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# Google Classroom Overview



# TEACHERS DISCUSS GOOGLE CLASSROOM



## Go paperless

Say goodbye to photocopiers and hello to Google Drive



## Engage your students

Communicate with students as a class or one-on-one



## Stay organized

No need to organize your own files - Classroom handles it for you

MISSION OF GOOGLE CLASSROOM

## Google Classroom Helps Teachers:

- automatically creates Drive folders for each assignment
- create assignments and share a single document OR automatically make a copy for each student
- see who has or has not completed work
- provide direct, real-time feedback
- easily post due dates for student viewing
- make announcements and start discussions
- create, review and grade assignments quickly, all in one place

## Google Classroom Helps Students:

- stay organized
- can't lose materials
- easily submit assignments
- get notifications on class stream when work is assigned or due
- communicate in class discussions
- assist classmates



# What Can you Do With the Google Classroom?

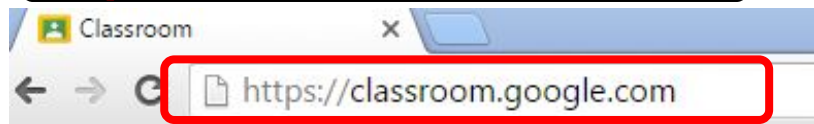
1. Make Class Announcements
2. Sharing Resources
3. Multiple Files in an Assignment
4. Create a Lesson
5. Easily View Student Submission
6. Go Paperless
7. Simplify the Turn In Process
8. Protect Privacy
9. Reduce Cheating
10. Classroom Collaboration
11. Create a Discussion
12. Organize Assignments with Due Dates
13. Feedback Before Students Submit
14. Email Students
15. Notify Students Who May Need Help
16. Assignment Q&A
17. Create an Ad Hoc Playlist
18. Email Feedback
19. Create Folders
20. Link Directly to Student Work
21. Collect Data
22. Share with Multiple Classes
23. Collaborative Note Taking
24. Display Student Work
25. One Student One Slide
26. Target Parent Phone Calls
27. Polling
28. Share a Document with the Class
29. Know Who Edits a Collaborative Document
30. Link to a Website
31. After Hours Help
32. Peer Feedback
33. Distribute Notes
34. Sharing Informal Learning
35. Email the Teacher
36. Student Projects
37. Eliminate Schleppling Papers Home
38. Have One Place for All Files
39. Document Digital Work
40. Students Create Google Docs
41. Clearly Identify Student Work
42. View Assignments
43. Virtual Office Hours
44. Collaborate with Peers (PLC's)
45. Virtual Faculty Meetings
46. Streamline Counseling
47. Watch Students Do Homework
48. Observe Another Classroom
49. Share Student Samples
50. Provide Choices



50 Things You Can Do  
With Google Classroom  
Alice Keeler

# Getting into the Google Classroom...

## Option #1: Navigate the website



Google Classroom  
https://classroom.google.com/ ▾  
Google Apps for Education: A suite of free productivity tools for classroom collaboration.

**Sign in to Classroom**  
...the first time. To sign in for the first time. Web browser Sign in ...

**About Classroom**  
Classroom is a free web-based platform that integrates your ...

**Classroom Help**  
Official Google Classroom Help Center where you can find tips ...

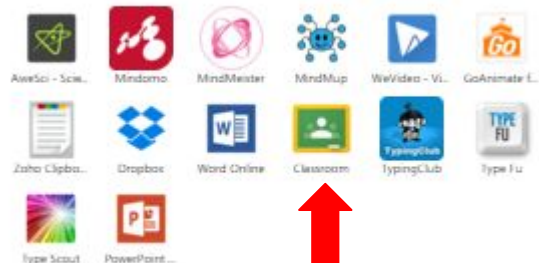
[More results from google.com »](#)

**What's new in Classroom**  
What's new in Classroom. We add new features to Classroom ...

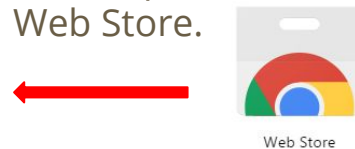
**Classroom API**  
The Classroom API allows you to manage courses and rosters in ...

**Create or modify an assignm...**  
Create or modify an assignment. You can create an assignment ...

## Option #2: Open in your APPS



This requires an initial install from the Web Store.



# Logging into Classroom for the First Time...



Classes

CREATE YOUR  
FIRST CLASS!



You can:  
CREATE class  
or  
JOIN class

Welcome to Classroom!





Classroom lets you communicate with your classes and  
easily share assignments, materials, and messages.

This is HOME,  
where all your  
classes are  
found.



# Home

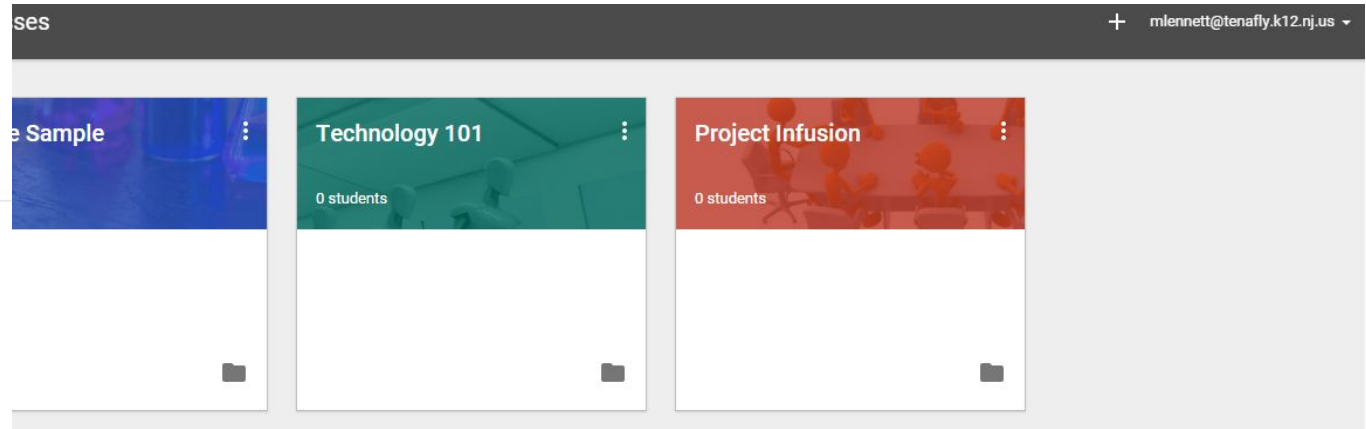
-  **Classes**
-  **Calendar**

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- Teaching
  -  **Work**
  -  **Science Sample**
  -  **Technology 101**
  -  **Project Infusion**

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-  **Archived Classes**
-  **Settings**



The screenshot shows a user interface for managing classes. At the top, there is a dark header with the text 'ses' on the left and a user profile 'mlennett@tenafly.k12.nj.us' on the right. Below the header, three class cards are displayed in a row. The first card is blue and titled 'Science Sample'. The second card is green and titled 'Technology 101'. The third card is red and titled 'Project Infusion'. Each card shows '0 students' and a folder icon at the bottom. To the left of the cards is a sidebar menu with icons for 'Classes', 'Calendar', 'Teaching', 'Work', 'Science Sample', 'Technology 101', 'Project Infusion', 'Archived Classes', and 'Settings'.

## HOME

- Manage/Access Classes
- Access “Home” screen to:
  - View/Rename/Archive classes
  - View/Access a Google Drive folder
  - Settings-allows you to turn email notifications on/off

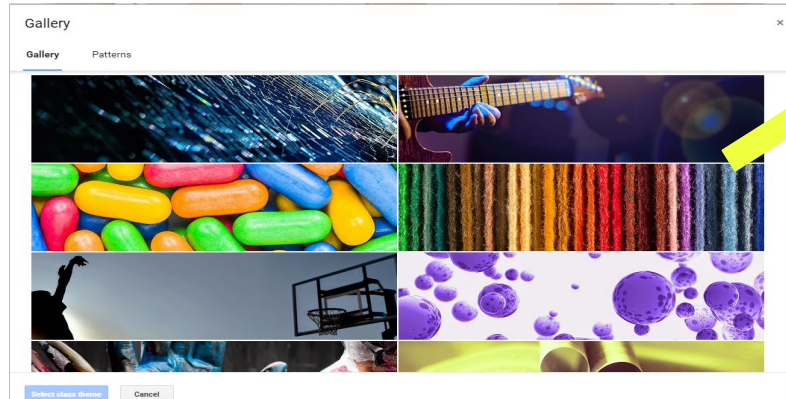
# Select a Theme

Tech is not a 4-letter word!

Project Infusion

Class code v26hlmj [ ]

Select theme  
Upload photo



To upload your  
own pic use the  
following pixels:  
800 x 200



# 4 Tabs- Understanding the Purposes of Each

1

Stream

2

Classwork

3

People

4

Grades

## 1. **STREAM** tab

Automatically posts on class wall from Classwork tab (can turn off feature)

- Create ANNOUNCEMENTS
- See Upcoming Work due

## 2. **CLASSWORK** tab

Allows teachers to

- organize assignments into modules and units
- Frees up the Stream section to be used purely as a discussion board
- Reduces clutter for both students and teachers

### -**CREATE EVERYTHING HERE**

- Assignments
- Quiz
- Question
- Material
- Reuse Post
- Topics (folders)

## 3. **PEOPLE** tab

Teachers and Students are Listed  
Actions can be taken

- Mute or Remove Students
- Add Teacher Collaborators
- Click on a Student Name to see ALL work in one place

## 4. **Grades** tab

Teachers can see grades here **ONLY** if you posted an assignment and gave it a grade

- Like a virtual gradebook

# Create Button

Click here to get started and choose what to post.



Click here to create an assignment to be completed, and then handed in. This feature is used for **TWO-WAY** communication, passing work back and forth between teacher and student..



Assignment

Click here to create a blank quiz using a Google Form and attach it to the assignment. You can then edit the quiz and add questions.



Quiz assignment

Click here to create a question. It can be used for a quick poll on a current issue in the class or as formative assessment on a topic that you're studying. This feature offers multiple choice or short answer questions.



Nearpod Assignment



Question

Click here to push out material (videos, links, PDFs, etc, for **ONE-WAY** communication with students.



Material

Click here to REUSE a post from an earlier time or from a different class you created .



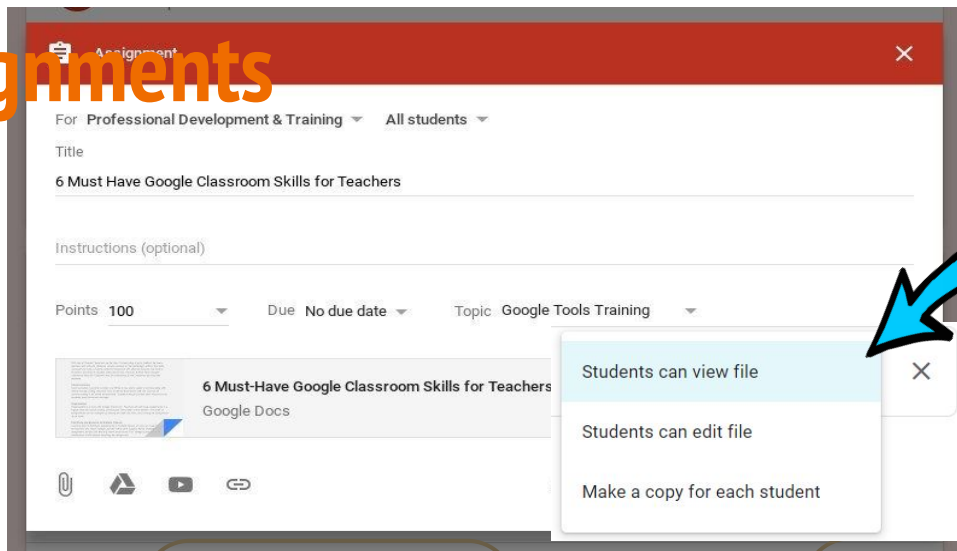
Reuse post

Click here to add a topic



Topic

# Creating Assignments

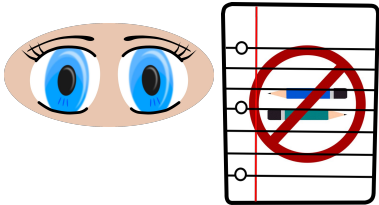


These 3 options are critical in the setup of an assignment.

Use this option:

Students can view file

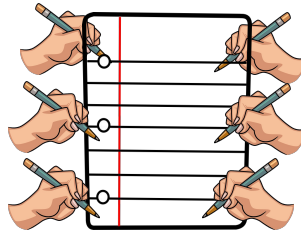
if you need students to simply VIEW the document



Use this option:

Students can edit file

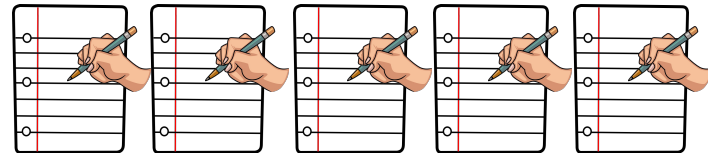
if you need students to collaborate on the SAME document.



Use this option:

Make a copy for each student

if you need students to work on their OWN document.



# Settings

## Class Details

Class name (required)

First Day Trainings Google

Class description

Section

Room

Subject

## Grading

### Grade calculation

Overall grade calculation

Choose a grading system. [Learn more](#)

No overall grade ▼

Show overall grade to students

### Grade categories

[Add grade category](#)

## General

Class code

vfucjoe ▼

Stream

Students can post and comment ▼

Classwork on the stream

Hide notifications ▼

Show deleted items

Only teachers can view deleted items.



Guardian summaries

[See example](#)



Meet

Classroom now supports Meet

[Learn more](#)

<https://meet.google.com/lookup/dasyfn75cj> ▼

Visible to students

# What Does Your Drive Look Like?

The image shows a screenshot of the Google Drive interface. At the top, there is a navigation bar with a 'NEW' button and several folders: 'Project Infusion...', 'TechSmith', 'Miscellaneous', 'Marc Gold', and 'Examples of Fo...'. Below this, a 'Classroom' folder is highlighted with a yellow oval. A callout bubble points to it with the text 'Creates a folder automatically.' Below the 'Classroom' folder, there are three sub-folders: 'Project Infusion...', 'Science Sample...', and 'Technology 101...'. A callout bubble points to these sub-folders with the text 'Folders for each class are created automatically.' Below the 'Project Infusion Workshop Class' folder, there is a document titled 'Email Confirmatio...'. A callout bubble points to this document with the text 'Documents you use in each class will be placed in folders automatically.'

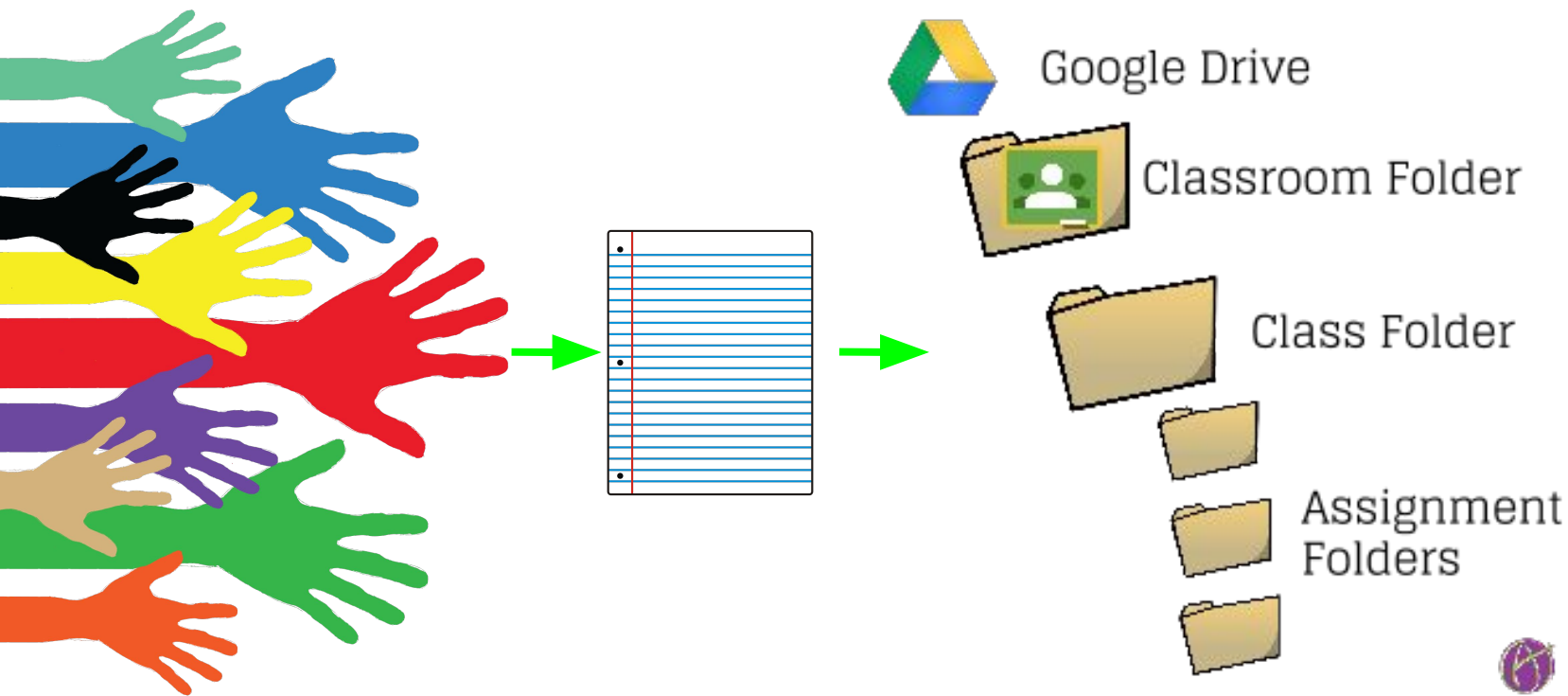
**Folders for each class are created automatically.**

**Creates a folder automatically.**

**Documents you use in each class will be placed in folders automatically.**

The folders created by classroom are used for the copying and distribution of student files. They are not designed for use outside of classroom. When you create an assignment in classroom, it will move/copy files into these folders. If you manually put something into the classroom folders it will NOT be displayed in Classroom and will NOT be visible to your students.

# Organizing By Google Classroom



# Extra Resources

Check out ALICE KEELER resources for Google Classroom for ideas and How-Tos:

Click [HERE!](#)



**Teacher  
Tech**

Check out MY WEBSITE resources for Google Classroom for ideas and How-Tos:

Click [HERE!](#)

