



**2022-2023**  
**LL Measure Citizens' Bond Oversight Committee (CBOC)**  
**5:00 p.m. – 7:00 p.m.**  
**VistaUSD, Board Room**

**Vista Unified School District**

**Vision:** Every student graduates from Vista Unified as a resilient, agile learner and creative problem solver who navigates the world with confidence and kindness and eagerly embraces local and global challenges.

**Learner Portrait:** Kind and Confident; Curious and Connected; Capable and Knowledgeable

**Adult Portrait:** Compassionate Champion; Flexible and Innovative Facilitator; Open-Minded and Equity-Centered Learner

**System Portrait:** Inclusive Culture Focused on Growth; Joyful, Innovative, Rigorous, and Equitable Learning Environments; Future-Oriented, Forward Thinking; Family and Community Partnerships

**Values:** RESPECT, TRUST, COLLABORATION, EQUITY, KINDNESS

**Purpose of Committee:**

- Actively review and report on the use of bond proceeds.
- Ensure bond proceeds are spent only on permissible purposes and not for any other purpose.

<p><b>Meeting Dates 2022-2023:</b></p> <ul style="list-style-type: none"> <li>• Tuesday, August 16, 2022</li> <li>• Tuesday, November 15, 2022 @ RBVHS</li> <li>• <b>Tuesday, February 28, 2023 @ RMMS</b></li> <li>• Tuesday, TBD</li> </ul>	<p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Facility Bond - Measure LL VistaUSD Website</a></li> <li>• <a href="#">Bylaws Approved 2-18-20</a></li> <li>• <a href="#">Bond Object Code Descriptions</a></li> </ul>
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**Approved Minutes: February 28, 2023**

AGENDA ITEMS	PRESENTER	TIME	TALKING POINTS	NOTES AND NEXT STEPS
1. Site Tour				Committee members toured the RMMS campus guided by Chief Operations Officer, Shawn Loescher. The completed shade structures were pointed out as well as areas of low water landscaping where RMMS is currently the test site for future landscaping standards district-wide.

<p><b>2. Public Comment</b></p>	<p>Public</p>	<p>3</p>	<p>Any member of the audience who wishes to hold and speak to an agenda item should file with the committee secretary prior to the beginning of the meeting. Public comment may be limited to three (3) minutes per-speaker and 15 total minutes per-topic.</p>	<p>No public comments</p>
<p><b>3. Welcome:</b></p> <ul style="list-style-type: none"> <li>a. Determination of Quorum of five (5) - Roll Call</li> <li>b. Review Purpose of Committee</li> <li>c. <a href="#">Flag Salute</a></li> <li>d. Review of District Values</li> </ul>	<p>Linda Latimer</p> <p>Dr. Shawn Loescher</p>	<p>5</p>	<p>Roll Call:</p> <ul style="list-style-type: none"> <li>1. John Aguilera</li> <li>2. Charles Basso</li> <li>3. Michael Large</li> <li>4. Linda Latimer</li> <li>5. Penny Harrington</li> <li>6. <del>Gina Fierro</del></li> <li>7. Bill Faust</li> <li>8. Mike Frattali</li> </ul>	<p>Meeting called to order @ 5:27 pm</p> <p>Linda led the committee in a flag salute.</p> <p>Linda noted that Gina Fierro should be removed from the Roll Call. Mike Frattali has resigned as the Taxpayers Association representative.</p> <p>Members present: John Aguilera, Charles Basso, Michael Large, Linda Latimer, Penny Harrington, and Bill Faust.</p> <p>Linda reviewed the Purpose of the Committee.</p> <p>Shawn directed everyone to the district values printed on the reserves side of each member's name card. Shawn would be happy to meet with individuals to share how the values are operationalized should any member of the committee wish more detailed information.</p>
<p><b>4. Administrative Matters:</b></p> <ul style="list-style-type: none"> <li>a. <b>Vacancy:</b> Process for posting for new CBOC Parent Community Member <ul style="list-style-type: none"> <li>i. Taxpayer Association rep vacancy effective 2/21/2023</li> </ul> </li> <li>b. <b>Requested Report:</b> <a href="#">Projected versus Action Soft Costs</a></li> <li>c. <b>Construction Management Report:</b> Discussion on Long Lead Time Items.</li> <li>d. <b>Bylaws:</b> Review of <a href="#">section 3.2.B</a></li> <li>e. <b>Special meeting:</b> Annual Report work.</li> <li>f. Meeting date change needed for the scheduled May 16, 2023 meeting</li> </ul>	<p>Dr. Shawn Loescher</p> <p>Karen Riedel</p> <p>Alex Preciado</p> <p>Dr. Shawn Loescher</p>	<p>40</p>	<p>c. <a href="#">Measure LL Projects: Material Long Lead Item Report 2/24/2023</a></p> <p>e. <b>Special Meeting</b> optional dates: March 14 or April 4. Time? In person or Zoom? (please vote for date, time and if in-person or Zoom)</p> <p>f. New May date options: Tuesday, May 9, 2023 or Tuesday, May 30, 2023 (or</p>	<p>a. Committee membership has been realigned based on survey feedback. There are two vacancies: Parent (PTA) representative and Taxpayers Association. Shawn indicates that the vacancies will be advertised via the Superintendents Community Update and posted on the district website. Shawn will reach out to the PTA president to ask for a volunteer.</p> <p>b. Karen shared the linked completed projects reports identifying the soft/hard costs on the final page of each project. As construction completes and projects close with final costs being paid; Karen will share the hard/soft costs with the committee. John A. asked about the high costs of construction management fees on the MVHS ramp; Shawn indicates that we will follow-up and</p>

			Tuesday, June 6, 2023)	<p>determine if we can follow up via email or if the information should be agendaized for the next meeting. Shawn asked Charles if this information meets his initial request; Charles confirmed.</p> <p>c. Grace Chan and Chris Dowler (with PPC) shared details of the report regarding material long lead items (see linked report).</p> <p>d. Shawn shared concern of an unintentional bylaw violation regarding membership composition. No conflict occurs at this time; however, many CBOC bylaws include a statement within their bylaws stating that you can't work for the school district at the same time as serving on the CBOC. To ensure that our bylaws align with intent; the committee would like Shawn to bring back (after confirming with legal counsel) several options of updated language for review and agreement in revising the current bylaws.</p> <p>f. A special meeting is needed to work on the annual report. The committee requested a poll to identify the date. It is noted that Zoom meetings are no longer permitted per Brown Act guidelines</p> <p>g. An alternative date for the regularly scheduled meeting in May will be added to the poll as well.</p> <p>Poll sent via email on 3/3/2023 - Results: 2022 Annual Report - Special Meeting Tuesday, April 4, 2023 5:00 - 7:00 pm</p> <p>May (alternative date) Tuesday, May 9, 2023 5:00 - 7:00 pm</p>
<p><b>5. Approval of Minutes from Meeting:</b> a. <a href="#">Unapproved November 15, 2022</a></p>	Linda Latimer	5		Bill Faust moved to accept the minutes as presented. Michael Large second. Approved with one abstaining vote.
<p><b>6. Project Updates/Reports</b> a. LLMeasure Presentation by PPC b. Financial Reports</p>	Grace Chan Karen Riedel	60	<a href="#">CBOC Update Measure LL Facility Bond</a>	a. Grace, Chris, and Shawn shared details and answered questions related to the linked presentation.

i. <a href="#">Bond Object Code Descriptions</a>			<a href="#">Projects in Progress as of 1.31.2023</a>	b. Karen pointed out that these linked reports are for current projects. As requested by the committee; bond object codes are linked and will be included as a resource on all future agendas.
<b>7. Roundtable/Comments</b>	Committee Members	10		<p>Penny inquired about the prioritization survey results that she asked about at the November meeting. Shawn shared that the information is slated for the April/May meeting. Shawn indicated he would share his <a href="#">CBOC Follow-up Meeting Items</a> document.</p> <p>In reviewing the Taxpayers Association Scorecard; Penny asked that a list of the committee members and their contact information be shared out. Danica emailed this to committee members on 3/3/2023.</p> <p>Penny also asked about an annual meeting with the governing board. Linda shared that she meets with the Board of Trustees to present the annual report on behalf of the committee every year.</p>
<b>8. Discussion: Topics and Information for Next Meeting</b> a. Call for Topics b. Review of Action Items	Linda Latimer Dr. Shawn Loescher	10	<b>Future Meeting Dates:</b> • May date determined above	
<b>9. Adjournment</b>	Linda Latimer	-		Meeting adjourned at 7:04 pm