

# Brownsburg High School Team 2024

## COLLEGE INFORMATION NIGHT



# Team 2024

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# Tonight's Agenda: The College Application Process

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- Preparing for college applications
- When & How to apply to colleges
- SAT and ACT Testing Information
- Naviance- Transcript & Letter of Recommendation Requests
- Common Inquiries
- Application Status
- Admission Decisions



# Communication & Resources for Seniors

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**College and career information will be communicated on a regular basis**

- Via Schoology
  - All seniors are members of the Schoology Team 2024 Group
  - Newsletters and Updates will be sent to seniors in Schoology
  - Same information sent to families via ParentSquare

**Resources available:**

- Schoology – Resources Folder in Team 2024 Group
- Naviance Home Page – “Additional Information from Your School” section

**Important Items to Reference:**

- College Application Quick Guide
- Naviance Video Tutorials- Transcript & Letter of Recommendation Requests

# Preparing for College Applications



## Research College Websites

- **Undergraduate Admissions**
  - Review Admission Criteria
  - Research Majors
  - Direct Admission Programs
  - Campus Visit Opportunities
  - Scholarship Information
  - Learn the school's application process

# Make a Plan for College Applications



## Stay Organized with College Applications

**It is highly recommended seniors do the following BEFORE starting on applications:**

- Make a list of colleges they plan to apply to
- Review application deadlines
- Research required materials to submit in addition to college application
- Look at the application option(s) offered by each school & note the application they will complete by college

**It is highly recommended seniors do the following AFTER submitting applications:**

- Check e-mail regularly
- Make sure all required items for admission review are complete

# When to Apply to Colleges

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## College Applications are open now

- Select preferred start term and admission plan deadline on application

## Check application deadlines for EACH college and prioritize them

- College admission websites provide their application deadline dates, as well as when to expect a decision. **Many colleges have a Priority/Early Action deadline of November 1<sup>st</sup>.**
- Other types of deadlines include Rolling Admission, Regular Decision, Restrictive Early Action, & Early Decision-binding (admission sites explain deadline definitions/options)
- It's important to meet the application deadline to be considered for admission-based scholarships.
- Colleges are not flexible on late applications, so submitting in advance is highly recommended.
- Other popular deadlines: Oct. 15, Nov. 15, Dec. 1, Dec. 15, Jan. 1, Jan. 15, Feb. 1



# How to Apply to Colleges

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**To apply to a college, visit the Undergraduate Admissions website to find the application.**

- Some colleges offer one application to complete. Students must use that application.
- Some colleges offer more than one application, allowing students to select the application of their choice.
  - There is no preference to complete one application over the other. **Just be sure to select one.**



**Ready to become a Hoosier?**

There are two options to choose from, but you should submit only one application for admission to IU Bloomington.

**Start your Apply IU Application**  
Use the Apply IU Application to apply to IU Bloomington—and apply to more than one Indiana University campus.

**Start your Common Application**  
Use the Common Application to apply to any of over 900 schools.

# College Application Options

## INSTITUTIONAL APPLICATION

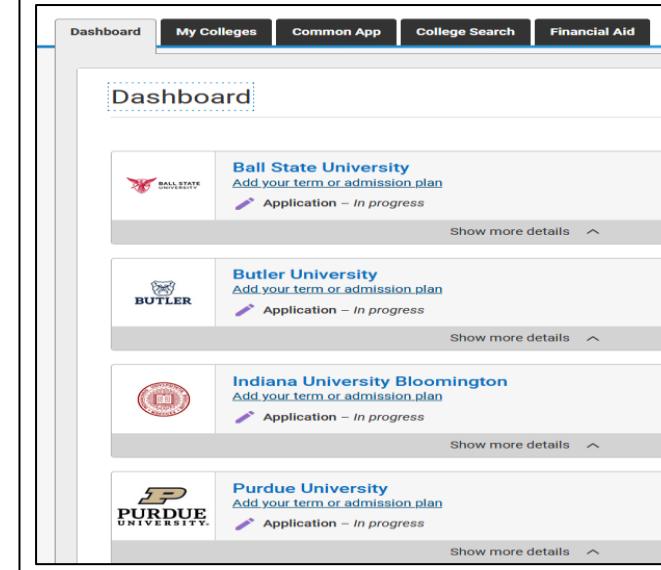
College's own direct application- found on specific college admissions website

### Start your Apply IU Application

Use the Apply IU Application to apply to more than one Indiana University campus.

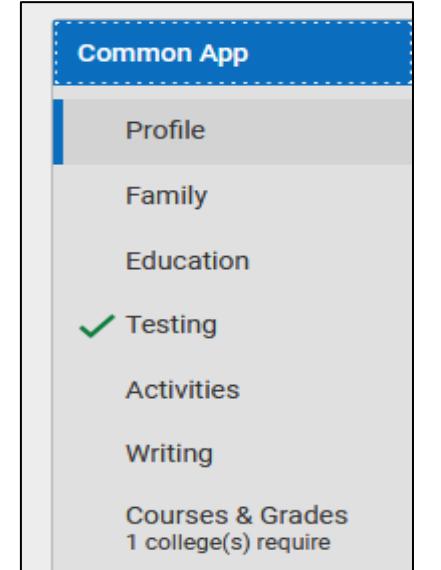
## COMMON APPLICATION

The “*Common App*”- found at [www.commonapp.org](http://www.commonapp.org) .



The screenshot shows the Common App dashboard with four college applications listed:

- Ball State University**: Add your term or admission plan. Application - In progress.
- Butler University**: Add your term or admission plan. Application - In progress.
- Indiana University Bloomington**: Add your term or admission plan. Application - In progress.
- Purdue University**: Add your term or admission plan. Application - In progress.



The screenshot shows the Common App sidebar menu with the following options:

- Common App
- Profile
- Family
- Education
- Testing** (marked with a green checkmark)
- Activities
- Writing
- Courses & Grades  
1 college(s) require

# Examples of College Application Components

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Cumulative GPA

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Academic Major

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Senior Year Courses

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Honors

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Activities

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Testing

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Essay

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Application fee

# SAT/ACT Testing Information

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- Websites: [www.collegeboard.org](http://www.collegeboard.org) for SAT and [www.act.org](http://www.act.org) for ACT
- Colleges accept either test.
- This year's dates & registration deadlines are on the testing websites.
- **Research testing Information on college admissions websites.**
  - Check to see if SAT or ACT test scores are required or not required
  - If the college has a “test-optional policy,” research:
    - School’s test optional explanation
    - Any FAQs provided to better understand their testing policy
    - Eligibility for scholarship consideration, direct admission, honors college consideration, etc.
- If the college is “test-optional,” applicants will be asked if they would like their test scores reviewed for admission on their application.
- Check admission sites for information on how scores are to be submitted.
- To send **official** SAT & ACT test scores to colleges, they must be sent directly from the testing companies. **This is done through student SAT & ACT accounts.** Their accounts will walk them through how to do this.
  - Students can type in the names of the colleges or enter the SAT/ACT 4-digit code for the colleges (which can be found on the college website).
  - When registering for an SAT/ACT test, students can also choose to have them sent to colleges once your scores are available.
- Most colleges will super-score if more than one set of test scores are sent to them.



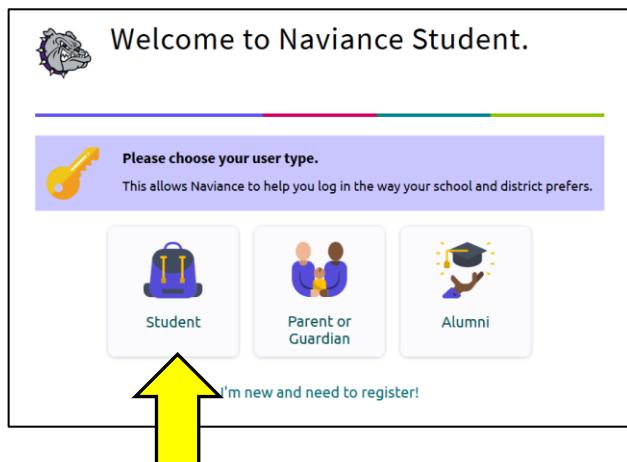
# Naviance

Visit: <https://student.naviance.com/brownhs>

Select “Student”

Log-in Info:

- Username: **Student ID #**
- Password: **Password created prior to this year**



Welcome Student!



Login to Naviance

Email or username

STUDENT ID # or@naviance.com

Password

PASSWORD YOU CREATED

Remember me   [Forgot your password?](#)

CONTINUE

[I'm new and need to register!](#)

# Naviance



**For students, Naviance serves as a college/career platform to:**

- Research colleges & careers
- Take career assessments
- Research scholarships
- Create a resume
- Keep us informed of colleges they are applying to on their “Colleges I’m Applying To” page
- Make **“transcripts requests”** for colleges they are applying to- **IMPORTANT**
- Make **“teacher letter of recommendation requests”** for colleges (check admission sites to see if required, recommended, or not allowed)

# Naviance

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**For counselors, Naviance serves as an electronic platform to:**

- **Submit** high school transcripts to colleges
  - Students **must** make “transcript requests” in Naviance in order for their transcript to be processed to colleges.
  - We upload transcripts and send them.
  - Please give us time to process transcripts, and we appreciate transcript requests made in advance.
- **Submit** teacher letters of recommendations to colleges
  - Students **must** make a “letter of recommendation request” in Naviance in order for the teacher’s letter to be processed to colleges.
  - BHS teachers upload letters for students to Naviance, and we send them.
  - Please ask the teacher first and give them 2-3 weeks advance notice.

# Video Tutorials

**VIDEO TUTORIALS** demonstrating how to make ***“Transcript Requests” and “Teacher Letter of Recommendation Requests”*** are posted in multiple locations for students- Naviance, Schoology, and Team 2024 website.

STEP 1 STEP 2

Add Application Request Transcript

Which college are you applying to?  
Ball State University, Muncie, IN 

Colleges already in your application list would be unavailable for selection.

**App Type**  
Priority - Deadline Dec 1 

I'll submit my application

Via Common App 

Direct to the institution 

**Application type is IMPORTANT!**

Are you planning to submit your SAT or ACT scores to be considered during the admission review process? 

Yes 

I've submitted my application



Add Application  ADD AND REQUEST TRANSCRIPT 

**Letters of recommendation**

**Add new request**

Here you can ask a teacher to write you a letter of recommendation. Make sure you give your teachers plenty of time to write your recommendations!

**1. Who would you like to write this recommendation?\***

Select A Teacher

**2. Select the recommendation request type:\***

<input type="checkbox"/> Select All	Colleges -	Due -
<input checked="" type="checkbox"/>	Ball State University 0 required / 3 allowed / 0 requested	Dec 01 2023
<input checked="" type="checkbox"/>	Indiana University-Bloomington 0 required / 1 allowed / 0 requested	Nov 01 2023
<input checked="" type="checkbox"/>	University of Cincinnati-Main Campus 0 required / 3 allowed / 0 requested	Dec 01 2023
<input type="checkbox"/>	University of Indianapolis 0 required / 0 allowed / 0 requested <i>This college does not accept Letters of Recommendation</i>	Jul 28 2024
<input checked="" type="checkbox"/>	University of Kentucky 0 required / 3 allowed / 0 requested	Dec 01 2023

**3. Include a personal note to remind your recommender about your great qualities and any specifics about your request:**

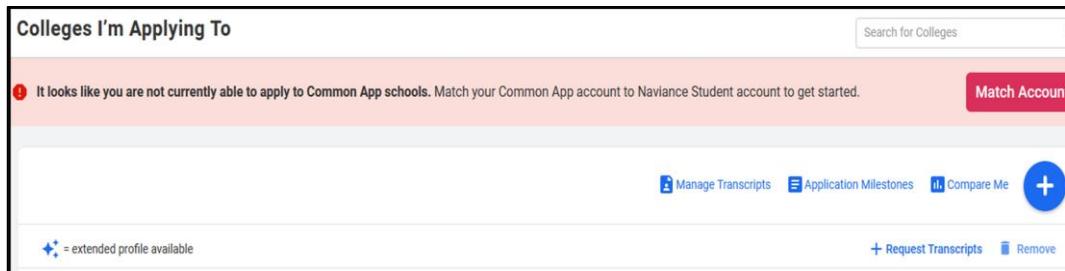
3000 characters remaining

\* Indicates a required field

**Cancel** **Submit Request**

# Naviance & Connection to Common Application

- Naviance is connected to the Common Application.
- Students using the Common Application to apply to schools **must MATCH** their Common App account to their Naviance student account. *If not using the Common Application, the matching does not need to be completed.*
- Students complete the **“Match Accounts”** process in Naviance. This must be done so their transcript can be processed to the schools they are applying to through the Common Application.



*Schools listed in students' Common App accounts will automatically populate their "Colleges I'm Applying To" list in Naviance once the match accounts process is complete.*

- Students **SHOULD NOT** request teacher letters of recommendation from BHS teachers in their Common App (called “inviting recommenders”). *Doing this would cause issues with getting letters submitted through Naviance to schools due to the Naviance/Common App connection.*

# Common Inquiries



- Current high school transcripts include *semester* grades from years 9, 10, 11
- Naviance contains students' Cumulative GPA.
- Students can submit a college application before their transcript has been sent- they do not have to wait to submit the application.
- Students should contact us if they need a transcript for a scholarship.
  - Transcripts are not sent to scholarship organizations through Naviance; they are only sent to colleges.
  - Scholarships will provide transcript submission instructions.

# Application Status

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- **After applying, students will most likely be e-mailed instructions from the college to create an account/portal. This is where they can check their application status.**
  - Check items *received* by the college as well as *pending* or “*to-do*” items
  - Ensure their application is “complete”— be sure all materials required for review have been received by the college
    - Many colleges will include the status of their application (Complete, Incomplete, Under Review, Decision made, etc.).
- **We do not receive notifications of “incomplete items” for college applications students submit. Students can only check their status.**
  - We can only see if transcripts, letters of rec, & school reports have been sent via Naviance.
  - There is a process with submission & retrieval of transcripts and letters of rec – *submitted* by us via Naviance, *downloaded* by the college, and marked as *received* by the college.

# Admission Decisions

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- It varies by college on the turn-around time for receiving an admission decision.
- Depending on the college, admission decisions are communicated via e-mail, within the student account/portal with the college, and/or mail.
- For deferred decisions, the college may want additional information to be sent, such as 7<sup>th</sup> semester grades (1<sup>st</sup> semester of senior year).
- Senior year grades are important- Final high school transcripts are sent to attending colleges after graduation
- May 1<sup>st</sup> – National Candidate’s Reply Date- deadline for officially accepting offer of admission

# Future Dates

## FINANCIAL AID PRESENTATION

- **Presented by:** INvestEd
- **Date:** Tues., Sept. 12<sup>th</sup> @ 6:30 p.m.
- **Location:** BHS Auditorium

\*FAFSA/Financial Aid information will be communicated with seniors and families.

- \*Scholarships
  - College websites include information on admission-based scholarships, competitive scholarships & scholarships by major
  - Scholarships we receive are posted in Naviance for seniors
  - Local Scholarships become available 2<sup>nd</sup> semester

## HCCF SCHOLARSHIPS

### 2024 HCCF Scholarships Timeline

Applications Available: August 2, 2023  
Applications Due: August 30, 2023

Additional criteria and information on all HCCF scholarships along with the application can be found at:  
<https://hendrickscountycf.org/for-our-community/scholarships/overview.html>



[www.hendrickscountycf.org](http://www.hendrickscountycf.org) | 317.268.6240

Where Local Good Grows  
**Hendricks County**  
Community Foundation