



Upper School Track & Field Assistant Coach Spring 2024

About Cascades Academy

Cascades Academy is an independent PK-12 day school with ~235 students located in the beautiful mountain town of Bend, Oregon. The school was founded in 2003 and resides on an award-winning 53-acre campus located on the Deschutes River. The school's unique mission weaves challenging academics with experiential learning within an engaged, vibrant community.

Cascades Academy values employees who are committed to our mission, are prepared to engage fully in a learning community, and are excited to bring their authentic selves to work. Cascades Academy's culture is highly collaborative and puts what is best for students at the center of the work. Regularly named one of the [Best Nonprofits to Work for in Oregon](#), our faculty and staff see each other as teammates and feel motivated to do their best work here.

Cascades Academy strives to cultivate and maintain a supportive, inclusive community for all employees and actively promotes a commitment to diversity, equity, inclusion, and anti-racism. Studies have shown that women and people of color are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in the job description. We are most interested in finding the best candidate for the job and are eager to consider applications from groups traditionally underrepresented in independent school communities.

Position Summary

Cascades Academy seeks an Upper School Track & Field Assistant Coach for the spring 2024 season: February 26 - May 17, 2024. This position is responsible for assisting in coaching and providing direction to student-athletes so that they might achieve a high level of skill as well as an appreciation for discipline, sportsmanship, and teamwork in track and field. Experience in athletics and sports is preferred but not required.

Essential Duties

- Assist the upper school track & field team in having a positive experience during the season.
- Lead practice 5 days/week, 1.5 hours per practice. Exact times TBD.
- Ensure a certified coach is present at all practices and meets.

- Attend meets on weekends and weekdays as per the season schedule.
- Interact thoughtfully and courteously with students, staff, parents, fellow coaches, officials, and the media.
- Communicate with parents and athletes in writing and in person on a weekly basis when applicable.
- Work with the Athletic Director in facilitating practice and match schedules.
- Work with the Head Coach to develop and implement appropriate training programs.
- Arrange transportation for student-athletes.
- Drive (or accompany) student-athletes on the team bus both to and from meets.
- Adhere to all school policies in regard to the collection and disbursement of money, expenses, and receipts.
- Emphasize sportsmanship and healthy lifestyles.
- Maintain a safe environment and facilities for student-athletes at all times
- Ensure that medical and safety requirements are adhered to.
- Complete injury report for any student injured within 24 hours even if the student-athlete does not see a physician.
- Support the philosophy and vision of Cascades Academy by cultivating a supportive and inclusive environment for all students and employees

Qualifications

- Successful applicant will be subject to criminal history background check and fingerprinting
- The assistant coach will need to drive student-athletes to meets in a small school bus (no CDL required). Clean driving record and valid driver's license required.

Knowledge, Skills, and Abilities

- Passion for an active lifestyle and participating in athletics
- Ability to work collaboratively with colleagues
- Strong relational skills and emotional intelligence
- Strong organizational skills
- Clear verbal and written communication skills
- Willingness to drive a 14-passenger bus
- Demonstrated understanding of cultural competence and its impact on the role
- Appreciation and respect for diversity in all of its forms
- Advocacy around inclusion
- Commitment to experiential learning, outdoor education, and social-emotional learning
- Desire to be an active member of a vibrant community of students, families, and staff
- Integrity, sound judgment, self-confidence, collaborative spirit, and a sense of humor

Physical Requirements

- Ability to participate in track & field practices with student-athletes.
- Ability to occasionally lift up to 15 pounds.
- Must be able to consistently and clearly communicate with children, colleagues, and families.

Position Details

Title	Upper School Track and Field Assistant Coach
Reports to	Upper School Track and Field Head Coach
Start Date	February, 26th 2024
Schedule	Practices on school days, exact time TBD Meets on weekdays and weekends, TBD
Compensation	\$1000 stipend for the season

Application Instructions

To apply, please complete the application on our [website](#), including a brief description of relevant experience and interest in the role, resume, and two professional references. No phone calls, please.

It is the policy of Cascades Academy to provide equal employment opportunity, regardless of race, color, sex, age, national origin, religion, physical or mental impairment, sexual orientation, veteran's status or any other status protected by applicable law. Specifically, employment opportunities are and shall be open to all qualified applicants solely on the basis of their experience, aptitudes, abilities and training; advancement is and shall be based on the individual's achievement, performance, ability, attitude and potential for promotion.