FLEETWOOD AREA SCHOOL DISTRICT

Board Meeting Minutes

June 20, 2023 - Tuesday, 7:00 PM

The monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Mr. Manmiller at 7:01 PM. Those in attendance were:

Board Members: Lisa J. Bogacki, Matthew Davenport, Kevin L. Manmiller, Michael D. Noll, Gary A. Reinert, Victoria B. Solberg, Jason E. Valick (arrived 7:06 PM), James M. Younker

Absent: Robert K. Gore

Administrators: Gwynn E. Bollinger, Thomas DeAngelo, Matthew Q. Diehl, Jeffrey W. Doelp, Kevin M. Handerhan, Stephen A. Herman, Brian J. Hostettler, Natalie E. Lytle, Greg M. Miller, Casey M. Moser, Jennifer Neiman, Heidi A. Orth

Absent: Michelle D. Jackson, Michael P. Kelly, Christopher S. Redding, Kerry R. Strickler

Solicitor: James Mancuso, Esq. Secretary: Michael D. Noll Recording Secretary: Heidi A. Orth

Presentation: None

Visitor Recognition: None

A motion was made by Mr. Davenport, seconded by Mrs. Solberg, to approve the minutes of the May 9, 2023 meeting. — Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried
Absent: Gore, Valick

A motion was made by Mr. Younker, seconded by Mrs. Bogacki, to approve the treasurer's report. — Treasurer's Report

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Younker
Absent: Gore, Valick
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Davenport, to pay the bills for the month. — Bills Approved

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Younker
Absent: Gore, Valick
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Davenport, to approve the recission of the following personnel action (which was previously approved at the April 18th board meeting): — Personnel

- Amelia Spatz, Districtwide Special Education Liaison to Districtwide Supervisor of Special Education, effective 7/01/2023 — Supervisor of Special Education

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Younker
Absent: Gore, Valick
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mrs. Bogacki, to approve the following personnel actions: Personnel

Assignments

Administration

- Kate Costenbader, Districtwide Supervisor of Special Education, effective date to be determined based on release from previous district at an annual salary of $99,000, pending completion of paperwork
- Nathan Shefter, Districtwide Food Service Director, effective 7/01/2023 at an annual salary of $64,000

Instructional

- Avery Amico, High School Special Education Teacher, effective 8/22/2023 at Master's, Step 7
- Mindy Berky, Willow Creek Elementary Special Education Teacher, effective 8/22/2023 at a Bachelor's, Step 2, pending completion of paperwork
- Kara Feeney, Willow Creek Elementary Kindergarten Teacher, effective 8/22/2023 at Master's, Step 6, pending completion of paperwork
- Kayla Nettleton, Middle School Speech and Language Pathologist, effective 8/22/2023 at Master's, Step 1, pending completion of paperwork
- Aubree Oswald, Middle School Special Education Teacher, effective 8/22/2023 at Bachelor's +24, Step 2, pending completion of paperwork
- Stephanie Pietrefesa, Middle School 7th Grade English Language Arts Teacher, effective 8/22/2023 at Bachelor's, Step 2, pending completion of paperwork
- Katie Zeimer, Willow Creek Elementary School Counselor, effective 8/22/2023 at Master's, Step 3, pending completion of paperwork
- Lauren Matthews, High School Counselor, effective 8/14/2023 at Master's +15, Step 10, pending completion of paperwork

Support Staff

- Randy Hertzog, High School Custodian, effective 6/21/2023 at an hourly rate of $14.45, pending completion of paperwork
- Kristen Walker, Andrew Maier Elementary Paraprofessional, effective 7/01/2023 at an hourly rate of $13.17

Co-curricular

- Elaine Hilbert, High School Musical Director, effective 7/01/2023 at an annual rate of $4,339.96

Extended School Year Teacher

- Jennifer Dunn

Extended School Year Support Staff

- Stephen Miller
- Kristen Walker

Extended School Year Support Staff Substitutes

- Brandi Baker
- Matthew Stahl

Summer Facilities Worker

- Kaitlin Farrell

Transfers

- Jennifer Bergstresser, High School Math Teacher to Middle School Dean of Students for the 2023-2024 school year, effective 8/22/2023
- Maureen Bernard, Willow Creek Elementary Paraprofessional to Support Staff Substitute, effective 8/04/2023
- Lisa Bernet, Middle School 7th Grade Math Teacher to Middle School 8th Grade Math Teacher, effective 8/22/2023

- Emily Heacock, Middle School 8th Grade Math Long Term Substitute Teacher to Middle School 7th Grade Math Teacher, effective 8/22/2023 at a Master's, Step 3
- Vicki Matteo, Middle School 7th Grade English Language Arts Teacher to Middle School 8th Grade English Language Arts Teacher, effective 8/22/2023
- Kathleen O'Neill, Andrew Maier Elementary Annual Daily Substitute to Andrew Maier Elementary Long Term Substitute Kindergarten Teacher, effective 8/22/2023 through the end of the 2023-2024 school year
- Shane Rooney, High School Custodian to Willow Creek Elementary Custodian, effective 5/30/2023
- Nicole Wright, Willow Creek Elementary 3rd Grade Teacher to Andrew Maier Elementary 3rd Grade Teacher, effective 8/22/2023
- Lisa Zook, Andrew Maier Elementary 2nd Grade Long Term Substitute Teacher to Andrew Maier Elementary 2nd Grade Teacher, effective 8/22/2023 at Bachelor's, Step 2

Substitute

Long Term Substitute

- Vanessa Baker, High School Math Teacher, effective 8/22/2023 for the 2023-2024 school year

Retirements

- Colleen Berger, Willow Creek Elementary 1st Grade Teacher, effective the end of the 2022-2023 school year
- Mary Wagner, Andrew Maier Elementary Custodian, effective 8/18/2023

Resignations

- Lisa Bernet, Middle School Student Council Co-advisor, effective 6/07/2023
- Jennifer Bruno, Middle School Student Council Co-advisor, effective 6/07/2023
- Matthew Biniek, High School Class of 2027 Co-advisor, effective 6/07/2023
- Todd Driesbach, High School Class of 2027 Co-advisor, effective 6/07/2023
- Amy Hilbert, Middle School Reading Olympics Co-advisor, effective 5/22/2023
- Susan Langston, Middle School Reading Olympics Co-advisor, effective 5/25/2023
- Anthony Born, High School Junior Varsity Softball Coach, effective 6/05/2023
- Dina Dewald, Middle School Cheerleading Co-coach, effective 6/06/2023
- Leah Dewald, Middle School Cheerleading Co-coach, effective 6/06/2023
- Joseph Eways, High School Girls' Tennis Coach and High School Boys' Tennis Coach, effective 5/09/2023
- Thomas Toucher, Middle School Girls' Soccer Coach, effective 3/22/2023
- Stephen Zeller, High School Varsity Girls' Basketball Coach, effective 6/01/2023
- Samantha Gould, Andrew Maier Elementary 3rd Grade Teacher, effective the end of the 2022-2023 school year
- Josafat Landavazo, Middle School Paraprofessional, effective 5/22/2023
- Emma Tice, Middle School Paraprofessional, effective 6/07/2023
- Amelia Spatz, Districtwide Special Education Liaison, effective 7/14/2023
- Amelia Spatz, Districtwide Special Education Department Chair, effective 6/07/2023

Leave Requests

- Debra Barnett-Heist, Middle School Paraprofessional, unpaid leave beginning 4/24/2023 through 4/30/2023

- Katie Bowman, Willow Creek Elementary Teacher, FMLA qualifying leave beginning 8/22/2023 through 11/13/2023
- Cheryl Knabb, Districtwide Maintenance Worker, FMLA qualifying leave beginning 6/08/2023 return pending physician's release
- Laura Treichler, High School Teacher, extension of FMLA qualifying leave through 5/31/2023

Volunteers

Building

- Ronald Berger
- John Breck
- Kelly Fuller
- Kyle Hawver
- Joseph Palmertree
- Tiffany Palmertree
- Amy Pursell
- Jordan Wood

Athletics

- Athletic Intern: Brock Azeff

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mrs. Bogacki, to approve the 2023-2024 substitute rates.

Personnel
2023-2024
Substitute Rates

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Solberg, Valick, Younker
Absent: Gore
Abstention: Reinert
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mr. Valick, to approve the 2023-2024 salary listing.

Personnel
2023-2024 Salary
Listing

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Davenport, to approve the following board policies:

- 103 - Discrimination/Title IX Sexual Harassment Affecting Students (new title) Nondiscrimination in School and Classroom Practices (old title)
- 105.1 - Curriculum Review by Parents/Guardians with Students (no changes)
- 106 - Guides for Planned Instruction (no changes)
- 107 - Adoption of Planned Instruction (no changes)
- 108 - Adoption of Textbooks (no changes)
- 109 - Resource Materials (no changes)
- 130 - Homework (no changes)
- 204 - Attendance
- 805.1 - Relations with Law Enforcement Agencies
- 916 - Volunteers

Board Policies
1st reading
103,105.1,106,107,
108,109,130,204,80
5.1,916

Question, Voice Vote-Unanimous, Motion Carried
Absent: Gore

A motion was made by Mrs. Bogacki, seconded by Mr. Younker, to approve a contract with Sweet, Stevens, Katz, and Williams, LLP for special education legal services at a rate of $200/hour for non-routine matters; $170/hour for routine or general advice; $130/hour for legal assistant for the 2023-2024 school year. (no increase from prior year)

Business and Finance
Sweet, Stevens, Katz and Williams, LLP

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mrs. Solberg, seconded by Mr. Davenport, to approve a contract with New Story, LLC to provide special education extended school year services for two students at a cost of $383 per day and $425 per day based on the student's needs. (average increase of 24% per day over the prior year)

Business and Finance
New Story, LLC

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Valick, seconded by Mr. Davenport, to approve a contract with Maxim Healthcare Services Inc. to provide nursing services for the 2023-2024 school year at a rate of $60 per hour. (no increase in rate from prior year)

Business and Finance
Maxim Healthcare Services, Inc.

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve the 2023-2024 budget in the amount of $51,372,225, using $300,000 of retirement stabilization fund balance and a mill levy of 34.11 mills (includes a .5 mill increase), and further approve all supporting tax resolutions.

Business and Finance
2023-2024 Budget

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mrs. Solberg, to approve the homestead/farmstead exclusion to provide taxpayer relief in the amount of $362.99 per approved homestead/farmstead for the 2023-2024 school year.

Business and Finance
Homestead/ Farmstead

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mrs. Bogacki, to approve the authorization of the Business Manager to perform all necessary budget transfers and required transactions to close the 2022-2023 fiscal year in preparation for the local audit.

Business and Finance
Close the 2022-2023 fiscal Year

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Davenport, to approve the ratification of a proposal from Berkshire Systems Group, Inc. for the upgrade of door access control systems at Fleetwood Area High School and Willow Creek Elementary School at a cost of $34,108.

Business and Finance
Berkshire Systems Group, Inc.

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Davenport, to approve an agreement with the Oley Valley School District for Fleetwood students to attend Oley Valley's Agricultural Education Program and Engineering STEM Program for the 2023-2024 school year.

Business and Finance
Oley Valley FFA and STEM Program

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mrs. Bogacki, to approve a contract with Bayada Home Health Care to provide private duty nursing care as needed at a rate of $75.00 per hour for RNs and $65.00 per hour for LPNs for the 2023-2024 school year.

Business and Finance
Bayada Home Health Care

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Davenport, to approve a contract with ABA Support Services, LLC to provide behavior support services for the 2023-2024 school year. (3% increase over existing rates)

Business and Finance
ABA Support Services, LLC

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mrs. Bogacki, to approve a contract with the Berks County Intermediate Unit to provide special education support services for the 2023-2024 school year. (no substantial increases over prior year)

Business and Finance
BCIU Special Education Support 2023-2024

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mrs. Solberg, to approve a contract with Cottage Seven Education to provide special education services for the 2023-2024 school year at a cost of $215.00 per day per student. (an increase of $5 per day per student)

Business and Finance
Cottage Seven Education

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mrs. Bogacki, seconded by Mr. Younker, to approve a contract with Principal Kafele Consulting to deliver the opening day speech on August 24, 2023, at a total cost of $6,000. (funded through ESSER grant)

Business and Finance
Principal Kafele Opening Day Keynote

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mrs. Solberg, to approve a settlement agreement for student #64658 as presented.

Business and Finance
Settlement Agreement Student ID # 64658

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve the food service budget for the 2023-2024 school year in the amount of $1,201,037 and set lunch prices as follows:

- Elementary $3.00 per meal
- Middle School $3.05 per meal
- High School $3.10 per meal
- Adult $5.00 per meal

Business and Finance
Food Service Budget 2023-2024

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mrs. Solberg, to approve the authorization of the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the Board meeting in June with action to be ratified by the Board of School Directors at the next official meeting in July or August.

Miscellaneous
Employment Commitments

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mrs. Bogacki, seconded by Mr. Younker, to approve the creation of an activity club for the Fleetwood Dance Team.

Miscellaneous
Activity Club for Fleetwood Dance Team

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Valick, to approve a consent agreement with Krise Transportation, Inc. for transportation services.

Miscellaneous
Krise Transportation, Inc.

Question, Roll Call Vote
Ayes: Bogacki, Davenport, Manmiller, Noll, Reinert, Solberg, Valick, Younker
Absent: Gore
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mrs. Bogacki, to approve the following request for use of facilities: Use of Facilities

Use of School Facilities to be Billed:

• Conquer Your Court	Tennis Courts	15 Dates	$1,050.00
• Dance Dynamics	HS Auditorium Chorus/Band Rms	3 Dates	$ 970.00
• Evergreen Soccer	Stadium	5/31	$ 225.00
• Evergreen Soccer	Field Hockey Field	6/1-6/29	$ 100.00
• Fleetwood Legion Baseball	HS Baseball Field	6/5-7/8	$ 100.00

Question, Voice Vote-Unanimous, Motion Carried
Absent: Gore

A motion was made by Mr. Younker, seconded by Mr. Reinert, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried
Absent: Gore

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 7:31 PM.

Respectfully submitted,

Michael D. Noll
School Board Secretary

Executive Session: Safe Schools and Personnel