



## TESTING

The following procedure applies to the selection and use of standardized tests, inventories, questionnaires, check lists, and opinionnaires by Sumner Public Schools.

1. All standardized assessment instruments and supplies will be purchased through building principals.  
Achievement, ability, and aptitude tests will be administered upon approval by the building principal for use in instruction, planning, evaluation, guidance, and counseling.
2. Standardized instruments may be used in conjunction with research studies approved by the principal and superintendent.
3. A supply of approved standardized achievement, abilities, and aptitude instruments may be maintained for supplementary use by classroom teachers with the approval of the building principal.
4. Classroom teachers will administer appropriate teacher-made tests to evaluate progress and mastery of information, skills, and concepts included in the curriculum for that class.
5. Secondary school students are encouraged to participate in various commercial pre-college vocational-technical testing programs in conjunction with high school and post high school planning.
  - a. Participation is at the student's own expense.
  - b. District responsibilities in such programs are limited to the perceived usefulness of the information to school personnel in efforts to help the student while he is still in attendance in the Sumner Public Schools.
6. Tests and inventories that assess the student's values, opinions or attitudes regarding sex, family and religion are administered only at the written consent of the student's parent or guardian and with the knowledge and approval of the superintendent.
7. Where contractual arrangements permit assessment, instruments in the schools of this district are available for inspection through the principal's office.