

**Board of Directors Monthly Meeting
Minutes**

**Pine Lake Preparatory, Inc.
Monday, May 22, 2023 at 6:30 PM**

Attendees: Fred Shilmover, Brie Leggat Johnson, Lauren Millovitsch, Manish Jain, Bobby Peterson,

Remote: Eduardo Haynes, Jessica Bronzert

Absent: Caroline Mones, Katie Davidson

School Leadership Present: Sherri Fletcher, Shelly Sims, Jennifer Liberatore, Andrew Mocerri, Brian Hyatt, Lori Reuter, Tim Hoffman, Lauri Schatz

1. Call to Order and Attendance (6:32 pm)

2. Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts

3. Mission, Vision, and Values Moment (6:33 pm)

Mission- Pine Lake Preparatory prepares students for college and purposeful life.

Vision- The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and belonging

Community Values- Perseverance, Respect, Integrity, Driven to Excellence, and Empathy

4. Public Comment (6:34 pm)

no comments

5. Board Business (6:35 pm)

- a.) Approval of Meeting Minutes from April 26th

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: Bobby Peterson , Eduardo Haynes

- b.) Committee Updates

- c.) Board Operations and Communications

6. Financial Matters (6:57 pm)

- a.) April 2023 Financial Dashboard

- b.) April 2023 Fundraising Dashboard

- c.) Pine Lake Preparatory Investment Policy (For Approval)

Move to motion made by: Bobby Peterson

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: none

- d.) DHHS Grant Update and Contract Approval (For Approval)

Motion to approve Playworld Preferred for MS/US shade covers, up to \$130,000

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: none

motion to approve DG Services for the shade cover install, up to \$50,000

Move to motion made by: Fred Shilmover

Second motion made by: Bobby Peterson

Motion passed: Yes

Anyone abstained: none

Motion to approve The Carolina Synthetic Turf Company for LS Playground improvements, up to \$80,00

Move to motion made by: Fred Shilmover

Second motion made by: Bobby Peterson

Motion passed: Yes

Anyone abstained: none

e.) Banking and Investment Recommendations (For Approval)

Motion to Request conversion of the Regions local bank account into an interest-bearing sweep account. Request to transfer proceeds from the maturity of our 3-month (\$1M) and 6-month (\$3M) positions (maturing June 8th and June 22th, respectively) to our Regions local bank account through fiscal year end - June 30 2023

Move to motion made by: Bobby Peterson

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: none

f.) Future financial considerations

7. Administrative Matters (7:14 pm)

a.) Good News

b.) Review of Internet Safety Policy (For Re-Approval)

Motion to re-approve the Internet Safety Policy as it currently stands

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: none

c.) Spanish Assessments (AAPPL) Results

d.) Annual Operating Plan Update

e.) Strategic Planning Timeline and Update

8. Executive Session (7:47 pm)

Motion to move into Executive Session pursuant to § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions*

of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee: or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: none

9. Resumed Open Session and Vote as Needed

Motion to resume open session

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: none

Motion to approve hiring of Stacy Pound as Lower School Classroom Teacher

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: none

Motion to approve hiring of Sara Hackbarth as Lower School Classroom Teacher

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: none

Motion to approve hiring of Francisca Laguardia as Middle School Classroom Teacher

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: none

Motion to approve hiring of Alvin Lammare as Upper School Classroom Teacher

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: none

Motion to approve MICP paid out at 100% as a second payment

Move to motion made by: Fred Shilmover
Second motion made by: Brie Johnson

Motion passed: Yes
Anyone abstained: none

10. Motion to adjourn (8:24 pm)

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: none