



# BOZEMAN SCHOOL DISTRICT NO. 7

WILLSON BOARD ROOM #122

SUNDAY -- August 20, 2023 -- 5:45 PM VIA ZOOM ONLY

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## Special Board Meeting

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- 5:45
1. **Call to Order -- Roll Call -- Pledge of Allegiance**
  2. **BSD7 Experience**
    - 2.1 **Student Representatives Report**
    - 2.2 **Board Education**

The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
    - 2.3 **Recognition and Awards**
  3. **Action Items -- Consent**
    - 3.1 **Policy 2nd Reading**
    - 3.2 **Minutes**
    - 3.3 **High School District**
    - 3.4 **Both Districts**
      - 3.4.1 **Consider Suspension of Policy 1400**
    - 3.5 **Elementary District**
  4. **Action Items -- Singular**
    - 4.1 **Both Districts**
    - 4.2 **High School District**
      - 4.2.1 **Consider Approval of 2023-2024 High School District Budget**
    - 4.3 **Elementary District**
      - 4.3.1 **Consider Approval of 2023-2024 Elementary District Budget**
  5. **Board Discussion**
    - 5.1 **Policy 1st Reading**
    - 5.2 **Committee Reports**
  6. **Public Comment on Non-Agenda Items**

Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.
  7. **Reports**
    - 7.1 **Executive Cabinet Report**
    - 7.2 **Board of Trustees**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

Red = Not an Agenda Item (Placeholder)

Black = Agenda Item

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ADJOURN

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

[JOIN ZOOM MEETING](#)

[Double Click to Return to Agenda](#)

# PLEASE TURN OFF CELL PHONES

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

## Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
    - (i) quarreling, challenging to fight, or fighting;
    - (ii) making loud or unusual noises;
    - (iii) using threatening, profane, or abusive language;
    - (iv) rendering vehicular or pedestrian traffic impassable;
    - (v) rendering the free ingress or egress to public or private places impassable;
    - (vi) disturbing or disrupting any lawful assembly or public meeting;
    - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
    - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
    - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
  - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
    - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
    - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
  - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
  - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



<b>Meeting Date:</b>	August 20, 2023
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.1
<b>Originated By:</b>	Lacy Clark, District Clerk
<b>Others Involved:</b>	Mike Waterman, Executive Director of Business and Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Suspension of Policy 1400

**Background:**

1. Policy 1400 states the Board’s regular meeting each August shall be held on “third Monday of the month, but not later than August 20.” The August 20 deadline is included to meet the requirements of [state budget law](#), which requires the districts to begin their annual budget meetings by August 20 each year.
2. This year, the Board intends to hold its regular August meeting on August 21, an exception to that policy.
3. Policy 1310 allows the suspension of this policy by a majority vote of the trustees since written notice of this meeting and the policy suspension proposal were provided.

**Discussion:**

The final budget meeting of the District will be initiated at this meeting (August 20) to comply with that statute.

**Superintendent’s Recommendation:**

The Superintendent recommends the Board suspend Policy 1400 and hold the August 2023 regular Board meeting on August 21, 2023.

**Other Alternatives:**

1. Do not approve the recommendation



<b>Meeting Date:</b>	August 20, 2023
<b>Category:</b>	Action Item - Singular - High School District
<b>Agenda Item #:</b>	4.2.1
<b>Originated By:</b>	Lacy Clark, Director of Business Services
<b>Others Involved:</b>	Mike Waterman, Executive Director of Business and Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of 2023-24 High School District Budget

**Background:**

1. Under [state law](#), the Montana Department of Revenue is required to deliver certified taxable values to school districts annually on the first Monday in August.
2. To allow time for budget development following the receipt of those certified taxable values, the regular Board meeting of the Bozeman Elementary and High School Boards of Trustees is scheduled for the third Monday in August. This year, that day falls on August 21.
3. [State law](#) requires that the trustees of each district shall meet on or before August 20 to adopt the final budget of the District. The meeting can be continued from day to day, but the budget must be adopted no later than August 25.
4. [State law](#) further requires that Districts post notice of their final budget meeting in the local newspaper. The District made that advertisement as required, and noted the final budget meeting would occur on August 21, 2023.

**Discussion:**

Although the budget meeting will commence at this August 20 meeting, administration does not intend to present or review the budget at that time. Instead, administration recommends the Board immediately consider a motion to continue the budget meeting to the next day, August 21, as allowed by state law. Doing so will bring us into compliance with the law, and it will also ensure full transparency since the entire budget discussion will occur only at the August 21 meeting, as advertised.

**Superintendent's Recommendation:**

The Superintendent recommends the Board open the final budget meeting, but continue it without further discussion to August 21, 2023.

**Other Alternatives:**

1. Do not approve the recommendation.



<b>Meeting Date:</b>	August 20, 2023
<b>Category:</b>	Action Item - Singular - Elementary District
<b>Agenda Item #:</b>	4.3.1
<b>Originated By:</b>	Lacy Clark, Director of Business Services
<b>Others Involved:</b>	Mike Waterman, Executive Director of Business and Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Approval of 2023-24 Elementary District Budget

**Background:**

1. Under [state law](#), the Montana Department of Revenue is required to deliver certified taxable values to school districts annually on the first Monday in August.
2. To allow time for budget development following the receipt of those certified taxable values, the regular Board meeting of the Bozeman Elementary and High School Boards of Trustees is scheduled for the third Monday in August. This year, that day falls on August 21.
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**Superintendent's Recommendation:**

The Superintendent recommends the Board open the final budget meeting, but continue it without further discussion to August 21, 2023.

**Other Alternatives:**

1. Do not approve the recommendation.



# Bozeman School District 7

404 West Main

Bozeman, Montana 59715

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## Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

## Core Values

- High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- Decision Making:** We rely on best practices research to guide our decision-making.

## Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

## Goals of the Bozeman Public School District

### Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

### Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

### Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

### Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

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## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



<b>BOARD OF TRUSTEES</b>	<b>TERM</b>
Greg Neil -- Chair .....	2026
Tanya Reinhardt .....	2025
Lei-Ann Bertelsen .....	2024
Kevin Black .....	2026
Lauren Dee .....	2025
Douglas Fischer .....	2024
Gary Lusin .....	2024
Sandra Wilson.....	2024

<b>EXECUTIVE CABINET</b>	<b>POSITION</b>
Casey Bertram .....	Superintendent
Chad Berg .....	Director of Special Education and Student Health
Lacy Clark .....	Director of Business Services
Marilyn King .....	Deputy Superintendent Instruction
Matt Stark .....	Director of Facilities
Pat Strauss .....	Director of Human Resources
Mike VanVuren .....	Deputy Superintendent Curriculum & Technology
Mike Waterman .....	Executive Director Business and Operations

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

*BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS*

Equity Advisory Committee

Trustees

Lei-Anna Bertelsen  
Douglas Fischer

Long-Range Strategic Planning (LRSP)

Trustees

Kevin Black  
Lauren Dee  
Gary Lusin

Long-Range Facilities Planning (LRFP)

Trustees

Kevin Black  
Douglas Fischer

Long-Range Collaboration Plan via the  
District Ongoing Collaborative Committee (DOCC)

Trustees

Tanya Reinhardt  
Sandy Wilson  
Gary Lusin - Alternate

District Safety

Trustees

Lauren Dee

Student Inclusion and Resiliency Initiative (SIRI)

Trustees

Lei-Anna Bertelsen  
Kevin Black

Wellness Advisory Council (WAC)

Trustees

Lauren Dee

*BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES*

Budget Committee

Trustees

Douglas Fischer  
Gary Lusin

Certified (BEA) Negotiations

Not Needed for 2023-2024

Trustees

Classified (CBEA) Negotiations

Not Needed for 2023-2024

Trustees

*BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7*

**Bozeman Schools Foundation (BSF)**

**Trustees**

Sandy Wilson - Voting Member

Greg Neil - Board Leadership

**MTSBA Municipal Director and Delegates**

**Trustees**

Lei-Anna Bertelsen - Director

Douglas Fischer - Delegate

Gary Lusin - Delegate

Tanya Reinhardt - Delegate

Greg Neil - Alternate

*SCHOOL LIAISONS*

**Bozeman High School/Bridger Charter Academy**

Sandy Wilson

**Gallatin High School**

Sandy Wilson

**Chief Joseph Middle School**

Lei-Anna Bertelsen

**Sacajawea Middle School**

Kevin Black

**Emily Dickinson Elementary School**

Gary Lusin

**Hawthorne Elementary School**

Douglas Fischer

**Hyalite Elementary School**

Lauren Dee

**Irving Elementary School**

Gary Lusin

**Longfellow Elementary School**

Tanya Reinhardt

**Meadowlark Elementary School**

Greg Neil

**Morning Star Elementary School**

Kevin Black

**Whittier Elementary School**

Douglas Fischer

**Bozeman Charter School (BoCS)**

Gary Lusin

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSB Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Greg Neil, Chair
- Tanya Reinhardt, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Lauren Dee
- Douglas Fischer
- Gary Lusin
- Sandra Wilson



## Bozeman Public Schools Upcoming Board Meetings 5:45 PM - Willson Board Room #122

August 21, 2023	Monday	Regular Board Meeting
*August 28, 2023	Monday	Special Board Meeting
September 11, 2023	Monday	Regular Board Meeting
*September 25, 2023	Monday	Special Board Meeting
October 9, 2023	Monday	Regular Board Meeting
*October 23, 2023	Monday	Special Board Meeting
November 13, 2023	Monday	Regular Board Meeting
*November 27, 2023	Monday	Special Board Meeting
December 11, 2023	Monday	Regular Board Meeting
January 8, 2024	Monday	Regular Board Meeting
*January 22, 2024	Monday	Special Board Meeting
February 12, 2024	Monday	Regular Board Meeting
*February 26, 2024	Monday	Special Board Meeting
March 4, 2024	Monday	Regular Board Meeting
*March 25, 2024	Monday	Special Board Meeting
April 8, 2024	Monday	Regular Board Meeting
*April 22, 2024	Monday	Special Board Meeting
May 20, 2024	Monday	Regular Board Meeting
June 10, 2024	Monday	Regular Board Meeting
*June 24, 2024	Monday	Special Board Meeting

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



**Bozeman Public Schools  
Upcoming Board Luncheons  
2023-2024  
12:00 PM - 1:30 PM**

November 7, 2023	Bozeman High
November 20, 2023	SMS
November 28, 2023	Gallatin High
December 5, 2023	CJMS
January 16, 2024	Whittier
January 30, 2024	Morning Star
February 6, 2024	Bridger Charter
February 20, 2024	Hawthorne
March 19, 2024	BoCS
April 2, 2024	Emily Dickinson
April 16, 2024	Meadowlark
April 30, 2024	Hyalite
May 7, 2024	Irving
May 14, 2024	Longfellow



# Bozeman Public Schools Calendar 2023-2024

## PIR Dates & Conferences - No School

August 23-25	K-12 PIR Day
September 25	K-12 PIR Day
October 19-20	K-12 PIR Day
November 9-10	K-5 P/T Conferences
November 17	9-12 PIR Day
January 15	K-12 PIR Day
January 22	9-12 PIR Day
April 11	6-8 PIR Day
April 12	6-12 PIR Day
May 24	K-12 PIR Day
June 7	K-12 PIR Day

## Holidays & School Closures- No School

September 4	Labor Day
November 22-24	Thanksgiving
December 20-Jan 2	Winter Break
January 15	Martin Luther King Jr.
February 19	President's Day
March 11-15	Spring Break
May 27	Memorial Day

## Important Dates

August 28	School Begins 1-12
August 31	Kindergarten begins
January 17-19	HS Final Exams
June 1	HS Graduation!
June 6	Last Day of School, students released at 12:45 p.m.

## Grading Periods

K-5:	January 19 June 6
6-8:	Semester 1 - January 19 Quarter 1 - November 3 Quarter 2 - January 19 Quarter 3 - March 29 Quarter 4 - June 6
9-12:	Period 1 - October 6 Period 2 - November 16 1st Semester - January 19  Period 1 - March 1 Period 2 - April 19 2nd Semester - June 6

JULY • 2023

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AUGUST • 2023

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SEPTEMBER • 2023

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OCTOBER • 2023

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NOVEMBER • 2023

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DECEMBER • 2023

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JANUARY • 2024

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FEBRUARY • 2024

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MARCH • 2024

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APRIL • 2024

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MAY • 2024

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JUNE • 2024

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Revised: 5/01/2023

Please note that our individual schools might have additional important dates related to other school functions. Please check with your local school for these dates and events.