

PIEDMONT PUBLIC SCHOOLS



MINUTES

**Special Board Meeting
Piedmont Public Schools Board of Education
July 19, 2023, at 7:00 a.m.
Piedmont Learning Center and Administration Office
Board Room
615 Edmond Road NW
Piedmont, Oklahoma 73078**

In accordance with the Oklahoma Open Meeting Act, a notice of the time, date, and location of this meeting was filed with the Canadian County Clerk on July 12, 2023 at 8:00 a.m. Public notice of this meeting was posted at the Piedmont Administration Building, 615 Edmond Road, Piedmont, Oklahoma, at 4:00 p.m. on July 17, 2023.

I. PROCEDURAL ITEMS

- A. Greg Duffy called the meeting to order at 7:00 a.m.
- B. Steven Cox called roll:

	Present	Absent
Derek Jones	<u> X </u>	<u> </u>
Katie Cornman	<u> X </u>	<u> </u>
Steven Cox	<u> X </u>	<u> </u>
Greg Duffy	<u> X </u>	<u> </u>
Layne Jones	<u> </u>	<u> X </u>

District staff present included Dr. Drew Eichelberger, Lisa Campbell, Patricia Balenseifen, Mark Melton, Matt Bilyeu, Tommy Buckner, Jennifer Fuller, Michelle Jones, Joshua Critchfield, Matt Shellenberger, Sandra Lemaster and other members of the public were present.

II. BUSINESS ITEMS

- A. Discuss and take possible action on the Administrative Assistant – Human Resources job description.

Derek Jones made a motion that was seconded by Steven Cox to approve the Administrative Assistant – Human Resources job description. The motion passed 4-0. The votes were recorded as follows:

Derek Jones Yes

Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

B. Discuss and take possible action on Lunch price increase for the school year 2023-2024.

1. \$0.15 increase in all Lunch Prices
2. ECC and Elementary Lunch Prices - \$2.75
3. Intermediate, Middle School and High School - \$3.00

Katie Cornman made a motion that was seconded by Derek Jones to approve a \$.15 increase in all lunch prices. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

C. Discuss and take possible action to contract with ADPC for financial software for the school year 2023-2024 in the amount of \$15,000.00.

Katie Cornman made a motion that was seconded by Steven Cox to approve the contract with ADPC for financial software for the school year 2023-2024 in the amount of \$15,000.00. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

D. Discuss and take possible action to appoint Sandra Lemaster as Minutes Clerk for the school year 2023-2024.

Steven Cox made a motion that was seconded by Derek Jones to appoint Sandra Lemaster as Minutes Clerk for the school year 2023-2024. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

- E. Discuss and take possible action on revised school hours, as follows:
 - i. Piedmont Early Childhood Center - 8:30 - 3:30
 - ii. Northwood Elementary - 8:45 - 3:45
 - iii. Piedmont Elementary - 8:45 - 3:45
 - iv. Stone Ridge Elementary - 8:45 - 3:45

Derek Jones made a motion that was seconded by Steven Cox to approve revised school hours as listed above for the school year 2023-2024. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

III. CONSENT AGENDA *Discuss and then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.*

- A. Meeting minutes
 - 1. June 29, 2023 special board meeting minutes
- B. FY23 & FY24 Encumbrances – Attachment B

Steven Cox made a motion that was seconded by Derek Jones to approve the Consent Agenda, items A-B. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

IV. EXECUTIVE SESSION

- A. Vote to convene or not to enter into executive session pursuant to 25 O.S. Section 307(B)(1) for the purpose of discussing the employment as listed on Attachment A.

Steven Cox made a motion that was seconded by Derek Jones not to convene into executive session pursuant to 25 O.S. Section 307(B)(1) to discuss employment as listed on Attachment A. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

V. ACTION ITEM

A. Discuss and take possible action on employment as listed on Attachment A.

Katie Cornman made a motion that was seconded by Derek Jones to approve employment as listed on Attachment A. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

VI. ADJOURNMENT

Katie Cornman made a motion to adjourn that was seconded by Steven Cox. The motion passed 4-0. The votes were recorded as follows:

Derek Jones	Yes
Katie Cornman	Yes
Steven Cox	Yes
Greg Duffy	Yes

Time of adjournment was recorded as 7:20 a.m.

Posted July 17, 2023, at 4:00 p.m. at the Piedmont Public Schools Administration Office, 615 Edmond Rd NW, Piedmont, OK 73078 by Sandra Lemaster.

**Attachment A
Employment**

Employment FY24

Last Name	First Name	Certified Professional Support Adjunct Hourly/Daily	Site/Assignment	New/Existing
Arnold	Charles	Certified	MS/Math Teacher	Existing
Figuroa Gibson	Jennifer	Support	D/HR Administrative Assistant	New
Goolsby	Todd	Certified	D/Director of Athletics and Activities	Existing
Harrison Henwood	Baylee	Certified	ES/Reading Specialist	Existing

Resignations

Last Name	First Name	Certified Professional Support Adjunct Hourly/Daily	Site/Assignment	New/Existing
Heindselman	William	Certified	HS/Math Teacher	Rescind
Klunt	Kaeleigh	Support	ES/Health TA	5/19/2023
Stallings	Erin	Hourly	D/Bus Driver	5/18/2023

Attachment B

FY24

Accounts Payable				Payroll			
Fund		PO #s	Amount	Fund		PO #s	Amount
11	General Fund	35, 99-101	\$294,846.28	11	General Fund		
21	Building Fund			22	Child Nutrition		
22	Child Nutrition						
Accounts Payable Change Orders				Payroll Change Orders			
11	General Fund			11	General Fund		
21	Building Fund						
22	Child Nutrition			22	Child Nutrition		
TOTAL				PAYROLL TOTAL			
GRAND TOTAL \$294,846.28							