

**NORTH LAFAYETTE ELEMENTARY
RAMBLER REACH AFTER SCHOOL PROGRAM
GENERAL INFORMATION AGREEMENT FORM**

I understand that:

1. Enrollment in the North LaFayette Elementary After School Child Care Program is subject to acceptance of this registration form, receipt of the yearly enrollment fee (\$30.00 per family) and the first week's tuition fee. After that, weekly tuition is due before the upcoming week or daily if needed. The cost is \$40 per week (3 or more days is considered a week) or \$10.00 per day if your child stays less than 3 days. The cost is \$30 a week for each additional child. (For example: \$70 for two children, \$100 for three children, etc.) There is a \$5.00 per day late charge if tuition is not paid on Monday of each week.

Pick up should be by 6:00 p.m. each day. There is an additional charge of \$5.00 for the first 10 minutes after 6:00 for students who are not picked up on time, with an additional \$1.00 per minute after the first 10 minutes. The program will follow the school calendar and students should be picked up immediately, or as soon as possible, if school lets out early for any reason. After school care will not be provided when the school dismisses early.

Parent's initial _____

2. Transportation is the responsibility of the parents. Transportation will not be provided.

Parent's initial _____

3. Child(ren) must be signed out by the parent or designated guardian each time they are picked up from the program. Please plan to provide photo ID.

Parent's initial _____

4. Discipline-Each child's discipline must be a collaborative responsibility with the program staff, the child, and the parents. Disciplinary actions may be imposed ranging from temporary removal from an activity to suspension/ dismissal from the program, depending on the severity of the infraction. Severe violations may necessitate dismissal on the first offense.

Parent's initial _____

5. Homework- THE RAMBLER REACH staff will facilitate and provide appropriate time and space for homework. They will gladly encourage each child to use this time wisely, as well as offer assistance when help is needed. However, your child is ultimately responsibility for homework completion and accuracy. The after school staff will not be responsible for checking agendas, preparing your child for tests, or making sure projects are completed and ready to be submitted.

Parent's initial _____

6. Medication-Your child will not be given any medication during the after school program hours (including aspirin and/or cough drops) unless a note is sent from home or from a physician. In case of a 911 medical emergencies, I hereby authorize medical personnel to give the necessary treatment. I also authorize the Rambler Reach After School Program staff to administer minor first aid procedures to my child if needed.

Parent's initial _____

7. Parents will assume liability for accidents and injuries incurred during the Rambler Reach After School Care Program. I have read, accept and understand the guidelines and procedures concerning discipline, tuition payments, withdrawal/reenrollment fees and late pickup fees. I also agree to pick my child up by 6:00 p.m. each day the program is in session. I further understand that failure to comply with the payment policy could result in my child/children being removed from the program. Accounts that are over 10 days past due will result in automatic removal of the child(ren) from the program.

Parent's initial _____

I have read the After School Program Policy and agree to abide by the policies set forth by the school.

Child's Name (Please Print) _____

Additional Children _____

Parent/Guardian Signature _____ Date _____