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## **Procedure - Proposed Agenda and Consent Agenda**

The proposed order of business meeting shall usually be

Call to order

Flag salute

Adoption of the agenda

Consent Agenda (may include)

- a) Approval of minutes of previous meetings
- b) Approval of warrants
- c) Financial Statements
- d) Out of state travel
- e) International travel requests
- f) Field trip requests
- g) Personnel recommendations
- h) Other

Superintendent's Report

Board Member Report

Recognition of staff, students and community (only if needed)



Public hearing (only if needed)

Public Comment Members of the public wishing to address the Board

Policies

Procedures

Business Matters

Presentations

Information Only

Board Reports

Board Discussion

Announcement of next regular Board meeting

Adjournment

Adopted 2/022

Cross References: 1400 – Meeting Conduct, Order of Business and Quorum

Legal References:

SHB 2105

RCW 42.30.080 Special meetings

HB 1329

Adopted 2/022