

Breakfast & Hot Meal Contract

2023-2024

Name of Student: _____ Homeroom Teacher: _____

Grade: _____ Date: _____

Semester: 1st _____ 2nd _____

Hot Meal Plan: YES NO

Breakfast Plan: YES NO

FOOD ALLERGIES: _____

The school has arranged a contract with the caterer Exima, to provide hot meal lunches and breakfast for NOVA students from Pre-Kindergarten through 12th grade.

The caterer commits to abide by the following standards:

- Food is prepared in a HACCP certified kitchen according to prescribed health and safety regulations;
- Food is always fresh and the menu is developed according to the latest nutritional research, to provide a balanced diet;
- Food is served according to the menu, which rotates on a 4-week basis.

Parents agree to:

- Approve the student's plan selection and make payment for rendering of meal service directly to Exima, according to the issued pro-forma invoice;
- Meet the payment deadline, or accept having their child excluded from the hot meal or breakfast program;
- Communicate all commendations and suggestions to Irena Tanevska (irena.tanevska@nova.edu.mk), the Kitchen representative.

The cost of the semester Hot Meal plan is **500 euros with 10% VAT included** and the cost of the semester for the breakfast plan is **210 euros with 10% VAT included**. **Fees must be paid two weeks after the commencement of service latest by the Friday of the second week, otherwise the hot meal and/or snack service will be discontinued.**

Refund policy

The amount of refund is dependent on the number of days of service provided:

0-45 days of service (50% of fee)

46 days and above (0% of fee)

For additional information and a detailed overview of both Hot Meal and Breakfast menus please visit the school's Meal Services page: <https://www.nova.edu.mk/community/meal-service>, or contact Ms. Ivana Stojneva, our Fees and Budgets Coordinator, located in the HS building, or contact her by e-mail (ivana.stojneva@nova.edu.mk), or by phone (3061-807 ext. 119).

I _____ (parent/guardian) confirm that I've signed my child up for the semester Hot Meal and/or Breakfast, have made the menu selection, have read the contract, and will meet all financial obligations arising from this contract.

Signature: _____

Date: _____