



## USE OF SCHOOL FACILITIES

### **Categorical Definitions:**

Community groups within the Sumner School District shall be permitted to use all facilities for worthwhile purposes when such users will not interfere with the school program. In order to carry out this service to the best interest of the whole community, organizations seeking use of the Sumner School District facilities have been divided into categories as follows:

### **Group 1 – Allied School Groups**

This includes local, non-profit organizations whose main purpose is to support educational programs and activities for students in our district. This group would include parent/teacher organizations, school booster groups and other school related groups.

### **Group 2 – Youth Groups**

These are general, civic and non-profit in nature and their primary reason for existence is the betterment of children, the community, and the state. This group would include service clubs, church-related youth groups, Boy Scouts, Girl Scouts, Campfire Girls and local youth athletic teams and local youth organizations. For small group events held during regular business hours, certain fees may be waived at district discretion. Local government agencies using district facilities during normal business hours are included in this group.

### **Group 3 – Adult Groups/Non-Local Youth Groups**

Local for-profit organizations and social gatherings. This group would include homeowners associations, political, adult athletics, religious and other non-profit adult organizations. Non-local youth athletic teams, non-local youth organizations and local for-profit youth activities.

### **Group 4 – Commerical Groups**

Profit making enterprise, professional groups, conventions, and promotional groups are examples of groups, who come under this classification. Promotional groups, who have the potential of making large profits, must be approved by the Sumner School District Board.

The above classifications shall be the order of priority in granting use permits and shall be the basis for establishing differentials in rental and other charges. User fees will be posted to the District website. Local is defined as groups having fifty percent (50%) of the participants residing in the Sumner School District boundaries.



**Application Schedule:**

1. Facility space will be available on a fair and equitable basis and shall be scheduled according to a semester schedule/timeline. Application for the use of Sumner District facilities shall be accepted as follows:

<b>(Dates are approx.)</b>		<b>District</b>	<b>Rec Dept</b>	<b>Other Users</b>
1st Semester	(Aug. 1 – Jan. 31)	Sept. 15	Sept. 20	Sept. 30
2nd Semester	(Dec. 1 – Aug. 31)	Feb. 1	Feb. 7	Feb. 15

Later applications will be honored on a space available basis using the priorities. Community applications for scheduled events may be accepted earlier upon approval of District administration. Any reservation may be cancelled or relocated based on Sumner School District need.

2. The following requirements will be met by all groups prior to approval and use of the Sumner School District facilities:
  - There will be a signed contract between the group and the Sumner School District.
  - Deposit and/or payment has been made according to the Use Agreement.
  - The contract must include an indemnity agreement, which holds the district harmless for any injury except those that arise from the district's sole negligence.
  - The outside organization must provide the district with a certificate of insurance for a minimum of \$1 million and name the Sumner School District as an additional insured.
  - The outside group must meet all safety standards and accepted standards for the specific program they are conducting.