



Sumner School District
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Policy No. 4220P
Community Relations

COMPLAINTS CONCERNING SCHOOL PERSONNEL

In the event a complaint is filed against a school employee, the following general procedural statements shall apply:

1. Complainants are encouraged to first discuss problems with the specific employee involved.
2. If this is not feasible, or the results unsatisfactory, the next contact should be with the employee's supervisor.
3. The next contact, if necessary, should be the district superintendent.
4. The final contact, if necessary, will be the Board of Directors.
5. The Board, prior to establishing any conclusion, shall provide ample opportunity for full and candid discussion of the problem with the administration and the specific employee involved for understanding of all facets of the problem.
6. In all actions taken throughout the procedure, due process shall be followed with respect to the employee's rights.