



DISPOSAL OF SURPLUS EQUIPMENT and/or MATERIALS

The board of directors has the authority to declare equipment, supplies, furniture and other district personal property obsolete and/or surplus. The superintendent or designee will establish procedures for their sale, trade or disposal except that the board must approve of any sales where:

1. A single unit item has a current value in excess of \$5,000.00; and/or
2. Multiple items have a total unit value in excess of \$10,000.

Prior to disposing of any surplus property, the District will serve written notice in a newspaper of general circulation in the school district and to any public school district or private school in Washington state annually requesting such notice. The material or equipment will be sold to any interested public or private school at its depreciated cost or fair market value, whichever is greater. Students will have priority in the purchase of texts. Disposition of such surplus property to parties other than public or private schools may take place thirty days (30) after written notice is served.

The preceding notice does not apply to the sale or transfer of assistive devices under RCW 28A.335.205 or chapter 72.40 RCW.

Funds derived from the rental, sale or lease of student transportation equipment shall be placed into the transportation vehicle fund. Funds derived from the sale of property shall be placed into the general fund.

Legal References: RCW 28A.155.160
 RCW 28A.335.060, 090, 180, 205
 WAC 392-143-050