



Vendor Bid List Request Form

Lake Worth Independent School District
6805 Telephone Road
Lake Worth, TX 76135
Phone: 817-306-4200
Fax: 817-237-5131

Date: _____

Company Name: _____

Company Mailing Address

Address:	_____
City:	_____
State/Zip:	_____
Phone:	_____
Fax:	_____
Email:	_____

Company Remit Address (if different)

Address:	_____
City:	_____
State/Zip:	_____
Phone:	_____
Fax:	_____
Email:	_____

SCOPE OF BUSINESS (PLEASE DO NOT INCLUDE ATTACHMENTS UNLESS REQUESTED):

IRS FORM W-9 ATTACHED? YES _____ NO _____

(NOTE: No business will be conducted with a new vendor until a properly completed IRS Form W-9 is on file with Lake Worth ISD Business Office. An IRS Form W-9 can be printed from the LWISD Business Office website at www.lwisd.org. The IRS Form W-9 must be submitted to the District's Business Office along with the properly completed Vendor Bid List Request Form.)

AUTHORIZED SIGNATURE:

PRINTED NAME:

ATTACH BUSINESS CARD HERE

It is the responsibility of the vendor to secure all bids. Bid notices for Lake Worth ISD are advertised in the Fort Worth Star Telegram and displayed on the Lake Worth ISD Business website at www.lwisd.org. The Business Office is located in the Lake Worth ISD Administration Building at 6805 Telephone Road, Lake Worth, TX 76135.