SUPPLIES	\$1,500.00	\$5,851.20	\$5,851.20	(\$4,351.20)	\$0.00	(\$4,351.20)	-290.08%
	Dept: SOCIAL STUDIES - 055	\$1,500.00	\$5,851.20	\$5,851.20	(\$4,351.20)	\$0.00	(\$4,351.20)	-290.08%
01.305.061.2351.05.23	SUPPLIES	\$6,500.00	\$1,073.15	\$1,073.15	\$5,426.85	\$0.00	\$5,426.85	83.49%
01.305.061.2356.01.03	PD Stipends - Curriculum	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$22,000.00	(\$14,500.00)	-193.33%
01.305.061.2356.01.35	PD STIPENDS - CURRICULUM	\$0.00	\$775.14	\$775.14	(\$775.14)	\$0.00	(\$775.14)	0.00%
01.305.061.2358.04.35	CURRICULUM - PROFESSIONAL DEVE	\$0.00	\$87.94	\$87.94	(\$87.94)	\$0.00	(\$87.94)	0.00%
01.305.061.2430.05.23	ACADEMIC SUPPLIES	\$0.00	\$3,308.00	\$3,308.00	(\$3,308.00)	\$0.00	(\$3,308.00)	0.00%
	Dept: CURRICULUM DEVELOPMENT - 061	\$14,000.00	\$5,244.23	\$5,244.23	\$8,755.77	\$22,000.00	(\$13,244.23)	-94.60%
01.305.076.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$250.00	\$250.00	(\$250.00)	\$0.00	(\$250.00)	0.00%
01.305.076.3200.01.11	NURSE	\$81,234.00	\$43,606.78	\$43,606.78	\$37,627.22	\$37,979.22	(\$352.00)	-0.43%
01.305.076.3200.03.34	SUBSTITUTES - NURSES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.076.3200.04.11	PHYSICIAN SVCS- CONTRACTED	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
01.305.076.3200.05.23	SUPPLIES	\$2,500.00	\$1,056.74	\$1,056.74	\$1,443.26	\$0.00	\$1,443.26	57.73%
01.305.076.3200.06.37	TRAVEL & CONFERENCES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
01.305.076.3202.01.11	NURSE	\$0.00	\$270.00	\$270.00	(\$270.00)	\$0.00	(\$270.00)	0.00%
	Dept: HEALTH SERVICES - 076	\$85,584.00	\$45,183.52	\$45,183.52	\$40,400.48	\$37,979.22	\$2,421.26	2.83%
01.305.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$326,000.00	\$201,360.14	\$201,360.14	\$124,639.86	\$124,744.36	(\$104.50)	-0.03%
01.305.079.3300.06.41	FUEL ESCULATION COST	\$8,400.00	\$17,631.68	\$17,631.68	(\$9,231.68)	\$0.00	(\$9,231.68)	-109.90%
	Dept: TRANSPORTATION REG DAY - 079	\$334,400.00	\$218,991.82	\$218,991.82	\$115,408.18	\$124,744.36	(\$9,336.18)	-2.79%
01.305.085.3520.05.23	SUPPLIES - STUDENT ACTIVITY BA	\$1,100.00	\$1,149.40	\$1,149.40	(\$49.40)	\$0.00	(\$49.40)	-4.49%
01.305.085.3522.06.36	STUDENT ACTIVITIES	\$0.00	\$333.86	\$333.86	(\$333.86)	\$0.00	(\$333.86)	0.00%
	Dept: MISCELLANEOUS - 085	\$1,100.00	\$1,483.26	\$1,483.26	(\$383.26)	\$0.00	(\$383.26)	-34.84%
01.305.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$15,725.07	\$10,952.66	\$10,952.66	\$4,772.41	\$5,798.44	(\$1,026.03)	-6.52%
01.305.088.4110.03.10	CUSTODIAL SUPERVISOR	\$55,000.00	\$31,943.01	\$31,943.01	\$23,056.99	\$17,951.14	\$5,105.85	9.28%
01.305.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$137,000.00	\$93,744.59	\$93,744.59	\$43,255.41	\$43,255.41	\$0.00	0.00%
01.305.088.4120.04.17	HEAT	\$67,000.00	\$59,956.33	\$59,956.33	\$7,043.67	\$5,043.67	\$2,000.00	2.99%
01.305.088.4130.04.15	TELEPHONE	\$9,000.00	\$4,880.03	\$4,880.03	\$4,119.97	\$1,967.84	\$2,152.13	23.91%
01.305.088.4130.04.16	ELECTRICITY	\$106,000.00	\$82,108.94	\$82,108.94	\$23,891.06	\$26,022.16	(\$2,131.10)	-2.01%
01.305.088.4130.04.19	MAINTENANCE OF WATER SYSTEM	\$8,500.00	\$5,209.53	\$5,209.53	\$3,290.47	\$1,340.47	\$1,950.00	22.94%
01.305.088.4210.04.32	MAINTENANCE OF GROUNDS	\$4,500.00	\$13,819.75	\$13,819.75	(\$9,319.75)	\$0.00	(\$9,319.75)	-207.11%
01.305.088.4220.04.32	MAINTENANCE OF BLDG ONGOING	\$16,190.00	\$57,592.95	\$57,592.95	(\$41,402.95)	\$17,940.71	(\$59,343.66)	-366.55%
01.305.088.4220.05.26	CHEMICALS	\$5,800.00	\$9,121.25	\$9,121.25	(\$3,321.25)	\$378.75	(\$3,700.00)	-63.79%
01.305.088.4220.05.27	PAPER	\$5,900.00	\$7,143.21	\$7,143.21	(\$1,243.21)	\$1,212.83	(\$2,456.04)	-41.63%
01.305.088.4224.05.26	MISCELLANEOUS SUPPLIES	\$0.00	\$370.00	\$370.00	(\$370.00)	\$0.00	(\$370.00)	0.00%
01.305.088.4230.04.32	MAINTENANCE OF EQUIPMENT	\$14,150.00	\$860.00	\$860.00	\$13,290.00	\$25.00	\$13,265.00	93.75%
	Dept: OPERATION & MAINTENANCE - 088	\$444,765.07	\$377,702.25	\$377,702.25	\$67,062.82	\$120,936.42	(\$53,873.60)	-12.11%
01.305.093.2130.03.04	NETWORK TECHNICIANS	\$69,283.62	\$39,573.04	\$39,573.04	\$29,710.58	\$20,930.67	\$8,779.91	12.67%
01.305.093.2300.05.23	SUPPLIES SOFTWARE	\$0.00	\$10,395.17	\$10,395.17	(\$10,395.17)	\$0.00	(\$10,395.17)	0.00%
01.305.093.2430.05.23	SOFTWARE	\$5,000.00	\$4,126.19	\$4,126.19	\$873.81	\$0.00	\$873.81	17.48%
01.305.093.2451.05.23	EDUCATIONAL EQUIPT	\$5,000.00	\$699.27	\$699.27	\$4,300.73	\$0.00	\$4,300.73	86.01%
01.305.093.4130.04.15	TELEPHONE	\$14,500.00	\$7,499.85	\$7,499.85	\$7,000.15	\$2,213.20	\$4,786.95	33.01%
01.305.093.4230.04.29	MAINTENANCE OF EQUIPMENT/WEB	\$0.00	\$500.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: COMPUTER PROGRAM - 093	\$93,783.62	\$62,793.52	\$62,793.52	\$30,990.10	\$23,143.87	\$7,846.23	8.37%
01.305.100.1435.04.36	LEGAL EXPENSE - SPEC ED	\$8,500.00	\$1,075.00	\$1,075.00	\$7,425.00	\$7,425.00	\$0.00	0.00%
01.305.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$88.78	\$88.78	(\$88.78)	\$0.00	(\$88.78)	0.00%
01.305.100.2110.01.02	DIRECTOR OF STUDENT SERVICES	\$21,975.20	\$14,291.23	\$14,291.23	\$7,683.97	\$7,565.96	\$118.01	0.54%
01.305.100.2110.02.09	ADMIN ASST STUDENT SVCS	\$10,933.59	\$7,136.84	\$7,136.84	\$3,796.75	\$3,778.33	\$18.42	0.17%
01.305.100.2110.06.37	TRAVEL & CONFERENCES	\$6,500.00	\$2,550.00	\$2,550.00	\$3,950.00	\$0.00	\$3,950.00	60.77%
01.305.100.2415.04.33	ASSOCIATION DUES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
01.305.100.4130.04.15	TELEPHONE	\$150.00	\$59.69	\$59.69	\$90.31	\$0.00	\$90.31	60.21%
01.305.100.4230.04.31	SOFTWARE LICENSE	\$2,600.00	\$800.00	\$800.00	\$1,800.00	\$0.00	\$1,800.00	69.23%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$50,808.79	\$26,001.54	\$26,001.54	\$24,807.25	\$18,769.29	\$6,037.96	11.88%
01.305.102.2305.01.03	TEACHERS	\$46,022.00	\$25,367.22	\$25,367.22	\$20,654.78	\$20,654.82	(\$0.04)	0.00%
01.305.102.2330.03.08	PARAPROFESSIONALS	\$61,001.36	\$34,006.14	\$34,006.14	\$26,995.22	\$28,175.51	(\$1,180.29)	-1.93%
01.305.102.2351.06.37	PROJECT GROW TRAVEL	\$200.00	\$32.88	\$32.88	\$167.12	\$167.12	\$0.00	0.00%
01.305.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$89.00	\$89.00	\$211.00	\$0.00	\$211.00	70.33%
01.305.102.2430.05.24	SUPPLIES & MATERIALS	\$1,000.00	\$824.10	\$824.10	\$175.90	\$0.00	\$175.90	17.59%
	Dept: PROJECT GROW - 102	\$108,523.36	\$60,319.34	\$60,319.34	\$48,204.02	\$48,997.45	(\$793.43)	-0.73%
01.305.103.2305.01.03	TEACHERS	\$621,537.00	\$335,012.97	\$335,012.97	\$286,524.03	\$282,992.03	\$3,532.00	0.57%
01.305.103.2330.03.08	PARAPROFESSIONALS	\$146,501.60	\$36,587.67	\$36,587.67	\$109,913.93	\$26,749.98	\$83,163.95	56.77%
01.305.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$167.50	\$167.50	\$132.50	\$0.00	\$132.50	44.17%
01.305.103.2420.05.24	LEARNING SUPPORT ED EQUIPMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.305.103.2430.05.24	SUPPLIES	\$2,500.00	\$260.00	\$260.00	\$2,240.00	\$0.00	\$2,240.00	89.60%
01.305.103.3300.02.08	BUS MONITORS	\$15,000.00	\$19,375.49	\$19,375.49	(\$4,375.49)	\$1,610.19	(\$5,985.68)	-39.90%
	Dept: LEARNING SUPPORT CENTER - 103	\$789,338.60	\$391,403.63	\$391,403.63	\$397,934.97	\$311,352.20	\$86,582.77	10.97%
01.305.106.4230.04.31	MAINTENANCE OF EQUIPMENT	\$0.00	\$1,537.74	\$1,537.74	(\$1,537.74)	\$0.00	(\$1,537.74)	0.00%
	Dept: LEARNING SUPPORT CENTER - 106	\$0.00	\$1,537.74	\$1,537.74	(\$1,537.74)	\$0.00	(\$1,537.74)	0.00%
01.305.118.2305.01.03	TEACHERS	\$208,045.00	\$113,342.16	\$113,342.16	\$94,702.84	\$94,702.84	\$0.00	0.00%
01.305.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$750.00	\$259.00	\$259.00	\$491.00	\$0.00	\$491.00	65.47%
01.305.118.2420.05.24	SPEECH THERAPY ED EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$50,444.00	(\$49,444.00)	-4944.40%
01.305.118.2430.05.24	SUPPLIES	\$2,000.00	\$2,201.36	\$2,201.36	(\$201.36)	\$0.00	(\$201.36)	-10.07%
01.305.118.2800.04.35	SPEECH THERAPY	\$50,500.00	\$76.10	\$76.10	\$50,423.90	\$228.31	\$50,195.59	99.40%
	Dept: SPEECH - 118	\$262,295.00	\$115,878.62	\$115,878.62	\$146,416.38	\$145,375.15	\$1,041.23	0.40%
01.305.121.2100.02.09	CLERICAL	\$0.00	\$21,176.85	\$21,176.85	(\$21,176.85)	\$15,529.77	(\$36,706.62)	0.00%
01.305.121.2110.02.09	CLERICAL	\$37,252.63	\$555.00	\$555.00	\$36,697.63	\$0.00	\$36,697.63	98.51%
01.305.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$6,000.00	\$3,600.00	\$3,600.00	\$2,400.00	\$2,400.00	\$0.00	0.00%
01.305.121.2415.05.24	SUPPLIES	\$2,000.00	\$1,883.42	\$1,883.42	\$116.58	\$0.00	\$116.58	5.83%
01.305.121.2440.04.35	EXTENDED YEAR SERVICES	\$70,000.00	\$9,758.15	\$9,758.15	\$60,241.85	\$1,233.47	\$59,008.38	84.30%
01.305.121.2710.04.03	SPECIALIZED INSTRUCTION	\$25,000.00	\$3,975.00	\$3,975.00	\$21,025.00	\$9,275.00	\$11,750.00	47.00%
01.305.121.2800.04.35	THERAPY	\$115,000.00	\$54,667.58	\$54,667.58	\$60,332.42	\$36,320.34	\$24,012.08	20.88%
	Dept: SUPPORT SERVICES - 121	\$255,252.63	\$95,616.00	\$95,616.00	\$159,636.63	\$64,758.58	\$94,878.05	37.17%
01.305.127.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$500.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%
01.305.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$900.00	\$100.00	\$100.00	\$800.00	\$0.00	\$800.00	88.89%
01.305.127.2450.05.24	EDUCATIONAL EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.127.2710.01.03	ADJUSTMENT COUNSELOR	\$186,463.00	\$102,144.26	\$102,144.26	\$84,318.74	\$87,844.74	(\$3,526.00)	-1.89%
01.305.127.2800.01.03	PSYCHOLOGY	\$74,819.00	\$26,876.36	\$26,876.36	\$47,942.64	\$0.00	\$47,942.64	64.08%

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.127.2800.05.24	SUPPLIES	\$2,500.00	\$870.27	\$870.27	\$1,629.73	\$0.00	\$1,629.73	65.19%
01.305.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$8,500.00	\$5,796.00	\$5,796.00	\$2,704.00	\$1,932.00	\$772.00	9.08%
01.305.127.2800.06.37	TRAVEL & CONFERENCES	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$275,082.00	\$136,286.89	\$136,286.89	\$138,795.11	\$89,776.74	\$49,018.37	17.82%
01.305.130.3300.06.43	TRANSPORTATION - COLLABORATIVE	\$44,720.00	\$17,937.00	\$17,937.00	\$26,783.00	\$19,809.00	\$6,974.00	15.59%
01.305.130.3300.06.44	TRANSPORTATION - DAY PROGRAMS	\$31,580.00	\$5,101.92	\$5,101.92	\$26,478.08	\$26,466.21	\$11.87	0.04%
01.305.130.3300.06.46	TRANSPORTATION - MCKINNEY VENT	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
01.305.130.3300.06.47	TRANSPORTATION - INTREGATED	\$29,700.00	\$29,508.75	\$29,508.75	\$191.25	\$191.25	\$0.00	0.00%
	Dept: SPED TRANSPORTATION - 130	\$116,000.00	\$52,547.67	\$52,547.67	\$63,452.33	\$46,466.46	\$16,985.87	14.64%
01.305.133.9300.06.13	TUITION - DAY SCHOOLS	\$56,491.00	\$8,224.00	\$8,224.00	\$48,267.00	\$56,797.12	(\$8,530.12)	-15.10%
01.305.133.9400.06.13	TUITION - COLLABORATIVES	\$197,300.00	\$83,644.25	\$83,644.25	\$113,655.75	\$141,218.45	(\$27,562.70)	-13.97%
	Dept: PROGRAMS W/OTHERS SPED - 133	\$253,791.00	\$91,868.25	\$91,868.25	\$161,922.75	\$198,015.57	(\$36,092.82)	-14.22%
Grand Total:		\$6,637,793.47	\$3,722,718.98	\$3,722,718.98	\$2,915,074.49	\$2,771,775.31	\$143,299.18	2.16%

End of Report

Rochester Public Schools

FY22-23 APPROVED BUDGET - BCAHS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

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☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.307.079.3300.06.14	Transportation - Bristol Count	\$45,000.00	\$17,380.00	\$17,380.00	\$27,620.00	\$11,060.00	\$16,560.00	36.80%
	Dept: TRANSPORTATION REG DAY - 079	\$45,000.00	\$17,380.00	\$17,380.00	\$27,620.00	\$11,060.00	\$16,560.00	36.80%
01.307.097.9100.06.36	Tuition - Bristol County Agric	\$244,698.30	\$237,705.27	\$237,705.27	\$6,993.03	\$0.00	\$6,993.03	2.86%
	Dept: PROGRAMS W/OTHERS REG DAY - 097	\$244,698.30	\$237,705.27	\$237,705.27	\$6,993.03	\$0.00	\$6,993.03	2.86%
Grand Total:		\$289,698.30	\$255,085.27	\$255,085.27	\$34,613.03	\$11,060.00	\$23,553.03	8.13%

End of Report



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: March 2023
Rochester Memorial School

Directors Update:

- Meal participation continues to be strong.
- Nation –Wide supply chain disruptions continue to impact on our program.
- Had a successful week serving the students in the Math Acceleration Program.
- Currently working on procuring food and supplies for next year.
- I am excited to announce that I have applied and been awarded the MA Equipment Grants for Rochester Memorial School for the following amount:
 - \$20,000; grant project is to replace the two cold serving lines with a new cold lines that will house a fresh fruit and vegetable bar.

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Students Receiving Free and Reduced Meals:

Free 107 → 21%

Reduced: 8 → 2%

Student Meal Participation

SY 22					SY 23			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	16	3%	142	28%	161	17%	425	45%
September	1197	13%	4295	45%	2552	28%	5328	58%
October	1597	19%	4431	52%	2547	28%	5678	62%
November	1674	21%	4441	55%	2127	27%	4837	62%
December	1502	19%	4447	57%	1921	26%	4746	64%
January	1592	20%	4506	57%	2147	25%	5377	62%
February	1413	20%	4155	59%	1725	25%	4211	62%
March	2408	22%	6423	58%				
April	1597	22%	4352	61%				
May	2483	25%	6174	62%				
June	2002	25%	4647	59%				

Jill Henesey

Director of Food and Nutrition Services

Office: 508-758-2772 x1543

Mobile: 774-320-0801

Email: jillhenesey@oldrochester.org

<https://www.facebook.com/ORRnutrition4kids>



Facilities Director's Report: March 2023

Rochester Memorial Elementary School

- Conducted Commonwealth elevator testing.
- Completed semi-annual inspection of ANSUL suppression system (kitchen).
- Replaced transfer switch on emergency generator.
- Instituted an extreme cold/wind chill protocol for a weekend event.
- Conducted routine maintenance on all facility systems.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org

**Rochester Memorial
School Committee Meeting
Thursday March 23, 2023**

Principal's Report

- RMS participated in Read Across America week all week long starting on Monday February 27 through Friday March 3. During morning announcements each day students were read a quote about the importance of reading from famous people like Fredrick Douglas, Gary Paulsen, Maya Angelou, Kate DiCamillo and Mo Willems. During the last 15 minutes of each day, we all stopped what we were doing and read. I would like to thank Mrs. Sollauer for organizing this wonderful, whole school reading activity.

- The annual FORM Choral and Instrumental concerts took place on Tuesday March 7th(choral) and Thursday March 16th(instrumental) 6:30pm in the ORRHS gymnasium. We are so proud of our grade 5 and 6 chorus and band for their wonderful performance at both the FORM Choral and Instrumental concerts. I would like to thank Ms. Audette, Mrs. Laprise and our accompanist Mrs. Sparklin for their direction and support of our chorus and band students.

- Term 2 ended and all grades closed on Friday March 3rd. Therefore, Standards Based Report Cards for all students in grades 1-6 were sent home with all students on Wednesday March 15th.

- On Monday, March 13, grades 3 and 4 were treated to a presentation by the Power Squad. Audience members learned about what energy and electricity are, what energy resources are, how energy is used unwisely, and how energy can be used efficiently.

- On Wednesday March 8th we held half day staff professional development workshops focusing on Hill for Literacy core program review, understanding writing expectations per DESE and helping the traumatized child.

Report of the
ROCHESTER SCHOOL COMMITTEE

The year 2022 began with continued focus on the health and safety of Rochester Memorial School students and staff as the School Committee supported school leaders to ensure the best possible education during the COVID-19 Pandemic. During spring and summer, COVID concerns slowly receded. By September, with the guidance and effort of district and school leaders, we were able to bring students, teachers, and staff back to school with normal formats and routines while still maintaining cautious practices.

2022 Rochester School Committee members included Sharon Hartley, Chairperson, Robin Rounseville, Vice Chairperson, Jason Chisholm, Kate Duggan, and Anne Fernandes.

In June, the School Committee honored and recognized the following individuals as they retired from our school:

- Jane LaRue for 18 years of dedicated work in Food Services at RMS,
- Kristen Mathieu for 18 years of dedication as a third grade teacher at RMS, and
- Christine Williamson for 28 years of dedicated service and musical contributions as the Instrumental Music Teacher at RMS.

During the summer, the Old Rochester Regional School District accepted the resignation of the Assistant Superintendent of Teaching and Learning and, consequently, began the search for a replacement.

In September, we welcomed and recognized the following new staff members: Dr. Shari Fedorowicz, newly hired Assistant Superintendent of Teaching and Learning; Kaitlyn Laprise, Music Teacher; Jennifer Hunter, Classroom Teacher; Kathryn (Sebastiao) Koeppel, Classroom Teacher; Anne Realini, Classroom Teacher; Dawn L'Hereux, Assistant Head Cook; and Fatima Pimentel, Assistant Cook.

During the year, the School Committee proudly recognized the RMS school community for their significant accomplishments in a nationwide competition: the NexTrex Plastic Film Recycling Challenge. RMS

students, with the support of their teachers and the RMS Parent Teacher Organization (PTO), led a community project to recycle polyethylene plastic. For six months, sixth grade students collected and recycled more than 3,327 pounds of polyethylene plastic. These students informed us that this project helped prevent plastic materials from contaminating oceans and piling up in landfills. Our sixth grade students were recognized as champions in the northeast and nationwide ranking 9th among elementary schools and 15th overall among participating schools from grades K through 12. We congratulate all who were involved in this project: the students who led the project, their teachers, RMS PTO, and the many community members who saved and donated polyethylene plastic film.

In 2022, we also gratefully accepted the following generous donations:

- \$500 from Rochester Cultural Council for RMS sixth grade students to participate in the Lunabotics Junior Contest sponsored by NASA,
- \$500 from Rochester Cultural Council for the Money Wise Kids Financial Literacy Fair organized by fifth grade students and their teachers at RMS, and
- An inspirational mural created by Kristen Mathieu to communicate positive messages to the school community.

During the year, the School Committee took the following actions:

- Approved a Memorandum of Agreement between the Rochester School Committee and the Rochester Memorial School Teachers Association;
- Approved a Memorandum of Agreement between the Rochester School Committee and the Rochester Support Staff Association;
- Approved the FY23 Operating Budget of \$6,960,850;
- Approved RMS School Handbook with updates regarding masking;
- Voted to not to participate in the school choice program for the 2022-2023 school year;
- Approved an insurance policy option for student technology needs;
- Approved leases with Southeastern Massachusetts Educational Collaborative and Countryside Childcare Center for the 2022-2023 School Year;

- Reviewed the following updates to the Rochester Memorial School Improvement Plan for 2021-2023: Instructional practices that include 21st Century Skills as well as Project Based Learning; Social Emotional Learning Goal to ensure positive support for students; and a Global Citizenship Goal; and
- Reviewed a presentation by school and district leaders regarding the student achievement in the 2022 Massachusetts Comprehensive Assessment System.

In closing, as we reflect back on this year of recovery from COVID restrictions, we are grateful for the exceptional effort and dedication of our leaders and staff, the resilient spirit of RMS students and their families, and the ongoing support of the citizens of Rochester.

Respectfully submitted,

Sharon Hartley, Chairperson
Robin Rounseville, Vice chairperson
Jason Chisholm
Kate Duggan
Anne Fernandes

REVISED 03.22.2023
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts

TO: Town Clerk, Town of Rochester, Massachusetts
DATE: March 21, 2023
SUBJECT: Meeting Notice

Pursuant to Chapter 30A of the Massachusetts General Laws, you are notified of the following REGULAR meeting of the **ROCHESTER SCHOOL COMMITTEE**.

Thursday, March 23, 2023 at 6:30 p.m.

If you have any questions, please feel free to call me at 508-758-2772 ext. 1956.

Respectfully submitted,
Melissa Wilcox, Executive Assistant to the Superintendent

ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS

REGULAR MEETING
Rochester Memorial School
16 Pine Street, Rochester, MA 02770

March 23, 2023

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/94450791686?pwd=ZExMNlRabFJJbW1xSGMwMVlkZE1vUT09>

Meeting ID: 944 5079 1686

Passcode: 776102

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Band Room located at the Rochester Memorial School at 16 Pine Street, Rochester, MA 02770 or via zoom.

TIME: 6:30 PM

MEETING TO ORDER
PLEDGE OF ALLEGIANCE
FY24 PUBLIC BUDGET HEARING
RECOGNITION OF ACHIEVEMENT

XII. Executive Session

I. Approval of Minutes

- A. Regular Session: February 16, 2023**
- B. Executive Session**
- C. Budget Subcommittee Minutes: Oct. 27, and Nov. 17, 2022, Jan. 23 and Mar. 1, 2023**

II. Consent Agenda

III. Agenda Items Pending

IV. General

- A. Approval of FY24 Budget**
- B. Approval of MOA**
- C. HILL for Literacy Presentation**
- D. Approval of Donation(s)**

V. New Business

- A. Policy Review**
- B. Curriculum**
- C. Business**
 - 1. Financial Report**
 - 2. Food Service Director Report**
 - 3. Facilities Director Report**

4. Budget Transfers

D. Personnel

VI. Special Topic Report

VII. Unfinished Business

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

VIII. School Committee

A. School Committee Goals

B. Committee Reports

1. Budget Subcommittee

2. ORR District School Committee

3. SMEC

4. READS

5. Tri-Town Foundation

6. Early Childhood Council

7. Policy Subcommittee

8. Equity Subcommittee

C. School Committee Reorganization

IX. Future Business

A. Timeline

B. Future Agenda Items

X. Open Comments

XI. Information Items

XII. Executive Session

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ROCHESTER PUBLIC SCHOOLS

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Rochester Memorial School
16 Pine Street, Rochester, MA 02770

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