

Directions for Completing the Victim of Bullying, Harassment, or Intimidation Form

The *Victim of Bullying, Harassment, or Intimidation* form has been developed to provide a vehicle by which acts of bullying, harassment, or intimidation can be reported to the student's school. This form may be filled out by a student, the parent or guardian of a student, close adult relative of the student, or a school staff member.

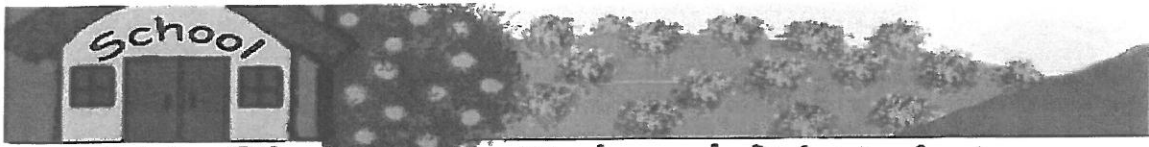
A definition of bullying, harassment, and intimidation is given to guide students, parents and school staff members when completing this form.

A student is **bullied** when he or she is exposed to intentional negative actions on the part of one or more students, and whose ability to participate in or benefit from the school's educational programs or activities is adversely affected. Bullying often occurs repeatedly and over time.

A student is **harassed** when he or she perceives or actually experiences discomfort with identity issues in regard to race, color, national origin, gender, disability, sexual orientation, religion, or other identifying characteristics, and whose ability to participate in or benefit from the school's educational programs or activities is adversely affected.

A student is **intimidated** when he or she is subjected to intentional action that seriously threatens and induces a sense of fear and/or inferiority, and whose ability to participate in or benefit from the school's educational programs or activities is adversely affected.

If your child has felt bullied, harassed, or intimidated, complete this form in its entirety and return the form to the person designated by the school. The alleged acts of bullying, harassment or intimidation reported on this form will be investigated by the **school designee**.



Mt. Pleasant School District

BULLYING, CYBERBULLYING, HARASSMENT OR INTIMIDATION REPORTING FORM

Directions: Bullying, cyberbullying, harassment, or intimidation are serious and will not be tolerated. This is a form to report alleged bullying, cyberbullying, harassment, or intimidation that occurred on school property; at a school-sponsored activity or event off school property; on a school bus; or on the way to and/or from school, * in the current school year. If you are a student victim, the parent/guardian of a student victim, or a close adult relative of a student victim, or a school staff member and wish to report an incident of alleged bullying, cyberbullying, harassment, or intimidation, complete this form and return it to the Principal at the student's school. Contact the school for additional information or assistance.

Today's date: _____ / _____ / _____ School: _____
Month Day Year
School System: _____

PERSON REPORTING INCIDENT (optional)	Name: _____
Telephone: _____	E-mail: _____
Place an X in the appropriate box: <input type="checkbox"/> Student <input type="checkbox"/> Student (Witness/Bystander) <input type="checkbox"/> Parent/guardian	
<input type="checkbox"/> Close adult relative <input type="checkbox"/> School Staff	

1. Name of student victim: _____ Grade: _____
(Please Print)

2. Name(s) of alleged offender(s) (if known): (Please print)	Grade	School	Is he/she student?
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

3. On what date(s) did the incident happen?:
_____ / _____ / _____ _____ / _____ / _____ _____ / _____ / _____
Month Day Year Month Day Year Month Day Year

4. Place an X next to the statement(s) that best describes what happened (choose all that apply):
- Any bullying, cyberbullying, harassment or intimidation that involves physical aggression
 - Getting another person to hit or harm the student
 - Teasing, name-calling, making critical remarks, or threatening, in person or by other means
 - Demeaning and making the victim of jokes
 - Making rude and/or threatening gestures
 - Excluding or rejecting the student
 - Intimidating (bullying), extorting or exploiting
 - Spreading harmful rumors or gossip
 - Electronic Communication (specify) _____
 - Other (specify) _____

5. Where did the incident happen (choose all that apply)?

- On school property At a school-sponsored activity or event off school property On the way to/from school

6. What did the alleged offender(s) say or do? _____

(Attach a separate sheet if necessary)

7. Describe what happened? _____

(Attach a separate sheet if necessary)

8. Why did the bullying, harassment or intimidation occur? _____

9. Was the student victim absent from school as a result of the incident? Yes No
if yes, how many days was the student victim absent from school as a result of the incident? _____

10. List any witnesses or observers that were present: _____

11. How did you learn about the bullying? _____

12. Is there any additional information you would like to provide? _____

(Attach a separate sheet if necessary)

Anonymous report do not use my child's name.

Signature: _____ Date: _____

To be completed by school