



SUMNER SCHOOL DISTRICT

A GREAT PLACE TO LEARN.

Policy No. 6210
Management Support

Purchasing: Authorization and Control

The Superintendent or designee is authorized to direct expenditures and purchases within the limits of the detailed annual budget for the school year. Requisition and purchase order procedures will be used to control the expenditure of funds. Staff who obligate the district without proper prior authorization may be held personally responsible for payment of such obligations.

Cross References:

6210P Purchasing: Authorization and Control