

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
September 1, 2022**

Regular meeting of the Rochester School Committee was held on Thursday – September 1, 2022 at 6:30pm. This meeting was held full in-person and there was also a zoom link available.

COMMITTEE MEMBERS PRESENT: Sharon Hartley, Chairperson, Robin Rounseville, Jason Chisholm (virtually via zoom), Anne Fernandes and Katherine Duggan.

COMMITTEE MEMBERS NOT PRESENT:

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools; Howard Barber, Assistant Superintendent of Finance & Operations; Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning, Craig Davidson, Director of Student Services; Charles West, Assistant Principal; teachers, students, members of the press and public.

Meeting was called to order at 6:30 pm., by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being video-taped.

Chairperson Hartley welcomed everyone to the 1st meeting of the school year. Ms. Hartley informed members of the public both on zoom and in person that the school committee and some members of the administration would be taking a tour of the building and would return to resume the agenda as posted.

The tour of the building ended at 6:55 p.m. Ms. Hartley expressed that it was wonderful to walk around the building looking at all the learning spaces and that the building looks great, she thanked everyone for their hard work. She also made note that Jason Chisholm has joined the meeting via zoom.

Ms. Hartley welcomed everyone again to the first meeting of the school committee, she expressed that she's a firm believer of beginnings and endings, I think beginnings and endings are extremely important especially in a school community and she wanted to say that she thinks it's really special that this meeting happens on 1st day of September and also on the 1st week of school and she expressed that it is a good reminder for us as we walk around the school and see our school looking like regular education is taking place as opposed to what it looked like during the pandemic, and as she thinks about the beginnings she saw many great plans and great ideas are happening in our classrooms, and I had a quotation from Plato that I just want to offer and it goes like this. "The Beginning is the Most Important Part of the Work." And she really believes that and she believes that all accomplishments come from setting goals and from understanding the beginnings and understanding the rest of the time that we have. She expressed that she would also say that the school district has had a terrific start to the school year, they had a first day with teachers, teachers gathered together and heard inspiring words from Superintendent Nelson and other school leaders, as well as a speaker and some professional development and then had time to

come back to their classrooms and prepare for the first day with their students. She expressed that she stopped by on opening day and it was so wonderful, she expressed that it was immediately apparent that we were back to our regular school days, she expressed it was great to see everyone so eager and with such great expectations for the new school year.

RECOGNITION OF ACHIEVEMENT:

The following new staff members were recognized and welcomed by school committee and administration.

Shari Fedorowicz – Assistant Superintendent of Teaching & Learning

Kaitlyn Laprise – Music Teacher

Anne Realini – Classroom Teacher

Kathryn Sebastiao – Classroom Teacher (one year)

Jennifer Hunter – Classroom Teacher (3rd grade)

Dawn L'Hereux – Assistant Head Cook

Fatima Pimentel – Assistant Cook

I. Approval of Minutes:

A. Approval of Minutes –

Approval of Minutes – Regular Session: June 1, 2022

MOTION: by Ms. Fernandes to approve June 1, 2022 minutes as presented

SECOND: by Mr. Rounseville

5:0 ROLL CALL (Rounseville; yes, Fernandes; yes, Duggan; yes, Chisholm; yes, Hartley; yes)

Approval of Minutes – Regular Session: July 21, 2022

MOTION: by Ms. Fernandes to approve the July 21, 2022 minutes as amended

SECOND: by Mr. Duggan

3:2 ROLL CALL (Rounseville; yes, Fernandes; yes, Duggan; abstain, Chisholm; abstain, Hartley; yes)

IV. General

A. Opening Day Update

Superintendent Nelson made the following statement:

This past Monday – we welcomed back our faculty and staff members for Opening Day festivities. It was clear to me that the energy that we knew pre pandemic was back. Although – many of us are sad to see summer end - you could feel the excitement of a new school year and could tell the teachers and staff were ready to get going the next day with their students. We started the day with a meet and greet in our Old Rochester Campus Cafeteria – offering our staff not only coffee and breakfast treats – but also the opportunity to reconnect with one another. It is always great to have the different schools all together. Following our meet and greet – all staff members reported to the high school auditorium. There, I had the honor of sharing opening remarks with our faculty and staff members. My focus was celebrating our educators – acknowledging the incredibly important work they do for our children and families and how great they are at it. Moreover, I stressed how important public educators and public education is in our society – and stressed that the work they do truly matters. Next, Dr. Shari Fedorowicz – jumped right in to her role and greeted our faculty and took the opportunity to introduce all new educators and staff members – including sharing some fun photographs of each new individual and fun facts about them. Before hearing from our keynote speaker – one of our traditions on opening day is recognizing the longevity of our incredible staff members. Therefore, each principal announced which educators in their buildings had reached different milestones (example being 10 years, 15 years, etc.).

Honestly – it is one of the most entertaining parts of opening day. Here is the list of those recognized this year: Finally – we heard from speaker Liz Kleinrock – her work is focused on equity and she spoke to our faculty on the importance of fostering a sense of belonging – and supporting all students and families. From there – teachers and staff members reported to their individual school buildings for additional opening day work and time to prepare their classrooms! Principal Medeiros – could you please speak to what additional activities occurred after returning to RMS?

Mr. Medeiros reported that they held their staff orientation in the cafeteria, introduced all the new staff, we reviewed procedural items, like safety protocols, mandated training, and also the focus of continuing to look at teaching and learning. He reported that they spent a good amount of time reviewed what was accomplished the last school year from a school improvement standpoint and then looking ahead to our goals for the 2022-2023 school year. He expressed that this is very important so that educators and staff know what is expected of them and it also helps them to create their own educator goals. He reported that teachers were also provided a lunch, he thanked the food service director and her staff for providing lunch for the entire staff. He reported that after lunch teachers had a chance to go back to their classrooms and prepare for the first day of school.

In your back up information – I shared with all the “Welcome Back to School” message I shared with our faculty, the agenda for opening day, and our new teacher slideshow. More importantly – the next day our students kicked off the 2022-2023 school year by returning to our schools. As a Central Office staff – we all split up and made sure each school had support to greet our students and families on Day One – for example Dr. Fedorowicz spent time here at Rochester Memorial School watching all the fun that comes with the first day of school. Mr. Barber spent time at the high school and Center School, Mr. Davidson was at Sippican School and I spent the morning at the Junior High School and then Old Hammondtown School. In closing, so much time goes into planning for the students’ return during the summer and I know how much effort your building administration and incredible staff put into ensuring a smooth opening day - and from what I saw and what I’ve seen this week – that is exactly what occurred – a smooth opening day and great first week!

B. Approval of Student Handbook

Superintendent Nelson explained that Principal Medeiros would present the 2022-2023 student handbook and outline any changes to it compared to last year’s. It is recommended that the school committee review and approve the student handbook - Mr. Medeiros could you please present the proposed student handbook.

Mr. Medeiros presented and reviewed the changes in the student handbook with the school committee.

SCHOOL COMMITTEE FEEDBACK:

Ms. Fernandes asked a question about the language on page 10 where there is language about tardiness she referred to the following language “If the students’ absences or tardiness occur on a regular basis and impede their academic progress, the school, as a mandated reporter, must consider filing a Child Requiring Assistance (CRS) report.” Ms. Fernandes inquired if the absences DON’T impede their academic progress is the rest mute?

Mr. Medeiros reported that language is in line with DESE attendance language, and that language allows us to work with families if a family has a medical issue for example, and have students do some of the work at home rather than have the student truant.

Ms. Fernandes stated “so if the student is absent on a regular basis but it is not impeding their academic progress, then you don’t have to file. Mr. Medeiros asked “that’s correct we would not have to file in that case”.

Ms. Fernandes also had a question about the following language:

Recess

All students will have outdoor recess. Recess is held indoors only in very inclement weather. Please be sure that your child is properly dressed. Decorative footwear and flip-flops can create a safety issue when students play at recess. Therefore, flip-flops or any other type of opened-toe shoes are not to be worn to school. We strongly recommend sneakers for all students.

Ms. Fernandes inquired about the flip-flop or opened-toe shoes and how is something like that enforced? Is it done class by class? How is it enforced?

Mr. Medeiros reported that most of the time it is noticed by the classroom teacher and they will do a nice job at speaking to the student in a private manner and have them come to the nurses’ office or see Ms. Cruz or Ms. Pacheco to talk about the safety piece and then we typically cooperate with families so that other options are brought in.

Ms. Fernandes expressed concern for the word indigent when referring to students who might be going through a hard financial hardship and asked if administration could come up with a different sentence. Ms. Rounseville agrees that “indigent” does have some negative connotations, she’s just not sure what she would put in its place. Mr. Nelson suggested “Students who are experiencing financial hardship are exempt from paying fees.” Everyone agreed that would work.

Ms. Fernandes also had a question about the “Anti-Racism Resolution” she asked if this was decided upon at the Joint School Committee meeting? Mr. Nelson reported that each committee approved it individually but all of them did approve it. Ms. Fernandes reported that she has questions about the Resolution. Mr. Nelson encouraged Ms. Fernandes to share her concerns with Ms. Duggan who represents Rochester in the Policy Sub-Committee and she could then bring it back to the Policy Sub-Committee.

Ms. Rounseville was wondering if this is available in hard copy for families or just online? Mr. Medeiros expressed that the handbook will be sent to parents online and it will also be posted on the school’s website.

Ms. Fernandes asked if the motion could be tabled until the next meeting until her questions are answered regarding the Anti-Racism Resolution. Ms. Hartley expressed that we could vote on this as it was presented and if anything changes after the resolution is reviewed we could bring it back to the attention of the school committee. Ms. Fernandes agreed.

MOTION: by Ms. Rounseville to approve the student handbook for the 2022-2023 school year as amended

SECOND: by Mr. Duggan

5:0 ROLL CALL (Rounseville; yes, Fernandes; yes, Duggan; yes, Chisholm; yes, Hartley; yes)

C. Approval of Surplus List

Superintendent Nelson made the following statement:

I am recommending that the school committee review and approve the list of technology and equipment that has been identified for disposal.

The following surplus list/special education evaluation tools was presented to the school committee.

- Wilson Fluency Basic 2007
- CTOPP 1999
- GORT 4th Edition 2010
- WIAT-3 2010
- OWLs 1986
- TOWL-3 1996
- YCAT 2000
- DIBBELS Grade 2 2003
- Formal Reading Inventory 1985
- TIES 1987
- TOWRE 1999
- SRI-2 1999
- TWS-4 1999
- Woodcock Diagnostic Reading Battery 1997
- TORC-3 1995
- GSRT 2000
- Board Maker Version 6 2008
- TOPA 1984
- TOPL 1992
- SPI 1981
- TACL-3 1999
- Writing With Symbols 2000
- Goldman Fristoe 2 2000
- The Story Box Set A and Set B 1990
- WRAML-2 2003
- OLWs 1996
- WIAT-II 2009
- WISC-iv 2004
- WTPSI-III 2002
- WILSON 3rd Edition 2010

The following surplus list of out dated/expired version literacy resources were presented to the school committee.

	Title	ISBN
70	READING 2013 COMMON CORE STUDENT EDITION PACKAGE + DIGITAL COURSEWARE 6- YEAR LICENSE GRADE 2	9.78033E+12

3	READING 2011 FRESH READS FOR FLUENCY AND COMPREHENSION GRADE 2	9.78033E+12
30	READING 2011 READERS AND WRITERS NOTEBOOK GRADE 2	9.78033E+12
4	READING 2011 WEEKLY TESTS GRADE 2	9.78033E+12
4	READING 2014 WEEKLY BALANCED TESTS GRADE 2	9.78033E+12
4	READING 2014 WEEKLY TESTS FOR COLLEGE AND CAREER READINESS GRADE 2	9.78033E+12
4	READING 2011 COMMON CORE STANDARDS WEEKLY TESTS TEACHER MANUAL GRADE 2	9.78033E+12
3	READING 2013 COMMON CORE TEACHERS EDITION PACKAGE GRADE 2	9.78033E+12
3	READING 2011 COMMON CORE STATE STANDARDS UNIT AND END-OF-YEAR BENCHMARK TESTS TEACHER MANUAL GRADE 2	9.78033E+12
3	READING 2011 COMPREHENSION WORKTEXT AND TEACHING GUIDE GRADE K/2	9.78033E+12
3	READING 2011 FLUENCY WORKTEXT AND TEACHER GUIDE GRADE K/2	9.78033E+12
3	READING 2011 FRESH READS FOR FLUENCY AND COMPREHENSION TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2011 READERS AND WRITERS NOTEBOOK TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2011 VOCABULARY WORKTEXT AND TEACHING GUIDE GRADE K/2	9.78033E+12
3	READING 2013 COMMON CORE FRESH READS FOR FLUENCY AND COMPREHENSION TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2014 UNIT AND END-OF-YEAR BALANCED BENCHMARK TESTS TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2014 UNIT AND END-OF-YEAR BENCHMARK TESTS FOR COLLEGE AND CAREER READINESS TEACHER'S MANUAL GRADE 2	9.78033E+12
3	READING 2014 WEEKLY BALANCED TESTS TEACHERS MANUAL GRADE 2	9.78033E+12

3	READING 2014 WEEKLY TESTS FOR COLLEGE AND CAREER READINESS TEACHER'S MANUAL GRADE 2	9.78033E+12
3	READING 2011 ENVISION IT! PICTURED VOCABULARY CARDS GRADE 2.2	9.78033E+12
3	READING 2011 HIGH-FREQUENCY TESTED VOCABULARY CARDS GRADE 2	9.78033E+12
3	SOUND SPELLING CARDS GRADE 1/3	9.78033E+12
3	READING 2011 LEVELED READERS SUPER KIT GRADE 2	9.78033E+12
3	READING 2013 READING SLEUTH SMALL GROUP 12 PACK GRADE 2	9.78033E+12
3	READING 2013 COMMON CORE TEACHERS EDITION PACKAGE GRADE 3	9.78033E+12
3	READING 2011 ENVISION IT! PICTURED VOCABULARY CARDS GRADE 3	9.78033E+12
3	READING 2011 LEVELED READERS SUPER KIT GRADE 3	9.78033E+12
4	Leveled readers-grade 5	9.78033E+12
1	Leveled readers - Grade 5	9.78033E+12
1	Leveled readers - Grade 5	9.78033E+12
	Scott Foresman Reading Street 4th Grade Leveled Readers Super Kit - 540 readers (4th Grade Leveled Readers Super Kit	9.78033E+12
5	Grade 1.2 textbook	9.78033E+12
5	Grade 1.4 textbook	9.78033E+12
5	Grade 1.3 textbook	9.78033E+12
5	Grade 1.5 textbook	9.78033E+12
5	grade 4.2 textbook	9.78033E+12
4	grade 4 reader's and writer's notebook	9.78033E+12
5	grade 5.1 textbook	9.78033E+12
3	grade 4 teacher's manual unit 3	9.78033E+12
5	Grade 5.2 textbooks	9.78033E+12

3	Grade 5 teacher manuals 5.5	9.78033E+12
3	5.1 teacher manual	9.78033E+12
3	Grade 5 flip chart	9.78033E+12
3	Grade 3 audio text	9.78033E+12
3	grade 1 leveled readers teaching guide	9.78033E+12
3	sidewalk level c teacher's guide	9.78033E+12
5	grade 3.2 textbook	9.78033E+12
5	grade 3.1 textbook	9.78033E+12
3	grade 3.1 teacher's manual	9.78033E+12
3	grade 3.6 teacher's manual	9.78033E+12
3	grade 3.4 teacher's manual	9.78033E+12
3	grade 1.5 writer's notebooks teacher's edition	9.78033E+12
5	grade 1.R workbooks	9.78033E+12
3	K-1 assessment book	9.78033E+12
3	Grade 5 Writing Rubrics and Anchor Papers	9.78033E+12
3	Vocabulary Worktext and Teaching Guide (3–6)	9.78033E+12
5	Student Edition, Volume 5.2	9.78033E+12
5	Student Edition, Volume 5.1	9.78033E+12
3	RDG11 RETELLING CRDS GR.5	9.78033E+12
3	RDG11 RDG ST RDRS DVD-ROM GR.5	9.78033E+12
3	RDG11 D/P ASSETS DVD-ROM GR.5	9.78033E+12
3	RDG 07 RDR'S THEATER ANTHOLOGY GR. 5	9.78033E+12
3	RDG11 RDRS & WRTRS NTBK GR.5	9.78033E+12
3	RDG 10 (AI5) GRMR & WRTNG PRC BK GR.5	9.78033E+12
3	RDG11 PRAC STATIONS MGT HNDBKS GR.5	9.78033E+12
3	RDG11 PHON DECODING WKTXT & TG GR.3/6	9.78033E+12

3	RDG11 PHONEMIC AWARENESS TG GR.3/6	9.78033E+12
3	RDG11 MOD PRON AUD CD GR.K/6	9.78033E+12
3	RDG11 L/R SUPERKIT GR.5	9.78033E+12
3	RDG11 FLUENCY WKTXT & TG GR.3/6	9.78033E+12
3	RDG11 XVW CDROM E/S GR.5	9.78033E+12
4	Envision It! Pictured Vocabulary Cards	9.78033E+12
3	Concept Literacy Leveled Readers Bookshelf Collection	9.78033E+12
3	Comprehension Worktext and Teaching Guide (3–6)	9.78033E+12
3	Component Implementation Guide Grade (3–6)	9.78033E+12
3	Benchmark Assessment Test Unit 5.1 (10 pack)	9.78033E+12
3	Baseline Group Test Teacher’s Manual (4–6)	9.78033E+12
3	Background Building Audio CDs	9.78033E+12
3	Assessment Handbook (4–6)	9.78033E+12
3	Grade 1 end-of-year benchmark	9.78033E+12
3	Grade 1 weekly tests	9.78033E+12
1	Grade 1 Read Aloud anthology	9.78033E+12
1	All Write teacher's kit	669459828
1	Writers Express	669386324

SCHOOL COMMITTEE FEEDBACK:

Ms. Rounseville asked if administration could remind her what happens when items are disposed of, she inquired if we try to find homes for some of the items that we no longer use.

Mr. Barber explained that in some cases items are repurposed but in this case these are outdated items that are no longer being used and therefore they are formally removed of any individual access.

MOTION: by Ms. Fernandes to approve the July 21, 2022 minutes as amended

SECOND: by Mr. Rounseville

5:0 ROLL CALL (Rounseville; yes, Fernandes; yes, Duggan; yes, Chisholm; yes, Hartley; yes)

V. New Business

1. Financial Report –

Please find the following financial report in relation to the general funds of Rochester Elementary School District: Final Budget Report by Department for June 30, 2022

For the purpose of our Financial Forecasting:

The Rochester School District has closed its Fiscal Year June 30, 2022 year end with remaining funds in the amount of \$47,950.87. This balance includes funds from two approved funding sources from the Town Meeting in May of 2021.

Of the balance referred to above:

Bristol County Agricultural High School \$26,965.07

Rochester Memorial School \$20,985.80

Total funds to return to Town \$47,950.87

These funds will be returned to the Town of Rochester for the purpose of Free-Cash.

Mr. Barber also provided a facilities report and a food service report. Mr. Barber explained that during the FY23 school year the free meals were extended through June 30, 2022, however he explained that it's just the first meal (breakfast & lunch) and that if anyone child wants a second meal or any snacks those would have to be paid for. Mr. Barber explained that with the supply chain issues, significantly higher costs for products and service costs necessary to produce meals we will be making recommendations for price changes as it relates to the second breakfast and lunch. Mr. Barber reported that because of our accountability through the state families are still encouraged to fill out the free/reduced lunch application for any families who think they might be eligible. Mr. Barber also gave a report on technology and the work that's been taking place in the technology department during the summer months and the weeks leading up to the beginning of the school year.

D. Personnel - Supt. Nelson reviewed the following changes with the school committee.

The following staff members were hired/transferred for the 2022-2023

<u>Name</u>	<u>Position</u>	<u>Effect. Date</u>
Kaitlyn Laprise	Music Teacher	8/29/2022
Anne Realini	Classroom Teacher	8/29/2022
Kathryn Sebastiao	Classroom Teacher (one year)	8/29/2022
Dawn L'Hereux	Assistant Head Cook	8/29/2022
Fatima Pimentel	Assistant Cook	8/29/2022

The following staff members retired/resigned/non-renewal.

<u>Name</u>	<u>Position</u>	<u>Status/Date</u>
Christine Williamson	Music Teacher	Retirement 6/3/2022
Kristen Mathieu	Classroom Teacher	Retirement 9/3/2022
Joanna Smith	Art Teacher	LOA (22-23 SY)
Jane LaRue	Assistant Head Cook	Retirement 6/30/2022
Janet LePage	Lunch/Aide	Resignation 6/30/2022
Jocelyn Mare	Classroom Teacher	Resignation 8/25/2022

The following staff changed positions

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Beth Hemenway	Classroom Teacher	Art Teacher (one year)
Dawn L'Hereux	Assistant Cook	Assistant Head Cook
Jennifer Hunter	Paraprofessional	Classroom Teacher

CHAIRPERSON'S REPORT

Chairperson Hartley had a couple of things to mention, she reported that on August 26th she came to Rochester Memorial School to meet with Superintendent Nelson, Principal Medeiros, Gene Jones, the Fire Chief and the Lieutenant Bennett from the Police Department, she reported that they went to do a review of the court yards at the school, she reported that Mr. Medeiros did a great job at giving us a tour and while we were looking at the courtyard we had a discussion about security measures and identified strong security measures for those areas. She wanted to thank everyone involved in that and really appreciates all their time and efforts. Ms. Hartley also reported that she attended the opening day on August 29th and that it was a great day and she was very pleased to be there and she was very proud of our staff.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Superintendent Nelson made the following statement:

Well – I have to tell you it feels great to have week one in the books. I am extremely grateful to our facilities, food services, IT department, administrative team, teachers, support staff and all the other individuals who assisted in opening schools. This week – I've been able to visit all the schools, observe arrival times and dismissal times, attend open houses, kindergarten orientations and visit most of classrooms. It has really been awesome. My favorite interaction was a bumping into a familiar face – who is now a 3rd grader in one of our elementary schools – this student was quick to point out that I wore the same shoes last year when he saw me and suggested that I needed to buy new ones for this year. I don't disagree with him. On a serious note - the school buildings and classrooms look very inviting and welcoming and reflect many of the pre pandemic staples that make school so special. During my visits it was fun to watch the students and teachers participating in community building activities as they get to know one another and establish classroom norms and expectations.

Dr. Fedorowicz, Office of Teaching & Learning reported on the following:

She expressed that she's really excited to be part of this phenomenal team and community, she expressed it's been a great transition so far, she reported that she started on August 1st. She reported that the bulk of her work so far this month has been working on relationships, getting to know the team, visiting buildings, visiting classrooms. She expressed that she's also been working on planning professional development, writing grants and everything teaching and learning and getting to know the structure of the district. She expressed that she's really happy to be part of this school district and getting to know everyone. She reported that she has started to work on projects with principals and support staff. She gave an overview of projects that her office worked on in the past month; the New Teacher Induction which was last week, she reported they had a really good turnout and the energy of all the new teachers and mentors was amazing, she reported that during orientation they reviewed teaching and learning, technology, student support services, and then the teachers were able to head to their buildings, she expressed that there were a lot of smiles, a lot of excitement and a lot of great conversations. Principals and Central Office Administrators were also present to welcome new teachers, she expressed it was a great day. She wanted to thank everyone for attending and also to thank Kim Read who made the day go extremely smooth and made the room look amazing. She reported that Opening Day was great, walking through the buildings, seeing the classrooms, meeting everyone. Other initiatives that we are looking at is literacy, she reported that they have written a grant to help with that initiative and we are looking at Hill to Literacy to come in and do an assessment for each of the buildings. Dr. Fedorowicz also gave an update on upcoming professional development, she reported that on the 1st half day on

September 21st we will have an initial training on Promethean Boards, the training will cover, how to setup the classroom, how to be interactive with the students and different ways to get the students engaged. She expressed it's been a great start to the year.

Ms. Hartley expressed that the committee is very excited about the Literacy piece and asked if Dr. Fedorowicz knew how many staff members Hill to Literacy will they send for that initial visit to do the needs assessment? Dr. Fedorowicz explained that she that met with them already this week to do one piece of the work and next week we will be planning the dates they will arrive and the number of people they are sending. Ms. Hartley also inquired if the training was after school or part of the school day? Dr. Fedorowicz explained that it would be during a regular professional development day.

Ms. Fernandes had a question about the Phase I rollover, will it take the entire Fall? Dr. Fedorowicz reported that yes, it will take approximately a semester to roll out. Ms. Fernandes asked if she will have analysis by the end of the fall to make recommendations? She expressed that will be part of the meeting next week to plan out the dates, so hopefully sooner rather than later but I'll have to get back to you once we get the dates settled.

Ms. Rounseville asked if the assessment Dr. Fedorowicz is referring to would involve all students? She reported that all students would be taking a survey, in terms of interviews with students I will get back to you, we are still working out the details.

Mr. Davidson, Office of the Director of Student Services reported on the following:

Our SAIL Program was back again on our ORR Campus. Over 200 students participated in courses that incorporated strategies in Problem-solving and critical-thinking, Writing, Reading, and Mathematics, Cooperative learning and student reflection, Interdisciplinary connections and many more. In June I shared with this committee that all four of our districts received grant funding to create extended day programming. The Summer Enrichment Program ran each afternoon after the SAIL Program offering Students K-8 opportunities in Academics, Arts, athletics and social emotional learning lessons. Over 100 students participated in our 6-week program. The most rewarding part of this program was our 15 high school students who worked as mentors for our K-8 students. It brought the whole community together in an amazing way. In conclusion, we didn't want the summer programming to end! So we applied for another grant and received even more funding to offer our 2nd ever Summer Acceleration Academy. The academy ran from August 15th through the 19th. The academy focused on early literacy skills for K-2 students and Mathematics for students in 3rd, 4th, 8th and 10th grade.

A big thank you goes out to our Director of Food Services Jill Henesey and Director of Facilities Gene Jones. Between their offices we were able to serve lunch to all participating students throughout the 7 weeks of programming and keeping our buildings clean and prepared for reopening. In total we ran 7 weeks of summer programming, totaling 172 hours of educational opportunities for 452 Tri-Town students, employing 136 staff members, with 115 of those staff members being current Tri-Town Educators and/or high school students.

PRINCIPAL'S REPORT:

Mr. Medeiros reported on the following:

We welcomed 498 students on the first day of school including 26 new students who enrolled over the summer break.

As we get ready to embark upon another school year I would like to welcome in some new members of our staff. We are all excited to have Mrs. Anne Realini join our 2nd grade team, Mrs. Jennifer Hunter joining our 3rd grade team, Kaitlyn Laprise is our new instrumental music teacher, Ms. Kathryn Sebastiao joining our 4th grade team and Ms. Fatima Pimentel is joining our cafeteria team as our new 3-hour cook.

I would like to thank Mr. Bernard and the custodial team from FM&M for their efforts during summer clean up as our building looks outstanding. I would also like to thank Mrs. Guard, Mrs. Amato and Mr. Simmons for managing our main office and technology infrastructure throughout the summer months.

Open House for families of students in grades 1-6 took place on Tuesday August 30th from 6:30-7:30pm. Kindergarten orientation took place on Wednesday August 31st and was broken up into two cohorts. Students and families were invited by the first letter of their last name for either a morning or afternoon session. Last names starting with letters A-L came in from 9:00-10:30am and last names starting M-Z came in from 1:00-2:30pm.

I would like to thank the RMS PTO and all of the parents, guardians or community members who came by Rochester Memorial on Monday August 29th to decorate the sidewalks right outside of all our entrance as part of the PTO's "Chalk the Walk." The art work and messaging was truly wonderful and added a nice component to our opening day for students.

I am pleased to announce that this year the Old Rochester Regional School District is moving forward with online student registration using our student information system PowerSchool. In an effort to update student contacts, addresses, emails and phone numbers we have provided our families with information and instructions on how to create a student account so they may update the required student demographics information. This will take the place of hard copy packets that were traditionally used.

VIII. School Committee

B. Committee Reports

1. Budget Subcommittee- no report
2. ORR District School Committee – no report
3. SMEC- Ms. Fernandes reported that they met on June 14th, approved minutes, 2nd reading the FY23 spending plan, and next meeting is scheduled for September 27th.
4. READS- no report
5. Tri-town Foundation- no report
6. Early Childhood Council- no report
7. Policy Sub-Committee- Ms. Duggan reported the following:

Ms. Duggan reported last met on 6/22/22, and agreed to put forth four policies for approval at the next Joint School Committee meeting in June:

1. AC Non Discrimination Policy Including Harassment & Retaliation
2. AC-R R Procedures for Responding to Complaints of Discrimination, Harassment and Retaliation
3. ACAB Sexual Harassment Policy
4. JICK Harassment of Students

All four policies were approved by the Joint School Committee. We also agreed upon a set schedule of four meetings for this coming academic year, to be held prior to Joint School Committee meetings to streamline policy approval and voting.

8. Equity Sub-Committee: Ms. Duggan reported that they will meet on October 5th.

IX. Future Business

A. Timeline

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is Thursday – October 13, 2022 @ 6:30pm in person at Rochester Memorial School.

The next meeting of the Joint School Committee is Thursday – September 29, 2022 @ 6:30pm in person at the Media Room at the Jr. High School.

X. Open Comments: Ms. Hartley read the open comment policy.

The following open comments were heard:

Karen Thomas made the following statement: *“We all need to work together to protect our children, whether it’s in the classroom or on social media, I feel that we need to protect our families and values. I know noticed on the agenda that there was something on curriculum but it was passed over, because one of the roles of the school committee is to approve or adopt major revisions of curriculum and textbooks at the recommendation of the superintendent. It’s been a long concern in the education of today’s youth, I feel that there needs to be steps that critical race theory and comprehensive sex education do not take root in education or curriculum. To quote a parent CRT is definitely happening, don’t tell children they are oppressed, racism is at the government level and policies really need to be going back to the parents. A recent school board in Texas banned CRT so that it can’t be done, 25 of 30 school committee seats in Florida also spoke against teaching CRT. There’s a mother right here in Dartmouth, her child went home with a reading and in it was all about CRT, she stopped the child from reading it and she was going to the school committee with hopefully some support and other parents to find out why is that happening. I was referring to the Massachusetts Curriculum Frameworks, one of the things it refers to is teaching a full scope at American History and it includes the evils of slavery, racism and segregation but within the context of Americans highest ideals and there’s been progress to realizing them, it speaks to George Washington and Thomas Jefferson and examining their lives and what they did for this country but also looks at the contradiction because they owned slaves which they did, but I hope when it’s taught it focuses on honest history as it says and all they did for this country. What is social learning, how does RMS include diversity, equity and inclusion into classroom instruction? What resources are used to teach CRT, by whom and when is this instruction done during the school day? What book titles are in the school libraries or classroom libraries addressing CRT? Within a public and private school teachers, activists and school boards push and teach children to reject traditional norms like a mother and father and embrace gender ideology. Classes may begin with questions and exercises about gender, culture and identity and it’s happening right in Newburyport. A grade school in Connecticut is telling parents they will not celebrate Mother’s Day because it’s too exclusive. I really feel like there should be parental consent for any type of questionnaire that goes to a student, so that parents see it and there is ability to opt out. (she gave an example to Mr. Nelson and school committee). How are student surveys used and analyzed? And who has access? Massachusetts Curriculum Frameworks includes sexual preference and identity, why is this even part of a lesson plan? Shouldn’t this be the job of the parents? I recently watched a television program that was on the news, there were eight teachers from different states of this country and they were interviewed and they all agreed that it’s not their role to teach CRT or sex education, that it was the parents role. How does the RMS staff including administration discuss gender identity with students, what*

book titles are in the school library or classroom libraries addressing gender identity? Reading levels are declining as you all know across the US, there was just something again this evening and it said there's been the biggest decline that's been seen the last 40 years and in Massachusetts reading deficiency is 54%, Math proficiency is 51%, so this needs to be the focus when educating children.

Misty King was called upon but was unable to make a comment due to technical issues.

Ms. Fernandes asked if the other members in the audience were there with the same concerns or just observing the meeting. Someone spoke up and said she was just observing the meeting.

Misty King made the following statement at this point. *"Good Evening, I just wanted to bring to the attention of the school committee and the superintendent, I did have concerns about the speaker that was brought in on Monday to talk to the staff, I did receive a response and I appreciate the time I was given by both Mr. Davidson and the Superintendent, but I also think there needs to be a stronger vetting process on who is brought in to speak to staff that ultimately ends up educating our students. Liz Kleinrock does have some disturbing content that isn't just simply fostering everything for all students, so I currently ask that the school committee review the presenter that was brought in to speak to the staff and that's all I'm going to say for now."*

XII. EXECUTIVE SESSION

MOTION: by Mr. Fernandes at 8:32 p.m. to enter executive session for the purpose of exception #3, exception #4 and exception #7

SECOND: by Ms. Rounseville

5:0 ROLL CALL: Chisholm: yes, Duggan: yes, Rounseville: yes, Hartley: yes, Fernandes: yes

MOTION: by Ms. Fernandes to go come out of Executive Session at 8:57 pm only to adjourn

SECOND: by Ms. Rounseville

5:00 ROLL CALL: Chisholm: yes, Duggan: yes, Rounseville: yes, Hartley: yes, Fernandes: yes

MOTION to adjourn at 8:58 p.m. by Ms. Rounseville

SECOND: by Ms. Duggan

Submitted,
Diana Russo,
School Committee Secretary

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS**

REGULAR MEETING

**Meeting Location:
Rochester Memorial School
16 Pine Street
Rochester, MA 02770**

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/98773634580?pwd=WTJRUVVGS2c0UUg2aHp3NHVzcklVQT09>

September 1, 2022

TIME: 6:30 PM

MEETING TO ORDER

TOUR OF BUILDING

RECOGNITION OF ACHIEVEMENT – NEW STAFF

- I. Approval of Minutes**
 - A. Approval of Minutes- Regular Session:
June 1, 2022, July 21, 2022**
 - B. Approval of Minutes – Executive Session: June 1, 2022**
 - C. Approval of Budget Minutes - NONE**
- II. Consent Agenda**
- III. Agenda Items Pending**
- IV. General**
 - A. Opening Day Update**
 - B. Approval of Student Handbook**
 - C. Approval of Surplus List**
- V. New Business**
 - A. Policy Review**
 - B. Curriculum**
 - C. Business**
 - 1. Financial Report**
 - 2. Budget Transfers**
 - D. Personnel**
- VI. Special Topic Report**
- VII. Unfinished Business**

CHAIRPERSON’S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL’S REPORT

- VIII. School Committee**
 - A. School Committee Goals**
 - B. Committee Reports**
 - 1. Budget Subcommittee**
 - 2. ORR District School Committee**
 - 3. SMEC**
 - 4. READS**
 - 5. Tri-Town Foundation**
 - 6. Early Childhood Council**
 - 7. Policy Sub-Committee**
 - 8. Equity Sub-Committee**
 - C. School Committee Re-organization**
- IX. Future Business**
 - A. Timeline**
 - B. Future Agenda Items**
- X. Open Comments**
- XI. Information Items**
- XII. Executive Session**

ADJOURNMENT

**ROCHESTER PUBLIC SCHOOLS
Rochester, MA**

TO: Rochester School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: August 24, 2022
RE: Agenda Items

The following items are on the agenda for September 1, 2022.

I. Approval of Minutes

I.A. Approval of Minutes – Regular Session

Recommendation

That the School Committee review and approve the minutes of June 1, 2022 and July 21, 2022. Please refer to “RSC 09012022 June Minutes” and “RSC 09012022 July Minutes”.

I.B. Approval of Minutes – Executive Session

Recommendation

That the School Committee review and approve the minutes of June 1, 2022. These will be brought to the meeting.

IV. General

A. Opening Day Update

Recommendation:

That the School Committee hear an update from administration.

B. Approval of Student Handbook

Recommendation:

That the School Committee review and approve the Student Handbook for the 2022-2023 School Year. Please refer to “RSC 09012022 Student Handbook”.

C. Approval of Surplus List

Recommendation:

That the School Committee review and approve a list of surplus supplies. Please refer to “RSC 09012022 SPED Surplus List” and “RSC 09012022 Literacy Surplus List”.

V. New Business

1. Financial Report

Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 09012022 Financial Memo” and “RSC 09012022 Financial Report.”

D. Personnel

The following staff members were hired/transferred for the 2022-2023

Name	Position	Effect. Date
Kaitlyn Laprise	Music Teacher	8/29/2022
Anne Realini	Classroom Teacher	8/29/2022
Kathryn Sebastiao	Classroom Teacher (one year)	8/29/2022
Dawn L’Hereux	Assistant Head Cook	8/29/2022
Fatima Pimentel	Assistant Cook	8/29/2022

The following staff members retired/resigned/non-renewal.

Name	Position	Status/Date
Christine Williamson	Music Teacher	Retirement 6/3/2022
Kristen Mathieu	Classroom Teacher	Retirement 9/3/2022

Joanna Smith	Art Teacher	LOA (22-23 SY)
Jane LaRue	Assistant Head Cook	Retirement 6/30/2022
Janet LePage	Lunch/Aide	Resignation 6/30/2022
Jocelyn Mare	Classroom Teacher	Resignation 8/25/2022

The following staff changed positions

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
Beth Hemenway	Classroom Teacher	Art Teacher (one year)
Dawn L'Hereux	Assistant Cook	Assistant Head Cook
Jennifer Hunter	Paraprofessional	Classroom Teacher (22-23 SY)

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Rochester School Committee

October 13, 2022
Rochester Memorial School
16 Pine Street
Rochester, Ma 02770

Joint School Committee

September 29, 2022
ORR Jr. High School
133 Marion Road
Mattapoisett, MA 02739

B. FUTURE AGENDA ITEMS

- MCAS Results Report (November/December – depending upon receipt of results)
- Initial Budget Review (January)
- Approval of Chairperson's Annual Report (February)
- Health Unit Application (February)
- Interim report on School Committee progress toward goals (February)
- Budget Approval (public hearings) (February)
- School Committee Reorganization (May/June – depending on election date)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of new School Council goals (June)

XI. Information Items

- FOOD SERVICE DIRECTOR REPORT, September, 2022
- FACILITIES DIRECTOR REPORT, September, 2022

XII. Executive Session

Recommendation

That the School Committee enter into executive session for purposes of exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

If you have questions about any of the recommendations above please feel free to call me.

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
June 1, 2022**

Meeting was called to order at 6:33 pm by Chairperson Hartley. Ms. Hartley introduced the Rochester School Committee members and stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being videotaped, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

Chairperson Hartley stated this meeting is being conducted in a hybrid format and the School Committee and Administrators have the option of attending in person at Rochester Memorial School located at 16 Pine Street, Rochester MA 02770, and Public Access is available through zoom only by the link provided on our posting and on the Agenda.

COMMITTEE MEMBERS PRESENT IN HYBRID FORMAT:

Sharon Hartley – Chairperson
Anne Fernandes – Vice-Chairperson
Robin Rounseville
Katherine Duggan
Jason Chisholm

MEMBERS ABSENT: None

OTHERS PRESENT IN HYBRID FORMAT:

Michael S. Nelson, Superintendent of Schools
Howard Barber, Assistant Superintendent of Finance & Operations
Craig Davidson, Director of Student Services
Derek Medeiros, Principal
Toni Bailey, Recording Secretary

PRESENT VIA ZOOM: Teachers, Parents and Members of the Press and Public

Chairperson Hartley opened the meeting with a moment of silence for the children, families and victims of the Robb Elementary School in Uvalde, Texas.

RECOGNITION OF ACHIEVEMENT - Retirees

Chairperson Hartley recognized the following:

Jane LaRue served 18 years in Food Services at Rochester Memorial – the book titled “The Hike” by Alison Farrell, has been dedicated to Rochester Memorial’s library in Ms. LaRue’s name and inscribed as follows:

Jane LaRue
Food Services
is hereby recognized for significantly supporting a strong
educational system that ensures all students are successful learners
Rochester School Committee
June 1, 2022

Kristen Mathieu, Grade 3 Teacher, served 18 years at Rochester Memorial – the book titled “The Big Beach Cleanup” by Charlotte Offsay, has been dedicated to Rochester Memorial’s library in Ms. Mathieu’s name and inscribed as follows:

Kristen Mathieu
Elementary Teacher
is hereby recognized for significantly contributing
to the teaching and learning advances at Rochester Memorial School
Rochester School Committee
June 1, 2022

Christine Williamson, Instrumental Music Teacher, served 28 years at Rochester Memorial – the book titled “Before John Was a Jazz Giant” by Carole Boston Weatherford, has been dedicated to Rochester Memorial’s library in Ms. Williamson’s name and inscribed as follows:

Christine Williamson
Instrumental Music Teacher
is hereby recognized for significantly contributing
to the teacher and learning advances at Rochester Memorial School
Rochester School Committee
June 1, 2022

Chairperson Hartley stated this is a lot of years of service and time combined, and quoted a few lines from “The Ripple Effect”.

Your behavior influences others through a ripple effect. A ripple effect works because everyone influences everyone else. Powerful people are powerful influences.

If your life works, you influence your family.

If your family works, your family influences the community.

If your community works, your community influences the nation.

If your nation works, your nation influences the world.

If your world works, the ripple effect spreads throughout the cosmos.

Chairperson Hartley stated remember that your influence begins with you and ripples outward, so be sure that your influence is both meaningful and powerful.

I. Approval of Minutes:

A. Approval of Minutes – Regular Session: May 5, 2022

Recommendation:

That the School Committee review and approve the Regular Session meeting minutes of May 5, 2022

Chairperson Hartley asked if there were any comments/changes to the minutes of May 5, 2022

MOTION: by Anne Fernandes to approve the Regular Session Meeting Minutes of May 5, 2022.

SECONDED: Jason Chisholm

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

B. Approval of Minutes – Executive Session

Recommendation:

That the School Committee review and approve the Executive Session minutes of May 5, 2022

Chairperson Hartley stated these minutes will be approved during Executive Session.

IV. General

A. Approval of Proposed Mural

Recommendation:

That the School Committee review for approval a mural that Ms. Kristen Mathieu would like to donate to Rochester Memorial School.

Ms. Mathieu stated this mural will bring positive vibes to the entire school through positive messages.

MOTION: by Anne Fernandes to approve the mural donated by Ms. Kristen Mathieu

SECONDED: Robin Rounseville

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

B. Approval of 2022-2023 Leases

Recommendation:

That the School Committee review for approval the leases of SMEC and Countryside Childcare Center for the 2022-2023 School Year.

MOTION: by Robin Rounseville to approve the FY2022/2023 Countryside Childcare Center Lease as presented.

SECONDED: Kate Duggan

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

MOTION: by Robin Rounseville to approve the FY2022/2023 SMEC (Southeastern Massachusetts Educational Collaborative) Lease as presented.

SECONDED: Jason Chisholm

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

C. School Improvement Plan Update:

Recommendation:

That the School Committee hear an update from Administration.

Superintendent Nelson noted our current Strategic Plan Vision 2023 is in year four of a five-year Plan and we are closing some of that work down in some ways, and as early as August and September we will begin planning for the next Strategic Plan. Mr. Nelson stated in the last five years we have made a lot of effort as a “school system” to align our Strategic Plan with our School Improvement Plan, our TLC Goals, our Administrator’s Individual Goals, our Teacher’s Goals, etc., and have done a good job at getting all the timelines in a good place. Mr. Nelson stated Rochester Memorial is finishing year one of a two-year School Improvement Plan.

Mr. Medeiros presented an update of the current School Improvement Plan 2021-2023.

Strategic Objective 1: 21st Century Learning for All Students

Goal: Rochester Memorial School students will be engaged in instructional practices that include 21st Century Skills as well as Project Based Learning.

Question by Jason Chisholm:

Would it be possible to have Grade 1 students present before the School Committee as Grade 6 once did?

Mr. Medeiros, as well as Mrs. Nelson – Grade 1 Teacher stated yes. Mrs. Nelson stated Grade 1 students worked with Grade 6 students through their iPads and they researched and saved penguins and polar bears this year. Mrs. Nelson will look into Grade 1 presenting before the School Committee.

Strategic Objective 2: Social Emotional Learning

Goal: Members of the Rochester Memorial School will positively support students through engaging them as individuals by providing positive behavior supports, continuous feedback, working collaboratively with the community and utilizing school and community resources in order to ensure safety and security for all members of the school community.

Mr. Medeiros noted all of his Professional Staff to date have been trained in Responsive Classroom and it allows TLC (The Leadership Council) to do visits and walk through our halls/classrooms. Superintendent Nelson shared it is an exciting way for us to implement Responsive Classroom with fidelity and common language around it.

Question by Jason Chisholm:

Is the Kaleidoscope tool a platform? What types of data is going into the platform that then you can see?

Mr. Nelson stated the Kaleidoscope tool takes the approaches of Responsive Classroom and the principles within each category as articulated and gives metrics that are assigned as you walk through and look for the different principles – once you have completed the walk through the Responsive Classroom software creates a final report, scores you in different areas (i.e.: well, average, etc.) and offers the opportunity to revisit it. Mr. Nelson stated the information is stored in the database and we are able to compare data over a period of time.

Jason Chisholm:

Everything that happens in the classrooms/hallways here at RMS bubbles up to Superintendent Nelson and then he has the visibility to see all of the schools in the district?

Mr. Nelson stated yes and noted TLC is able to see what is being done throughout the district. Mr. Nelson stated this is not an evaluation tool for teachers – it is something to have conversation about with one another and to get better.

Mr. Nelson stated there is a lot of value in seeing who is doing what at RMS, but also looking at our sister schools in terms of what is working well in those schools and what we can do to share ideas.

Chairperson Hartley noted as we move into a new year, she is picturing there will be opportunities for teachers to be able to visit other teacher classrooms and watch other strategies and techniques and share ideas.

Mr. Medeiros noted we are continuing to implement uniformed discipline and policy practices for all of our schools and a uniformed handbook for all of the elementary schools is in place.

Jason Chisholm:

Mr. Medeiros can you talk about what the communication protocol will look like and Mr. Nelson if you would be able to add to it? For example, an incident happens at RMS – how it gets communicated internally/externally to parents, as well as how does that communication work towards central office, or does it?

Mr. Medeiros noted the three elementary schools all have different discipline and policy practices and with a uniformed discipline and policy practice, when the students get to the JHS/HS we want the staff at those schools to receive the same language and practices.

Mr. Medeiros explained that RMS uses a google document that he and Mr. West created called an “Incident Report Form”.

Mr. Medeiros noted the teachers will use the Responsive Classroom philosophy first and if administrative follow-up is needed, the teacher will complete the Incident Report in google documents at which time administration and staff will work with the student, family and staff member. Mr. Medeiros noted at the end of the school year if the central office team would like that information, it can be shared with them. Mr. Medeiros noted having it in google documents allows them to track data - grade level, where incidents took place (hallway/classroom, bus, etc.)

Mr. Chisholm:

Is there any sort of logic that goes into what incident should not wait until the end of the year to go to central office – getting the information to Mr. Nelson earlier?

Mr. Medeiros noted there are going to district protocols for bullying and harassment standpoints and stated they have a one-page, step by step tool for admin to use to know exactly when we need to engage Mr. Davidson, Mr. Barber or Superintendent Nelson.

Mr. Nelson stated the “checklist” that Mr. Medeiros referenced comes from training from our schools’ legal counsel in terms of how to handle discrimination, sexual harassment, anti-bullying, etc.

Mr. Chisholm noted he can sense that there is probably some frustration when students all come to the JHS and they had different expectations at each of the elementary schools and now they are coming into one building and there may be incidence of “that was never an issue over there or it was handled differently over there”. Mr. Chisholm stated it will be very helpful to make this information available to parents.

Mr. Medeiros stated safety training is in all of our minds – in collaboration with the police department we are looking at how can we re-set ourselves to make sure that safety is always our number one priority. Mr. Medeiros noted continuation of the ALICE Training is taking place next week and we have conducted our fire drills and the evacuation drills. Mr. Medeiros noted additional safety protocols are reviewed with staff – for example making sure doors are closed and what needs to happen during a fire drill, etc.

Mr. Medeiros noted ALICE stands for: Alert, Lockdown, Inform, Counter, and Evacuate

Strategic Objective 3: Global Citizenship

Goal: Understanding that Global Citizenship is the idea that one’s identity transcends geography or political borders, and that we, individually, have responsibilities to embrace all members of our community, Rochester Memorial School will prepare students for their role in becoming positive agents of change for racial equity in our global society.

Mr. Medeiros noted Atlas will have curriculum units with links and resources in each curriculum area that will provide learning experiences for global/multicultural learning used by all teachers at RMS

Mr. Medeiros noted The Leadership Council will continue to ensure that that professional development opportunities/training will be ongoing to support staff competency in diversity, equity and cultural proficiency.

Mr. Medeiros stated the ORR School District will continue working closely with community organizations that support and promote equity, diversity and inclusion.

CHAIRPERSON'S REPORT:

Chairperson Hartley addressed School Safety – Ms. Hartley stated she knows that RMS has a long history of focusing on school safety and security and that our school leaders have worked closely with our police department. Ms. Hartley stated we know that one of the big renovations that took place fairly recently was our school entrance – creating a secure entryway and the installation of numerous cameras around key points and the entrance to RMS. Ms. Hartley stated our school office personnel and Mr. Medeiros have the ability to monitor the screens for safety. Ms. Hartley stated the expectation that all doors are securely closed and not propped open is an effort that is made by school staff and leaders. Ms. Hartley stated it takes a lot of work and a lot of effort to make sure all of this is in place.

Ms. Hartley stated we have specific and clear procedures for safety that we review with our safety experts and police department and we have conversations and make changes when necessary and have reminders of the safety procedures.

Superintendent Nelson thanked Chairperson Hartley for acknowledging and beginning tonight's meeting with a moment of silence for the children, families and victims of the Robb Elementary School in Uvalde, Texas.

Mr. Nelson stated in our district we try to prepare our staff, educators and the students through the ALICE Training as best we can for these tragic instances and to make sure student safety is our primary focus.

Mr. Nelson stated door security is important and we are fortunate at RMS to have the double door entrance into our school. Mr. Nelson stated the focus in making sure we understand, to the best of our ability, who is in our buildings at all times for basic fire precaution safety, is an ongoing effort. Mr. Nelson noted the camera support at RMS is instrumental for us on a day-to-day basis and we are fortunate to have the number of cameras in our school as we do. Mr. Nelson noted we never shy away from placing a camera when we learn of a new blind spot and we are fortunate to have the alarm system that we do in our building. Mr. Nelson noted the ongoing communication with Rochester's Police Department and the communication between them and our first responders is always ongoing – it would take only minutes for them to respond to a call at Rochester Memorial School.

Mr. Nelson asked that if anyone sees something of concern (educators, staff, community members, etc.) to reach out and share their concerns – we are all ears and we need to partner with this in order to do our best.

Mr. Nelson stated as an educational leader and a parent, he understands why we are talking about this and please know that we are constantly doing the best we can when it comes to school safety.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Superintendent Nelson personally thanked Jane Larue, Kristen Mathieu and Christine Williamson for attending tonight's meeting stating it is always bitter sweet saying good-bye to retirees – we recognize what you have given and what you did on a day-to-day basis at RMS and we thank you for everything you have done for our school community.

Mr. Nelson noted June 1st marked our last half-day professional development opportunity for our staff systemwide and noted the support from the school committee to allow for adult learning is critical for our teachers and ultimately benefits our entire student body.

Mr. Nelson stated a celebration was held for new teachers and their mentors relating to the 'New Teacher Induction Program' and thanked the mentors for lending their expertise.

Mr. Nelson stated relative to COVID-19, he recently updated the school community on the recent updated isolation and quarantine guidance from Mass.Gov. Mr. Nelson stated the testing program at this point is starting to wind down from a state-run standpoint and will end at the end of this school year – there will be no state-run testing during the summer but we will have testing kits available.

Mr. Nelson noted additional summer programs are going to be able to be held through grant funding, and these additional offerings will be shared with families very soon with what the options will be for families for summer learning.

Mr. Nelson stated conversations have taken place regarding updating technology in all of the classrooms at RMS with some of the "one-time" funding they have received.

Mr. Barber stated they are looking at providing each classroom with Promethean Boards/Panels as well as Document Cameras. Mr. Barber noted there will be training on how to use this updated technology with the staff.

Mr. Craig Davidson, Director of Student Services reported as follows:

- As part of the training for all of our paraprofessionals across the district, we partnered with SMEC (Southeastern Massachusetts Educational Collaborative) on how to de-escalate students in the classroom with more of a common approach – using the same approach with all students
- Last week the Kindergarten Readiness Screening took place along with a bus ride – 52 incoming Kindergarten students come through the screening process
- The Unified Track Team from the JHS and HS (students who at one time attended RMS elementary school are on that team) competed at the state level and there were a few students who qualified for the state finals – the TEAM altogether brought home 2 Golds and a Bronze medal

PRINCIPAL'S REPORT:

Mr. Medeiros reported the following:

- They took the whole month of May during the Professional Learning Committee meetings to allow the teams to begin the placement process for students for the next fiscal year.
- We have a signed agreement with Hill for Literacy to work with us over the next few years to conduct a literacy self-assessment, create a new researched based literacy plan and facilitate ongoing professional development tied to the new DESE Literacy guidance

Question by Anne Fernandes:

Will you have a plan for the beginning of the school year?

Mr. Medeiros stated we will have a plan and the first step will be the self-assessment. The Literacy Team, Mr. West and he will engage and meet with the teaching staff and specialists to get their input as to what our teachers feel, where they are doing well in literacy, where they need support, etc.

Anne Fernandes:
Will recommendations for tools be addressed?

Mr. Medeiros responded yes.

- Excited to welcome back Mr. Otha Day and his wonderful drum beat experience for our students and families. Otha will be here on June 13th and June 14th throughout the entire school day working with students during their music specialist block with Ms. Audette. He will also be offering a family event on the evening of June 14th from 6:00-7:00pm.
- Boosterthon activities began this week with lunch time videos and discussions during each grade level lunch shift. Teachers have incorporated all Boosterthon messaging and activities in their daily routines over the last few weeks and the PTO has messaged all related Boosterthon information to families via our Black Board email system.
- “Thank you” to Ms. Griffin and the 4th grade team for planning a wonderful collaborative whole school Flag Day event. Students in all grade levels had the opportunity to participate in a writing prompt focused on “what does the American Flag mean to you?” The festivities will take place on June 14 from 9:30-10:15am.
- “Thank you” to all of our students and staff who participated in MCAS testing this Spring. All test sessions have been completed and everything ran smoothly. Teachers are shifting their focus to Aimsweb EOY in ELA and Math assessments as well as the Shaywitz Dyslexia screener for all of our students in grades PK-1.

Question by Chairperson Hartley:
What is the time for the Promotion Ceremony on the last day of school?

Mr. Medeiros responded 9:30am.

Question by Robin Rounseville:
When will students find out their teachers for next year?

Mr. Medeiros stated the placement letter will be included in their final report card on the last day of school, as well as the supply list and summer reading expectations.

Mr. Medeiros noted summer reading is in collaboration with the Plumb Library this year, and there will be a list of books that students can choose from.

VIII. School Committee

B. Committee Reports

1. Budget Subcommittee

Chairperson Hartley stated this is complete and thanked everyone for attending the Town Meeting.

2. ORR District School Committee

Jason Chisholm stated they met on May 18 and will be meeting again on June 27, and reported as follows:

- Next meeting is scheduled for June 27, 2022
- Committee members said good-bye to Eddy Gonet, ORR High School's student representative and wished him well. He will be attending Boston College in the fall. It was noted that Eddy was a "School Choice" student as well, and there is a benefit to open up our doors to students who otherwise would not be here
- They met the two new students going forward
- Joe Pires, on behalf of the Communications Sub-Committee, talked about ideas around what messages we would like to share with our community; i.e.: add clarity as to what it is to be on a school committee and what the school committee does for our community – this is still being brainstormed

Chairperson Hartley noted that Eddy is a very special student at ORR and what he has accomplished has been amazing – it will be great to see what he accomplishes as he goes on.

3. SMEC

Anne Fernandes stated they met on last night and reported as follows:

- Minutes of March 29, 2022 were approved, and placed on file as submitted.
- Staff Appointments and Reductions were reviewed, and placed on file, as presented
- Classroom leases were reviewed and approved as submitted. In addition, consideration was rendered for additional spacing given possible program development and expansion.
- The first reading of the FY23 Spending Plans and Tuitions were considered and discussed.
- The second reading of the proposed budget will take place on June 14, 2022
- The Board reviewed and discussed the OPEB and Activity Statement – with no actions taken
- SMEC recently had audits by DESE and DDS and the results will be forthcoming
- Next meeting is scheduled for June 14, 2022

4. READS

Superintendent Nelson stated the next meeting is scheduled for June 2 @ 9:00am via zoom.

5. Tri-town Foundation

Robin Rounseville stated they met on May 17, 2022 and reported as follows:

- They voted on the distribution of Grants.
 - 1st Grant application went to the DECCA Organization which helps cultivate emerging leaders - \$1,967.00 by a unanimous vote (the committee did suggest in the congratulatory letter that the organization should seek some community partners)
 - 2nd Grant application that was considered was for a pickle ball court – the application was lacking some basic information and the applicant did not

respond to emails to clarify – it was voted to not fund the pickle ball court although we did say that they should try again

- 3rd Grant application was called “Light a Fire” – and it was funded \$1,000.00 – it was a program that was interrupted by COVID and it had been originally approved and the funds were returned
- 4th Grant application that was funded was called “Expanding and Maintaining the Empower Garden – this is the garden located at the high school campus – this was funded \$2,000.00
- The Tri-town Foundation funded a total of 3 Grants totaling \$4,967.00
- The Lighthouse Book Awards was discussed - these Awards are given at graduation
- Talked about an opening day presentation to provide information on what the Lighthouse Foundation does and highlight some of the past Grant recipients
- Next meeting will be held in September

6. Early Childhood Council

Kate Duggan stated they met on May 18, 2022 and reported as follows:

- Discussed the Week of the Young Child Events that took place in April
- Discussed the Kindergarten Readiness Screenings – students meeting staff and taking a bus ride
- Next meeting will take place in October

7. Policy Sub-Committee

Kate Duggan stated they met on May 4 2022 and reported as follows:

- The Policy KHB Advertising in the Schools and the Section D Fiscal Management Policy were approved at the Joint School Committee meeting on May 10

8. Equity Sub-Committee

Kate Duggan stated they met on May 24, 2022. Mr. Davidson reported as follows:

- Discussions on setting goals for next year were discussed

VIII. School Committee

C. School Committee Re-organization

Recommendation:

That the School Committee reorganize for the 2022-2023 School Year.

Superintendent Nelson explained that every spring elections take place and at this time he is looking for nominations for the position of Chairperson for the 22-23 School Year.

Robin Rounseville nominated Sharon Hartley

MOTION: by Robin Rounseville to elect Sharon Hartley as Chairperson of the Rochester School Committee for FY22-23

SECOND: Jason Chisholm

Mr. Nelson asked Ms. Hartley if she were appointed if she would accept that role?

Ms. Hartley responded yes.

Mr. Nelson asked if there were any other nominations for Chairperson?
There were none.

IN FAVOR: 5:0
OPPOSED: NONE
MOTION PASSED

Chairperson Hartley stated it is really important that we think of ourselves as a Team and it is important that our colleagues and partners work as a Team so that we can do the very best work as we can do.

Chairperson Hartley shared this inspirational quote:
“Any committee is only as good as the most knowledgeable, determined, and vigorous person on it. There must always be somebody who provides the flame.”

Chairperson Hartley expressed that she thinks it is more than just “somebody” and feels the best part about this committee is that we all have a flame and everyone makes a difference and inspires us from time to time.

Chairperson Hartley asked for nominations for the position of Vice-Chairperson for the 22-23 School Year.

Jason Chisholm nominated Robin Rounseville

MOTION: by Jason Chisholm to elect Robin Rounseville to serve as Vice-Chairperson of the Rochester School Committee for FY22-23
SECONDED: Kate Duggan

Chairperson Hartley asked Robin Rounseville if she were appointed if she would accept that role?
Ms. Rounseville responded yes.

IN FAVOR: 5:0
OPPOSED: NONE
MOTION PASSED

Superintendent Nelson recommended the following:

School Committee Secretary	Diana Russo
Recording Secretary	Diana Russo/Toni Bailey

MOTION: by Jason Chisholm to elect Diana Russo as School Committee Secretary and Diana Russo and Toni Bailey for Recording Secretary
SECONDED: Robin Rounseville
IN FAVOR: 5:0
OPPOSED: NONE
MOTION PASSED

The following positions were discussed:

ORR District School Committee: Jason Chisholm: Alternate – Kate Duggan

Mass. School Supt. Union No. 55: Anne Fernandes
Robin Rounseville
Sharon Hartley

READS: Michael S. Nelson, Superintendent

Sick Leave Bank: Robin Rounseville
Anne Fernandes

SMEC: Anne Fernandes

Early Childhood Advisory Council: Kate Duggan

Sole Signatory: Sharon Hartley
Robin Rounseville

MASC Delegate/Legislative Liaison: Kate Duggan

School Physician: Dr. Reynolds/Dr. Mendes

Health & Safety Committee: In-active
(Note: If there is a need for it, Chairperson Hartley will re-open the position for committee assignment)

Collective Bargaining (Board of Selectman): Vacant

Grievance Planning Committee: Committee as a whole

Capital Planning Committee: Anne Fernandes

Policy Subcommittee: Kate Duggan

Warrant Review Committee: Committee as a whole

Tri-Town Education Foundation Committee: Robin Rounseville

Budget Subcommittee:	Committee as a whole
Town Liaison:	Sharon Hartley
Superintendent's Goals Subcommittee:	Sharon Hartley Anne Fernandes
Healthy Tri-Town:	In-active
(Note: If there is a need for it, Chairperson Hartley will re-open the position for committee assignment)	
Equity Sub-Committee	Jason Chisholm

MOTION: by Jason Chisholm to vote on all of the Sub-Committee positions as presented.

SECONDED: Anne Fernandes

IN FAVOR: 5:0

OPPOSED: NONE

MOTION PASSED

FOOD SERVICE DIRECTOR'S REPORT: By – Jill Henesey, Director of Food and Nutrition Services - June 2022

Mr. Barber stated the meal participation continued strong until the end of the year and that as of today we are anticipating the free meals will be ending on June 30, 2022, noting there has not been any additional guidance provided.

Chairperson Hartley expressed that she heard from many families how they were very supported during this time.

FACILITIES DIRECTOR'S REPORT: By – Gene Jones, Director of Facilities – June 2022

- Repaired Roof Top Unit A1 serving office
- Discovered broken window in C wing – contacted our glass contractor
- Ordered outside air sensor to replace faulty one
- Repaired food service dishwasher
- Town approved our Capital requests
- Covid-19 protocols set for HVAC, Cleaning and Sanitizing
- Conducted routine maintenance on all facility systems

Question(s) by School Committee:

Kate Duggan:

Where does the solar installation stand?

Mr. Barber stated we are waiting for some final documentation to be handed in.

Mr. Medeiros stated a soil test took place under the black top of the parking lot to see if it is compatible to hold the weight of the panels. Mr. Medeiros noted reports from this test have not been received as of yet.

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

<u>Rochester School Committee</u>	<u>Joint School Committee</u>
September 1, 2022	June 27, 2022
Rochester Memorial School	Hybrid
16 Pine Street	Time: 6:30pm
Rochester, MA 02770	
Time: 6:30pm	

B. Future Agenda Items:

- Approval of School Council Goals (September)
- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson's Annual Report (February)
- Budget Public Hearing & Budget Approval (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- School Committee Reorganization (June)
- Approval of Leases (June)
- Update of School Council Goals (June)

X. Open Comments

Superintendent Nelson stated at this time for anyone who is participating via zoom, if you would like to make an "Open Comment", - the Open Comment section is for no longer than 20 minutes – you may add your name and address to the chat, we will acknowledge that we have a request, and with the Vice-Chairperson's permission, anyone with a public comment can speak up to three (3) minutes

There were no Open Comments

XI. Information Items

LIST OF DOCUMENTS USED AT THE MEETING

- Meeting Minutes of May 5, 2022
- School Improvement Plan Update
- Food Service Director's Report: June 2022
- Facilities Director's Report: June 2022
- Principal's Report – June, 2022

Meeting of the Regular Rochester School Committee meeting ended at 8:13pm

MOTION: by Anne Fernandes to adjourn the Regular Meeting of the Rochester School Committee at 8:13pm only to go into Executive Session for the purposes of #3 – to discuss strategies with respect to collective bargaining and exception #7 – to comply with the provisions of any general or special law or federal grant-in-aid requirements, to return only to adjourn

SO MOVED: Jason Chisholm

Roll Call: Jason Chisholm – yes; Robin Rounseville – yes; Kate Duggan – yes; Anne Fernandes – yes; Sharon Hartley - yes

Respectfully Submitted,

Toni M. Bailey, Recording Secretary



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

www.oldrochester.org

**Phone: 508-758-2772
Fax: 508-758-2802**

Michael S. Nelson, M.Ed.
Superintendent of Schools

Sharlene Fedorowicz, Ph.D
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, MCPPO
Assistant Superintendent of Finance & Operations

Craig J. Davidson, M.Ed.
Director of Student Services

STATEMENT ON BACK TO SCHOOL 2022-2023

Thank you for making the commitment to serve our students and families as public educators. Whether you have been educating in our schools for years or this school year serves as your first – I am grateful that you have chosen to work in our schools – on behalf of our students.

For me – there are few professions that an individual can pursue that serve the greater good more than a public educator does. The responsibility of preparing our towns' children to be capable local and global citizens is immense. Yet – our faculty has demonstrated year in and year out that it is a welcomed responsibility.

Our work is not easy and it certainly has not been easy during the past two and half years. I recognize the difficulties that many of you have faced as educators and I recognize the overall challenges we have faced together.

Last year we embraced the return of full in-person learning under uncertain circumstances. Through the course of the school year we transitioned towards familiar classrooms, hallways, and schools that we knew in pre-pandemic times.

This school year – I am hoping some of the pandemic fatigue has faded for all of you. I am hopeful that many of the difficulties and challenges we faced as public educators will not find their way into as many conversations. I hope you can fully focus on your professional calling – to be the very best public educators you can be. I know the talents and top notch expertise our teachers possess and the passion and dedication our support staff continuously demonstrates – thank you for sharing it with our students.

Success for educators is complex – yet so simple. We want to teach our students to the best of our abilities – with the highest expectations for all - and we want our students to experience true learning.

As you prepare to start the work of the 2022-2023 school year and all the important responsibilities that come with it – remember that the kids who walk through the halls of our schools and sit in the desks in your classrooms are bright, dynamic, and unique students ready to learn from your incredible efforts.

Michael S. Nelson

Superintendent of Schools

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

OPENING DAY AGENDA

August 29, 2022

Breakfast (7:30am – 8:30am) – Meet & Greet

Coffee and breakfast food items will be made available during this time in the Old Rochester Regional School District's Cafeteria. Please also use this time to reconnect with your colleagues.

Opening Remarks & Recognitions (8:30am) – The Leadership Council

All staff members are expected to report to the high school auditorium for opening remarks and to listen to our keynote speaker.

All speakers will be presenting from the high school auditorium.

Keynote Speaker (9:00am) – Ms. Liz Kleinrock, Motivational Speaker

Liz Kleinrock is an aspiring anti-bias and anti-racist educator and consultant based in Washington, DC. A transracial adoptee, Liz was born in South Korea and grew up in DC before attending Washington University in St. Louis, MO. After graduating, Liz moved to Oakland, California, where she served as an AmeriCorps teacher with Girls Inc. and Super Stars Literacy for two years. Following her service, Liz moved to Los Angeles, where she attended UCLA's Teacher Education Program, where she earned her M.Ed. After spending a year student teaching a 5th grade class in Watts, Liz joined the founding faculty of a startup school in East Hollywood where she spent seven years teaching 1st through 4th grades. In 2020, Liz returned to her DC roots and taught 6th grade before embarking on a new role as an elementary school librarian and working in her school's office of equity and inclusion.

*In addition to classroom teaching, Liz also works as an anti-bias/anti-racist facilitator for schools, organizations, and companies across the country. Her work has gained national recognition through a documentary short produced by Fluid Film, and media outlets such as CNN, The Washington Post, NPR, and BBC. In 2018, Liz received Learning for Justice's Award for Excellence in Teaching, and served on the organization's Advisory Board. Liz is proud to share her 2019 TED Talk from "Education Everywhere" on building foundations of equity with young learners, and the release of her first book, **Start Here Start Now: A Guide to Antibias and Antiracist Work In Your School Community** with Heinemann Publishing. She is also excited to share the upcoming releases of four picture books with Harper Collins.*

Biography from <https://www.teachandtransform.org/about-me>



Dismissal (10:00am) – Return to School Buildings

*At the conclusion of the district-wide opening day ceremony - all staff members are expected to return to their school buildings for the remainder of the contractual day. **#WEareOR***



Old Rochester Regional School District MA Superintendency Union # 55

Back to School COVID-19 Protocols
2022-2023

Update on COVID-19 Matters in School for Fall 2022

The guidance in this slideshow was developed by the Department of Elementary and Secondary Education and the Department of Public Health.

DESE/DPH Guidance Background & Context:

This school year we are all looking forward to providing our students with in-person experiences that will offer rich learning opportunities, robust extra-curricular activities, and an educational environment for positive social interactions among students and between students and staff.

The most current DESE/DPH guidance driving our starting protocols:

- [DESE/DPH Update on COVID-19 Matters in K-12 Schools for Fall 2022 \(August 15, 2022\)](#)
- [DPH Updated Isolation and Exposure Guidance \(August 15, 2022\)](#)
- [DPH Guidance for School Health Offices \(June 21, 2022\)](#)
- [DESE Updated Testing Memo \(May 24, 2022\)](#)

Other major agency guidance considered:

- [Centers for Disease Control \(CDC\) Guidance for COVID-19 Prevention in K-12 Schools \(August 11, 2022\)](#)

**DESE and DPH continue to recommend that all faculty, staff, and eligible students receive the COVID-19 vaccine.*

COVID-19 Symptoms:

Below is the full list of symptoms for which caregivers should monitor their children, and staff should monitor themselves.

COVID-19 symptoms list:

- Fever (100.0° Fahrenheit or higher), chills, or shaking chills
- Difficulty breathing or shortness of breath
- New loss of taste or smell
- Muscle aches or body aches
- Cough (not due to other known cause, such as chronic cough)
- Sore throat, *when in combination with other symptoms*
- Nausea, vomiting, *when in combination with other symptoms*
- Headache, *when in combination with other symptoms*
- Fatigue, *when in combination with other symptoms*
- Nasal congestion or runny nose (not due to other known causes, such as allergies), *when in combination with other symptoms*







Anyone who is feeling sick or ill should remain home and strongly consider being tested for COVID-19.

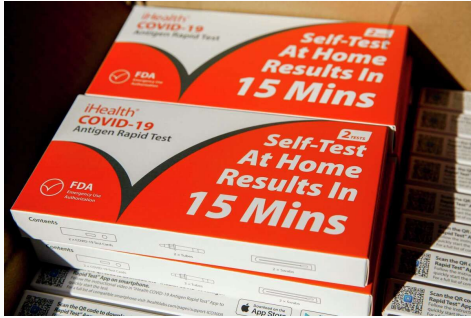
Isolation and Exposure Guidance:

The following is guidance for children and staff:

- Effective August 15, 2022, all students and staff in schools should follow the updated [isolation and exposure guidance issued by DPH](#), in alignment with recently issued guidance from CDC.
- Contact tracing is no longer recommended statewide in schools.
- No asymptomatic person should be excluded from school as result of exposure, regardless of vaccination status or exposure setting.
- Children and staff who test positive must isolate for at least 5 days. If they are asymptomatic or symptoms are resolving and they have been fever free without the use of fever-reducing medicine for 24 hours, they may return to programming after Day 5 and should wear a high-quality mask through Day 10:

Isolation and Exposure Recommendations	
<p>If you test positive for COVID-19, regardless of vaccination status</p> <p>Day 1–5 (Day 0 = day of test)</p> <p> Stay home and wear a mask around others. If asymptomatic and you develop symptoms, restart your 5-day isolation period, with Day 0 being the first day of symptom onset.</p> <p>Day 6–10</p> <p> Wear a mask around others. If you have no symptoms or symptoms are improving, you can leave your home. If you got very sick or have a weakened immune system, consult your health care provider before ending isolation.</p> <p><i>If you have a fever, continue to stay home until 24 hours after fever resolves without fever-reducing medication.</i></p>	<p>If you were exposed to COVID-19, regardless of vaccination status.</p> <p>Day 1–10 (Day 0 = day of exposure)</p> <p> Monitor for symptoms and consider wearing a mask around others, especially individuals at higher risk for complications.</p> <p>Day 5</p> <p> Consider testing on Day 5. If you develop symptoms at any time, test immediately and stay home.</p>

Isolation and Exposure Guidance:



COVID-19 Testing:

- Surveillance testing of asymptomatic individuals, contact tracing, or test-to-stay programs are not recommended by DES/DPH in schools.
- Only symptomatic testing services are supported by DESE/DPH in school settings at this time.
- Contact tracing is no longer recommended statewide in schools.

Masking:



- Universal masking is not recommended in schools. Any individual who wishes to continue to mask, including those who face higher risk from COVID-19, should/will be supported in that choice.
- Masking continues to be required in all school health offices.
- We expect staff members and students who choose to wear a mask to supply their own. The schools will have a backup supply of masks available as needed.

Operational Considerations:

Ventilation:

- All our schools' HVAC systems were inspected by an outside vendor (Leftfield Environmental Limited) and given 'full occupancy' status.
- Air purifiers and air scrubbers are present in all learning spaces in our schools.
- Routine air quality assessment (CO2 levels) will be conducted by our Director of Facilities.
- Air quality tests are conducted at all our schools utilizing an outside vendor (ARAM Environmental Testing) to ensure safe and healthy learning environments.
- Open windows on school buses as feasible.





**If you have any questions do not
hesitate contacting your child's
Building Principal.**

Thank You.

New Teachers Sippican School





Maggie Francisco School Psychologist Sippican School



- My birthday is on New Year's Eve.
- I went to Saint Anselm College- I had wanted to go there since I was 10 years old!
- I love playing cornhole, I have even helped design and build cornhole boards.
- My mom was my elementary school principal.
- I am the oldest sibling in my family, but I am also the shortest!





Michelle Ennis

School Adjustment Counselor

Sippican School



- I came from Ireland to America when I was 18.
- I have six grandchildren.
- I've had one of my photographs published nationally by National Geographic & Parade Magazine.
- I've performed in professional bands for twenty years.
- I've worked in domestic violence shelters, correction facilities, court systems and now a school system.





Katie Pike Art Teacher Sippican School



- Taught ceramics to young children at Arts for Youth summer camp in Bridgewater for 2 years.
- Loves to explore the outdoors in New Hampshire.
- Cat mom to 2 fur babies.
- Knew I wanted to be a teacher since kindergarten.
- Have dyed my hair every color of the rainbow!





Debra Smith

Grade Four Teacher

Sippican School



- Worked at Sippican as a Para and an LTS last year.
- Started my career as a high school English teacher.
- Was adopted and worked for an agency providing services for adoptive families.
- Volunteered for Big Brothers/Big Sisters 20 years ago and remain in contact with my Little Sister.
- Been taking ASL classes for the past 6 months.





Taylor Nelson

Gr. 6 Special Education Teacher

Sippican School



- I grew up on Martha's Vineyard and my parents still live there.
- I have a 5 month old daughter named Adalynn and she has become my entire world.
- I traveled to Australia to represent the USA and play soccer when I was 12.
- I love animals and have 1 dog and 4 rabbits.
- My favorite Holiday is Thanksgiving because you get to be with people you love and food is one of the ways to my heart!





Sippican School New Staff

Taylor Swoish, Paraprofessional

New Teachers Center School





Allison Dunn

Remedial Math Teacher

Center School



- I have taught first, second, and third grade!
- I got my Bachelor's and Master's degrees at UConn—GO HUSKIES!! I played club field hockey during my time there.
- I'm an artist! I love to paint, take photos, and create in my free time.
- I have two kids and a black lab named Pearl.
- My favorite food is a lobster roll.



New Teachers Old Hammondtown School





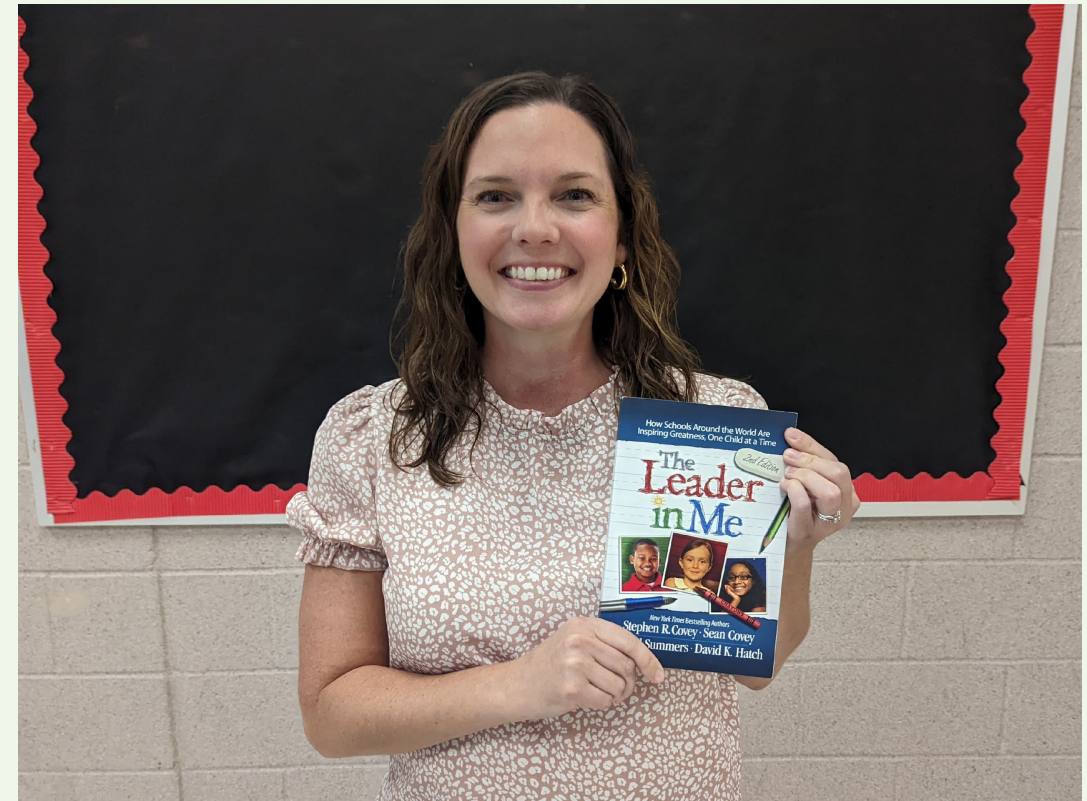
Jillian Lakey

Remedial Reading Teacher

Old Hammondtown School



- I am a mother to two children. Daniel is 9 and entering 4th grade. Alexandra is 6 and entering 1st grade.
- This summer, my husband and I sent our kids to the summer camp that we met at many years ago!
- Aside from teaching, I also work as a health & wellness coach.
- I'm a Philadelphia Eagles fan.
- I've recently taken up bike riding as a hobby.



New Teachers

Rochester Memorial School





Kaitlyn Laprise

Instrumental Music Teacher

Rochester Memorial School



- I love to cook, cross stitch, and hike with family.
- I have an amazing 1.5 year old daughter who is my whole world.
- I have a cute kitty!
- I'm super afraid of spiders.
- I'm terrible at things like this, so my husband told me what to write for all of these.





Anne Realini

Grade 2 Teacher

Rochester Memorial School



- I live in Rochester.
- I have a 5 year old son (Jack) and a 4 year old daughter (Evelyn).
- I love to read.
- I am starting my 14th year as a teacher.
- I used to be a cake decorator.





Rochester Memorial School New Staff

Fatima Pimentel, Assistant Cook

New Teachers

Old Rochester Regional Junior High School





Alisia Cabral

Grade 7 Science Teacher

ORR Junior High School



- I was born in San Jose, California.
- I love all things spooky and scary. I have been on multiple ghost hunts and tours in New England- including sleeping at the Lizzie Borden House.
- I am a huge animal lover. I have 3 dogs, 3 cats, and wants to get some outdoor animals next.
- I studied Marine Biology in college and worked as an aquarist for a few years before teaching.
- I love traveling; my favorite trip was to Hawaii where I hiked across a solidified lava field along with a volcano.





Jennifer Medeiros

Grade 7 Math Teacher

ORR Junior High School



- I love to paint.
- I love football! Go Steelers!
- I recently got married – July 1st.
- I have 1 cat – Rooney.
- I love to cook – especially Portuguese food!





Old Rochester Regional Junior High School New Staff

Darren Gray, Paraprofessional

Leslie Halnen, Special Education Admin. Assistant

Amy MacDonald, Paraprofessional

New Teachers

Old Rochester Regional High School





Julie Cotillo

School Psychologist

ORR High School & Junior High School



- I have a 4-year-old red husky named Kona.
- I play both guitar and ukulele.
- I play in a woman's fast pitch softball league.
- My favorite vegetable is brussel sprouts.
- I have watched Grey's Anatomy from start to finish at least 5 times.





Vanessa Gelinas

School Adjustment Counselor

ORR High School



- I have two daughters.
- I coach gymnastics as a second job.
- I interned at ORR in grad school.
- I have two sisters and a brother.
- I'm getting married in 36 days.





Courtney Higgins Preschool Teacher ORR High School



- Is mother to four children ages 14, 12, 11, and 9
- Was born and raised in New Jersey by my parents, my father a Special Education Teacher and my mother an Elementary School Teacher
- Has lived and worked in New York City, Boston, and Washington D.C.
- Studied continuing education in interior design at Suffolk University
- Paints mostly everything...canvas, furniture, even walls





Kyrle Holland English Teacher ORR High School



- I am a avid hiker.
- I like to cook.
- My favorite team is the New England Patriots.
- My favorite book is “The Moon is Down” by John Steinbeck.
- I am first generation American as my parents were born in Ireland.





Mike Janicki

Guidance Counselor

ORR High School



- I work for the NFL.
- I have completed 13 marathons.
- I have 2 kids that graduated from ORR; 1 more this year.
- I completed a doctoral degree, “Dr. J.”!!





Allison Lima

Physical Education Teacher

ORR High School



- I have a dog name Boston and he was a rescue from Texas.
- Portuguese was my first language.
- I have three other jobs other than teaching: Personal Trainer, Server, Soccer Coach
- I played two sports at BSU: Soccer and Basketball
- My 5 year plan is to buy a house and a Jeep Wrangler by 30.





Nicole Reedy

Nurse

ORR High School



- I have run 5 Half Marathons, with my 6th in September.
- I am currently training for my first Marathon in October.
- I am going to try to run a minimum of 50 miles in the Month of September to raise money for Childhood Cancer.
- I have been a Nurse for 15 years.
- I love cook, bake and try new recipes.





Old Rochester Regional High School New Staff

Teresa Camara, Paraprofessional

Paul Guilbeault, Paraprofessional

Jonathan Nogueira, Paraprofessional

Lori Westgate, Paraprofessional



Old Rochester Regional School District New Staff

Amelia Quiteiro, Custodian

David Spence, Custodian

Rochester Memorial School

2022-2023 Student Handbook



Our Mission:

*To inspire all students
to think, to learn, to achieve, and to care.*

Our School Rules:

*Take CARE of Yourself
Take CARE of Others
Take CARE of Our School Environment*

August 18, 2022

Dear Parents and Guardians:

Welcome to a new school year!

The Rochester Memorial School staff welcomes the opportunity to share each day with your children. We are confident that together we can create the optimum environment to ensure the success of all students.

The Rochester Memorial School Handbook has been designed to share information regarding school policies, and general school information. We hope that you will find the information contained in this handbook to be a useful reference throughout the school year.

We are looking forward to this new school year and continuing to work with each family. Together we can make a difference in the life of each child here at RMS! Thank you for your continued support!

Sincerely,

Derek Medeiros, Principal
Charles West, Assistant Principal

Rochester Memorial School Administrative Staff

Derek Medeiros - Principal

Charles West - Assistant Principal

Ellen Murphy - School Nurse

Alison Guard - Principal Secretary

Kim Amato - Special Education Secretary

Central Office Administration

Michael S. Nelson - Superintendent of Schools

Sharlene Fedorowicz – Asst. Supt. of Teaching & Learning

Howard Barber – Asst. Supt. of Finance and Operations

Craig Davidson - Director of Student Services

Eugene Jones - District Facilities Director

Jill Henesey – Food Service Director

Doreen Lopes – Early Childhood Coordinator

Susana Cunningham – Human Resources Coordinator

Central Office Phone (508) 758 - 2772

Rochester Memorial School Committee Members

Sharon Hartley – Chairperson

Robin Rounseville – Vice Chairperson

Anne Fernandes

Kate Duggan

Jason Chisholm

Rochester Memorial School Staff
2022-2023

Project Grow:

- Ms. Baronas
- Ms. Garcia - Speech-Language Pathologist - Project GROW

Kindergarten:

- Mrs. Bacchiocchi
- Ms. Derderian
- Mrs. St. Yves
- Mrs. Weigel

Grade 1:

- Mrs. Alexander
- Mrs. Lenahan
- Mrs. Nelson
- Mrs. Lucas
- Ms. Russo

Grade 2:

- Mrs. Alves
- Mrs. Bradley
- Mrs. Hedblom
- Mrs. Realini
- Mrs. Stupalski

Grade 3:

- Mrs. Banno
- Mr. Forns
- Ms. Higgins
- Mrs. Mare

Grade 4:

- Mrs. Cabral
- Mrs. Cyr
- Ms. Griffin
- Ms. Sebastiao
- Ms. Wollenhau

Grade 5:

- Ms. Condry
- Mrs. Audette
- Mrs. Rogers
- Ms. Tavares
- Ms. Teves

Grade 6:

- Mr. Cote
- Mr. DellaCioppa
- Mrs. Forns
- Mrs. Taylor

Specialists Areas:

- Mrs. Audette - Music
- Mrs. Guertin - Health
- Mrs. Hemenway - Art
- Mrs. Laprise - Band
- Mrs. Sollauer - Media Center
- Mr. Woodward - Physical Education

STEM (Science, Technology, Engineering & Math) Specialist:

- Mr. Huckabee

Academic Interventionist:

- Mrs. Mazzuca

Reading Specialists:

- Mrs. Johnson
- Mrs. McIlmail

School Social Workers:

- Mrs. Cruz
- Mrs. Pacheco

English Language Learners:

- Mrs. Dranchak

School Psychologist:

- Mrs. Ryan

Speech Pathologists:

- Mrs. Lambert-Matos
- Mrs. Bejtlich

Physical Therapist:

- Mrs. Hasbrouk

Occupational Therapist:

- Ms. Ward

Paraprofessionals:

- Mrs. Henrie
- Mrs. Bateman
- Mrs. Parker
- Mrs. Sherman
- Ms. Deschamps
- Mrs. Sousa
- Mrs. Ovian
- Mrs. Arruda
- Mrs. Harding
- Mrs. Hunter
- Mrs. Cisco
- Mrs. Miranda

School Nurse:

- Mrs. Murphy

Maintenance Supervisor:

- Mr. Bernard

Technology Support:

- Mr. Ashley
- Mrs. Bednarczyk
- Mr. Houde
- Mr. Simmons
- Ms. Wheeler

Cafeteria Staff:

- Mrs. Gonet - Head Cook
- Mrs. L'Heureux - Asst. Cook
- Mrs. Randall
- Mrs. Pimentel

Principal's Secretary:

- Ms. Guard

Special Education Secretary:

- Mrs. Amato

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
SCHOOL CALENDAR 2022-2023**

July 2022						August 2022						September 2022																							
M	T	W	T	F		M	T	W	T	F		M	T	W	T	F																			
				1		1	2	3	4	5					1	2																			
4	5	6	7	8		8	9	10	11	12		5	6	7	8	9																			
11	12	13	14	15		15	16	17	18	19		12	13	14	15	16																			
18	19	20	21	22		22	23	24	25	26		19	20	21X	22	23																			
25	26	27	28	29		TM29 30@ 31						26	27	28	29	30																			
						NT - New Teacher Orientation						No School																							
						TM - Teachers Meeting						X - Prof. Dev. Early Release ALL SCHOOLS																							
						@ OPENING DAY - ALL SCHOOLS																													
						2 days						20 days 22 days accrued																							
October 2022						November 2022						December 2022																							
M	T	W	T	F		M	T	W	T	F		M	T	W	T	F																			
3	4	5	6	7		1	2	3	4			5	6	7	8	9																			
10	11	12	13	14		7	8	9	10	11		12	13	14	15	16																			
17	18	19	20P	21P		14	15	16	17	18		19	20	21	22	23E																			
24	25	26	27	28		21	22	23	24	25		26	27	28	29	30																			
31						28	29	30																											
P - Early Dismissal Parent Conf. MATT, ROCH. AND MARION K-6						Professional Development Full Day						Vacation																							
						Vacation						E - Early Dismissal for Students & Teachers																							
20 days 42 days accrued						17 days 59 days accrued						17 days 76 days accrued																							
January 2023						February 2023						March 2023																							
M	T	W	T	F		M	T	W	T	F		M	T	W	T	F																			
2	3	4	5	6		1	2	3				6	7	8X	9	10																			
9	10	11	12	13	[13]	6	7	8X	9	10		13	14	15	16	17																			
16	17	18	19	20		13	14	15	16	17		20	21	22	23P	24P																			
23	24	25	26	27		20	21	22	23	24		27	28	29	30	31																			
30	31					27	28																												
Professional Development Full Day						Vacation						P - Early Dismissal Parent Conf. MATT (K-6)																							
						X - Prof. Dev. All Schools Early Release						X - Prof. Dev. All Schools Early Release																							
19 days 95 days accrued						15 days 110 days accrued						23 days 133 days accrued																							
April 2023						May 2023						June 2023																							
M	T	W	T	F		M	T	W	T	F		M	T	W	T	F																			
3	4	5	6	7		1	2	3	4	5		5	6	7X	8	9																			
10	11	12	13	14		8	9	10	11	12		12	13	14	15*	16																			
17	18	19	20	21		15	16	17	18	19		19	20	21	22	23**																			
24	25	26	27	28		22	23	24	25	26		26	27	28	29	30																			
						29	30	31																											
Vacation												* 180th Day																							
No School												** 185th Day																							
14 days 147 days accrued						22 days 169 days accrued						X - Prof. Dev. All Schools Early Release																							
												11 days 180 days accrued																							
Holidays - No School for Students and Teachers																		Early Dismissal Times (CODES X D P)																	
7/4 - Independence Day																		ORR Jr. High & Sr. High School 11:30 a.m.																	
9/5 - Labor Day																		Center & Old Hammond down Schools 12:20 p.m.																	
10/10 - Columbus Day																		Sippican School 12:20 p.m.																	
11/11 - Veterans Day																		Rochester Memorial School 12:30 p.m.																	
11/24 - Thanksgiving Day																																			
12/26 - Christmas day																		Telephone Numbers																	
1/2 - New Year's Day																		Superintendent's Office 508-758-2772																	
1/16 - Martin Luther King, Jr. Day																		Old Rochester Regional High School 508-758-3745																	
2/20 - Presidents' Day																		Old Rochester Regional Junior High School 508-758-4928																	
4/17 - Patriots' Day																		Sippican School 508-748-0100																	
5/29 - Memorial Day																		Center School 508-758-2521																	
6/19 - Juneteenth																		Old Hammond down 508-758-6241																	
																		Rochester Memorial School 508-763-2049																	
																		www.orrrochester.org																	

GENERAL INFORMATION

SCHOOL HOURS: 8:40 AM - 3:00 PM

Transportation Information

Bus Transportation

Bus routes for the Old Rochester Regional School District and Massachusetts School Superintendency Union #55 for the Towns of Marion, Mattapoisett, and Rochester are established yearly. Eight buses transport our students. Routes are slightly modified each fall to accommodate new membership. Any questions regarding bus routes and/or stops that affect your child should be addressed to the District's transportation provider, **Amaral Bus Company Inc.** Ms. Cheryl Sweeney, Dispatch Manager at amaralbustritown@gmail.com or (774) 507-6082.

At this time, changes in student transportation plans are strongly discouraged. Please Contact the main office with any questions or requests. For Rochester Routes, please use the following link.

<https://sites.google.com/oldrochester.org/orrbusroutes/rochester>

Fall 2022 Transportation Plan

BUSES

The following safety precautions will be followed on school buses:

- Windows on buses will be kept open to circulate fresh air;
- Seating arrangements will account for students with disabilities who require close contact with adults.
- Routine cleaning of buses will be implemented.

There will be 8 Rochester Routes this year and buses will continue to use the front loop of the building. Students will be encouraged to safely disembark from the bus.

Arrival

1. Upon entering the building, students will proceed directly to their classrooms. Students will disembark in the following manner.
2. Kindergarten and First Grade Teachers/Staff will gather their students from each bus.
3. Kindergarten will enter the building through the K/Project Grow entrance and First Grade will enter through the middle entrance.
4. Grade levels 2-6 will disembark their buses one grade level at a time as directed by their bus driver. Grade levels will disembark beginning with Grade 2; and then the other grades will respectively follow.
5. Grades 2 will enter through the middle doors and will proceed down the hallway between the media center and the courtyard.
6. Grades 3, 4, 5 & 6 will enter through the main entrance and will proceed directly to their individual classrooms.

Departure

Students will be dismissed following the afternoon announcements. Students will depart through the same doors they entered the building in the morning.

1. Students will be dismissed by grade level beginning with Grade 6 and progressing to Kindergarten.
2. Kindergarten and First Grade Teachers/Staff will escort their students to each bus.
3. Grades 2-6 teachers/staff will escort their students to the exits of the building.
4. Once all buses are fully loaded, they will be allowed to depart.

Parent/Guardian Drop-Off & Pick-Up

In an effort to facilitate the safest and smoothest transition for our students who are not riding the bus at the beginning and end of the day, we ask that you please adhere to the following safety precautions.

- Parents/Guardians may park their vehicle and walk their child to their respective grade level drop off location. (K-2 drop off/pick up @ main entrance with black bollards, 3-6 drop off/pick up @ door near the structure)
- Please use the crosswalks at all times when walking your student(s) to and from your vehicle
- Staff will be stationed at the two rear entrances to support students' transition into the building.
- Please do not pull around and pass other parent/guardian vehicles during this process. Your patience is greatly appreciated.

Arrival (Drop Off)

- Parents/Guardians will drop-off their students in the back loop starting at 8:35 AM.
- Students in Grades K-2 will be dropped off and enter the building through the main rear entrance.
- Students in Grades K&1 will safely line up at a designated area outside or inside weather permitting. Once all students have arrived a staff member will walk them to their classrooms.
- Students in Grades 2 will go directly to their classrooms.
- Students in Grade 3-6 will be dropped off and enter the building through the rear entrance of the C Wing near the playground structure. These students will go directly to their classrooms.
- In order to ensure that other cars may pull in behind, parents/guardians will be encouraged to pull their vehicles all the way up to the end of the building.

Departure (Pick Up)

- Parents/Guardians will pick their students up in the back loop beginning at 2:55 PM.
- Parents/Guardians may park their vehicle and meet their child at their designated grade level location.
- Students in Grades K-2 will be picked up at the main rear entrance.
- Students in Grade 3-6 will be picked up at the rear entrance of the C Wing.
- As cars depart, please continue to pull your vehicle forward.
- Please refrain from pulling around and passing other vehicles during this process.
- Please stay in your car while your children are loading and please avoid allowing them to board on the passenger side of your vehicle.

Student Emergency Information or Status:

Parent Notification to RMS

To ensure student safety, changes in family situations, addresses, or cell and telephone numbers **must be** reported to the school office **immediately**. It is important that all our records are up to date. Please fill out the Student Information Update Form, included in your Power School profile online documents immediately. This form serves as an annual 'affidavit', attesting to a student's residency in our town. Families moving from the town should notify the school office at least three days before their departure so transfer materials can be prepared. A *release of information* form must be received from the "new" school before any records will be forwarded.

Attendance

School attendance is compulsory. Attendance law states that:

- ***The Commonwealth of Massachusetts G.L. c. 76 sect. 1 requires that every child, with certain exceptions, between ages established by the state board of education, must attend a public day school or some other approved school, during the time when public schools are in session.***
- ***Under G.L. c. 76, sect. 1, necessary absences by a student may not exceed 7 full-day or 14 half-day sessions in any 6-month period.***
- ***Under G.L. c. 76, sect. 1, a pupil who is not present during at least half a session must be marked and counted as absent on the school register.***

All Massachusetts schools are accountable for student achievement. Every Student Succeeds Act (ESSA) mandates particular indicators of success for all schools with one being "chronic absenteeism." All students are considered "chronically absent" if they miss 10% of the school year.

Full days of attendance are essential to the learning process. If a child is to be out of school, parents/guardians should call the nurse's office at **508-763-2647** before 9:00am on the morning of the absence. Please provide the following information in the message that you leave on the answering machine: **student's name, teacher, and reason for absence**. If a call is not received and a student is absent, the School Nurse uses the *Blackboard Connect* messaging system to contact parents/guardians at home or work. **After any absence, students should present a parent's note indicating the reason for the absence to the School Nurse.**

Absences are "excused" for only the following reasons:

- Bereavement
- Hospitalization
- School-sponsored trip
- Documented court or legal commitment
- Obligatory religious holidays
- Illness substantiated by a note (Five days or more of continuous absences for medical reasons must be corroborated by a physician's note).

Excessive absenteeism can occur because families take vacations during school time. This is strongly discouraged. Teachers will not provide assignments prior to vacations taken during school time. Upon students return, missed assignments will be made up as soon as possible. Missed assignments are factored into students' grades.

When Absences Exceed Five or More Days

On the fifth day of consecutive absence or tardiness, the school nurse or a designee of the principal will call the student's home. On the eighth day of an unexcused absence, the school attendance officer will be notified and a complaint for Failure to Cause School Attendance pursuant to *G.L. c. 76, sect. 2* may be filed in Wareham District Court.

If the students' absences or tardiness occur on a regular basis and impede their academic progress, the school, as a mandated reporter, must consider filing a Child Requiring Assistance (CRS) report. Depending on circumstances, the school district may choose to file a 51A with the Massachusetts Department of Children and Families.

Tardiness

Tardiness negatively impacts the educational progress of all students. Therefore, the above policy will also be followed for excessive tardiness.

Dismissals

All dismissal policies are developed with students' learning and safety in mind. Policies are developed with input from the Rochester School Committee and town safety officials.

Dismissals during the School Day

No child will be dismissed from school during the day unless an authorized adult comes to the office to dismiss the student. This applies to daily, or occasional, pickup arrangements. Students being dismissed before the end of the school day must bring a note to the homeroom teacher that morning. Students will be called from class *when the parent/guardian arrives*.

Any Change in Dismissal Routine

To ensure each child's safety, a note from a child's parent/guardian must be provided before a child is allowed to leave school with any adult other than a parent or if he/she is normally transported by bus. There must be a note for each change to a child's routine. Bus changes are allowed for childcare purposes only, not for play or party dates. Parent(s)/Guardian(s) must arrange with the office prior to a bus switch.

Riding Bicycles to School

Students may ride their bicycles to school provided that they wear a helmet (as required under state law) and obey all traffic regulations. **A blanket permission note is required before students begin riding to and from school.** Bikes must not be ridden on sidewalks just outside school where children and adults are walking. Students not following safety rules may have their riding privileges revoked. A bike rack is available in front of the cafeteria. Students are encouraged to lock their bicycles.

School Breakfast & Lunch - Food Service

Full student breakfast and lunches are available at no cost. A la carte menu choices are available at a variety of prices. *Free and Reduced Lunch Assistance* forms are sent to all families electronically and are also posted to the RMS webpage. Paper applications may be sent home at the start of the school year if a family requires a paper version and are also available at the school office. Applications are accepted throughout the year.

Lunch Protocol

Brief description:

- Lunch in the building cafeteria
- Students will come to the cafeteria line. The child's meal choice (hot or cold) is placed on the counter, and the student takes their meal package and proceeds to the cashier.
- Lunch monitors clean and sanitize desks after children leave prior to the next group entering.

Lunch Menus

[Lunch menus](#) will be posted on [Old Rochester Regional School District MSU #55 - School Nutrition and Fitness and Nutrition Website](#)

The Commonwealth of Massachusetts has decided to extend free school meals for all students through the 2022-2023 school year! This means that breakfast and lunch will continue to be served at no cost to all students. However, students choosing only milk is not part of the free program and will be charged. A la cart items are not part of the free meal and students will be charged for any a la cart item they chose. Families that need assistance should complete a Free and Reduced Lunch Application immediately. Each application can be downloaded and emailed to the Food and Nutrition Director or by clicking the link and applying online. Online applications will be processed much faster than paper applications. The application for Free and Reduced Lunch can be found on the District website - [LINK TO: District Food & Nutrition Website](#). Even though lunches are free, we still need to maintain our accounts in good standing with a debit balance. If students want an extra milk or snack, there will be a charge for those items and the student's account will be used. There are settings to automatically replenish your account once the balance reaches a minimum amount. Here is a link to [Titan: https://family.titank12.com/](https://family.titank12.com/)

Bringing Lunch from Home

If you choose to have your child bring lunch from home each day, to keep it cold, we recommend (1) bringing food in an insulated lunch bag with a frozen gel pack or frozen juice box; (2) freezing the sandwiches overnight (will thaw by lunchtime but keep cold until then); (3) packing the foods in a cooler with ice or another cold source.

Please note the District Life Threatening Allergy Policy Below:

[Life Threatening Allergy Information](#)

School Safety and School Visits

All visitors and volunteers are required to have a valid driver's license or Massachusetts issued identification card to be scanned-in upon entering the building *for any reason*; office staff will provide badges to wear once the ID is scanned into our system and each visitor is approved to enter. This includes stops at the Nurse's station. All visitors who do not have a valid driver's license or Massachusetts issued ID card will not be allowed to enter the school during operating hours.

Parents or guests wishing to visit a particular class are asked to plan with the teacher or the principal at least one day in advance. Teachers will always welcome an extra pair of hands; we encourage you to become an active part of our volunteer staff. Massachusetts State Law requires that all regular classroom volunteers, lunchroom visitors and field trip chaperones have a Criminal Record (CORI) check. These forms must be completed in the school office before your first volunteer visit. Visitors are asked to park in the lot at the rear entrance of the school. Do not park in the driveway or on the road in front of the school. Cars parked on either side of Pine Street during school hours will be ticketed.

Clothing & Masks

Mask Policy

There is no statewide requirement for masking in schools, apart from in [school health offices](#), and the Commonwealth is not recommending universal mask requirements. As always, any individual who wishes to continue to mask, including those who face higher risk from COVID-19, will be supported in that choice.

Student Dress: School is a place where student learning is a priority. A student's attire may influence his/her attitude as well as how much he or she learns. Student dress, therefore, is expected to be in good taste, appropriate for the weather and for academic work. It is not our purpose to dictate specific dress, but rather to ensure that our students are dressed in such a way as to contribute to their success and help generate a positive learning environment throughout our school. Students are not to be attired in clothing that compromises safety or modesty or is disruptive to the educational process. In order to assist parents in planning for their student's school apparel, the following guidelines are presented. Students are prohibited from wearing any clothing, including masks, that contain offensive or obscene symbols, slogans or words that degrade any gender, cultural, religious, or ethnic values, and clothing that contains language or symbols oriented toward violence, drugs, or alcohol. The administration reserves the right to determine appropriateness of clothing consistent with these guidelines. A student whose clothing is determined inappropriate for school will be required to arrange for other, more appropriate, clothing to be provided.

All coats, boots, sweaters, sweatshirts, backpacks, lunchboxes and hats should be clearly marked with students' names. For those of you who have seen our Lost and Found area, you know that this can be a problem. Take the time to label! This will allow items to be returned easily if lost, or avoid confusion when two items are similar. Several cases of lost clothing were donated to charity during the last school year.

Recess

All students will have outdoor recess. Recess is held indoors only in very inclement weather. Please be sure that your child is properly dressed. Decorative footwear and flip-flops can create a safety issue when students play at recess. Therefore, flip-flops or any other type of opened-toe shoes are not to be worn to school. We strongly recommend sneakers for all students.

Student Valuables

It is strongly recommended that students do not bring large sums of money, cell phones, hand-held video games, toys or stuffed animals to school.

Inclement Weather: Cancellations and Delays

Please be attentive to our telephone messaging system for news of school cancellations or delays. During stormy weather the District may call school for an entire day, or for a one to two hour delayed opening. If bad weather develops during the school day, afternoon classes or special programs and after-school activities may be canceled. It is important that families have plans in place for dealing with these possibilities. We utilize the "BlackBoard" communication program that is capable of contacting all RMS families within a five to ten-minute window. As soon as the Superintendent has determined a delay, closing, or early dismissal, we will send out a "BlackBoard" call. As a result of all district schools utilizing the BlackBoard system, storm delays and closings may not be broadcast on local television stations. We ask that you not call the school office or the police station. The dispatcher reports they receive many calls which interfere with their ability to handle actual emergencies. If the decision is made to close school early or cancel after-school activities, due to inclement weather, an attempt will be made to contact parents, using all emergency contact numbers within the "BlackBoard" system. In the event of a non-weather emergency, we will contact all parents using the same system.

Telephone Calls

Responsibility is an important attribute for all students. No school telephone in any office may be used by students. If students have forgotten books, classwork, or musical instruments, classroom teacher discretion will determine whether a call can be made via the classroom telephone. Teachers' classroom phones are capable of local calling only. In cases of illness or emergency, calls will be made by the school nurse, an administrator, guidance counselor or personnel in the main office. Students will not be called to the phone for any reason. Messages will be taken in cases of illness and emergency.

Cell phones

A student may carry or keep a cell phone in his/her backpack **if authorized by the school office**. The phone must be shut off and kept in the child's locker/backpack and may be used only for emergency or unusual circumstances as agreed by parents and administration. The phone may not be used to receive or send messages anytime during school hours **or on school buses**. Student phones used to make, or receive, unauthorized calls during school hours, or on a bus, will be confiscated by the school administration or the bus driver.

Homework and Independent Reading

The School Committee has established homework guidelines that all teachers follow. Your child's teacher will establish homework routines appropriate to his grade level. The School Committee policy can be acquired through the main office at the school. We ask all family members to become "Reading Partners" with our students. Research shows the more children read, the better readers they become. We encourage all students to read independently each night for 20–30 minutes before bed. In some classrooms, Student Reading Logs are sent home for students and/or parents to initial.

Photographs of School Activities for Local Papers

Opt-Out Procedure for Parents Who Do NOT Want Their Child's Picture to Appear As part of our public relations efforts, local newspapers are invited to photograph many school programs and events. Students are often included in these photos. As a parent, you have the right to request that no picture of your child is used in this way. **You must make this request in writing by completing a FERPA Privacy Form and returning it to the Principal before September 3rd.** If no letter is on file, we assume parental permission is granted for photographs to appear in local newspapers or on our school website

Parent Involvement/Parent Concerns

1. Being actively involved in your child's school is helpful to both your child and the school community. The Parent Teacher Organization (PTO) meets for an hour once a month in the PTO Office at RMS.
2. **School Council** - In June of 1993, the Massachusetts State Legislature passed and Governor Weld signed into law The Education Reform Act of 1993. Section 59C of Chapter 71 of the Education Reform Act of 1993 calls for the establishment of a School Council at each elementary, secondary, and vocational school in the Commonwealth. The school council provision of the act is intended to enhance parent and community participation in the school. The PTO, by law, is responsible for conducting the election of all parent representatives to the School Council. The nomination and election process is conducted each September and parent volunteers are needed to be a part of our School Council. Representation from primary and intermediate grade students' families, as well as special education parents (if available), staff members and the community sit on this advisory team. Meetings are typically one afternoon per month.
3. The Rochester School Committee sets its meeting schedule at the start of the school year. These meetings are typically on the first Thursday evening of the month. Meetings are held at the Rochester Memorial School and are televised.

Constructive criticism of our school is welcomed on the assumption that it is motivated by a sincere desire to improve the quality of the educational program and to equip the school to perform its tasks more effectively. Complaints are resolved most expeditiously if they are first taken to the staff member or administrator immediately in charge of the area in which a problem arises, then through successive administrative levels to the Principal, Superintendent, and subsequently to the School Committee, if necessary. Anonymous letters serve no positive purpose when trying to resolve problems and will not be given the same weight as an identified correspondence. The School Committee has adopted a policy to be followed when a parent/guardian has a concern that has not been satisfactorily addressed. A copy of that policy is available at the school office.

Our principal, Mr. Derek J. Medeiros, is available to all parents each month before PTO or School Committee meetings and at other times during the school day by appointment. Please call the school office or contact the principal directly via email: derekmedeiros@oldrochester.org. All teachers are accessible via the school's e-mail carrier as well. Go to our school website, <https://www.oldrochester.org/rms>, to access a list of staff/teacher email addresses.

First Aid/Emergencies

If a sudden illness or an accident occurs at school, the school nurse will administer first aid and immediately notify parents. Parents are responsible for transporting the student home in the event of illness or injury. If a serious illness or accident (life-threatening accident) occurs at school, the Rochester EMS will be called for transport to the hospital.

Health Information

COVID-19 Health Guidance

Below is the full list of symptoms for which caregivers should monitor their children, and staff should monitor themselves:

COVID-19 Symptoms List:

- ~~-Fever (100.0° Fahrenheit or higher), chills, or shaking chills~~
- ~~-Difficulty breathing or shortness of breath~~
- ~~-New loss of taste or smell~~
- ~~-Muscle aches or body aches~~
- ~~-*Cough (not due to other known cause, such as chronic cough)~~
- ~~-Sore throat, when in combination with other symptoms~~
- ~~-Nausea, vomiting, or diarrhea when in combination with other symptoms~~
- ~~-Headache when in combination with other symptoms~~
- ~~-Fatigue, when in combination with other symptoms~~
- ~~-Nasal congestion or runny nose (not due to other known causes such as allergies) when in combination with other symptoms~~

~~Anyone who is feeling sick or ill should remain home and strongly consider being tested for COVID-19.~~

Health Records

Student health records are kept in a locked file in the nurse's office. It is the parents' responsibility to keep the nurse informed of new medical information. Students are required to have physical examinations in grades 3 and 6.

Vision/hearing screenings and height/weight measurements are done yearly. Parents are notified only if the results are not within normal limits. Postural screening is done only for students in grade 5. Screening for head lice is done as needed.

Dispensing Medications

Children are not permitted to carry medications on the bus or in the school building. A signed order from a physician, dentist, nurse practitioner, or physician's assistant is required to administer any prescription medications in school, as required by Massachusetts General Law. Parental permission is also required. A Medication Protocol form that covers non-prescription medications is included in this packet. Special arrangements for medication administration during field trips must be made with the school nurse. Medications will be given by a parent or by a school representative who has permission from the parent. Children will be allowed to self-administer inhalers on field trips only, with permission of the school nurse and when parental permission is on file at the nurse's office.

Additional Services Available

Rochester Memorial School offers all students General Education support and accommodations including:

- Title I Services
- Social Work/Counseling Services
- Availability of the School Psychologist
- Reading Recovery and Reading Specialist Support
- STEM Specialist
- Academic Interventionist
- Others as outlined in the Rochester Memorial School Curriculum Accommodation Plan.

Rochester Memorial School provides many Special Education services to students (who are eligible) including:

- Inclusive support in regular classrooms
- Pull-out instruction when warranted
- The availability of the school psychologist
- Speech and Language therapies
- Occupational and physical therapies
- School Social worker small group/individual support

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Health and Guidance Curricula

District Health and Guidance Curricula have been implemented across all grade levels at RMS. There are nine general topics covered with the specific content tailored to the developmental needs of our differing age groups. The topics are as follows:

Growth & Development

Students will learn the basic characteristics of physical growth and development, including body functions and systems throughout the life cycle, and will acquire skills to promote and maintain positive growth and development (At the fifth-grade level, students will have an introduction to the human reproductive system. A parent letter will be sent out prior to the presentation).

- Nutrition Students will gain the knowledge and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases.
- Social & Emotional Health Students will acquire knowledge about emotions and physical health, the management of emotions, personality and character development, and social awareness; and will learn skills to promote self-acceptance, make decisions, and cope with stress, including suicide prevention.
- Family Life Students will gain knowledge about the significance of the family on individuals and society, and will learn skills to support the family, balance work and family life, be an effective parent, and nurture the development of children.
- Interpersonal Relationships Students will learn that relationships with others are an integral part of the human life experience and the factors that contribute to healthy interpersonal relationships, and will acquire skills to enhance and make many of these relationships more fulfilling through commitment and communication.
- Disease Prevention & Controls Students will learn the signs, symptoms, and treatment of chronic and communicable diseases, and will gain skills related to health promotion, disease prevention, and health maintenance.

- **Safety & Injury Prevention** Students will gain the knowledge and skills to administer first aid and carry out emergency procedures, including cardiopulmonary resuscitation, will avoid, recognize, and report verbal, physical, and emotional abuse situations, and will assess the factors that contribute to intentional and unintentional injury, including motor vehicle accidents, fire safety, and weapons safety.
- **Violence Prevention** Students will learn how their actions affect others, will understand the power that positive character traits can have in violence prevention, will gain skills to report incidents of violence and hurtful behavior to adults in the school and community, will avoid engaging in violence, and identify constructive alternatives to violence, including how to discourage others from engaging in violence. ***If parents/guardians wish their children to be exempt from any portion of the Health Curriculum, a written request should be addressed to the school principal.***

The Massachusetts Comprehensive Assessment System (MCAS) Testing

Once during the school year, students in grade 5 participate in the Science Massachusetts Comprehensive Assessment System (MCAS) Test. Also, once a year all students in grades 3-6 will participate in the English Language Arts & Mathematics Massachusetts Comprehensive Assessment System (MCAS) tests. Testing during the 2022-2023 school year will take place at the following times:

Grades 3–8 ELA and Mathematics, and grades 5 and 8 STE (computer-based tests)	
ELA test sessions	March 27 - April 28, 2023
Mathematics test sessions	April 24 - May 26, 2023
STE test sessions	April 25 - May 26, 2023

It is highly recommended that all students must be present during MCAS testing.

Student Records

The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is necessary for any other examination. A student transcript, which includes name, address,

and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, and Special Education records are given to the student upon graduation or destroyed within five years after the student leaves the school system. In accordance with the student record regulations of the Massachusetts Department of Education, parents have the right to inspect a student's record. Records are made available within two (2) working days of a request being made. Copies of any part of the record may be requested and a reasonable fee may be charged for the cost of duplicating these materials. It has been our practice to make any student records easily accessible to parents.

The Commonwealth of Massachusetts has adopted procedures for non-custodial parents who wish to receive separate copies of student records or school notices. Information is available in the school office.

Report Cards and Parent Conferences

It shall be the duty of each teacher at the end of each term or at the end of any period of time designated by the Superintendent, to estimate and to record the progress of students. The report card is an effective means of communicating an individual student's progress in relation to the curriculum and his/her own mastery of skills and social development. In the elementary grades, the written record is a standards-based report that indicates a student's progress.

Rochester Memorial School operates on a three-term grading cycle.

Marking Periods	Report Cards go home
Term 1: Marks Close 11/18/22	12/7/22
Term 2: Marks Close 3/3/23	3/15/23
Term 3: Marks Close 6/2/23	6/15/23 (Day 180)

Regular communication between school and home is important if we are to be successful. Conferences between parents and teachers are scheduled once during the school year, but if questions about your child's progress should arise in any curricular area, initiate a conversation with teachers at any time.

Promotion/Retention of Students

It is expected that students' progress annually from grade to grade. Exceptions are made only when it is in the best educational interest of the student.

Student Enrichment:

RMS offers various ways for students to enrich their academic learning. Below are some examples:

- Student Ambassadors with 5th & 6th grade representatives and officers
- Annual Talent Show
- Science Fair
- Student vs. Staff Basketball Game
- 4th Grade Chorus: Students participate in a music-based production that is presented in January.
- 5th and 6th Grade Chorus: Groups meet once a week during school, several performances each year including the *FORM* concert which showcases all choruses in the district.
- 4th Grade Band: Students select an instrument for in-school instrumental instruction. In January, students come together as a beginner band.
- 5th and 6th Grade Band: Weekly instrumental instruction continues and the students meet as a band once a week.
- Jazz Band: Auditions are held in the fall and the band meets before school once a week.
- Drama Club: Auditions are held in the spring for 5th and 6th grade students who are interested in participating as either cast and/or crew for the annual production
- After School Activities: There are three enrichment/athletic sessions each year: one in the fall; two sessions in the spring. Each session lasts 8 weeks and offers a variety of elective programs. Brochures are sent home with students.
- Destination Imagination: Teams form in the fall for this out-of-school activity. Teams work together to develop a solution to an assortment of challenges using a variety of skills, including: creative problem solving, critical thinking, research, communication, and teamwork. Teams present their solutions at a regional tournament in March.

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FIELD TRIPS

During the year, field trips may be scheduled at each grade level. A student's behavior while on these trips will reflect upon his/her school. Misconduct will not be tolerated. A permission slip must be signed by one of his/her parents or guardians before a student can participate in the field trip. The form must be returned to the teacher-in-charge prior to the trip. All school rules apply to field trips. Any child may be denied the privilege of going on a field trip based on poor academic performance or inappropriate behavior.

INTERNET USE POLICY

An Internet user agreement is given to students at the beginning of their elementary experience. Students and parents sign and return the agreement and it is kept on file.

General Statement and School Rules

Rochester Memorial School emphasizes a positive, community-based sense of responsibility and respect throughout the school day. Students learn what is expected of them through the consistent modeling of the adults around them. Students, teachers, administrators and parents all work together to maintain a safe, orderly school environment where everyone can learn and grow.

Students are expected to follow the school-wide rules that follow. These rules apply at all times, in all areas of the school.

- Take CARE of Yourself
- Take CARE of Others
- Take CARE of Our School Environment
- Everyone C...A...R...E...S!

COOPERATION:	We work, learn and solve problems together, with our friends and teachers.
ASSERTION:	We assert ourselves appropriately and respectfully.
RESPONSIBILITY:	We make good choices about our behavior and our learning. We respect one another and ourselves throughout the day.
EMPATHY:	We think of our friends and their feelings; we care about how others will react to us.
SELF CONTROL	We stop to think about what it is we'll say or do - in class, on the bus, on the playground - everywhere.

Party Invitations

In keeping with RMS's C.A.R.E.S. philosophy, and as a result of not wanting any child to feel hurt or excluded, we remind parents of the insensitive practice of students bringing party invitations to school. Uninvited students as well as the inviter may be in unnecessarily uncomfortable situations. Please take the time to mail party invitations, or see that they are delivered outside of the school community and school day.

The Rochester Blue Book is a great reference for parents to find addresses. We ask that you not call the office for this information.

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School Staff Role in Establishing High Behavioral Expectations

Teachers and support staff model and reinforce positive behavior and compliance with school-wide rules and values. In addition, teachers implement classroom rules and policies. Generally, these rules are developed with student involvement appropriate to age and social development.

These classroom policies are submitted to the Principal for review. After administrative review, teachers will send home written classroom rules and consequences for family discussion. Students and parents/guardians and teachers will sign the Student Conduct Agreement that will be kept on file in the classroom.

Teachers follow all disciplinary steps outlined in their program on a consistent basis. This may include notes or phone calls home, after school time, individual contracts as deemed appropriate, or other strategies. Teachers and parents who have ongoing concerns about a student's behavior have several sources of support - the School Adjustment counselor, Administration, and the Staff Assistance Team.

Responsive Classroom

Rochester Memorial School utilizes the Responsive Classroom approach in supporting our students in the learning process and throughout the school day. All RMS teachers and administrators have participated in Responsive Classroom training.

Responsive Classroom is a way of teaching and leading that creates a safe, challenging, and joyful classroom and school wide climate for all students. Teachers who use the Responsive Classroom approach

understand that all of students' needs—academic, social, emotional, and physical—are important. Elementary teachers create an environment that responds to all of those needs so that your child can do his or her best learning. The Responsive Classroom approach develops teachers' competencies in four key areas:

1. Engaging Academics—Teachers create learning tasks that are active, interactive, appropriately challenging, purposeful, and connected to students' interests.
2. Positive Community—Teachers nurture a sense of belonging, significance, and emotional safety so that students feel comfortable taking risks and working with a variety of peers.
3. Effective Management—Teachers create a calm, orderly environment that promotes autonomy and allows students to focus on learning.
4. Developmentally Responsive Teaching—Teachers use knowledge of child development, along with observations of students, to create a developmentally appropriate learning environment.

Student Fee, Fines and Charges (Approved by the Rochester School Committee)

The School Committee recognizes the need for student fees to fund certain school activities. It also recognizes that some students may not be able to pay these fees. No student will be denied access into any program because of inability to pay these supplementary charges. A school may exact a fee or charge only upon School Committee approval. The schools, however, may:

- ***Charge students enrolled in a certain course for the cost of materials used in projects that will become the property of the student.***
- ***Charge for lost and damaged books, materials, supplies and equipment.***

Students who are indigent are exempt from paying fees. However, indigent students are not exempt from charges for lost and damaged books, locks, materials, supplies and equipment.

All student fees and charges, both optional and required, will be listed and described annually in each school's handbook or in some other written form and distributed to each student. The notice will advise students that fees are to be paid and of the penalties for their failure to pay them. Permissible penalties include the withholding of report cards until payment is made or

denial of participation in extra class activities while the student is enrolled in this District. Any fee or charge due to any school in the District and not paid at the end of the school year will be carried forward to the next succeeding school year, as such debts are considered to be debts of the student to the District and not to a particular school.

Replacement Fee Recommendation:

Chromebook Complete Unit Replacement	\$300.00
Chromebook Screen	\$50.00
45W Adapter with Power Cord (USB-C Connection)	\$50.00
Keyboard	\$50.00
iPad Complete Unit	\$325.00
Apple usb-c to lightning cable	\$25.00
Apple usb power adapter (block)	\$25.00
Case	\$50.00

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Bullying

In the spring of 2010 the legislature and governor enacted an anti-bullying law that impacts all schools in Massachusetts. Bullying is defined as a type of violence that occurs when someone uses his or her power unfairly and repeatedly to hurt someone else. The law recognizes bullying as any repeated word, look, sign, or act that hurts a person's body, feelings, or things. All staff members will receive training during this year that will better equip them to deal with students' needs in this area. We recognize each student for his or her unique qualities, attributes, and characteristics. We embrace the differences among all students and will continue to foster an environment of acceptance with an appreciation for those differences.

DISCRIMINATION

The Rochester School District adheres to the following Anti-Racism Resolution:

WHEREAS, as schools have the responsibility to equip students with their civil right of obtaining a free and appropriate public education, it is the responsibility of each school to ensure we create a welcoming community for ALL students.

WHEREAS, it is the responsibility that every district provides to all district staff, including School Committee members annual professional development on diversity, anti-racism, equity and inclusion;

WHEREAS, every district will commit to recruiting and retaining a diverse and culturally responsive teaching workforce.

WHEREAS, every district will examine their policies for institutional and systemic racialized practices and implement change with sustainable policies that are evidence based.

WHEREAS, every district will incorporate into their curriculum the history of racial oppression and works by diverse authors and works from diverse perspectives.

WHEREAS, we as school district leaders can no longer remain silent to the issues of racism and hate that continue to impact our public and private institutions.

RESOLVED: that the Rochester School District and all the school districts in the Commonwealth must guarantee that racist practices are eradicated, and diversity, equity and inclusion is embedded and practiced for our students, families, faculty and staff. We must ensure our own school culture and that of every district in the Commonwealth is actively anti-racist.

Treating people differently, or interfering with or preventing a person from enjoying the advantages, privileges or courses of study in a public school because of an individual's actual or perceived race, color, national origin, ethnicity, religion, sex, sexual orientation, age, or disability (i.e., protected status). A person may not be subjected to discipline or more severe punishment for wrongdoing, nor denied the same rights as other students, because of his/her membership in a protected class.

The Rochester School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

HARASSMENT

Harassment is oral, written, graphic, electronic or physical conduct on school property or at a school related event, function or activity relating to an individual's action or perceived race, color, national origin, ethnicity, religion, sex, sexual orientation, age, or disability (i.e., protected status), that is sufficiently severe, pervasive or persistent so as to interfere with or limit a student's ability to participate in or benefit from the district's programs or activities, by creating a hostile, humiliating, intimidating, or offensive educational environment. For purposes of this policy, harassment shall also mean conduct, if it persists, that will likely create such a hostile, humiliating, intimidating or offensive educational environment.

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RETALIATION

Any form of intimidation, reprisal, or harassment by a student directed against any student, staff or other individual for reporting or filing a complaint, for aiding or encouraging the filing of a report or complaint, for cooperating in an investigation under the district's Comprehensive Civil Rights Policy, or for taking action consistent with the policy.

HATE CRIME

A hate crime is a crime motivated by hatred, bias, or prejudice, or where the victim is targeted or selected for the crime at least in part because of his/her actual or perceived race, color, ethnicity, national origin, religion, sexual orientation, age disability or sex. A hate crime may involve a physical attack, threat of bodily harm, physical intimidation, or damage to another's property.

Bullying Prevention & Intervention Policies

Everyone has the right to feel safe in and out of school. Any form of bullying or cyberbullying is forbidden in any location.

- *Bullying* refers to repeated, intentional acts of physical or mental cruelty or intimidation between two people who are unequal in real or perceived social power.
- Targets of school bullies may be perceived as "different" in either subtle or noticeable ways.
- Bullying is *not* simply "conflict". The most common type of bullying is verbal or psychological but

technological advances in our society mean that the next most common type of bullying is, or soon will be, written in the form of cyber bullying.

- Every reported act of bullying will be investigated, action will be taken where necessary, and parents will be notified. The school can investigate any bullying or cyberbullying that occurs on or off school grounds if it is having an apparent impact on the student's education.
- School disciplinary actions will be taken if the bullying creates a hostile environment at school for the victim, infringes on the rights of the victim at school, disrupts the education of the victim or disrupts the orderly operation of the school.
- Disciplinary actions range from a warning to after school detention, an in or out of school suspension, and may include notifying police.
- Targets must seek help from an adult. Reports of bullying can be made to parents, guardians, principals, teachers, counselors, or any trusted adult. The adult will immediately inform the principal and an investigation will begin. It is important to note that a member of the school staff may be named as the "aggressor" or "perpetrator" in a bullying report. For example, the following staff members (but not limited to) could be named: educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, and advisor to an extracurricular activity or paraprofessional.
- Retaliation is prohibited against a person who witnesses and reports bullying, provides information during an investigation, or has reliable information about bullying.

School Contacts

Derek J. Medeiros, Principal (508)763-2049 ext.2010 derekmedeiros@oldrochester.org

Charles West, Assistant Principal ext. 2224 charleswest@oldrochester.org

Sharon Cruz, School Social Worker ext. 2015 sharoncruz@oldrochester.org

Jamie Pacheco, School Social Worker ext.1116 jamiepacheco@oldrochester.org

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Video Cameras

The School Committee, after carefully considering the privacy rights of students and drivers and the District's duty to ensure discipline and protect the health, welfare, and safety of staff and students on school transportation vehicles, has authorized the use of video cameras on its transportation vehicles when deemed necessary by school administration.

School Bus Conduct Rules

1. Treat your bus driver and other passengers with respect and courtesy.
2. Get on and off the bus by moving slowly and safely.
3. Passengers must be seated at all times with their feet on the floor, and facing forward.
4. Conversations should be carried on in a normal tone of voice. Shouting is inappropriate and unsafe.
5. Arms and heads must be kept inside the bus.
6. Windows may be open only by the bus driver or with his/her permission
7. Aisles must be kept clear at all times.
8. Profane and bullying language is forbidden.
9. Horseplay is unsafe and forbidden.
10. Throwing objects is unsafe and forbidden.

BUS DISCIPLINE POLICY

The driver of the offending student will report violations of bus rules to the student, the school principal and the student's parents in writing promptly. Violations may result in the loss of bus privileges or application of discipline sanction up to and including suspension.

1st Offense – Warning

2nd Offense – Detention or Assigned Seat at Front of Bus – *This will be strictly enforced in conjunction with changes to our bullying policy*

3rd Offense - bus suspension

Repeated Offenses* - Consideration of permanent exclusion

*Including exclusion from the bus for the balance of the school year.

Complete copies of the Transportation Policy are available upon request and for all new incoming students.

The Rochester School District has established rules and policies regarding bus discipline. Bus drivers report violations of rules to administration. Parents receive a written notice of the incident and its consequences. School buses are equipped with videotape equipment. Taped incidents may be used in the process of dealing with infractions of school bus rules.

Copies of the Rochester School District Bus Policy are available at the RMS office

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District-Wide Behavioral Guidelines

Expectations

Expectations for behavior are necessary in order to guarantee that those who do not respect these rights do not interrupt the educational rights and privileges of well-behaved students. Rules are required to ensure students' cooperation and responsible behavior. Self-control and consideration of others are the key components.

Students must behave appropriately and accept the leadership of teachers, school officials and others who have been assigned such responsibilities. Students must also adhere to school regulations on the way to and from school, on school grounds, on school buses, during extracurricular activities, or any time while under the school's supervision. Students may be disciplined for other behavior, which directly or indirectly impairs the educational process or good order of the school.

Due Process/Suspension and Expulsion

Ordinarily, Teachers, administrators, and other authorized staff will discipline students for inappropriate behavior. Consequences may include verbal warning, "time out", and notification to parents, referral to the principal, and/or detention. More serious cases, such as disrespectful language, stealing, destruction of property, fighting, drug possession and/or abuse, and possession of dangerous objects, will be referred

to the administration, who may impose discipline, including suspension and/or expulsion, as provided by law.

Before a student is removed from the school for disciplinary reasons, the student will be provided with notice and a hearing; however, a student may be immediately removed from school if the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process. In such circumstances, the notice and hearing will follow the initial removal from school. Notice and hearing will consist of the following: the designated disciplinarian will give the student and/or parent/guardian oral notice of the charges against him/her, and an opportunity to present his/her version of the facts. If the designated disciplinarian thereafter decides to suspend or expel the student, the student will be informed of the length of the suspension or expulsion. The parent will be notified of the hearing and will be permitted to attend.

Sexual Harassment

We are committed to providing an educational environment that is free of sexual harassment. Sexual harassment is unacceptable and will not be tolerated in any form at any level of the school system. Any student or employee found to have condoned or engaged in sexual harassment may, depending upon the extent of his/her participation, be subject to disciplinary sanctions, up to and including suspension, in or out of school, or permanent exclusion from school in the case of a student, and up to and including termination of employment, in the case of an employee.

If a student or employee believes that s/he has been subjected to sexual harassment, whether by a student, a school employee, or any other person who comes on school property with permission, or that s/he has witnessed the sexual harassment of another, the student or employee should report the incident promptly to the Principal, the Assistant Principal, the Superintendent, the Assistant Superintendent, or any other administrator with whom the student or employee feels comfortable. A complaint of sexual harassment by a student, or by a parent on the student's behalf, may also be made to any counselor or teacher. A counselor or teacher who receives such a complaint will notify the appropriate administrator to initiate an investigation.

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It is the policy of the school committee to have all complaints of sexual harassment promptly and fully investigated and to take any steps necessary to remedy the situation. Normally, the Principal/Assistant Principal will conduct the investigation of a complaint of sexual harassment or a designee selected by the Principal and will include separate private interviews with the complainant, each person accused of harassment and each of the witnesses, if any. The administrator conducting the investigation will ordinarily document the interview, but those interviewed may also be asked to provide a written statement. All students and employees are expected to cooperate fully with any investigation of sexual harassment. Information provided during an investigation of sexual harassment will be shared with the accused, but the accused may be informed of the identity of the complainant or witnesses, but, in those circumstances, the accused will be cautioned against reprisals or recriminations or any attempted intimidation or coercion of the complainant or witnesses. At the conclusion of the investigation, the administrator will prepare a report, which will be shared with both the complainant and the person or persons accused of harassment. If the complainant or the accused is dissatisfied with the results of the investigation, either may discuss the issue directly with the superintendent.

Special Offenses

Massachusetts General Laws, Chapter 71, Section 37H

G.L. Chapter 71, §37H	G.L. Chapter 71, §37H ½	G.L. Chapter 71, §37H ¾
<p>Offenses:</p> <p>On school premises or at school-sponsored events or activities:</p> <ul style="list-style-type: none"> • Possession of a dangerous weapon • Possession of a controlled substance • Assault on a member of the educational staff <p>Consequence:</p>	<p>Offenses:</p> <ol style="list-style-type: none"> 1. A felony charge or felony delinquency complaint against a student. 2. Conviction, adjudication, or admission of guilt with respect to such felony. <p>Consequence:</p> <ol style="list-style-type: none"> 1. Felony charge or felony 	<p>Offenses:</p> <p>Any offense that is not addressed in 37H or 37H</p> <p>½. Consequence:</p> <p>May not suspend a student from school long-term (i.e. more than 10 days) until other remedies and consequences have been</p>

<ul style="list-style-type: none"> • Exclusion for amount of time up to expulsion; <p>Principal may suspend and not expel as he or she deems appropriate</p>	<p>delinquency complaint: suspension for a period of time deemed appropriate by principal if the Principal determines the student's continued presence would have a substantial detriment on the general welfare of the school.</p> <p>2. Felony or felony delinquency conviction or adjudication or admission of guilt with respect to such felony: removal for a period of time up to expulsion (i.e. permanent exclusion) if the principal determines that the student's continued presence would have a substantial detriment on the general welfare of the school.</p>	<p>considered; consider ways to re-engage the student in learning.</p> <ul style="list-style-type: none"> • Consequences other than suspension may draw from evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and behavioral interventions and supports. • No student may be suspended for more than 90 school days in a school year.
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<p>Due Process:</p> <ul style="list-style-type: none"> • Constitutional due process; • Prior notice to student of charge and written notice of right to hearing; • Right to representation at hearing; and to present evidence and witnesses at hearing. 	<p>Due Process (for either suspension or expulsion):</p> <ul style="list-style-type: none"> • Constitutional due process; • Written notice of the charges and of the reasons before the suspension takes effect; • Principal may determine the appropriate amount of time for suspension; • Written notice of the right to appeal to the superintendent; • Suspension remains in effect pending appeal to the Superintendent. 	<p>Due Process:</p> <ul style="list-style-type: none"> • Except for in-school suspension and emergency removals, prior oral and written notice of the charge to the student, and to the student's parent, and the opportunity for a meeting/hearing with the principal before suspension takes effect. Consult 603 CMR 53:08 for details on notices. • Consult 603 CMR 53:07 for emergency removal process and 603 CMR 53:10 for in-school suspension process • Explicit requirement to
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		<p>translate notice of the charges and the reasons in primary language of the home if other than English, or other means of communication where appropriate.</p> <ul style="list-style-type: none"> • Principal must make and document reasonable efforts to include the parent in meeting/hearing with the student. • Principal must audiotape the hearing if requested by the parent and all those attending the hearing must be informed of the taping. • Following hearing, principal must provide a written decision; and if a long-term suspension imposed, must inform student and parent in writing of the right to appeal to the superintendent and the process to be followed; translate notice of appeal rights in primary language of the home, or other means of communication where appropriate. • Before any out-of-school suspension of a student in preschool or grades K – 3, principal must notify superintendent in writing of the alleged misconduct and the reasons for suspending the student out-of-school.
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<p>Appeal from Principal's Decision:</p>	<p>Appeal from Principal's Decision to Suspend or to Expel:</p>	<p>Appeal from Principal's Decision:</p> <ul style="list-style-type: none"> • Timeline for requesting appeal: written request
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<ul style="list-style-type: none"> • Right to appeal expulsion decision to superintendent • Timeline for requesting appeal: ten days from date of expulsion • Right to counsel at hearing • Superintendent can make factual determinations as well as determine consequences. 	<ul style="list-style-type: none"> • Timeline for requesting appeal: no later than 5 calendar days following the effective date of the suspension/expulsion • Superintendent must hold hearing within 3 calendar days of receipt of request and issue a decision within 5 calendar days. • Superintendent may overturn or alter the decision. <p>A student may appeal a suspension decision and the subsequent expulsion decision (following the conviction, adjudication or admission of guilt) regarding the same offense.</p>	<p>not later than 5 calendar days following effective date of suspension; parent can request extension for up to 7 calendar days, which must be granted.</p> <ul style="list-style-type: none"> • The superintendent must hold hearing within 3 calendar days of the parent's request for a hearing. The student or parent may request up to 7 additional calendar days. If so, the superintendent must allow the extension. The superintendent may have the hearing without the parent if the superintendent has made a good faith effort to include the parent. • The student has the right to present oral and written testimony, to cross examine witnesses, and to counsel at his or her expense at the hearing. • The superintendent must audiotape the hearing and notify hearing participants that the hearing will be taped. • The superintendent determines the facts and consequences, if any, but cannot impose a consequence greater than the principal decided. A written decision is due within 5 calendar days of the hearing.
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<p>Provision of Education Services:</p> <p>Provide every student an opportunity to make <i>academic progress</i> during the period of suspension (whether in-school or out of-school) or expulsion, to make up assignments, and earn credits missed. A district that suspends or expels a student for <i>more than 10 consecutive days</i> must provide the student and the parent with a list of alternative educational services.</p> <p>See G.L. c. 76, §21 and 603 CMR 53.13 for details, including required notice.</p>	<p>Provision of Education Services: Same</p>	<p>Provision of Education Services: Same</p>
<p>Discipline Collection and Reporting:</p> <ul style="list-style-type: none"> ● Collect and report to the Department data concerning the types and lengths of removals, suspensions, and expulsions, and access to education services. ● Periodically review discipline data by selected student populations; determine extent of disciplinary removals and the impact on such populations; adjust practice as appropriate. ● Department will provide assistance to school(s) if Commissioner identifies school(s) in district that have the highest percentage of 	<p>Discipline Collection and Reporting: Same</p>	<p>Discipline Collection and Reporting: Same</p>

suspensions or expulsions in Massachusetts for more than 10 cumulative days in a school year. • Create a plan to address disparities if Commissioner determines that school or district discipline data reflect significant disparities by race and ethnicity or disabilities. See 603 CMR 53.14 for details.		
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Procedure for the Discipline of Students with Disabilities

If a suspension of more than ten days is proposed, or if a shorter series of suspensions would result in more than ten cumulative days out of class, for any student who has an IEP or 504 Plan, the school must convene a TEAM meeting before the expiration of the ten-day period.

At that meeting, the TEAM must first develop or review a behavioral intervention plan, consistent with the functional behavioral assessment of the student, then review the relationship between the student's disability and the behavior that is the subject of the discipline action. If the TEAM determines that the student's misconduct is a manifestation of the student's special needs, or results from an inappropriate special education program/program placement, or from an IEP that was not fully implemented, the long-term suspension or expulsion may not be imposed.

If the TEAM concludes that the misconduct is not related to the student's special needs, and it does not result from an inappropriate special education program/placement, or an IEP that was not fully implemented, then the long-term suspension or expulsion may be imposed, following the procedures listed in the law. Among other things the TEAM must offer placement in an interim alternative setting that will (1) enable the student to continue to participate in the general curriculum, (2) enable the student to receive services listed in the last agreed upon IEP, and (3) include any services and modifications designed to address the student's behavior. The parents have the right to request an expedited hearing before the Bureau of Special Appeals (BSEA) to challenge the manifestation determination or the alternative program. If the parents request a hearing, the "stay put" provision of the IDEA entitles the student to remain in the last agreed upon educational placement while the procedures are pending before the BSEA. The right does not apply if the student is charged with possession of a dangerous weapon or drugs. In those circumstances, the school personnel may remove the student to an interim alternative setting without parental consent for up to 45 calendar days. Similarly, if the school convinces the BSEA hearing officer that the student's continued presence in the current placement poses a danger to that student or to others, the student may be ordered into an interim alternative setting for up to 45 calendar days without parental consent.

Procedural Requirements Applied to Students not yet determined to be Eligible for Special Education:

1. If, prior to the disciplinary action, a district had knowledge that the student may be a student with a disability, then the district makes all protections available to the student until and unless the student is subsequently determined not to be eligible. The district may be considered to have prior knowledge if:
 - a. The parent had expressed concern in writing;
 - or b. The parent had requested an evaluation;
 - or c. District staff had expressed directly to the special education director or other supervisory personnel specific concerns about a pattern of behavior demonstrated by the student.
 - d. The district may not be considered to have had prior knowledge if the parent has not consented to evaluation of the student or has refused special education services, or if an evaluation of the student has resulted in a determination of ineligibility.
1. If the district had no reason to consider the student disabled, and the parent requests an evaluation subsequent to the disciplinary action, the district must have procedures consistent with federal requirements to conduct an expedited evaluation to determine eligibility.
2. If the student is found eligible, then he/she receives all procedural protections subsequent to the finding of eligibility.

Conflict of Interest Law and Gifts for Teachers

The Commonwealth's conflict of interest law, G.L. c. 268A, and the financial disclosure law, G.L.c.268B, restrict gifts and gratuities that school staff may receive. All teachers and school volunteers must be made aware of the content of these laws, specifically sections 3 and 23 of 268A, and section 6 of 268B. Section 3(b) prohibits a public employee from requesting or receiving anything of 'substantial value'* which is given for or because of an official act or act within the public employee's official responsibility. Similarly, under section 3(a), no one may give or offer such gifts to public employees.

In addition, G.L.c. 268B, section 6, specifically prohibits public employees or members of their immediate families from soliciting or accepting gifts with an aggregate value of \$100.00 or more in a calendar year. Next, under G.L.c. 268A, section 23(b)(2), public (school) employees are prohibited from using or attempting to use their position to obtain for themselves or others unwarranted privileges of substantial value that are not properly available to similarly situated individuals. Finally, even if a gift or gratuity is not of substantial value or does not fall within the prohibitions discussed above, G.L.c. 268A, section 23(b)(3) will, in many situations, require public (school) employees to disclose to their appointing authority, the gift and their relationship with the giver.

All school volunteers are required to be aware of the state's general laws and language surrounding gifts.

****Anything worth \$50.00 or more is considered to be "of substantial value" for the purposes of the conflict of interest law.***

The full content of the State Ethics Commission law is available from the school office or online at <http://www.mass.gov>.

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55

135 Marion Road, Mattapoisett, MA 02739
Tel. (508) 758 -2772 FAX (508) 758-2802
www.oldrochester.org

NON-DISCRIMINATION POLICY

The Old Rochester Regional School District and the Massachusetts School Superintendency Union No. 55, Marion, Mattapoisett, and Rochester, Massachusetts are committed to equal employment and educational opportunity for all members of the school community. Students and employees are protected from discrimination on the basis of race, color, gender identity, religion, national origin, gender, sexual orientation, age, pregnancy, homelessness, or disability in admission to, access to, treatment in or employment in its programs and activities.

The schools are also committed to maintaining a school and work environment that is free of harassment based on race, color, religion, national origin, gender, sexual orientation, age, gender identity, pregnancy, homelessness, and disability. Harassment includes physical or verbal conduct that is derogatory; this may include jokes, gestures, unsolicited remarks, or other behavior that creates an intimidating or offensive working or learning environment.

A student or employee who has a concern about discrimination or harassment should inform the Principal or the Superintendent of Schools, who will take appropriate steps to attempt to resolve the situation, such as discussion with involved persons, identifying and questioning of witnesses, and other appropriate steps. In most cases, a resolution will be achieved. However, if it is determined that a hearing is warranted, a hearing will be held before the Superintendent of Schools or a person that he or she may designate.

The goals of the above grievance procedures are to resolve complaints in a fair and timely manner and to ensure compliance with nondiscriminatory practices. Additionally, reprisals or retaliation against any individual who reports on, or files a discrimination or harassment complaint is strictly prohibited.

If you wish to discuss your rights, would like further information, or want to obtain help in filing a complaint, you may contact the Superintendent of Schools. The telephone number is (508) 758-2772 x1956. Any person having inquiries concerning the School District's compliance with the regulations implementing Title VI, Title IX, Section 504, ADA, or Chapter 622 is directed to contact the superintendent of schools, who has been designated by the School District to coordinate the District's efforts to comply with the regulations implementing Title VI, Title IX, Section 504, ADA, and Chapter 622, or write to:

Office for Civil Rights
John W. McCormack Post Office and Courthouse
Room 222
Post Office Square
Boston, MA 02109

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
Marion – Mattapoisett – Rochester, Massachusetts**

Annual Notification of Rights under PPRA

August 31, 2021

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and

3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The School Committee has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The school district will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The school district will also directly notify, such as through US Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey. The school district will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-5901

ROCHESTER MEMORIAL SCHOOL

16 Pine Street Rochester, MA 02770 Phone: 508-763-2049 Fax: 508-763-2623

Surplus list
Special Education Evaluation Tools
Rochester School Committee
September 2, 2022

- Wilson Fluency Basic 2007
- CTOPP 1999
- GORT 4th Edition 2010
- WIAT-3 2010
- OWLs 1986
- TOWL-3 1996
- YCAT 2000
- DIBBELS Grade 2 2003
- Formal Reading Inventory 1985
- TIES 1987
- TOWRE 1999
- SRI-2 1999
- TWS-4 1999
- Woodcock Diagnostic Reading Battery 1997
- TORC-3 1995
- GSRT 2000
- Board Maker Version 6 2008
- TOPA 1984
- TOPL 1992
- SPI 1981
- TACL-3 1999
- Writing With Symbols 2000
- Goldman Fristoe 2 2000
- The Story Box Set A and Set B 1990
- WRAML-2 2003
- OLWs 1996
- WIAT-II 2009
- WISC-iv 2004
- WTPSI-III 2002
- WILSON 3rd Edition 2010

Derek Medeiros
Principal
Principal

Charles West
Assistant

ROCHESTER MEMORIAL SCHOOL- C.A.R.E.S.
Cooperation, Assertiveness, Responsibility, Empathy, and Self-Control.
We seek to demonstrate these values in all that we do!

Rochester Memorial
School Committee
Out Dated/Expired Version Literacy Resources
Surplus List

	Title	ISBN
70	READING 2013 COMMON CORE STUDENT EDITION PACKAGE + DIGITAL COURSEWARE 6- YEAR LICENSE GRADE 2	9.78033E+12
3	READING 2011 FRESH READS FOR FLUENCY AND COMPREHENSION GRADE 2	9.78033E+12
30	READING 2011 READERS AND WRITERS NOTEBOOK GRADE 2	9.78033E+12
4	READING 2011 WEEKLY TESTS GRADE 2	9.78033E+12
4	READING 2014 WEEKLY BALANCED TESTS GRADE 2	9.78033E+12
4	READING 2014 WEEKLY TESTS FOR COLLEGE AND CAREER READINESS GRADE 2	9.78033E+12
4	READING 2011 COMMON CORE STANDARDS WEEKLY TESTS TEACHER MANUAL GRADE 2	9.78033E+12
3	READING 2013 COMMON CORE TEACHERS EDITION PACKAGE GRADE 2	9.78033E+12
3	READING 2011 COMMON CORE STATE STANDARDS UNIT AND END-OF-YEAR BENCHMARK TESTS TEACHER MANUAL GRADE 2	9.78033E+12
3	READING 2011 COMPREHENSION WORKTEXT AND TEACHING GUIDE GRADE K/2	9.78033E+12
3	READING 2011 FLUENCY WORKTEXT AND TEACHER GUIDE GRADE K/2	9.78033E+12
3	READING 2011 FRESH READS FOR FLUENCY AND COMPREHENSION TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2011 READERS AND WRITERS NOTEBOOK TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2011 VOCABULARY WORKTEXT AND TEACHING GUIDE GRADE K/2	9.78033E+12
3	READING 2013 COMMON CORE FRESH READS FOR FLUENCY AND COMPREHENSION TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2014 UNIT AND END-OF-YEAR BALANCED BENCHMARK TESTS TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2014 UNIT AND END-OF-YEAR BENCHMARK TESTS FOR COLLEGE AND CAREERREADINESS TEACHER'S MANUAL GRADE 2	9.78033E+12
3	READING 2014 WEEKLY BALANCED TESTS TEACHERS MANUAL GRADE 2	9.78033E+12
3	READING 2014 WEEKLY TESTS FOR COLLEGE AND CAREER READINESS TEACHER'S MANUAL GRADE 2	9.78033E+12
3	READING 2011 ENVISION IT! PICTURED VOCABULARY CARDS GRADE 2.2	9.78033E+12
3	READING 2011 HIGH-FREQUENCY TESTED VOCABULARY CARDS GRADE 2	9.78033E+12
3	SOUND SPELLING CARDS GRADE 1/3	9.78033E+12
3	READING 2011 LEVELED READERS SUPER KIT GRADE 2	9.78033E+12
3	READING 2013 READING SLEUTH SMALL GROUP 12 PACK GRADE 2	9.78033E+12
3	READING 2013 COMMON CORE TEACHERS EDITION PACKAGE GRADE 3	9.78033E+12
3	READING 2011 ENVISION IT! PICTURED VOCABULARY CARDS GRADE 3	9.78033E+12

3	READING 2011 LEVELED READERS SUPER KIT GRADE 3	9.78033E+12
4	Leveled readers-grade 5	9.78033E+12
1	Leveled readers - Grade 5	9.78033E+12
1	Leveled readers - Grade 5	9.78033E+12
	Scott Foresman Reading Street 4th Grade Leveled Readers Super Kit - 540 readers (4th Grade Leveled Readers Super Kit	9.78033E+12
85	Grade 1.2 textbook	9.78033E+12
85	Grade 1.4 textbook	9.78033E+12
85	Grade 1.3 textbook	9.78033E+12
85	Grade 1.5 textbook	9.78033E+12
75	grade 4.2 textbook	9.78033E+12
4	grade 4 reader's and writer's notebook	9.78033E+12
75	grade 5.1 textbook	9.78033E+12
3	grade 4 teacher's manual unit 3	9.78033E+12
75	Grade 5.2 textbooks	9.78033E+12
3	Grade 5 teacher manuals 5.5	9.78033E+12
3	5.1 teacher manual	9.78033E+12
3	Grade 5 flip chart	9.78033E+12
3	Grade 3 audio text	9.78033E+12
3	grade 1 leveled readers teaching guide	9.78033E+12
3	sidewalk level c teacher's guide	9.78033E+12
75	grade 3.2 textbook	9.78033E+12
75	grade 3.1 textbook	9.78033E+12
3	grade 3.1 teacher's manual	9.78033E+12
3	grade 3.6 teacher's manual	9.78033E+12
3	grade 3.4 teacher's manual	9.78033E+12
3	grade 1.5 writer's notebooks teacher's edition	9.78033E+12
75	grade 1.R workbooks	9.78033E+12
3	K-1 assessment book	9.78033E+12
3	Grade 5 Writing Rubrics and Anchor Papers	9.78033E+12
3	Vocabulary Worktext and Teaching Guide (3–6)	9.78033E+12
75	Student Edition, Volume 5.2	9.78033E+12
75	Student Edition, Volume 5.1	9.78033E+12

3	RDG11 RETELLING CRDS GR.5	9.78033E+12
3	RDG11 RDG ST RDRS DVD-ROM GR.5	9.78033E+12
3	RDG11 D/P ASSETS DVD-ROM GR.5	9.78033E+12
3	RDG 07 RDR'S THEATER ANTHOLOGY GR. 5	9.78033E+12
3	RDG11 RDRS & WRTRS NTBK GR.5	9.78033E+12
3	RDG 10 (AI5) GRMR & WRTNG PRC BK GR.5	9.78033E+12
3	RDG11 PRAC STATIONS MGT HNDBKS GR.5	9.78033E+12
3	RDG11 PHON DECODING WKTXT & TG GR.3/6	9.78033E+12
3	RDG11 PHONEMIC AWARENESS TG GR.3/6	9.78033E+12
3	RDG11 MOD PRON AUD CD GR.K/6	9.78033E+12
3	RDG11 L/R SUPERKIT GR.5	9.78033E+12
3	RDG11 FLUENCY WKTXT & TG GR.3/6	9.78033E+12
3	RDG11 XVW CDROM E/S GR.5	9.78033E+12
4	Envision It! Pictured Vocabulary Cards	9.78033E+12
3	Concept Literacy Leveled Readers Bookshelf Collection	9.78033E+12
3	Comprehension Worktext and Teaching Guide (3–6)	9.78033E+12
3	Component Implementation Guide Grade (3–6)	9.78033E+12
3	Benchmark Assessment Test Unit 5.1 (10 pack)	9.78033E+12
3	Baseline Group Test Teacher's Manual (4–6)	9.78033E+12
3	Background Building Audio CDs	9.78033E+12
3	Assessment Handbook (4–6)	9.78033E+12
3	Grade 1 end-of-year benchmark	9.78033E+12
3	Grade 1 weekly tests	9.78033E+12
1	Grade 1 Read Aloud anthology	9.78033E+12
1	All Write teacher's kit	669459828
1	Writers Express	669386324



Old Rochester Regional School District
Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Rochester

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: August 30, 2022

Re: Financial Report – Final for Fiscal Year 2022

Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School District:

· Final Budget Report by Department for June 30, 2022

For the purpose of our Financial Forecasting:

The Rochester School District has closed its Fiscal Year June 30, 2022 year end with remaining funds in the amount of \$47,950.87. This balance includes funds from two approved funding sources from the Town Meeting in May of 2021.

Of the balance referred to above:

Bristol County Agricultural High School	\$26,965.07
Rochester Memorial School	<u>\$20,985.80</u>

Total funds to return to Town	<u>\$47,950.87</u>
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These funds will be returned to the Town of Rochester for the purpose of Free-Cash.

Rochester Public Schools

FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

From Date: 7/1/2021

To Date: 6/30/2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.305.001.1107.06.37	CONFERENCE EXPENSE	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.305.001.1110.04.35	LEGAL COUNSEL	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.001.1110.04.36	MASC	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.001.1110.05.36	MISCELLANEOUS	\$1,700.00	\$0.00	\$1,700.00	\$1,688.53	\$1,688.53	\$11.47	\$0.00	\$11.47	0.67%
01.305.001.1110.06.36	ADVERTISING	\$0.00	\$0.00	\$0.00	\$79.00	\$79.00	(\$79.00)	\$0.00	(\$79.00)	0.00%
01.305.001.1111.04.36	DOE AUDIT	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.001.1125.06.36	ADVERTISING	\$1,200.00	\$0.00	\$1,200.00	\$1,007.33	\$1,007.33	\$192.67	\$0.00	\$192.67	16.06%
	Dept: SCHOOL COMMITTEE - 001	\$7,700.00	\$0.00	\$7,700.00	\$2,774.86	\$2,774.86	\$4,925.14	\$0.00	\$4,925.14	63.96%
01.305.004.1110.04.35	CENSUS	\$875.00	\$0.00	\$875.00	\$875.00	\$875.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1201.01.02	SUPERINTENDENT	\$0.00	\$0.00	\$0.00	\$12,580.77	\$12,580.77	(\$12,580.77)	\$0.00	(\$12,580.77)	0.00%
01.305.004.1201.02.02	EXECUTIVE SECRETARY	\$0.00	\$0.00	\$0.00	\$909.00	\$909.00	(\$909.00)	\$0.00	(\$909.00)	0.00%
01.305.004.1204.04.02	SOFTWARE CONSULTANT	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
01.305.004.1205.05.21	SUPPLIES	\$0.00	\$0.00	\$0.00	\$1,792.47	\$1,792.47	(\$1,792.47)	\$0.00	(\$1,792.47)	0.00%
01.305.004.1207.06.37	TRAVEL & CONFERENCES	\$2,660.00	\$0.00	\$2,660.00	\$3,000.38	\$3,000.38	(\$340.38)	\$0.00	(\$340.38)	-12.80%
01.305.004.1208.05.21	POSTAGE	\$0.00	\$0.00	\$0.00	\$77.56	\$77.56	(\$77.56)	\$0.00	(\$77.56)	0.00%
01.305.004.1209.04.33	PROFESSIONAL ASSOCIATIONS/DUES	\$0.00	\$0.00	\$0.00	\$4,615.77	\$4,615.77	(\$4,615.77)	\$0.00	(\$4,615.77)	0.00%
01.305.004.1210.01.02	SUPERINTENDENT	\$29,267.66	\$0.00	\$29,267.66	\$18,731.88	\$18,731.88	\$10,535.78	\$0.00	\$10,535.78	36.00%
01.305.004.1210.02.02	EXEC ASST TO SUPT	\$15,101.04	\$0.00	\$15,101.04	\$7,026.67	\$7,026.67	\$8,074.37	\$0.00	\$8,074.37	53.47%
01.305.004.1210.04.33	ASSOCIATIONS & DUES	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
01.305.004.1210.05.21	POSTAGE	\$600.00	\$0.00	\$600.00	\$827.49	\$827.49	(\$227.49)	\$0.00	(\$227.49)	-37.92%
01.305.004.1210.06.36	MISCELLANEOUS	\$800.00	\$0.00	\$800.00	\$1,661.97	\$1,661.97	(\$861.97)	\$0.00	(\$861.97)	-107.75%
01.305.004.1210.06.37	TRAVEL & CONFERENCES	\$0.00	\$0.00	\$0.00	\$62.04	\$62.04	(\$62.04)	\$0.00	(\$62.04)	0.00%
01.305.004.1220.01.02	ASST SUPT OF CURRICULUM	\$21,825.34	\$0.00	\$21,825.34	\$25,586.04	\$25,586.04	(\$3,760.70)	\$0.00	(\$3,760.70)	-17.23%
01.305.004.1220.02.02	CLERICAL	\$4,605.54	\$0.00	\$4,605.54	\$7,749.68	\$7,749.68	(\$3,144.14)	\$0.00	(\$3,144.14)	-68.27%
01.305.004.1230.05.21	SUPPLIES	\$900.00	\$0.00	\$900.00	\$630.11	\$630.11	\$269.89	\$0.00	\$269.89	29.99%
01.305.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$25,101.43	\$0.00	\$25,101.43	\$25,488.75	\$25,488.75	(\$387.32)	\$0.00	(\$387.32)	-1.54%
01.305.004.1410.03.02	FINANCE OFFICE	\$28,894.42	\$0.00	\$28,894.42	\$28,737.75	\$28,737.75	\$156.67	\$0.00	\$156.67	0.54%
01.305.004.1420.03.02	HUMAN RESOURCES	\$13,207.78	\$0.00	\$13,207.78	\$10,921.43	\$10,921.43	\$2,286.35	\$0.00	\$2,286.35	17.31%
01.305.004.1450.04.27	COMPUTER SERVICES	\$2,000.00	\$0.00	\$2,000.00	\$2,045.43	\$2,045.43	(\$45.43)	\$0.00	(\$45.43)	-2.27%
01.305.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$62.98	\$62.98	\$437.02	\$0.00	\$437.02	87.40%
01.305.004.4130.04.15	TELEPHONE	\$500.00	\$0.00	\$500.00	\$1,768.40	\$1,768.40	(\$1,268.40)	\$0.00	(\$1,268.40)	-253.68%
01.305.004.5300.04.21	COPIER RENTAL	\$2,000.00	\$0.00	\$2,000.00	\$277.70	\$277.70	\$1,722.30	\$0.00	\$1,722.30	86.12%
01.305.004.7304.04.27	COMPUTER SERVICES	\$0.00	\$0.00	\$0.00	\$5,121.09	\$5,121.09	(\$5,121.09)	\$0.00	(\$5,121.09)	0.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$150,488.21	\$0.00	\$150,488.21	\$160,550.36	\$160,550.36	(\$10,062.15)	\$0.00	(\$10,062.15)	-6.69%

Rochester Public Schools

FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2021

To Date: 6/30/2022

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.305.007.2210.03.02	SUBSTITUTE COORDINATOR	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.007.2210.04.33	ASSOCIATION DUES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.007.2210.05.22	SUPPLIES ADMINISTRATION	\$500.00	\$0.00	\$500.00	\$445.99	\$445.99	\$54.01	\$0.00	\$54.01	10.80%
01.305.007.2210.05.23	SUPPLIES COPYING	\$3,500.00	\$0.00	\$3,500.00	\$3,920.89	\$3,920.89	(\$420.89)	\$0.00	(\$420.89)	-12.03%
01.305.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$14,500.00	\$0.00	\$14,500.00	\$11,925.60	\$11,925.60	\$2,574.40	\$0.00	\$2,574.40	17.75%
01.305.007.2210.05.25	POSTAGE	\$1,950.00	\$0.00	\$1,950.00	\$767.08	\$767.08	\$1,182.92	\$0.00	\$1,182.92	60.66%
01.305.007.2210.06.37	TRAVEL & CONFERENCES	\$250.00	\$0.00	\$250.00	\$217.28	\$217.28	\$32.72	\$0.00	\$32.72	13.09%
01.305.007.2211.01.02	PRINCIPALS	\$125,102.00	\$0.00	\$125,102.00	\$129,086.72	\$129,086.72	(\$3,984.72)	\$0.00	(\$3,984.72)	-3.19%
01.305.007.2211.02.09	PRINCIPAL'S SECRETARY	\$42,860.93	\$0.00	\$42,860.93	\$43,024.86	\$43,024.86	(\$163.93)	\$0.00	(\$163.93)	-0.38%
01.305.007.2212.02.08	AIDES SUPERVISORY	\$25,114.00	\$0.00	\$25,114.00	\$14,382.81	\$14,382.81	\$10,731.19	\$0.00	\$10,731.19	42.73%
01.305.007.2231.01.02	ASSISTANT PRINCIPAL	\$108,701.00	\$0.00	\$108,701.00	\$111,647.09	\$111,647.09	(\$2,946.09)	\$0.00	(\$2,946.09)	-2.71%
01.305.007.2356.06.37	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$66.65	\$66.65	\$433.35	\$0.00	\$433.35	86.67%
01.305.007.4230.04.28	MAINTENANCE OF EQUIPMENT	\$1,500.00	\$0.00	\$1,500.00	\$570.00	\$570.00	\$930.00	\$0.00	\$930.00	62.00%
01.305.007.5204.06.38	POSITION BONDS	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.5300.04.28	COPIER RENTAL	\$7,920.00	\$0.00	\$7,920.00	\$4,746.40	\$4,746.40	\$3,173.60	\$0.00	\$3,173.60	40.07%
	Dept: ADMINISTRATION REG DAY - 007	\$334,997.93	\$0.00	\$334,997.93	\$320,901.37	\$320,901.37	\$14,096.56	\$0.00	\$14,096.56	4.21%
01.305.010.2300.01.34	SUBSTITUTES CLASSROOM	\$0.00	\$0.00	\$0.00	\$120.00	\$120.00	(\$120.00)	\$0.00	(\$120.00)	0.00%
01.305.010.2305.01.03	TEACHERS	\$1,996,647.08	\$0.00	\$1,996,647.08	\$1,917,328.01	\$1,917,328.01	\$79,319.07	\$0.00	\$79,319.07	3.97%
01.305.010.2324.01.03	LONG TERM TEACHER SUB	\$0.00	\$0.00	\$0.00	\$1,174.68	\$1,174.68	(\$1,174.68)	\$0.00	(\$1,174.68)	0.00%
01.305.010.2325.03.34	SUBSTITUTES	\$50,000.00	\$0.00	\$50,000.00	\$51,093.74	\$51,093.74	(\$1,093.74)	\$1,820.25	(\$2,913.99)	-5.83%
01.305.010.2350.01.03	PROFESSIONAL DEVELOPMENT	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.010.2350.04.03	TUITION REIMBURSEMENT PROF	\$0.00	\$0.00	\$0.00	\$10,500.00	\$10,500.00	(\$10,500.00)	\$0.00	(\$10,500.00)	0.00%
01.305.010.2350.05.23	DEV SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$2,219.67	\$2,219.67	\$280.33	\$0.00	\$280.33	11.21%
01.305.010.2350.06.37	TRAVEL,TRANS,CONFERENCES	\$5,000.00	\$0.00	\$5,000.00	\$3,150.38	\$3,150.38	\$1,849.62	\$0.00	\$1,849.62	36.99%
01.305.010.2356.01.03	PROFESSIONAL DEVELOPMENT	\$10,000.00	\$0.00	\$10,000.00	\$2,575.00	\$2,575.00	\$7,425.00	\$0.00	\$7,425.00	74.25%
01.305.010.2356.04.03	TUITION REIMBURSEMENT	\$10,500.00	\$0.00	\$10,500.00	\$374.00	\$374.00	\$10,126.00	\$0.00	\$10,126.00	96.44%
	Dept: CLASSROOM TEACHERS - 010	\$2,076,647.08	\$0.00	\$2,076,647.08	\$1,988,535.48	\$1,988,535.48	\$88,111.60	\$1,820.25	\$86,291.35	4.16%
01.305.013.2300.05.23	SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.013.2305.01.03	TEACHERS	\$243,788.16	\$0.00	\$243,788.16	\$246,127.00	\$246,127.00	(\$2,338.84)	\$0.00	(\$2,338.84)	-0.96%
01.305.013.2330.03.08	PARAPROFESSIONALS	\$100,617.00	\$0.00	\$100,617.00	\$100,819.03	\$100,819.03	(\$202.03)	\$0.00	(\$202.03)	-0.20%
	Dept: KINDERGARTEN - 013	\$344,905.16	\$0.00	\$344,905.16	\$346,946.03	\$346,946.03	(\$2,040.87)	\$0.00	(\$2,040.87)	-0.59%
01.305.016.2305.01.03	TEACHERS	\$91,960.14	\$0.00	\$91,960.14	\$92,408.00	\$92,408.00	(\$447.86)	\$0.00	(\$447.86)	-0.49%
01.305.016.2430.05.23	SUPPLIES & MATERIALS	\$1,500.00	\$0.00	\$1,500.00	\$1,877.91	\$1,877.91	(\$377.91)	\$0.00	(\$377.91)	-25.19%
	Dept: ART PROGRAM - 016	\$93,460.14	\$0.00	\$93,460.14	\$94,285.91	\$94,285.91	(\$825.77)	\$0.00	(\$825.77)	-0.88%

Rochester Public Schools

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.305.022.2305.01.03	TEACHERS	\$118,865.92	\$0.00	\$118,865.92	\$84,321.02	\$84,321.02	\$34,544.90	\$0.00	\$34,544.90	29.06%
01.305.022.2356.06.37	TRAVEL & CONFERENCES	\$1,000.00	\$0.00	\$1,000.00	\$66.11	\$66.11	\$933.89	\$0.00	\$933.89	93.39%
01.305.022.2400.05.23	TEXTBOOKS	\$0.00	\$0.00	\$0.00	\$45,736.23	\$45,736.23	(\$45,736.23)	\$0.00	(\$45,736.23)	0.00%
01.305.022.2430.05.23	SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$3,993.98	\$3,993.98	(\$1,993.98)	\$0.00	(\$1,993.98)	-99.70%
	Dept: READING - 022	\$121,865.92	\$0.00	\$121,865.92	\$134,117.34	\$134,117.34	(\$12,251.42)	\$0.00	(\$12,251.42)	-10.05%
01.305.024.2300.05.23	SUPPLIES	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
01.305.024.2300.06.37	TRAVEL & CONFERENCES	\$0.00	\$0.00	\$0.00	\$6.56	\$6.56	(\$6.56)	\$0.00	(\$6.56)	0.00%
01.305.024.2305.01.03	TEACHERS	\$19,590.00	\$0.00	\$19,590.00	\$12,599.27	\$12,599.27	\$6,990.73	\$0.00	\$6,990.73	35.69%
01.305.024.2356.06.37	TRAVEL & CONFERENCES	\$500.00	\$0.00	\$500.00	\$64.12	\$64.12	\$435.88	\$0.00	\$435.88	87.18%
	Dept: ELL PROGRAM - 024	\$20,340.00	\$0.00	\$20,340.00	\$12,669.95	\$12,669.95	\$7,670.05	\$0.00	\$7,670.05	37.71%
01.305.025.2430.05.23	SUPPLIES	\$500.00	\$0.00	\$500.00	\$435.27	\$435.27	\$64.73	\$0.00	\$64.73	12.95%
	Dept: ENGLISH - 025	\$500.00	\$0.00	\$500.00	\$435.27	\$435.27	\$64.73	\$0.00	\$64.73	12.95%
01.305.037.2430.05.23	SUPPLIES	\$500.00	\$0.00	\$500.00	\$484.54	\$484.54	\$15.46	\$0.00	\$15.46	3.09%
	Dept: MATHEMATICS - 037	\$500.00	\$0.00	\$500.00	\$484.54	\$484.54	\$15.46	\$0.00	\$15.46	3.09%
01.305.040.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	(\$250.00)	\$0.00	(\$250.00)	0.00%
01.305.040.2340.01.03	LIBRARIAN	\$100,774.98	\$0.00	\$100,774.98	\$100,988.00	\$100,988.00	(\$213.02)	\$0.00	(\$213.02)	-0.21%
01.305.040.2430.05.23	SUPPLIES	\$500.00	\$0.00	\$500.00	\$464.31	\$464.31	\$35.69	\$0.00	\$35.69	7.14%
01.305.040.4230.04.29	MAINTENANCE OF EQUIPMENT	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Dept: MEDIA SERVICES - 040	\$101,474.98	\$0.00	\$101,474.98	\$101,702.31	\$101,702.31	(\$227.33)	\$0.00	(\$227.33)	-0.22%
01.305.043.2305.01.03	TEACHERS	\$153,853.74	\$0.00	\$153,853.74	\$160,658.60	\$160,658.60	(\$6,804.86)	\$0.00	(\$6,804.86)	-4.42%
01.305.043.2430.05.23	SUPPLIES	\$400.00	\$0.00	\$400.00	\$548.10	\$548.10	(\$148.10)	\$0.00	(\$148.10)	-37.03%
01.305.043.4230.04.29	MAINTENANCE OF EQUIPMENT	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	\$0.00	\$120.00	100.00%
	Dept: MUSIC - 043	\$154,373.74	\$0.00	\$154,373.74	\$161,206.70	\$161,206.70	(\$6,832.96)	\$0.00	(\$6,832.96)	-4.43%
01.305.049.2300.01.03	TEACHER	\$0.00	\$0.00	\$0.00	\$640.00	\$640.00	(\$640.00)	\$0.00	(\$640.00)	0.00%
01.305.049.2305.01.03	TEACHERS	\$120,711.70	\$0.00	\$120,711.70	\$121,812.00	\$121,812.00	(\$1,100.30)	\$0.00	(\$1,100.30)	-0.91%
01.305.049.2430.05.23	SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$2,137.34	\$2,137.34	(\$637.34)	\$0.00	(\$637.34)	-42.49%
	Dept: PHYSICAL EDUCATION - 049	\$122,211.70	\$0.00	\$122,211.70	\$124,589.34	\$124,589.34	(\$2,377.64)	\$0.00	(\$2,377.64)	-1.95%
01.305.052.2305.01.03	TEACHERS	\$59,758.74	\$0.00	\$59,758.74	\$102,293.00	\$102,293.00	(\$42,534.26)	\$0.00	(\$42,534.26)	-71.18%
01.305.052.2430.05.23	SUPPLIES	\$5,000.00	\$0.00	\$5,000.00	\$12,049.93	\$12,049.93	(\$7,049.93)	\$0.00	(\$7,049.93)	-141.00%
	Dept: SCIENCE - 052	\$64,758.74	\$0.00	\$64,758.74	\$114,342.93	\$114,342.93	(\$49,584.19)	\$0.00	(\$49,584.19)	-76.57%
01.305.055.2430.05.23	SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$1,855.42	\$1,855.42	(\$355.42)	\$0.00	(\$355.42)	-23.69%
	Dept: SOCIAL STUDIES - 055	\$1,500.00	\$0.00	\$1,500.00	\$1,855.42	\$1,855.42	(\$355.42)	\$0.00	(\$355.42)	-23.69%

Rochester Public Schools

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.305.061.2350.01.35	CURRICULUM DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$3.32	\$3.32	(\$3.32)	\$0.00	(\$3.32)	0.00%
01.305.061.2350.05.23	SUPPLIES	\$0.00	\$0.00	\$0.00	\$148.46	\$148.46	(\$148.46)	\$0.00	(\$148.46)	0.00%
01.305.061.2351.01.03	PROFESSIONAL DEVELOPMENT	\$7,500.00	\$0.00	\$7,500.00	\$455.40	\$455.40	\$7,044.60	\$0.00	\$7,044.60	93.93%
01.305.061.2351.01.35	CURRICULUM DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$5,591.51	\$5,591.51	(\$5,591.51)	\$0.00	(\$5,591.51)	0.00%
01.305.061.2351.05.23	SUPPLIES	\$6,500.00	\$0.00	\$6,500.00	\$8,960.22	\$8,960.22	(\$2,460.22)	\$0.00	(\$2,460.22)	-37.85%
01.305.061.2356.01.03	PD Stipends - Curriculum	\$0.00	\$0.00	\$0.00	\$234.00	\$234.00	(\$234.00)	\$0.00	(\$234.00)	0.00%
	Dept: CURRICULUM DEVELOPMENT - 061	\$14,000.00	\$0.00	\$14,000.00	\$15,392.91	\$15,392.91	(\$1,392.91)	\$0.00	(\$1,392.91)	-9.95%
01.305.076.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$0.00	\$0.00	\$614.00	\$614.00	(\$614.00)	\$0.00	(\$614.00)	0.00%
01.305.076.3200.01.11	PHYSICIAN	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00	(\$600.00)	\$0.00	(\$600.00)	0.00%
01.305.076.3200.04.11	PHYSICIAN SVCS- CONTRACTED	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
01.305.076.3200.05.23	SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$7,129.67	\$7,129.67	(\$4,629.67)	\$0.00	(\$4,629.67)	-185.19%
01.305.076.3200.06.37	TRAVEL & CONFERENCES	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
01.305.076.3202.01.11	NURSE	\$79,008.18	\$0.00	\$79,008.18	\$79,202.00	\$79,202.00	(\$193.82)	\$0.00	(\$193.82)	-0.25%
01.305.076.3202.03.34	SUBSTITUTE - NURSE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
	Dept: HEALTH SERVICES - 076	\$83,358.18	\$0.00	\$83,358.18	\$87,545.67	\$87,545.67	(\$4,187.49)	\$0.00	(\$4,187.49)	-5.02%
01.305.079.3300.06.14	TRANSPORTATION REG DAY K-6	\$0.00	\$0.00	\$0.00	\$550.00	\$550.00	(\$550.00)	\$0.00	(\$550.00)	0.00%
01.305.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$261,000.00	\$0.00	\$261,000.00	\$260,565.81	\$260,565.81	\$434.19	\$0.00	\$434.19	0.17%
01.305.079.3301.06.14	FUEL ADJUSTMENT	\$8,400.00	\$0.00	\$8,400.00	\$0.00	\$0.00	\$8,400.00	\$0.00	\$8,400.00	100.00%
01.305.079.3303.06.14	TRANSPORTATION OTHER	\$47,226.00	(\$6,935.00)	\$40,291.00	\$40,072.73	\$40,072.73	\$218.27	\$0.00	\$218.27	0.54%
01.305.079.3309.06.14	TRANSPORTATION 7 -12	\$0.00	\$6,935.00	\$6,935.00	\$0.00	\$0.00	\$6,935.00	\$0.00	\$6,935.00	100.00%
	Dept: TRANSPORTATION REG DAY - 079	\$316,626.00	\$0.00	\$316,626.00	\$301,188.54	\$301,188.54	\$15,437.46	\$0.00	\$15,437.46	4.88%
01.305.085.3521.05.23	PRINTING HANDBOOKS	\$1,100.00	\$0.00	\$1,100.00	\$921.24	\$921.24	\$178.76	\$0.00	\$178.76	16.25%
01.305.085.3522.06.36	STUDENT ACTIVITIES	\$0.00	\$0.00	\$0.00	\$4,680.00	\$4,680.00	(\$4,680.00)	\$0.00	(\$4,680.00)	0.00%
	Dept: MISCELLANEOUS - 085	\$1,100.00	\$0.00	\$1,100.00	\$5,601.24	\$5,601.24	(\$4,501.24)	\$0.00	(\$4,501.24)	-409.20%
01.305.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$15,945.41	\$0.00	\$15,945.41	\$15,850.91	\$15,850.91	\$94.50	\$0.00	\$94.50	0.59%
01.305.088.4110.03.10	CUSTODIAL SUPERVISOR	\$61,876.22	\$0.00	\$61,876.22	\$82,026.45	\$82,026.45	(\$20,150.23)	\$0.00	(\$20,150.23)	-32.57%
01.305.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$132,103.00	\$0.00	\$132,103.00	\$97,096.86	\$97,096.86	\$35,006.14	\$0.00	\$35,006.14	26.50%
01.305.088.4120.04.17	HEAT	\$45,000.00	\$0.00	\$45,000.00	\$64,367.60	\$64,367.60	(\$19,367.60)	\$0.00	(\$19,367.60)	-43.04%
01.305.088.4130.04.15	TELEPHONE	\$6,300.00	\$0.00	\$6,300.00	\$5,517.98	\$5,517.98	\$782.02	\$0.00	\$782.02	12.41%
01.305.088.4130.04.16	ELECTRICITY	\$92,500.00	\$0.00	\$92,500.00	\$124,491.95	\$124,491.95	(\$31,991.95)	\$0.00	(\$31,991.95)	-34.59%
01.305.088.4130.04.19	MAINTENANCE OF WATER SYSTEM	\$6,800.00	\$0.00	\$6,800.00	\$7,522.33	\$7,522.33	(\$722.33)	\$0.00	(\$722.33)	-10.62%
01.305.088.4210.04.32	MAINTENANCE OF GROUNDS	\$4,200.00	\$0.00	\$4,200.00	\$14,540.72	\$14,540.72	(\$10,340.72)	\$0.00	(\$10,340.72)	-246.21%
01.305.088.4220.04.32	MAINTENANCE OF BLDG ONGOING	\$12,850.00	\$0.00	\$12,850.00	\$157,740.27	\$157,740.27	(\$144,890.27)	\$0.00	(\$144,890.27)	-1127.55%

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.305.088.4220.05.26	CHEMICALS	\$4,100.00	\$0.00	\$4,100.00	\$9,838.81	\$9,838.81	(\$5,738.81)	\$0.00	(\$5,738.81)	-139.97%
01.305.088.4220.05.27	PAPER	\$9,550.00	\$0.00	\$9,550.00	\$7,665.82	\$7,665.82	\$1,884.18	\$0.00	\$1,884.18	19.73%
01.305.088.4223.05.26	LIGHTING	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.088.4224.05.26	MISCELLANEOUS SUPPLIES	\$0.00	\$0.00	\$0.00	\$57.40	\$57.40	(\$57.40)	\$0.00	(\$57.40)	0.00%
01.305.088.4230.04.32	MAINTENANCE OF EQUIPMENT	\$35,100.00	\$0.00	\$35,100.00	\$17,476.96	\$17,476.96	\$17,623.04	\$0.00	\$17,623.04	50.21%
01.305.088.7400.04.30	REPLACEMENT OF EQUIPMENT	\$0.00	\$0.00	\$0.00	\$8,890.00	\$8,890.00	(\$8,890.00)	\$0.00	(\$8,890.00)	0.00%
Dept: OPERATION & MAINTENANCE - 088		\$426,824.63	\$0.00	\$426,824.63	\$613,084.06	\$613,084.06	(\$186,259.43)	\$0.00	(\$186,259.43)	-43.64%
01.305.093.2130.03.04	NETWORK TECHNICIANS	\$68,208.18	\$0.00	\$68,208.18	\$57,476.17	\$57,476.17	\$10,732.01	\$0.00	\$10,732.01	15.73%
01.305.093.2300.05.23	SUPPLIES SOFTWARE	\$0.00	\$0.00	\$0.00	\$2,672.22	\$2,672.22	(\$2,672.22)	\$0.00	(\$2,672.22)	0.00%
01.305.093.2430.05.23	SOFTWARE	\$3,000.00	\$0.00	\$3,000.00	\$14,088.90	\$14,088.90	(\$11,088.90)	\$0.00	(\$11,088.90)	-369.63%
01.305.093.2450.05.23	EDUCATIONAL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$77,072.80	\$77,072.80	(\$77,072.80)	\$0.00	(\$77,072.80)	0.00%
01.305.093.2451.05.23	EDUCATIONAL EQUIPT	\$5,000.00	\$0.00	\$5,000.00	\$7,291.20	\$7,291.20	(\$2,291.20)	\$0.00	(\$2,291.20)	-45.82%
01.305.093.4130.04.15	TELEPHONE	\$14,500.00	\$0.00	\$14,500.00	\$13,169.20	\$13,169.20	\$1,330.80	\$0.00	\$1,330.80	9.18%
01.305.093.4230.04.29	MAINTENANCE OF EQUIPMENT/WEB	\$0.00	\$0.00	\$0.00	\$1,025.30	\$1,025.30	(\$1,025.30)	\$0.00	(\$1,025.30)	0.00%
Dept: COMPUTER PROGRAM - 093		\$90,708.18	\$0.00	\$90,708.18	\$172,795.79	\$172,795.79	(\$82,087.61)	\$0.00	(\$82,087.61)	-90.50%
01.305.097.9102.06.36	TUITION BRISTOL AGRICULTURAL	\$280,977.00	\$0.00	\$280,977.00	\$254,230.20	\$254,230.20	\$26,746.80	\$0.00	\$26,746.80	9.52%
Dept: PROGRAMS W/OTHERS REG DAY - 097		\$280,977.00	\$0.00	\$280,977.00	\$254,230.20	\$254,230.20	\$26,746.80	\$0.00	\$26,746.80	9.52%
01.305.100.1104.04.36	LEGAL SERVICES	\$13,500.00	\$0.00	\$13,500.00	\$4,851.00	\$4,851.00	\$8,649.00	\$0.00	\$8,649.00	64.07%
01.305.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$0.00	\$0.00	\$64.78	\$64.78	(\$64.78)	\$0.00	(\$64.78)	0.00%
01.305.100.2106.06.37	CONFERENCES	\$0.00	\$0.00	\$0.00	\$43.46	\$43.46	(\$43.46)	\$0.00	(\$43.46)	0.00%
01.305.100.2107.06.37	TRAVEL	\$0.00	\$0.00	\$0.00	\$176.43	\$176.43	(\$176.43)	\$0.00	(\$176.43)	0.00%
01.305.100.2110.01.02	DIRECTOR OF STUDENT SERVICES	\$21,517.92	\$0.00	\$21,517.92	\$20,777.15	\$20,777.15	\$740.77	\$0.00	\$740.77	3.44%
01.305.100.2110.02.09	ADMIN ASST STUDENT SVCS	\$10,433.02	\$0.00	\$10,433.02	\$10,375.67	\$10,375.67	\$57.35	\$0.00	\$57.35	0.55%
01.305.100.2110.06.37	TRAVEL & CONFERENCES	\$6,200.00	\$0.00	\$6,200.00	\$0.00	\$0.00	\$6,200.00	\$0.00	\$6,200.00	100.00%
01.305.100.2415.04.33	ASSOCIATION DUES	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
01.305.100.4130.04.15	TELEPHONE	\$150.00	\$0.00	\$150.00	\$141.44	\$141.44	\$8.56	\$0.00	\$8.56	5.71%
01.305.100.4230.04.31	SOFTWARE LICENSE	\$2,600.00	\$0.00	\$2,600.00	\$2,161.51	\$2,161.51	\$438.49	\$0.00	\$438.49	16.87%
Dept: SPECIAL NEEDS ADMINISTRATION - 100		\$54,550.94	\$0.00	\$54,550.94	\$38,591.44	\$38,591.44	\$15,959.50	\$0.00	\$15,959.50	29.26%
01.305.102.2110.06.37	TRAVEL & CONFERENCES	\$200.00	\$0.00	\$200.00	\$59.32	\$59.32	\$140.68	\$0.00	\$140.68	70.34%
01.305.102.2305.01.03	TEACHERS	\$39,427.36	\$0.00	\$39,427.36	\$41,736.40	\$41,736.40	(\$2,309.04)	\$0.00	(\$2,309.04)	-5.86%
01.305.102.2330.03.08	PARAPROFESSIONALS	\$56,381.08	\$0.00	\$56,381.08	\$59,756.63	\$59,756.63	(\$3,375.55)	\$0.00	(\$3,375.55)	-5.99%
01.305.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.305.102.2430.05.24	SUPPLIES & MATERIALS	\$1,000.00	\$0.00	\$1,000.00	\$708.02	\$708.02	\$291.98	\$0.00	\$291.98	29.20%

Rochester Public Schools

FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2021

To Date: 6/30/2022

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
	Dept: PROJECT GROW - 102	\$97,308.44	\$0.00	\$97,308.44	\$102,260.37	\$102,260.37	(\$4,951.93)	\$0.00	(\$4,951.93)	-5.09%
01.305.103.2305.01.03	TEACHERS	\$584,743.56	\$0.00	\$584,743.56	\$592,472.00	\$592,472.00	(\$7,728.44)	\$0.00	(\$7,728.44)	-1.32%
01.305.103.2330.03.08	PARAPROFESSIONALS	\$152,331.37	\$0.00	\$152,331.37	\$83,465.78	\$83,465.78	\$68,865.59	\$110.00	\$68,755.59	45.14%
01.305.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.305.103.2430.05.24	SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$450.39	\$450.39	\$2,049.61	\$0.00	\$2,049.61	81.98%
01.305.103.2450.05.24	EDUCATIONAL EQUIPMENT	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.305.103.3300.02.08	BUS MONITORS	\$10,000.00	\$0.00	\$10,000.00	\$18,700.44	\$18,700.44	(\$8,700.44)	\$656.20	(\$9,356.64)	-93.57%
	Dept: LEARNING SUPPORT CENTER - 103	\$753,374.93	\$0.00	\$753,374.93	\$695,088.61	\$695,088.61	\$58,286.32	\$766.20	\$57,520.12	7.63%
01.305.118.2305.01.03	TEACHERS	\$200,764.56	\$0.00	\$200,764.56	\$203,506.00	\$203,506.00	(\$2,741.44)	\$0.00	(\$2,741.44)	-1.37%
01.305.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$750.00	\$0.00	\$750.00	\$330.00	\$330.00	\$420.00	\$0.00	\$420.00	56.00%
01.305.118.2430.05.24	SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$987.41	\$987.41	\$1,012.59	\$0.00	\$1,012.59	50.63%
01.305.118.2450.05.24	EDUCATIONAL EQUIPMENT	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.118.2800.04.35	SPEECH THERAPY	\$44,000.00	\$0.00	\$44,000.00	\$50,140.00	\$50,140.00	(\$6,140.00)	\$0.00	(\$6,140.00)	-13.95%
	Dept: SPEECH - 118	\$248,514.56	\$0.00	\$248,514.56	\$254,963.41	\$254,963.41	(\$6,448.85)	\$0.00	(\$6,448.85)	-2.59%
01.305.121.2100.02.09	CLERICAL	\$0.00	\$0.00	\$0.00	\$26,042.61	\$26,042.61	(\$26,042.61)	\$0.00	(\$26,042.61)	0.00%
01.305.121.2211.02.09	SPED SECRETARY	\$34,762.95	\$0.00	\$34,762.95	\$10,039.69	\$10,039.69	\$24,723.26	\$0.00	\$24,723.26	71.12%
01.305.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.121.2350.04.35	SPECIALIZED INSTRUCTION	\$25,000.00	\$0.00	\$25,000.00	\$34,025.00	\$34,025.00	(\$9,025.00)	\$0.00	(\$9,025.00)	-36.10%
01.305.121.2415.05.24	SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$1,670.14	\$1,670.14	\$329.86	\$0.00	\$329.86	16.49%
01.305.121.2440.04.35	EXTENDED YEAR SERVICES	\$70,000.00	\$0.00	\$70,000.00	\$30,965.22	\$30,965.22	\$39,034.78	\$0.00	\$39,034.78	55.76%
01.305.121.2801.04.35	THERAPY	\$115,000.00	\$0.00	\$115,000.00	\$98,654.18	\$98,654.18	\$16,345.82	\$0.00	\$16,345.82	14.21%
	Dept: SUPPORT SERVICES - 121	\$252,762.95	\$0.00	\$252,762.95	\$207,396.84	\$207,396.84	\$45,366.11	\$0.00	\$45,366.11	17.95%
01.305.127.2305.01.03	PROFESSIONAL SALARIES	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00	(\$750.00)	\$0.00	(\$750.00)	0.00%
01.305.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$900.00	\$0.00	\$900.00	\$330.00	\$330.00	\$570.00	\$0.00	\$570.00	63.33%
01.305.127.2450.05.24	EDUCATIONAL EQUIPMENT	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.127.2800.01.03	SOCIAL WORKER(S)	\$177,299.59	\$0.00	\$177,299.59	\$178,306.00	\$178,306.00	(\$1,006.41)	\$0.00	(\$1,006.41)	-0.57%
01.305.127.2800.05.24	SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$721.91	\$721.91	\$1,778.09	\$0.00	\$1,778.09	71.12%
01.305.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	100.00%
01.305.127.2800.06.37	TRAVEL & CONFERENCES	\$71,878.00	(\$70,978.00)	\$900.00	\$4,667.34	\$4,667.34	(\$3,767.34)	\$0.00	(\$3,767.34)	-418.59%
01.305.127.2801.01.03	PSYCHOLOGIST	\$0.00	\$70,978.00	\$70,978.00	\$47,954.05	\$47,954.05	\$23,023.95	\$0.00	\$23,023.95	32.44%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$262,077.59	\$0.00	\$262,077.59	\$232,729.30	\$232,729.30	\$29,348.29	\$0.00	\$29,348.29	11.20%
01.305.130.3302.06.12	TRANS/INTEGRATED(502.1-502.3)	\$29,700.00	\$0.00	\$29,700.00	\$18,457.20	\$18,457.20	\$11,242.80	\$0.00	\$11,242.80	37.85%
01.305.130.3303.06.12	MCKINNEY VENTO	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%

Rochester Public Schools

FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

☐ Include pre encumbrance

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☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2021

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.305.130.3304.06.12	TRANS/COLLABORATIVES (502.4)	\$22,500.00	(\$21,080.00)	\$1,420.00	\$0.00	\$0.00	\$1,420.00	\$0.00	\$1,420.00	100.00%
01.305.130.3305.06.12	TRANS/DAY PROGRAMS (502.5)	\$50,000.00	\$44,880.00	\$94,880.00	\$96,959.60	\$96,959.60	(\$2,079.60)	\$0.00	(\$2,079.60)	-2.19%
01.305.130.3308.06.12	TRANS/PRESCHOOL (502.8)	\$23,800.00	(\$23,800.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SPED TRANSPORTATION - 130	\$136,000.00	\$0.00	\$136,000.00	\$115,416.80	\$115,416.80	\$20,583.20	\$0.00	\$20,583.20	15.13%
01.305.133.9305.06.13	TUITION DAY SCHOOLS (502.5)	\$103,368.00	\$0.00	\$103,368.00	\$51,980.57	\$51,980.57	\$51,387.43	\$0.00	\$51,387.43	49.71%
01.305.133.9404.06.13	TUITION COLLABORATIVES (502.4)	\$81,000.00	\$0.00	\$81,000.00	\$34,074.12	\$34,074.12	\$46,925.88	\$0.00	\$46,925.88	57.93%
	Dept: PROGRAMS W/OTHERS SPED - 133	\$184,368.00	\$0.00	\$184,368.00	\$86,054.69	\$86,054.69	\$98,313.31	\$0.00	\$98,313.31	53.32%
Grand Total:		\$6,798,275.00	\$0.00	\$6,798,275.00	\$6,747,737.68	\$6,747,737.68	\$50,537.32	\$2,586.45	\$47,950.87	0.71%

End of Report



Old Rochester Regional School District
Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Rochester

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: August 30, 2022

Re: Financial Report – Final for Fiscal Year 2022

Financial Report:

Please find the following financial report in relation to the general funds of Rochester Elementary School District:

· Final Budget Report by Department for June 30, 2022

For the purpose of our Financial Forecasting:

The Rochester School District has closed its Fiscal Year June 30, 2022 year end with remaining funds in the amount of \$47,950.87. This balance includes funds from two approved funding sources from the Town Meeting in May of 2021.

Of the balance referred to above:

Bristol County Agricultural High School	\$26,965.07
Rochester Memorial School	<u>\$20,985.80</u>

Total funds to return to Town	<u>\$47,950.87</u>
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These funds will be returned to the Town of Rochester for the purpose of Free-Cash.

**Rochester Memorial
School Committee Meeting
Thursday September 1, 2022**

Principal's Report

- We welcomed 498 students on the first day of school including 26 new students who enrolled over the summer break.

- As we get ready to embark upon another school year I would like to welcome in some new members of our staff. We are all excited to have Mrs. Anne Realini join our 2nd grade team, Mrs. Jennifer Hunter joining our 3rd grade team, Kaitlyn Laprise is our new instrumental music teacher, Ms. Kathryn Sebastiao joining our 4th grade team and Ms. Fatima Pimentel is joining our cafeteria team as our new 3-hour cook.

- I would like to thank Mr. Bernard and the custodial team from FM&M for their efforts during summer clean up as our building looks outstanding. I would also like to thank Mrs. Guard, Mrs. Amato and Mr. Simmons for managing our main office and technology infrastructure throughout the summer months.

- Open House for families of students in grades 1-6 took place on Tuesday August 30th from 6:30-7:30pm. Kindergarten orientation took place on Wednesday August 31st and was broken up into two cohorts. Students and families were invited by the first letter of their last name for either a morning or afternoon session. Last names starting with letters A-L came in from 9:00-10:30am and last names starting M-Z came in from 1:00-2:30pm.

- I would like to thank the RMS PTO and all of the parents, guardians or community members who came by Rochester Memorial on Monday August 29th to decorate the sidewalks right outside of all our entrance as part of the PTO's "Chalk the Walk." The art work and messaging was truly wonderful and added a nice component to our opening day for students.

- I am pleased to announce that this year the Old Rochester Regional School District is moving forward with online student registration using our student information system PowerSchool. In an effort to update student contacts, addresses, emails and phone numbers we have provided our families with information and instructions on how to create a student account so they may update the required student demographics information. This will take the place of hard copy packets that were traditionally used.

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22-23 enrollment and staffing August 2022

Class Numbers

Weigel	FTK	19	Para	Parker	Henrie 1:1
St. Yves	FTK	18	Para	Deschamps	
Bacchiocchi	FTK	17	Para	Sherman	
Derderian	SPED K	8			
TOTAL K		54			
Lucas	Grade 1	15	para	Arruda	
Lenahan	Grade 1	15			
Alexander	Grade 1	15	para	Souza	
Nelson	Grade 1	15			
Russo	SPED 1	10			
Total Grade 1		60			
Alves	Grade 2	16	para	Harding	
Stupalski	Grade 2	16			
Realini	Grade 2	16	para	Miranda 1:1	
Bradley	Grade 2	16			
Hedblom	Sped 2	7			
Total Grade 2		64			
Higgins	Grade 3	23	para	Ovian	
Forns	Grade 3	23			
Hunter	Grade 3	23			
Banno	SPED 3	8			
Total Grade 3		69			
Cabral	Grade 4	19			
Cyr	Grade 4	18			
Sebastiao	Grade 4	17			
Griffin	Grade 4	18			
Wollenhaupt	SPED 4	12			
Total Grade 4		72			
Audette	Grade 5	22			
Tavares	Grade 5	23			
Teves	Grade 5	22			
Condry	Grade 5	21	para	Cisco 1:1	
Rogers	SPED 5	11			
Total Grade 5		88			
Cote	Grade 6	22			
DellaCioppa	Grade 6	22			
Forns	Grade 6	22			
Taylor	SPED 6	11			
Total Grade 6		66			
Sub Total		473			
Baronas	PG	25		Bateman	TBD
Grand Total		498			

Lunch Aides Lea Sims TBD



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: Aug/Sept 2022

Rochester Memorial School

Directors Update:

- It is our pleasure to announce that the state of Massachusetts will assist us in our continued efforts to serve all students, free meals in the 2022-2023 school year, by granting us a 1-year extension.
 - ◆ Extra items will be available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- [Titan Family Portal](#)– Is the Food Service platform where parents can add funds to their child's account (there is a transaction fee of \$1.95 per transaction), monitor the account purchases, set up automatic payments, transfer funds amongst their children, apply for Meal Benefits and reprint important letters they have received.
- Food and Nutrition Website – featuring an Interactive Menus, Menu Mobile App, Online Meals Application, Nutrition Education for parents, students, and staff and more. Very important to check often for updates.
- Nation –wide supply chain disruptions continue to plague us.
 - ◆ Changes to posted menus may happen without notice. We will communicate these menu changes to the respective schools, as they happen and an announcement will be made in the building.
 - ◆ Please have patience and understanding.
 - ◆ We will ensure that all students are provided a well-balanced, nutritious meal.
- We have seen significant price increases across the board and these may have an impact on our program. With the costs increases as well as staying in compliance with the USDA Meal Price Equity requirement, we are anticipating a meal price increase. This would apply to any second meals this year.
- We are looking forward to a Great New Year ahead and feeding all of our children!

Jill Henesey

Director of Food and Nutrition Services

Office: 508-758-2772 x1543

Mobile: 774-320-0801

Email: jillhenesey@oldrochester.org

<https://www.facebook.com/ORRnutrition4kids>



Facilities Director's Report: September 2022

Rochester Memorial Elementary School

- All firefighting systems have been inspected and tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced and inspected.
- Annual air quality testing of facility scheduled.
- Completed installation of main field irrigation (Capital Project).
- Fire and Building inspections completed.
- Conducted routine maintenance on all facility systems.

Sincerely,

Gene Jones

Director of Facilities

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