



2023-2024 Dismissal Procedures

Please read the following dismissal procedures carefully as procedures have changed.

ALL DISMISSAL PLANS MUST BE SET IN SCHOOL DISMISSAL MANAGER. PARENTS MUST UPDATE ANY CHANGES AS THEY OCCUR.

NO STUDENT WILL BE DISMISSED UNTIL A GUARDIAN IS PRESENT.

Walkers and Parent Pickup

All students in grades 1-5 who walk home or who are picked up by a guardian will be dismissed from the cafeteria. Guardians may line up at **DOOR 26** to collect their child. Staff will be present at the door to greet you.

Bus #1, Bus #2, Bus #3, YWCA, Boys & Girls Club:

Students in grades K-5 who take any of these buses will line up in the front hallway and cafeteria, by their appropriate bus sign.

ALL CAR PICK UP

Parents will be provided a PLACARD to put on the right side of the car dashboard. Please fill out the PLACARD appropriately. **You are to remain in your vehicle.** Your child will come out to you when you enter the parking lot. Unlike last year, students will wait inside the building, instead of on the curb outside. This will ensure the safety of each child.

Dismissal begins at 3:10. At 3:05, the front circle driveway at ISD will open up for pickup. Please form a line in between the cones. Stay to the far right of the front circle parking lot and **DO NOT** block either crosswalk or the entrance to the side parking lot. Please always remember to pull all the way up to the front of the parking lot despite what door your child will exit through. Staff will be located at the curb to assist students into their vehicles.

Grades 1 and 2 (car pick up)

Students in grades 1 and 2 will exit through **DOOR 7**.

Grades 3 and 4 (car pick up)

Students in grades 3 and 4 will exit through **DOOR 6**.

Grade 5 (car pick up)

Students in grade 5 will exit through **DOOR 5**.

Kindergarten Dismissal

ALL K students (except those who take the bus) will be dismissed from **DOOR 10**. Guardian will walk down the steps and head towards the playground. Door 10 is on the right. All parents must come to **DOOR 10** to collect their child.