

Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803

BOARD OF EDUCATION
REGULAR MEETING

5:30 PM, AUGUST 21, 2023
FORT CRAIG MULTI-PURPOSE ROOM

- I. CALL TO ORDER** **CHAIRMAN BLACK**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
- II. UPDATE FROM MARYVILLE VIRTUAL SCHOOL** Deana Bishop, Principal
- III. ADOPT AGENDA**
- IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
- V. CONSENT AGENDA ITEMS**
1. Approve Minutes of July 17, 2023, meeting (Attachment)
 2. Approve changes to Board Policy section 3.205 – Security – Second reading (Attachment A1)
 3. Approve Maryville Junior High School and Maryville High School Chorus overnight trip to Lee University in Cleveland, Tennessee for All-East Honors Chorus, Funding Source: students (Attachment A2)
 4. Approve Maryville Junior High School and Maryville High School Band overnight trip for ETSBOA All-State East Senior Band Clinic in Gatlinburg, Tennessee (Attachment A3)
 5. Approve Maryville Junior High School Band and Maryville High School Band, Chorus, and Orchestra overnight trip to attend TMEA All-State Convention in Nashville, Tennessee (Attachment A4)
 6. Ratify Executive Committee approval for Maryville High School Golf Teams overnight trip to Johnson City, Tennessee for Science Hill High School Golf Invitational – Funding Source: Maryville High School Golf account (Attachment A5)
 7. Ratify Executive Committee approval of two vans to transport students to PSCC, TCAT, and job sites – Funding Source: Innovative School Grant - \$87,271.00 (Attachment A6)
 8. Approve Maryville High School Volleyball overnight trip to Louisville, Kentucky for LIVT Tournament – Funding Source: Volley Budget (Attachment A7)
 9. Approve Maryville High School Volleyball overnight trip to Franklin, Tennessee for Border Battle – Funding Source: Volleyball Budget (Attachment A8)
 10. Approve Maryville High School Cross Country overnight to Huntsville, Alabama for the Southern Showcase Race – Funding Source: students (Attachment A9)
 11. Approve Maryville High School Band overnight trip to Cleveland, Tennessee for ETSBOA Jazz Clinic – Funding Source: students (Attachment A10)
 12. Approve Maryville High School DECA overnight trip to Chattanooga, Tennessee for the TN State Career Development Conference – Funding Source: students (Attachment A11)
 13. Approve Maryville High School Orchestra/Band overnight trip to Chicago, Illinois – Funding Source: students (Attachment A12)

MCS BOARD OF EDUCATION

Regular Meeting, page 2

14. Approve Maryville High School Wrestling Team overnight trip to Asheville, North Carolina, to attend Great Smoky Mountain Grapple- Funding Source: Wrestling account (Attachment A13)

VI. AGENDA

1. Consider 2024-2025 Maryville City Schools Calendar (Attachment B1)
2. Consider appointing Melissa Stowers and one administrator from Coulter Grove Intermediate, Montgomery Ridge Intermediate, and Maryville Junior High School, and Maryville High School to the MCS Discipline Hearing Authority.
3. Consider revisions on first reading to Board Policy section 1.901 – Charter School Application (Attachment B2)

VII. REPORTS FROM DIRECTOR OF SCHOOLS

VIII. RECOGNITION OF STAFF AND STUDENTS

IX. COMMENTS FROM BOARD MEMBERS

X. ADJOURN

Upcoming meeting dates:

September 18, 2023, 5:30 p.m. Coulter Grove Intermediate School

October 16, 2023, 5:30 p.m. John Sevier Elementary School

Maryville City Board of Education			
Monitoring: Review: Biennially, in October	Descriptor Term: Security	Descriptor Code: 3.205	Issued Date: 07/17/23
		Rescinds: 3.205	Issued: 08/09/21

1 *General*¹

2 The Director of Schools shall establish procedures to protect school property which shall include, but
3 not be limited to:

- 4 1. Developing programs that contribute to the proper care and use of school facilities and
5 equipment;
- 6 2. Denying students permission to use the classrooms, laboratories, gymnasiums, or other school
7 facilities or equipment without appropriate supervision;
- 8 3. Controlling the issuance of keys; and
- 9 4. Ensuring that equipment purchased with federal funds is managed as directed by federal law.²

10 *Exterior doors leading into a school building shall be locked at all times, and access to school buildings*
11 *shall be limited to the school's primary entrances during the school day as well as when students are*
12 *present outside of regular school hours.*³

13 *The primary entrances at each school will be determined by the principal and communicated to staff,*
14 *students, and parents. Factors used to determine primary entrances will include, but are not limited to,*
15 *arrival and dismissal procedures, proximity of doors to parking lots, and the need to transition from one*
16 *building to another during the school day.*

17 The principal shall call law enforcement officials in cases involving illegal entry, building damage, theft,
18 or vandalism. The principal shall notify the Director of Schools as soon as practical but no longer than
19 24 hours after a case of vandalism, theft, building damage, and/or illegal entry. The Director of Schools
20 or his/her designee is authorized to sign a criminal complaint and to press charges against perpetrators
21 for vandalism of school property. The Director shall report all such complaints to the Board.

22 **AFTER SCHOOL HOURS**

23 *Outside of regular school hours, if there is a need to unlock the doors during a school activity, a school*
24 *district employee shall be stationed by the door to ensure access is limited to authorized persons.*³

25 **LAW ENFORCEMENT SERVICES**¹

26 The Board may enter into collaborative partnerships with appropriate law enforcement agencies.
27 Partnerships may include, but not be limited to, education and recreational programs, delinquency
28 prevention, and mentoring initiatives.

The Board may enter into a memorandum of understanding with the chief of a law enforcement agency to provide school policing. Any memorandum of understanding shall address, at a minimum, the following issues:

1. Any School Resource Officer (SRO) assigned under a memorandum must be in compliance with all laws, regulations, and rules of the Peace Officer Standards and Training Commission at the time of assignment and remain compliant throughout the tenure of his or her assignment.
2. As a condition of assignment, any SRO must participate in forty (40) hours of basic training in school policing within twelve (12) months of assignment. Every year thereafter, the SRO shall participate in a minimum of sixteen (16) hours of training specific to school policing. All training programs shall be approved by the Peace Officers Standards and Training Commission.⁴
3. Any SRO assigned under the memorandum remains an employee of the law enforcement agency, subject to that agency's direction, control, supervision, and discipline.
4. No officer shall be assigned to a school, or continue in such an assignment, without the consent of the Director of Schools.
5. The memorandum may be effective for any length of time, including continuing until terminated by the parties, and may contain any reasonable notice requirement for the termination of the memorandum. However, the memorandum shall contain a provision allowing the Director of Schools to suspend the active participation of the SROs in the event the Director of Schools believes that such suspension is best for the health, safety, and/or wellbeing of the students and/or faculty members.

CYBERSECURITY⁵

The Director of Schools/designee shall develop an administrative procedure regarding the district's cybersecurity plan to identify cybersecurity risks, implement mitigation planning, and protect cyberinfrastructure against cyberattacks and other cybersecurity threats and incidents.

Legal References

1. TCA 49-6-805(3)
2. 2 CFR § 200.313
3. Public Acts of 2023, Chapter No. 367
4. TCA 49-6-4217
5. TCA 49-6-805(9)

Cross References

Visitors to the Schools 1.501
Care of School Property 6.311



Request to Release Students for School-Related Events

Teacher: Byron Davis Course/Team/Organization: Chorus 1

Event: All-East Freshman Honors Chorus

Location: Lee University in Cleveland, TN

Dates of Trip (Include Departure/Return Time):

Departure Date: Nov 16, 2023 Departure Time: 12 pm

Return Date: Nov 18, 2023 Return Time: 4 pm

Check all that apply:

In-County: ☐ Out-of-County: ☒ *Overnight: ☒ *Out of State: ☐

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒ Number of Busses:

Cost for each student: \$ 150 Means of funding trip: Students pay field trip fee

Educational Purpose:

Honors ensemble rehearsal and performance with highly qualified clinicians
and other All-East honorees from across East Tennessee.

Teacher Signature: [Signature]

Date: 7/20/23

Request Approved: [Signature]

Request Not Approved:

Principal's Signature: [Signature]

Date: 7/26/23

Superintendent Signature: [Signature]

Date: 7/28/23

*School Board Approved:

Date:

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Valerie Shoulders



Request to Release Students for School-Related Events

Teacher: Byron Davis Course/Team/Organization: 3 and 4

Event: All-East Honors Chorus

Location: Lee University in Cleveland, TN

Dates of Trip (Include Departure/Return Time):

Departure Date: Nov 16, 2023 Departure Time: 12 pm

Return Date: Nov 18, 2022 Return Time: 4 pm

Check all that apply:

In-County: ☐ Out-of-County: ☒ *Overnight: ☒ *Out of State: ☐

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☒ Bus: ☐ Number of Busses:

Cost for each student: \$ 150 Means of funding trip: Students pay field trip fee

Educational Purpose:

Honors ensemble rehearsal and performance with highly qualified clinicians
and other All-East honorees from across East Tennessee.

Teacher Signature: *Byron Davis*

Date: 7/20/23

Request Approved: ☒

Request Not Approved: ☐

Principal's Signature: *Heather Little*

Date: 8/3/23

Superintendent Signature: *Mike Winstead*

Date: 8/8/23

*School Board Approved: ☐

Date:

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Suzanne Click

ETSBOA All-State East
Senior Band Clinic *Overnight
Maryville City Schools
Field Trip/School Travel Request

A3-1



School: Maryville Jr. H.S.; Grade/Course/Team/Organization: 9th Grade Band Students (Select)

Coordinating Teacher(s): Sean Copeland and Jonathan Leichman

Trip Date: 2/1, 2/2, 2/3 Destination: Park Vista Hotel in Gatlinburg, Tennessee
2024

Cost per student: \$15 (\$150-\$200 hotel) Cost per adult: —

Number of attending students: (Select); Number of attending adults: 2

Departure Time: 12pm 2/1; Return Time: 7pm 2/3; Overnight? ☒ *requires board approval
(C Bus) (C Parents)

Transportation: Walk ☐ Cars ☒ Bus ☒ SPED BUS ☐ Number of Buses 1

Bus Service Provider: —

Trip Justification: To promote the advancement of instrumental music education by providing our students a band clinic opportunity comprised of the top 9th-12th grade musicians in East TN led by seasoned, world-class music educators.

Trip Coordinator's Signature: [Signature] Principal's Signature: [Signature]

Director of Schools' Signature: [Signature] Date: 8/3/23

*School Board Approval, as applicable: — Date: —



Request to Release Students for School-Related Events

Teacher: Jonathan Leichman Course/Team/Organization: BandEvent: ETSBOA All-state East Senior ClinicLocation: The Park Vista - a Double Tree by Hilton Hotel - Gatlinburg

Dates of Trip (Include Departure/Return Time):

Departure Date: 2/1/2024 Departure Time: 11:30 a.m.Return Date: 2/3/2024 Return Time: 7:00 p.m.

Check all that apply:

In-County: ☐Out-of-County: ☐*Overnight: ☒
*(Requires Board Approval)*Out of State: ☐Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒Number of Busses: 1 (maybe 2 depending on student #s)Cost for each student: \$ 275 Means of funding trip: students pay trip fee

Educational Purpose:

Promote the advancement of instrumental music skills through high caliber rehearsals and performances with expert cliniciansTeacher Signature: [Signature]Date: 7/24/2023Request Approved: ☒Request Not Approved: ☐Principal's Signature: [Signature]Date: 8/3/23Superintendent Signature: [Signature]Date: 8/8/23*School Board Approved: ☐Date: ☐

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event. To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Suzanne Click

TMEA All-State Convention

Maryville City Schools
Field Trip/School Travel RequestSchool: Maryville Jr. H.S.; Grade/Course/Team/Organization: 9th Grade Band Students (Select)Coordinating Teacher(s): Sean Capeland and Jonathan LeichmanTrip Date: April 10-13 Destination: Gaylord Opryland Hotel and Convention CenterCost per student: \$55 (\$150-\$200 per student fee); Cost per adult: \$75Number of attending students: (Select); Number of attending adults: 2Departure Time: 4/9/23; Return Time: 4/13/23 Overnight? ☒ *requires board approvalTransportation: Walk ☐ Cars ☒ (parents) Bus ☒ (school) SPED BUS ☐ Number of Buses ☐

Bus Service Provider: _____

Trip Justification: TO promote the advancement of instrumental music education by providing our students a band clinic opportunity with the top band students up the state at TCU under the direction of world class music educators.

Trip Coordinator's Signature: _____ Principal's Signature: _____

Director of Schools' Signature: [Signature] Date: 8/13/23

*School Board Approval, as applicable: _____ Date: _____



Request to Release Students for School-Related Events

Teacher: Byron Davis, Jonathan Leichman, and Matthew Wilkinson

Course/Team/Organization: Chorus, Band, and Orchestra

Event: All-State Chorus, All-State Band, All-State Orchestra

Location: Gaylord Opryland Convention Center in Nashville

Dates of Trip (Include Departure/Return Time):

Departure Date: Apr 10, 2024 Departure Time: 12 pm

Return Date: Apr 13, 2024 Return Time: 5 pm

Check all that apply:

In-County: ☐

Out-of-County: ☒

*Overnight: ☒

*Out of State: ☐

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒ Number of Busses: 1

Cost for each student: \$ 260 Means of funding trip: Students pay trip fee

Educational Purpose:

Honors ensemble rehearsal and performance with highly qualified clinicians
and other All-State honorees from across Tennessee.

Teacher Signature: *Byron Davis*

Date: 7/20/23

Request Approved: ☒

Request Not Approved: ☐

Principal's Signature: *Heather Little*

Date: 8/3/23

Superintendent Signature: *Mike Winstead*

Date: 8/8/23

*School Board Approved: ☐

Date: ☐

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Suzanne Click



MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

833 Lawrence Avenue
Maryville, Tennessee 37803

August 4, 2023
Maryville City School Board
Executive Committee Meeting

Approve Maryville High School Golf Teams overnight trip to Johnson City, Tennessee for Science Hill High School Golf Invitational - Funding Source: Maryville High School Golf account.

APPROVED:

Director of Schools *Mike Winstead* Date 08/04/2023

Chairman, Board of Education *Ni B* Date 08/04/2023

Maryville Board of Education

Nick Black

Candy Morgan

Julie Elder

Isaac Simerly

Bart Stinnett



Request to Release Students for School-Related Events

Teacher: MIKE DRIVER Course/Team/Organization: MHS Golf TeamsEvent: Science Hill High School Golf InvitationalLocation: Johann City, TN.

Dates of Trip (Include Departure/Return Time):

Departure Date: 8/20/2023 Departure Time: 10:00 AMReturn Date: 8/21/2023 Return Time: 8:00 PM

Check all that apply:

In-County: ☐Out-of-County: ☒*Overnight: ☒
*(Requires Board Approval)*Out of State: ☐Transportation: Walk: ☐ Parents Provide: ☒ Bus: ☒ Number of Busses: 1School
VANCost for each student: \$ N/A Means of funding trip: MHS Golf Account / MHS Athletics

Educational Purpose:

The boys and girls golf teams will compete in an
invitational high school golf tournament hosted by
Science Hill High School.

Teacher Signature: Mike DriverDate: 7/19/2023Request Approved: ☒Request Not Approved: ☐Principal's Signature: Heather LittleDate: 8/3/23Superintendent Signature: Rob W. WainwrightDate: 8/4/23*School Board Approved: ☐Date:

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.
 To help Administration, teachers, and the Attendance Office, please return list of students
 alphabetically and indicate their grade level.

Please return to Suzanne Click



MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

833 Lawrence Avenue
Maryville, Tennessee 37803

August 3, 2023
Maryville City School Board
Executive Committee Meeting

Approve purchase of two vans to transport students to PSCC, TCAT and job sites—
\$87,271.00 - Funding Source: Innovative Schools Grant

APPROVED:

Director of Schools *Mike Winstead* Date 08/03/2023

Chairman, Board of Education *Ni Bl* Date 08/03/2023

Maryville Board of Education

Nick Black

Candy Morgan

Julie Elder

Isaac Simerly

Bart Stinnett

Airport Honda
2844 Airport Hwy
Alcoa, Tn 37701
(865) 970-2300

Retail Buyer's Order

A6-2

Buyer's Soc. Sec. _____ Date _____

Co-Buyer's Soc. Sec. _____

Buyer's D/O/B _____ Co-Buyer's D/O/B _____

Cell _____ Residence _____

Phone _____ Phone _____

Business _____

Phone _____ Pager _____

E-mail _____ melissa.stowers@maryvilleschools.org

Buyer's Name _____ Maryville City Schools

Co-Buyer's Name _____

Buyer's Address _____

City, State & Zip _____ Maryville, Tn. 37803

Lic. Plate No. _____ Expiration Date _____

VEHICLE BEING PURCHASED

PLEASE ENTER MY ORDER
FOR THE FOLLOWING:

☒ NEW ☐ CAR
☐ USED ☒ TRUCK
☐ DEMO

STOCK NO. _____

YEAR 2023 MAKE Honda MILEAGE _____

MODEL OR SERIES Odyssey BODY TYPE Van

COLOR Obsidian Blue TRIM EX-L

M.V.I. OR SER. NO. _____ ENG. TYPE 3.5 Liter

TO BE DELIVERED ON OR ABOUT _____ SALESMAN _____

IF A NEW VEHICLE SALE . . . Salesman _____

The only warranties applying to this vehicle are those offered by the manufacturer.

IF USED VEHICLE SALE-CHECK APPROPRIATE BOX

☐ AS IS: this Vehicle is sold "as is" by us. This motor vehicle is sold as is without any warranty. The purchaser will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the Vehicle.

OR

☐ The only Dealer Warranty on this vehicle is the Limited Warranty which is issued with and made a part of this order form.

CONTRACTUAL DISCLOSURE STATEMENT FOR USE VEHICLE ONLY

"The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale."

USED VEHICLE TRADED IN AND/OR OTHER CREDIT

YEAR N/A MAKE _____ MILEAGE _____

MODEL OR SERIES _____ BODY TYPE _____

COLOR _____ TRIM _____

M.V.I. OR SER. NO. _____ ENG. TYPE _____

Balance Owed To: _____

Address: _____

Phone No. _____

Good Until _____

Date & Time _____

Talked with _____

I (we) hereby authorize this dealership to obtain in routine matter information relating to my (our) credit history.

X

Purchaser agrees that his Order on the face and reverse side hereof and any attachments hereto includes all the terms and conditions, that this Order cancels and supersedes any prior agreements and as of the date hereof comprises the complete and exclusive statement of the terms of the agreements relating to the subject matters covered hereby, and that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER AND HIS AUTHORIZED REPRESENTATIVE. I warrant that my trade-in has not been reconstructed, rebuilt, or suffered major damage that would cause the reconstruction of this vehicle. Purchaser by his execution of the Order acknowledges that he has read its terms and conditions and has received a true copy of the Order.

Accepted By: _____

Date _____

Dealer or His Authorized Representative

Date _____

Purchaser's Signature

CASH DELIVERED PRICE OF VEHICLE \$ 42,755.00

If tax exempt

Delivery to be determined

TOTAL INCLUDING OPTIONS AND ACCESSORIES \$ 42,755.00

TRADE ALLOWANCE

TRADING DIFFERENCE

CUSTOMER SERVICES \$ 599.00

EXTENDED SERVICE CONTRACT

SUBTOTAL \$

TAX

LICENSE FEE 54.00

TOTAL PRICE \$

PAYOFF

DEPOSIT

CASH DOWN

REBATE \$

UNPAID BALANCE OR AMOUNT TO FINANCE \$ 43,408.00

"THANK YOU - WE APPRECIATE YOUR BUSINESS"

RETAIL ORDER FOR A MOTOR VEHICLE

13102

IF A CREDIT SALE, REQUIRED INFORMATION CONTAINED ON A SEPARATE DISCLOSURE STATEMENT IS MADE A PART OF THIS FORM.

Airport Honda
2844 Airport Hwy
Alcoa, Tn 37701
(865) 970-2300

Retail Buyer's Order

A6-3
08/02/2023

Buyer's Soc. Sec. _____ Date _____
Co-Buyer's Soc. Sec. _____
Buyer's D/O/B _____ Co-Buyer's D/O/B _____
Cell _____ Residence _____
Phone _____ Phone _____
Business _____ Pager _____
Phone _____
E-mail _____ melissa.stowers@maryvilleschools.org

Buyer's Name _____ Maryville City Schools
Co-Buyer's Name _____
Buyer's Address _____
City, State & Zip _____ Maryville, Tn. 37803

Lic. Plate No. _____ Expiration Date _____

VEHICLE BEING PURCHASED

PLEASE ENTER MY ORDER FOR THE FOLLOWING: ☒ NEW ☐ CAR ☒ TRUCK ☐ USED ☐ DEMO STOCK NO. _____

YEAR 2023 MAKE Honda MILEAGE _____
MODEL OR SERIES Odyssey BODY TYPE Van
COLOR White TRIM EX-L
M.V.I. OR SER. NO. _____ ENG. TYPE 3.5 Liter
TO BE DELIVERED ON OR ABOUT 08/02/2023 SALESMAN _____

IF A NEW VEHICLE SALE . . . Salesman _____
The only warranties applying to this vehicle are those offered by the manufacturer.

IF USED VEHICLE SALE-CHECK APPROPRIATE BOX

☐ AS IS: this Vehicle is sold "as is" by us. This motor vehicle is sold as is without any warranty. The purchaser will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the Vehicle.

OR

☐ The only Dealer Warranty on this vehicle is the Limited Warranty which is issued with and made a part of this order form.

CONTRACTUAL DISCLOSURE STATEMENT FOR USE VEHICLE ONLY

"The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale."

USED VEHICLE TRADED IN AND/OR OTHER CREDIT

YEAR N/A MAKE _____ MILEAGE _____
MODEL OR SERIES _____ BODY TYPE _____
COLOR _____ TRIM _____
M.V.I. OR SER. NO. _____ ENG. TYPE _____

Balance Owed To: _____

Address: _____

Phone No. _____

Good Until _____

Date & Time _____

Talked with _____

I (we) hereby authorize this dealership to obtain in routine matter information relating to my (our) credit history.

X

CASH DELIVERED PRICE OF VEHICLE \$ 43,210.00

If tax exempt

Delivering to be determined

TOTAL INCLUDING OPTIONS AND ACCESSORIES \$ 43,210.00

TRADE ALLOWANCE

TRADING DIFFERENCE

CUSTOMER SERVICES \$ 599.00

EXTENDED SERVICE CONTRACT

SUBTOTAL \$

TAX

LICENSE FEE 54.00

TOTAL PRICE \$

PAYOFF

DEPOSIT

CASH DOWN

REBATE \$

UNPAID BALANCE OR AMOUNT TO FINANCE \$43,863.00

Purchaser agrees that his Order on the face and reverse side hereof and any attachments hereto includes all the terms and conditions, that this Order cancels and supersedes any prior agreements and as of the date hereof comprises the complete and exclusive a statement of the terms of the agreements relating to the subject matters covered hereby, and that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER AND HIS AUTHORIZED REPRESENTATIVE. I warrant that my trade-in has not been reconstructed, rebuilt, or suffered major damage that would cause the reconstruction of this vehicle. Purchaser by his execution of the Order acknowledges that he has read its terms and conditions and has received a true copy of the Order.

Accepted By: _____ 08/02/2023

Date Dealer or His Authorized Representative

08/02/2023

Date

Purchaser's Signature

"THANK YOU - WE APPRECIATE YOUR BUSINESS"
RETAIL ORDER FOR A MOTOR VEHICLE

13102



Request to Release Students for School-Related Events

Teacher: Christina Harnas Course/Team/Organization: Volleyball

Event: Click or tap here to enter text. LIVT Tournament

Location: Click or tap here to enter text. Louisville, KY

Dates of Trip (Include Departure/Return Time):

Departure Date: Click or tap here to enter text. September 8th

Departure Time: Click or tap here to enter text. 12 noon

Return Date: Click or tap here to enter text. September 9th

Return Time: Click or tap here to enter text. 11 pm

Check all that apply:

In-County: ☐

Out-of-County: ☒

*Overnight: ☒

*Out of State: ☒

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒

Number of Busses: Choose an item. 1

Cost for each student: \$Click or tap here to enter text. 0

Means of funding trip: Click or tap here to enter text. Volleyball Budget

Educational Purpose: Click or tap here to enter text. Volleyball Tournament

Teacher Signature: Christina Harnas

Date: Click or tap here to enter text.

Request Approved: ☒

Request Not Approved: ☐

Principal's Signature: Kathleen Hest

Date: 7/18/23

Superintendent Signature: Mike Winstead

Date: 8/8/23

*School Board Approved: ☐

Date:

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Suzanne Click



Request to Release Students for School-Related Events

Teacher: Christine Hames Course/Team/Organization: Volleyball

Event: Click or tap here to enter text. Border Battle

Location: Click or tap here to enter text. Franklin, TN

Dates of Trip (Include Departure/Return Time):

Departure Date: Click or tap here to enter text. Sept 15th

Departure Time: Click or tap here to enter text. 12 noon

Return Date: Click or tap here to enter text. Sept 16th

Return Time: Click or tap here to enter text. 8 pm

Check all that apply:

In-County: ☐

Out-of-County: ☒

*Overnight: ☒

*Out of State: ☐

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒ Number of Busses: Choose an item. 1

Cost for each student: \$Click or tap here to enter text. 0

Means of funding trip: Click or tap here to enter text. Volleyball Budget

Educational Purpose: Click or tap here to enter text. Volleyball Tournament

Teacher Signature: Christine Hames

Date: Click or tap here to enter text.

Request Approved: Heather Hark

Request Not Approved: _____

Principal's Signature: Heather Hark

Date: 7/18/23

Superintendent Signature: Mike Winstead

Date: 8/8/23

*School Board Approved: _____

Date: _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Suzanne Click



Request to Release Students for School-Related Events

Teacher: Douglas Martin

Course/Team/Organization: Cross-Country

Event: Southern Showcase Race

Location: Huntsville, AL

Dates of Trip (Include Departure/Return Time):

Departure Date: Friday, Sept 15, 2023

Departure Time: 10:30AM

Return Date: Saturday, Sept. 16, 2023

Return Time: 8:00PM

Check all that apply:

In-County: ☐

Out-of-County: ☐

*Overnight: ☒

*Out of State: ☒

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒

Number of Buses: 1

Cost for each student: \$ ~~40~~60

Means of funding trip: self-pay-\$50, team budget covers the rest

Educational Purpose: Varsity Sport

Teacher Signature: Douglas Martin

Date: 8-7-23

Request Approved: ☒

Request Not Approved: ☐

Principal's Signature:

Date:

8/7/23

Superintendent Signature:

Date:

8/8/23

*School Board Approved: ☐

Date: _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.



Request to Release Students for School-Related Events

Teacher: Jonathan Leichman Course/Team/Organization: Band

Event: ETSBOA Jazz Clinic

Location: Walker Valley High School

Dates of Trip (Include Departure/Return Time):

Departure Date: 1/26/2024 Departure Time: 8:30 a.m.

Return Date: 1/27/2024 Return Time: 9:30 p.m.

Check all that apply:

In-County: ☐

Out-of-County: ☐

*Overnight: ☒
*(Requires Board Approval)

*Out of State: ☐

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒ School Van
Number of Busses: 1

Cost for each student: \$ 150 Means of funding trip: Students pay trip fee

Educational Purpose:

Promote the advancement of instrumental music skills through
high caliber rehearsals and performances with expert clinicians

Teacher Signature: [Signature]

Date: 7/24/2023

Request Approved: ☒

Request Not Approved: ☐

Principal's Signature: [Signature]

Date: 8/3/23

Superintendent Signature: [Signature]

Date: 8/8/23

*School Board Approved: ☐

Date:

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.
To help Administration, teachers, and the Attendance Office, please return list of students
alphabetically and indicate their grade level.

Please return to Suzanne Click



Request to Release Students for School-Related Events

Teacher: Rosanna Giles

Course/Team/Organization: DECA Competitors

Event: TN State Career Development Conference

Location: Chattanooga, TN

Dates of Trip (Include Departure/Return Time):

Departure Date: 2/29/24

Departure Time: Approximately 9AM

Return Date: 3/2/24

Return Time: Approximately 2PM

Check all that apply:

In-County: ☐Out-of-County: ☒*Overnight: ☒*Out of State: ☐

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☒ Bus: ☐ Number of Busses: Choose an item. Air travel: ☐

Cost for each student: Approximately \$225 per student, depending on number of students

Means of funding trip: Students pay registration & hotel; Perkins/MHS PD pays for bus transportation and advisor costs (will submit PO once field trip is approved)

Educational Purpose: DECA competition enriches course standards, improves the quality and relevance of classroom instruction, develops leadership, enhances citizenship, and serves special populations. DECA is a recognized CTSO in TN CTE. Participation depends on student advancement, student interest, etc.

Teacher Signature: Rosanna GilesDate: 7/1/23Request Approved: ✓

Date: _____

Principal's Signature: Kathleen LutzDate: 8/3/23Superintendent Signature: Bob WintersDate: 8/8/23

*School Board Approved: _____

Date: _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Suzanne Click



Request to Release Students for School-Related Events

Teacher: Wilkinson Course/Team/Organization: MHS Orchestra/Band

Event: Chicago Trip

Location: Chicago, IL

Dates of Trip (Include Departure/Return Time):

Departure Date: 3/7/24 Departure Time: 6:00 AM

Return Date: 3/10/24 Return Time: 7:00 PM

Check all that apply:

In-County: ☐

Out-of-County: ☐

*Overnight: ☒
*(Requires Board

Approval) *Out of State: ☒

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒ Number of Busses: 1

Cost for each student: \$ 550-700 Means of funding trip: Student

Educational Purpose:

Travel to Chicago - Field Museum, Shedd Aquarium
Art Museum, Boat Tour, Chicago Symphony.

Teacher Signature: [Signature] Date: 7/27/23

Request Approved: [Signature] Request Not Approved: _____

Principal's Signature: [Signature] Date: 8/7/23

Superintendent Signature: [Signature] Date: 8/8/23

*School Board Approved: _____ Date: _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.
To help Administration, teachers, and the Attendance Office, please return list of students
alphabetically and indicate their grade level.

Please return to Suzanne Click



Request to Release Students for School-Related Events

Teacher: Alex Cate

Course/Team/Organization: Wrestling Team

Event: Great Smoky Mountain Grapple

Location: Harrah's Cherokee Center (convention center) – Asheville, NC

Dates of Trip (Include Departure/Return Time):

Departure Date: December 15th 2023

Departure Time: 10:10AM

Return Date: December 16th 2023

Return Time: 10:00pm

Check all that apply:

In-County: ☐Out-of-County: ☒*Overnight: ☒*Out of State: ☒

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒

Number of Busses: 1

Cost for each student: \$60

Means of funding trip: Wrestling Account

Educational Purpose: Interscholastic Athletics

Teacher Signature: *Alex Cate* Click or tap here to enter text.

Date: 8/10/23

Request Approved: *✓*

Request Not Approved: _____

Principal's Signature: *Heather Hill*Date: *8/10/23*Superintendent Signature: *Rob Winters*Date: *8/11/23*

*School Board Approved: _____

Date: _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please
return list of students alphabetically and indicate their grade level.

2024-2025**Maryville City Schools**

July '24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October '24						
Su	M	Tu	W	Th	F	Sa
1		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January '25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April '25						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

August '24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November '24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

February '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

May '25						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September '24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December '24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June '25						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 29 - Administrative Day

July 30 - Professional Development

July 31 - Registration

August 1 - Professional Development

August 2 - Administrative Day

August 5 - Staggered start - last name A-K

August 6 - Staggered start - last name L-Z

September 2 - Labor Day

October 7-11 - Fall Break

October 14 - Intervention & Enrichment

October 15 - Professional Development

November 5 - Professional Development

November 27 - Professional Development (self-directed, banked time)

November 28-29 - Thanksgiving Break

December 19 - Last day for students before break

December 20 - Administrative Day

December 23-January 3 - Winter Break

January 6 - Professional Development

January 20 - Holiday

February 17 - Professional Development

March 10-14 - Spring Break

March 17-18 - Intervention & Enrichment or SNOW
MAKEUP if needed

April 18 - Holiday

May 22 - Last day for students

May 23 - Administrative Day

May 26 - Holiday

In addition to the above listed professional development, teachers must earn 13 additional, pre-approved professional development hours before the close of school. Teachers must also earn six parent/teacher contact hours throughout the year.

First 5 snow days will use stockpiled days.

Snow days 6 and 7 made up on March 17-18

Maryville City Board of Education			
Monitoring: Review: Biennially in August	Descriptor Term: Charter School Applications	Descriptor Code: 1.901	Issued Date: 09/18/23
		Rescinds: 1.901	Issued: 01/11/21

1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to
3 charter schools converting from existing public schools. Proposals from existing charter school
4 operators or replicators and applicants proposing to contract with educational service providers shall be
5 in accordance with state law.¹

6 **APPLICATION PROCESS²**

7 A prospective charter school sponsor shall send the Director of Schools notice of its intent sixty (60)
8 days prior to February 1st of the year preceding the year in which the proposed charter school plans to
9 begin operation as a charter school. *The Director of Schools/designee shall determine whether the*
10 *sponsor has selected the correct application category within ten (10) business days of receiving the*
11 *letter of intent and notify the sponsor within five (5) business days of a determination that the incorrect*
12 *application category has been selected.²*

13 A sponsor seeking board approval of an initial charter school application shall complete the forms
14 provided by the Tennessee Department of Education. The application shall provide all the information
15 required by state law. The sponsor shall demonstrate that the proposed charter school meets the
16 purpose prescribed by state law for the formation of a charter school, and the proposed charter school
17 will be able to implement a viable program of quality education for its students.

18 *Electronic copies of applications shall be submitted to the Board and the Tennessee Department of*
19 *Education on or before 11:59 p.m. Central Time on February 1st of the year preceding the year in*
20 *which the proposed charter school plans to begin operation as a charter school. If the 1st of February*
21 *falls on a Saturday, Sunday, or holiday on which the school district offices are closed, applications*
22 *will be accepted on the next business day on or before 11:59 p.m. Late applications will not be*
23 *accepted, without exception. The sponsor shall pay an application fee of \$2,500.00.²*

24 ~~Applications shall be submitted to the Board and Department of Education on or before 4:30 p.m. on~~
25 ~~February 1st of the year preceding the year in which the proposed charter school plans to begin~~
26 ~~operation as a charter school. If the 1st of February falls on a Saturday, Sunday, or holiday on which~~
27 ~~the school district offices are closed, applications will be accepted on the next business day on or~~
28 ~~before 4:30 p.m. Late applications will not be accepted, without exception. The sponsor shall pay an~~
29 ~~application fee of \$2,500.00.²~~

30 *The Board shall determine whether an application is complete within ten (10) business days of*
31 *receiving the application and shall notify the sponsor within five (5) business days of the determination*
32 *if the application is determined to be incomplete.³*

1 REVIEW TEAM¹

2 If necessary, the Board shall appoint a review team to assist in reviewing and evaluating charter school
3 applications. The team shall be composed of members of the administrative staff for the district,
4 community members, and a member of the Board with relevant educational, organizational, financial,
5 and legal experience.

6 The Board shall require the Director of Schools to develop a procedure for receiving, reviewing, and
7 ruling on applications for the establishment of charter schools by the review team. The procedure shall
8 include a timeline for the application and review process. A copy of the procedure, including the
9 review criteria, shall be available to any interested party upon request.

10 The review team shall:

- 11 1) Evaluate all charter school applications based on the review criteria adopted by state law; and
12
13 2) Recommend one of the following options to the Board for each application: approve, reject, or
14 reject with stipulations for reconsideration.⁴

15 APPROVAL/DENIAL OF APPLICATION⁴

16 The Board shall rule by resolution on the approval or denial of a charter application within ninety (90)
17 days of receipt of the completed application, or the application shall be deemed approved by state law.
18 The Director of Schools/designee shall report the action taken by the Board to the Department of
19 Education.

20 *Approval*

21 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with
22 the Board, which shall be binding on the charter school's governing body. This agreement, known as
23 the charter agreement, shall be in writing and signed by the sponsor and the Board.

24 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state
25 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.⁶

26 Charter schools approved by the Board are expected to implement the application as submitted and
27 approved. Material variations in operations from the approved application require amendment pursuant
28 to statute and the charter school agreement.⁶

29 The Board shall not provide services to charter schools that are not requested during the application
30 process except for those services that are required under state or federal law. Services agreed to be
31 provided to the charter school by the Board shall be provided at board actual cost. The Board and
32 charter school shall execute a service contract for any additional services.

33 New charter school agreements are approved for a ten (10) year period.⁸ The Board may revoke or
34 deny renewal of a charter school agreement for any of the reasons enumerated in state law.⁹

35 *Denial*

- 1 *If the initial charter school application is denied, the Board shall notify the sponsor in writing within*
 2 *ten (10) calendar days, specifying the objective reasons for the denial and the deadline by which the*
 3 *sponsor may submit an amended application. Upon written receipt of the grounds for denial, the*
 4 *sponsor shall have thirty (30) calendar days within which to submit an amended application to correct*
 5 *the deficiencies. The Board shall have sixty (60) calendar days either to deny or to approve the*
 6 *amended application, or the application shall be deemed approved by state law.⁵*
- 7 *If the amended charter school application is denied, the Board shall notify the sponsor in writing*
 8 *within five (5) calendar days, specifying the objective reasons for denial and the sponsor's right to an*
 9 *appeal. Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee*
 10 *Charter School Commission.¹⁰*

Legal References

1. TCA 49-13-106; State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108; TRR/MS 0520-14-01(1)(b),(e)
3. TRR/MS 0520-14-01(1)(i)
4. TRR/MS 0520-14-01
5. TCA 49-13-108; TRR/MSS 0520-14-01
6. TCA 49-13-128
7. TCA 49-13-110(d)-(e); TRR/MSS 0520-14-01
8. TCA 49-13-110(c)
9. TCA 49-13-122
10. TCA 49-13-108(b)(5)