



Lake Worth ISD Child Nutrition Field Trip Sack Lunch Order Form

Submit form 2 weeks in advance.

Campus: _____ Teacher: _____

Date Needed: _____ Time Needed: _____

of Student Lunches: _____

**** Submit ONE order form per field trip with selected meal option. ****

Does any student have life threatening allergies? YES NO

Name of Student	Allergy	Substitution Needed

ONLY LIST NAMES OF STUDENTS WITH ALLERGIES AT THIS TIME

Meal Selection: Select ONE option

Available Options:	Milk: (enter quantity needed for each milk)
<input type="checkbox"/> Turkey & Cheese Sandwich	<input type="checkbox"/> 1% White Milk:
<input type="checkbox"/> Turkey Ham & Cheese Sandwich	<input type="checkbox"/> FF Chocolate Milk:

**Early Childhood/Elem/MS: Lunches will include 2 vegetables + 1 fruit, and a choice of milk.*

**High School: Lunches will include 2 vegetable + 2 fruit, and a choice of milk.*

**Excessive amounts of lunches ordered but not needed, may be billed to the school to recover cost of prepared food.*

Do you have an insulated cooler for cold items? YES NO

Insulated coolers must be used to transport milk and items that need temperature control.

A complete list of students receiving sack lunches will be required at the time lunches are picked up in order to ensure proper accounting. Sack lunches will be available at the site kitchen at the time requested unless other arrangements have been made.

If lunches are removed from school grounds, they must be kept at proper temperature. Use insulated coolers or boxes with ice. The Field Trip Temperature Log and class roster MUST be completed and returned to Cafeteria Manager after field trip for record keeping. It is the responsibility of the teacher to ensure foods are kept at optimal temperatures for the safety of the students. Please contact the Child Nutrition Director at 817-306-4207 or aclark@lwisd.org if there are any questions.

Teacher's Signature: _____ Date: _____

This institute is an equal opportunity provider.



Lake Worth ISD Child Nutrition
Field Trip Sack Temperature Log Sheet
Day of Field Trip Form

Campus: _____ Teacher: _____

Date of Field Trip: _____ Lunch Time: _____

HACCP (Hazard Analysis Critical Control Points) dictates that we must keep milk and food cold while attending field trips. We ask that you keep the lunches and milk in coolers until service time. We appreciate your cooperation to ensure the safety of our students.

Food Item	Temperature <i>BEFORE</i> leaving the cafeteria	Printed Name and Initials
Selected Entrée:		
Milk Carton		
Vegetable #1		
Vegetable #2		
Fruit #1		
Fruit #2		

Discard meals after 4 hours of receiving if not consumed.

Please sign when returned and form is complete.

Teacher's Signature: _____ Date: _____

CN Manager's Signature: _____ Date: _____

