

AGREEMENT TO CONDUCT RESEARCH IN THE NORTH CLACKAMAS SCHOOL DISTRICT

All proposals for permission to conduct research by researchers within or outside the North Clackamas School District must first be reviewed and approved. They must also abide by the agreement set forth by the North Clackamas School District.

1. Under no circumstances will projects be approved that are commercial in nature or have as their purpose the promotion of a commercial product.
2. Upon approval, the researcher(s) will work with the Assistant Superintendent of Education to obtain necessary cooperation from departments, schools, and subjects. However, final agreement to participate rests with individual students, parents, employees, and administrators.
3. Approved researcher(s) who are not employees of the North Clackamas School district will remain within the normal sight and sound supervision of licensed staff members and undergo a background check prior to working with students.
4. Approved researcher(s) will not use the name of the North Clackamas School District to contact outside agencies or individuals without prior District approval.
5. Should researcher(s) need to make any changes to their research design after the commencement of the approved research, they must receive prior approval from the Assistant Superintendent of Education. Any deviation from the proposal will constitute grounds for withdrawal of permission to conduct the research.
6. Complaints from parents, research subjects, or District employees about the conduct of the research will be investigated and may lead to the retraction of permission to continue research.
7. All research must safeguard the confidentiality of all respondents, including individual students, staff members, schools, and the District itself. No version of any reports or instruments used by the researcher(s) can identify the District or research subjects without permission from the North Clackamas School District. NCSO specifically prohibits publication of any report mentioning the District or specific schools without prior review of the report by the Superintendent or their designees.

Questions about the content of the research, study, or data should be sent to Dr. Ivonne Dibblee (phone: 503.353.6006; email: dibbleei@nclack.k12.or.us).

Questions regarding the application and approval process should be sent to Susie Brusse (phone: 503-353-6005; email: brusses@nclack.k12.or.us)

I have read and agree to comply with the above guidelines.

Researcher Name	Date	Academic Advisor Name	Date
Researcher Signature		Advisor Signature	
Email Address		Email Address	
Phone		Phone	