

After-School Program

Avery Coonley students in full day PreK 4 through Group 8 may enroll in the After-School Program. An additional fee is charged for this program and billed in the student's tuition statement. Students may be signed up for the entire year, or by day as needed. ACS's After-School Program is led by a Director and operated by qualified staff. The variety of daily activities planned for children participating in the program include games and outdoor play, arts and crafts, hands-on activities, and structured homework time for Lower and Middle School students.

Contact Information

Front Desk (7am-6pm): 630-969-0800 ext. 7203

Program Director

Amy Arbizzani

aarbizzani@averycoonley.org

630-969-0800 ext. 7282

Hours of Operation

Monday-Friday, 2:50 pm – 6:00 pm

Not available on early dismissal days or days the school is closed.

Program Fees

\$5 per half hour; per child

- Fees are charged from a student's regular dismissal time (based on grade) until they are picked up
- Late fees are charged after 6:00 pm at the rate of \$20 per 15 minutes late

Note: A student(s) may be enrolled at **no charge** if they are attending in order to be picked up with their older sibling at a later dismissal time or if being picked up at a later dismissal time due to a carpool.

Automatic Daily Enrollment

Any student not picked up within 15 minutes of their scheduled pick-up time or at the end of their school sanctioned after-school activity (such as sports or clubs) will be escorted to the After-School Program by a faculty member. The student will check in with the Director and be given the opportunity to call a parent.

Billing Schedule

After-School Program fees are billed on the student's quarterly billing statement. The following schedule will apply:

- August and September — billed in the October statement
- October, November, and December — billed in the January statement
- January, February, and March — billed in the April statement
- April, May, and June — billed in the June statement.

Registration

Registration and attendance for the After-School Program is managed through SchoolPass. **Registration for the upcoming school year opens in August.** Instructions for registering will be emailed to all families in August, posted in the Back-to-School information on the School's website, and listed in the ACS News.

To register, go to: averycoonley.school-pass.net

Select the program for which you want to enroll your child(ren):

- After School PreK–Kindergarten: for students in full day PreK 4 or Kindergarten
- After School Lower School: for students in Groups 1–4
- After School Middle School: for students in Groups 5–6
- Sibling Lower School Pick Up: for students in full day PreK 4 or Kindergarten who have a sibling or carpool member in Lower School and will not be picked up until 3:05 pm
- Sibling Middle School Pick Up: for students in full day PreK 4, Kindergarten, or Groups 1–4 who have a sibling or carpool member in Middle School and will not be picked up until 3:35 pm

Meeting Locations

Full Day PreK 4 and Kindergarten will remain in their classrooms until 2:50 pm. At 2:50 pm, the program will meet on the blacktop by the South entrance or in the Commons during inclement weather. On occasion, the After-School program may meet elsewhere. At all times, the Receptionist on duty at the main entrance will be aware of the program location and be able to direct parents to the proper location.

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Student Daily Sign in/Out

Students must sign in with the After-School Program Director upon arrival. Once a student is signed into the After-School Program, they will not be allowed to leave without the signature of an authorized pick-up person. Authorized pick-up persons are those listed on the Authorized Driver list in the family's SchoolPass account.

Student Expectations

Students attending the After-School Program are expected to adhere to the same standards of conduct expected during the school day and outlined in this Student/Parent Handbook.

Last Minute Changes to Your Child(ren)'s Schedule

Parents may make updates/changes in SchoolPass to their child(ren)'s after-school schedule for the day up until 3:00 pm. If you need assistance, please contact the program director.

Last Minute Change to Authorized Pick-Up Person

You may update your Authorized Drivers list in SchoolPass at any time. If the change is last minute, update your authorized drivers list in SchoolPass and email the information to the Program Director (Amy Arbizzani at aarbizzani@averycoonley.org) The newly authorized person will be asked to show a photo ID before the student is allowed to leave.