

Minutes
Regular Board of Education Meeting
Montrose Community Schools
July 10, 2023
KHMS Media Center

Members Present: Ron Loafman, Barry Gross, Dan Hill, Mary Kreider, Vicki VanCura

Members Absent: Chuck Wright, Chris Zolinski

Other Participants: Dr. Linden Moore, Cassandra Jackson, Kelly Reinhardt, Jim Ply

Guests: 1

Call to Order	Dan Hill called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.
First Call for Citizen Comment	
Presentation	Cassandra Jackson
BOARD MEMBERS ARE REMINDED TO CONSIDER AND DECLARE POTENTIAL CONFLICT OF INTEREST ISSUES WITH ANY ACTION ITEM	
Recommended Actions	A motion was made by Dan Hill approve the: • Approval of the June 22, 2023 Special Board Meeting for Interviews Minutes - Amendment • Approval of the June 26, 2023 Regular Board Meeting Minutes • Approval of the June 26, 2023 Truth in Taxation Meeting Minutes • Approval of Financial/Secretary Report and Bills as Presented • Approval of Proposed Agenda Support: Barry Gross <i>The motion carried with all members' present voting yes.</i>
Consider Setting Regular and Committee Meeting Dates, Times, and Locations for the 2023-2024 School Year	As a matter of organizational practice, the School Board sets its regular and committee meeting dates, time, and locations for the ensuing school year. For the purposes of this action item, Board members are asked to reference the calendar of Board Meeting and Committee Meeting dates that is included in their packet. RECOMMENDATION: The Montrose Schools Board of Education approves the regular and committee meeting dates, time, and locations for the 2023-2024 school year as presented. Motion: Dan Hill Support: Ron Loafman <i>The motion carried with all members' present voting yes.</i>
Consider Approval Banks and Deposit for 2023-2024 School year	As a matter of organizational practice, the School Board annually reviews and approves the banks of deposit that the ensuing school year. RECOMMENDATION: The Montrose Schools Board of Education approves the following financial institutions as banks of deposit for the 2023-2024 school year:

	<table border="1"> <tr> <td>General Fund</td><td>• Chase Bank</td></tr> <tr> <td>Lunch Fund</td><td>• State Bank</td></tr> <tr> <td>Internal Fund</td><td>• State Bank</td></tr> <tr> <td>Trust and Agency Fund</td><td>• State Bank</td></tr> <tr> <td>Debt Fund</td><td>• State Bank</td></tr> </table> Motion: Barry Gross Support: Ron Loafman <i>The motion carried with all members present voting yes.</i>	General Fund	• Chase Bank	Lunch Fund	• State Bank	Internal Fund	• State Bank	Trust and Agency Fund	• State Bank	Debt Fund	• State Bank
General Fund	• Chase Bank										
Lunch Fund	• State Bank										
Internal Fund	• State Bank										
Trust and Agency Fund	• State Bank										
Debt Fund	• State Bank										
Consider Resolution to Approve Check Signature Authorization, instructions, and Directions for Identified Accounts for the 2023-2024 School Year	BACKGROUND: As a matter of organizational practice, the School Board annually reviews and approves the authorized check signatories, and those who have authority to provide instructions, and directions for identified accounts in the ensuing school year. RECOMMENDATION: The Montrose Schools Board of Education approves the following authorized check signatories, and those who have authority to provide instructions, and directions for identified accounts (see attached list) for the 2023-2024 school year: Motion: Dan Hill Support: Barry Gross <i>The motion carried with all members present voting yes.</i>										
Consider Approval of School Attorneys for the 2023-2024 School Year	BACKGROUND: As a matter of organizational practice, the School Board annually reviews and approves the legal firms that the district may employ during the ensuing school year. RECOMMENDATION: The Montrose Schools Board of Education retains the firms of Collins & Blaha, PC, Attorneys at Law; Thrun Law Firm, PC as attorneys and PFM Financial Advisors, LLC as investment advisors. Services provided by all firms will be paid on an hourly basis for the 2023-2024 school year. Motion: Dan Hill Support: Ron Loafman <i>The motion carried with all members present voting yes.</i>										
Consider Approval of the Delegate of Election Duties, Board Treasurer, and Board Secretary Duties for the	As a matter of organizational practice, the School Board annually approves the delegation of election duties, Board Secretary/Treasurer duties, and the posting of special meetings for the ensuing school year. RECOMMENDATION: The Montrose Schools Board of Education approves the Superintendent to assume the specified duties of the Board Treasurer for the 2023-2024 school year AND the appointment of the Executive Secretary to the Superintendent to assume the specified duties of the Board Secretary and the posting of Special Board meetings for the 2023-2024 school year.										

2023-2024 School Year	Motion: Barry Gross Support: Ron Loafman <i>The motion carried with all members present voting yes.</i>
Consider Approval Overnight Field Trip	The Cross Country Coach, Mr. Anthony Peel, is asking for permission to attend a Team Cross Country Camp at Timberwolf Young Life Camp in Lake City, MI from August 10-14, 2023. He is expecting 15-20 students and 2-3 coaches to attend the camp along with 3 parent volunteers. Anthony will be inviting the high school boys and girls' teams as well as some middle school athletes who have trained throughout the summer. I have taken teams I have coached in the past to this camp and have found that it is a summer highlight for students. This camp allows students to create lifelong memories, take on amazing training opportunities with runners from around the state, have bonding experiences with teammates who often become lifelong friends, and an awesome experience. School administration will ensure that District policies regarding field trips will be followed and the required forms for travel in private vehicles are completed (Forms 8660 F1 and 8660 F2). RECOMMENDATION: The Montrose Schools Board of Education approves the overnight trip for the Cross Country Team to attend a 4-day camp at Timberwolf Young Life Camp in Lake City, MI from August 10-14, 2023. The district reserves the right to cancel the trip in the event of severe weather or potentially dangerous world conditions. All staff, students, and parents involved in this trip are cautioned that the district will not assume any financial responsibility for funds lost due to the cancellation of this trip may want to pursue trip insurance to guard against such a possibility. Motion: Ron Loafman Support: Mary Kreider <i>The motion carried with all members present voting yes.</i>
Consider Approval of Hire	Shawna Birchmeier-Groulx is pleased to recommend Mrs. Michelle Babcock for the ELA Teaching Position at KHMS on the basis of her knowledge and enthusiasm for working with children. Michelle comes to us after completing her clinical year at North Branch Schools. She recently completed the SVSU Accelerated Route to Teaching program. Mrs. Babcock has taught 7th Grade ELA and subbed for several years. RECOMMENDATION: The Montrose Schools Board of Education approves the hire of Michelle Babcock as the 6th Grade ELA Teacher for KHMS. Motion: Dan Hill Support: Mary Kreider <i>The motion carried with all members present voting yes.</i>

Consider Acceptance of Resignation	Mr. Benji Cates has submitted his letter of resignation as K-12 Music teacher for the Montrose Community Schools (see attached letter). RECOMMENDATION: The Montrose Schools Board of Education accepts the resignation of Mr. Benji Cates. We appreciate his 3 years of service to the district and wish him well. Motion: Barry Gross Support: Ron Loafman <i>The motion carried with all members present voting yes.</i>
Consider Approval of the Pre-Qualified Loan Application for a Bond Extension	As the district continues to work towards a bond extension for to be voted on in November of 2023, the Board of Education is required to approve the pre-qualified loan application (attached) that includes the scope of work to be completed. RECOMMENDATION: The Montrose Community Schools Board of Education approves the Application for Preliminary Qualification of Bonds as presented. Motion: Dan Hill Support: Ron Loafman <i>The motion carried with all members present voting yes.</i>
Information Items	• Superintendent Reports Board Calendar Will send out updated committees for 2023-2024 school year ○ August – New School Year ○ September – Financial Audit Report • Requests for Information: ○ SAT Top Average
Future Business	• August 14 - Regular Board Meeting • August 22 - Staff Reports • August 28 - First Day of School
Adjournment	Chair moved to adjourn the meeting @ 7:42 p.m. <i>The motion carried with all member's present voting yes.</i>

- Minutes recorded and prepared by Kelly Reinhardt, Executive Secretary
- Submitted by Ron Loafman, Board Secretary