



# McKinney – Vento Eligibility Form

(Please complete all sections)

Name of Parent \_\_\_\_\_ Date \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Student	School	Grade	Age

### McKinney-Vento Homeless Assistance Act of 2001 – Title X, Part C of the No Child Left Behind Act – Sec 725)

An indication of nighttime residence of students who lacked, at any time during a school year, a fixed, regular, and adequate nighttime residence and had a primary nighttime residence that was: shared with others due to loss of housing, economic hardship, or similar reason (1 & 6); a temporary shelter such as a hotel or motel room or campground (2 & 7); a supervised, publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill) or an institution that provides a temporary residence for individuals intended to be institutionalized (4 & 8); or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (5 & 9). (See section 725, Definitions, of the McKinney-Vento Homeless Assistance Act for a more detailed description of this data element.) If there were more than one such residence during the school year, please indicate the primary residence at the time they were identified as homeless. The term “unaccompanied homeless student” includes youth in homeless situations who are not in the physical custody of a parent or guardian.

**Place a checkmark on the criteria below that applies to this student(s).**

- 1 = Accompanied homeless student doubled up (e.g., with relatives, living with another family)
- 2 = Accompanied homeless student stayed in hotel/motel
- 4 = Accompanied homeless student stayed in shelters or transitional housing
- 5 = Accompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings)
- 6 = Unaccompanied homeless student doubled up (e.g., with relatives, living with another family)
- 7 = Unaccompanied homeless student stayed in hotel/motel
- 8 = Unaccompanied homeless student stayed in shelters or transitional housing
- 9 = Unaccompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings)

Signature of parent or student if unaccompanied \_\_\_\_\_

Signature of Building Principal \_\_\_\_\_ Date \_\_\_\_\_

**Step 1:**

Principals will send the completed form to Jill Lachenmayr, Assistant Superintendent and Homeless Liaison, at the District Office.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notes:

**Step 2**

Academic Affairs will send to Free and Reduced Determining Official, Bonnie Scarth, at Support Services.

**To be completed by the District Free and Reduced Determining Official:**

I certify that under the McKinney-Vento Act, these students qualify for the National School Lunch Program by virtue of their status as a Homeless Person.

Name of Student	School

**Free and Reduced Determining Official**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Free and Reduced Determining Official Tasks to Complete:**

- PowerSchool: D34
- Lunch Program: Free, Application # and Date

**Step 3**

Free and Reduced Determining Official will send the signed form to Homeless Liaison, Jill Lachenmayr, at the District Office. Homeless Liaison will keep the original on file.

**Step 4:**

A copy of the completed form will be sent to the school(s). Schools will complete the following tasks:

- Registrar:** Please change PowerSchool: Demographics D38
- Office Manager:** Waive fees for enrollment, transportation, technology or 1:1 fee, and pay to participate. Individual course fees, class fees, uniforms and other optional purchases are not waived.

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