

Intra District Terms and Conditions

[CA Education Code 48356](#)

[OSD BOARD POLICY 5116.1](#)

This application is for Oxnard School District **RESIDENTS ONLY**. One Intradistrict Transfer Application will be permitted per school year, and only two schools may be requested per application. Approval or denial of the intradistrict transfer is based upon space available at the requested school/grade level/program. Pursuant to [CA Education Code 48356](#) (a), Oxnard School District may deny an intradistrict transfer for cause, including lack of space as well as adverse financial impact. Once approved, an intradistrict transfer will not need to be renewed for continued enrollment at the school of attendance; however, an intradistrict transfer may be revoked based upon poor attendance or behavior. In such cases, the family will receive a written warning prior to the intradistrict transfer being revoked by the Superintendent or Designee.

Intradistrict Transfer for the Current School Year

Families residing within Oxnard School District who wish to attend another Oxnard School District for the **current school year**, may submit an intradistrict transfer application at any time during the school year. Intradistrict transfer applications for the current school year will receive a response from Oxnard School District within 14 calendar days. Intradistrict Transfer Applications will be accepted based upon current space availability at the school site/grade level/program. If space is not available at the requested school site/grade level/program, placement at another school site with space available will be offered. If the parent declines placement at an alternative school site within Oxnard School District, the application will be denied based upon lack of space available at the requested school site.

Intradistrict Transfer for future school year

Intradistrict Transfer Applications received within the Transfer Window will receive a placement notification by May 30th or the last working prior to the stated date. Intradistrict Transfer Applications are approved based upon space availability at a school site/grade level/program. Applications are given priority based upon [Oxnard School District Board Administrative Regulation 5116.1](#). If the number of intradistrict transfer applications for a particular school site/grade level/program exceeds the number of spaces available, the District will **conduct a random lottery** within the priority class pursuant to [CA Education Code 48356](#) in order to identify applicants to attend until all spaces are filled. Applications received outside the posted window will be approved on a case by case basis and based upon current space availability at the school site and grade level.