



Academy Support Staff

9TH GRADE ACADEMY

CLERK

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11TH GRADE ACADEMY

CLERK

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10TH GRADE ACADEMY

CLERK

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GLA COORDINATOR

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12TH GRADE ACADEMY

CLERK

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PSW

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DEAN

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GLA COORDINATOR

Jenina Franco (818) 758-6552
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Crisis Protocol

NON-URGENT

Temperature Check

(Determine if concern is non-urgent)



Email Crisis Team

(Determined by student's grade level)

Team9@birminghamcharter.com
Team10@birminghamcharter.com
Team11@birminghamcharter.com
Team12@birminghamcharter.com



When in doubt...

CALL for help

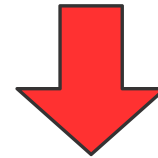
instead of emailing

URGENT

Call GLA Clerk Immediately

(Determined by student's grade level)

9th Jenny Constanza (818)758-4480
10th Maria Salvatierra (818)758-4443
11th Anne Mirzahanian (818)758-4484
12th Becky Venegas (818)758-4481



Email Crisis Team

(Determined by student's grade level)

Team9@birminghamcharter.com
Team10@birminghamcharter.com
Team11@birminghamcharter.com
Team12@birminghamcharter.com



Hand Off

DO NOT leave student alone
SUPERVISE until a Crisis Team
Member picks up student

*CRISIS Team Members:
GLA Counselors, PSW, Dean, AP, Coordinator, Clerks