

**Minutes**  
**Regular Board of Education Meeting**  
**Montrose Community Schools**  
**June 26, 2023**  
**Kuehn-Haven Media Center**

**Members Present:** Ron Loafman, Barry Gross, Chris Zolinski, Dan Hill, Mary Kreider, Vicki VanCura

**Members Absent:** Chuck Wright

**Other Participants:** Linden Moore, Ph.D., Cassandra Jackson

**Guests:** 0

<b>Call to Order</b>	Dan Hill called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.
<b>First Call for Citizen Comment</b>	Mark Richard
<b>Presentation</b>	Swearing in New Board Member
<b>BOARD MEMBERS ARE REMINDED TO CONSIDER AND DECLARE POTENTIAL CONFLICT OF INTEREST ISSUES WITH ANY ACTION ITEM</b>	
<b>Recommended Actions</b>	<p>A motion was made by Dan Hill to approve the:</p> <ul style="list-style-type: none"> <li>• Approval of the May 22, 2023 Regular Board Meeting Minutes</li> <li>• Approval of Financial/Secretary Report and Bills as Presented</li> <li>• Approval of Proposed Agenda</li> </ul> <p>Support: Ron Loafman  <i>The motion carried with all members present voting yes.</i></p>
<b>Consider Approval of 2022-2023 Budget-Final</b>	<p>The final amendment for the 2022-2023 budget reflects financial adjustments made according to changes in revenue and expenditures since the budget's last adoption in June 28, 2022. The changes to the final budget was presented during the Special Board Meeting at 6:00 p.m. this evening during the Truth and Taxation hearing.</p> <p><b>RECOMMENDATION:</b>  The Montrose Schools Board of Education approves the final budget amendment for the 2022-2023 school year as presented.</p> <p>Motion: Ron Loafman  Support: Chris Zolinski  <i>The motion carried with all members present voting yes.</i></p>
<b>Consider Approval of 2023-2024 Budget-Phase 1</b>	<p>Based upon the known information and assumptions presented, the phase 1 budget reflects financial projections for the 2023-2024 school year. The budget was presented to the Board at the Special Board meeting held at 6:00 p.m. this evening.</p> <p><b>RECOMMENDATION:</b>  The Montrose Schools Board of Education approves the 2023-2024 Budget - Phase 1 as presented.</p> <p>Motion: Barry Gross  Support: Chris Zolinski  <i>The motion carried with all members present voting yes.</i></p>
<b>Consider Approval of Resolution Regarding the</b>	<p>Each year the School Board is asked to approve a resolution regarding the application for the annual loan and repayment. This application expresses the debt millage rate to be levied, the amount of debt owed to the School Bond Loan Fund, the estimated amount to be borrowed from the School Bond Loan Fund, as well as the estimated</p>

<p><b>Annual Loan/Repayment Activity Application and Millage Recalculation</b></p>	<p>accrued interest on the debt and the estimated ending balance on June 30 of each ensuing year. If approved, this application must be signed by both the Board Secretary and the Superintendent.</p> <p><b>ANNUAL MILLAGE RECALCULATION:</b>  Legislation now requires districts to perform an annual millage recalculation to determine if they are levying a sufficient debt millage to repay any School Bond Loan Program loans by their Final Mandatory Repayment Date (FMRD). An increase in millage may be necessary if annual projections indicate that these loans cannot be repaid by the FMRD.</p> <p>The recalculation is done in conjunction with the annual application packet. The annual application and this recalculation are due on August 1, 2023.</p> <p><b>RECOMMENDATION:</b>  The Montrose Schools Board of Education approves the resolution regarding the annual loan and repayment activity application and annual millage recalculation for the 2023-2024 school year as presented.</p> <p>Motion: Mary Kreider  Support: Chris Zolinski  <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Approval of the 2023 Tax Rate Request</b></p>	<p>As a matter of organizational practice, the School Board annually approves the request for the tax rate to be levied in the ensuing school year. Once approved, this request must be signed by the Board President and Secretary and then submitted to the County Clerk(s), Equalization Department(s), as well as each Township or City Clerk.</p> <p>This year, Board members are also asked to review the material provided in regards to the millage impact of PA 437.</p> <p><b>RECOMMENDATION:</b>  The Montrose Schools Board of Education approves the 2023 tax rate request as presented.</p> <p>Motion: Dan Hill  Support: Chris Zolinski  <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Approval of Section 98b Goal Progress Report</b></p>	<p>School Districts must report progress of student performance in Math and Reading. This is for all students K-8</p> <p><b>RECOMMENDATION:</b>  The Montrose Schools Board of Education approves the Section 98b Goal Progress Report as presented.</p> <p>Motion: Chris Zolinski  Support: Barry Gross  <i>The motion carried with all member' present voting yes.</i></p>

**Consider Approval of Policy Updates Volume 37, No. 2 – Second Public Reading**

Working with NEOLA, the Board of Education has reviewed numerous policies that have been modified or created in response to emerging issues and/or legal mandates (see list below). These policies require two public readings before formal approval. Once adopted by the Board, the policies will be sent to NEOLA for revisions as needed and then added to the district bylaws and policies that are posted online.

<b>POLICY &amp; BYLAW, ADMINISTRATIVE GUIDELINES, AND FORMS</b>	
<b>R = Revised, N = New</b>	
<b>Policy/Bylaw Number</b>	<b>Topic</b>
	<b>Technology</b>
7540.02	Web Accessibility, Content, Apps, and Services (R)
7540.03	Student Technology Acceptable Use and Safety (R)
7540.04	Staff Technology Acceptable Use and Safety (R)
8300	Continuity of Organizational Operations Plan (R)
8305	Information Security (R)
8315	Information Management (R)
9700.01	Advertising and Commercial (R)
	<b>Tobacco</b>
1615	Use of Tobacco by Administrators (R)
3215	Use of Tobacco by Professional Staff (R)
4215	Use of Tobacco by Support Staff (R)
5512	Use of Tobacco by Students (R)
7434	Use of Tobacco on School Premises (R)
9160	Public Attendance at School Events (R)
	<b>Policies</b>
2623	Student Assessment (R)
6325	Procurement – Federal Grants/Funds (R)
8390	Animals on District Property (R)
8400	School Safety Information (R)
	<b>Revised</b>
2266	Nondiscrimination on the Basis on the Sex in Education Programs or Activities
5410	Promotion, Lifting, Retention
5517.01	Bullying and Other Aggressive Behavior Toward Students

**RECOMMENDATION:**

The Montrose Schools Board of Education approves the second public reading of policies as presented.

Motion: Ron Loafman

Support: Chris Zolinski

*The motion carried with 5 member’s present voting yes. And 1 No*

**Consider Approval Resignations for Retirement Purposes**

Mrs. Kathleen Dillon-Dowd has submitted her resignation for retirement purposes. Kathleen has taught in the district for 37 years for Carter Elementary and 6<sup>th</sup> grade teacher at KHMS (see attached letter).

**RECOMMENDATION:**

	<p>The Montrose Schools Board of Education accepts the resignation of Mrs. Kathleen Dillon-Dowd and appreciate her 37 years of service to the district and wish her well.</p> <p>Motion: Dan Hill Support: Mary Kreider <i>The motion carried with all members' present voting yes.</i></p> <p>Mrs. Lyn Kleimola has submitted her resignation for retirement purposes. Lyn has 29 years of teaching in the district at Carter Elementary. (see attached letter).</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education accepts the resignation of Mrs. Lyn Kleimola and appreciate her 29 years of service to the district and wish her well.</p> <p>Motion: Mary Kreider Support: Chris Zolinski <i>The motion carried with all members present voting yes.</i></p> <p>Mrs. Barb Diem has submitted her resignation for retirement purposes. Barb has 18 years of service as a paraprofessional at carter Elementary. (see attached letter).</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education accepts the resignation of Mrs. Barb Diem and appreciate her 18 years of service to the district and wish her well.</p> <p>Motion: Barry Gross Support: Chris Zolinski <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Approval of Resignation</b></p>	<p>Mr. Tyler McPherson has turned in his resignation letter as the 6<sup>th</sup> grade ELA teacher for the Montrose Community Schools (see attached letter).</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education accepts the resignation of Mr. Tyler McPherson. We appreciate his year of service to the district and wish him well.</p> <p>Motion: Dan Hill Support: Barry Gross <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Acceptance of Resignation – Montrose School Board Member</b></p>	<p>Coetta Adams has resigned her position of Treasurer for the Montrose Community Schools Board of Education (see attached letter).</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education accepts the resignation of Ms. Coetta Adams. We appreciate her 13 years of service and dedication to the district and wish her well.</p> <p>Motion: Dan Hill Support: Mary Kreider <i>The motion carried with all members present voting yes.</i></p>

<p><b>Consider Appointment of a New Treasurer</b></p>	<p>With Coetta Adams resigning, we are in need of appointing a new Treasurer for the Board of Education</p> <p><b>RECOMMENDATION:</b> Board President will take nominations for the positions and allow for the Board to vote.</p> <p>Nomination: Ron Loafman nominated Mary Kreider Support: Chris Zolinski <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Approval of Hire</b></p>	<p>Shawna Birchmeier-Groulx is pleased to recommend Mr. Sebastiano Pasquini for the Social Studies Teaching Position at KHMS on the basis of his knowledge and enthusiasm for working with children. Mr. Pasquini comes to us with two years of experience teaching Social Studies for Flint Community Schools. He completed his bachelor’s degree at Grand Valley State University. He is currently certified in Social Studies.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approves the hire of Sebastiano Pasquini as the 6<sup>th</sup> Grade Teacher for KHMS.</p> <p>Motion: Mary Kreider Support: Vicki VanCura <i>The motion carried with all members present voting yes.</i></p> <p>Casey Schaub is pleased to recommend Mr. Nicholas Alsup for the Secondary Social Studies teaching position at Hill McCloy High School.</p> <p>Nicholas currently holds an Interim Teaching Certificate in Social Studies (RX) 6-12. He received a Bachelor’s degree from Central Michigan University in 2014 and worked within the business world over seven years before obtaining his teaching certification through the TEACH program. Nicholas has taught middle school social studies at Wolfe Middle School within Center Line Public schools during the 2022-2023 school year.</p> <p>It was apparent during the interview process that Nicholas is passionate about teaching and dedicating time to the district through involvement in extracurricular activities.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approves the hire of Nicholas Alsup as the Secondary Social Studies teacher for HMHS.</p> <p>Motion: Barry Gross Support: Ron Loafman <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Approval of Continued Probationary</b></p>	<p>The teachers shown in the table below have met the employment and professional development requirements of the State of Michigan and have been recommended for continued probationary status and tenure status for the 2023-2024 school by their respective principals (see attached letters).</p>

**and Tenure  
Teacher Status**

**RECOMMENDATION:**

The Montrose Schools Board of Education approves the continued probationary teacher status for the 2023-2024 school year as follows:

Teacher	School	Probationary Status 2023-2024
Breanna Mitchell	Carter Elementary	5 <sup>th</sup> Year
April Bowen	Carter Elementary	4 <sup>th</sup> Year
Michelle Martinez	Carter Elementary	4 <sup>th</sup> Year
Emily Huffman	Carter Elementary	4 <sup>th</sup> Year
Jamie Hayden	Carter Elementary	3 <sup>rd</sup> Year
Abriana Anderson	Carter Elementary	3 <sup>rd</sup> Year
Shalynne Hickmott	Carter Elementary	3 <sup>rd</sup> Year
Tracey Roberts	Carter Elementary	2 <sup>nd</sup> Year
Alyssa Cole	Carter Elementary	2 <sup>nd</sup> Year
Kylene Taylor	Carter Elementary	2 <sup>nd</sup> Year
Jennifer Szwed	Kuehn-Haven	2 <sup>nd</sup> Year
Mary Proctor	Kuehn-Haven	2 <sup>nd</sup> Year
Andrew Bess	Kuehn-Haven	2 <sup>nd</sup> Year
Lynsey Ball	Kuehn-Haven	3 <sup>rd</sup> Year
Christopher Good	Kuehn-Haven	3 <sup>rd</sup> Year
Kyle Pokropwicz	Kuehn-Haven	3 <sup>rd</sup> Year
Tiara McPhail	Kuehn-Haven	4 <sup>th</sup> Year
Anthony Peel	Kuehn-Haven	4 <sup>th</sup> Year
Benji Cates	Kuehn-Haven	4 <sup>th</sup> Year
Kristen Rumsey	Kuehn-Haven	5 <sup>th</sup> Year
April Badgley	Hill-McCloy	5 <sup>th</sup> Year
Brandon Marks	Hill-McCloy	5 <sup>th</sup> Year
Krysta Deloney	Hill-McCloy	4 <sup>th</sup> Year
Kyle Trisch	Hill-McCloy	3 <sup>rd</sup> Year
Trevor Beach	Hill-McCloy	2 <sup>nd</sup> Year
Daniel Moreno	Hill-McCloy	2 <sup>nd</sup> Year
Matt Szecsodi	Montrose Alternative High School	4 <sup>th</sup> Year

The Montrose Schools Board of Education approves probationary and tenure teacher status for the 2023-2024 school year as follows:

Teacher	School	Tenure Status 2023-24
Mary Andres	Kuehn-Haven	

Motion: Ron Loafman  
Support: Chris Zolinski

*The motion carried with all members present voting yes.*

<p><b>Consider Purchase of Elementary Math Materials from Savvas Learning</b></p>	<p>Throughout the 2022-2023 school year, the elementary math materials review committee explored curriculum materials from The Math Learning Center, Savvas, HMH, McGraw-Hill, and ORIGO. Throughout this process, the committee narrowed the pool from the original five to two resources that they spent the second semester piloting in the classroom setting. At the conclusion of the pilot, the committee determined that Envision (from Savvas Learning) and Number Corner (from The Math Learning Center) would be the best fit for Kindergarten – Fifth Grade mathematics due to the rigorous content and thoughtful questioning (in Savvas) and the engaging hands-on activities that establish the foundational number sense (in Number Corner). The Savvas renewal quote includes student editions grades K-5, digital courseware grades K-5, and supporting manipulatives.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approves the purchase of elementary mathematics materials and resources from Savvas Learning for the 2023-2024 school year at the cost of \$32,143.48.</p> <p>Motion: Dan Hill Support: Chris Zolinski</p> <p>Roll Call: Ron Loafman, Barry Gross, Chris Zolinski, Dan Hill, Mary Kreider, Vicki VanCura <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Purchase of Elementary Math Materials and Resources from The Math Learning Center</b></p>	<p>Throughout the 2022-2023 school year, the elementary math materials review committee explored curriculum materials from The Math Learning Center, Savvas, HMH, McGraw-Hill, and ORIGO. Throughout this process, the committee narrowed the pool from the original five to two resources that they spent the second semester piloting in the classroom setting. At the conclusion of the pilot, the committee determined that Envision (from Savvas Learning) and Number Corner (from The Math Learning Center) would be the best fit for Kindergarten – Fifth Grade mathematics due to the rigorous content and thoughtful questioning (in Savvas) and the engaging hands-on activities that establish the foundational number sense (in Number Corner). The total cost of materials for Number Corner in Grades K-5 for 6 years (23/24 through 28/29) costs \$38,440.44 which includes print materials, digital materials, teacher resources, and initial professional development.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approves the purchase of elementary mathematics materials and resources from The Math Learning Center for the 2023-2024 school year at the cost of \$38.440.44</p> <p>Motion: Mary Kreider Support: Chris Zolinski</p> <p>Roll Call: Ron Loafman, Barry Gross, Chris Zolinski, Dan Hill, Mary Kreider, Vicki VanCura <i>The motion carried with all members present voting yes.</i></p>

<p><b>Consider Purchase of Preschool Playground Equipment</b></p>	<p>While the playground at Carter Elementary School had many upgrades in the summer of 2022, it is still lacking in equipment that is developmentally appropriate for our youngest learners. The quote from Snider Recreation for a total of \$26,421 includes 10 new pieces of equipment (5 spinners, a preschool sized dome climber, and a few 1-2 seat riders). The playground space has been reviewed to ensure all new equipment will fit appropriately. A capital outlay request was submitted to MDE for the use of \$17,702.07 of our GSRP funds for this project. On 6/13/23 we were notified that the capital outlay request was approved. The balance of \$8,330.04 will come out of the general fund.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approves the purchase and installation of playground equipment from Snider Recreation at the cost of \$26,032.11.</p> <p>Motion: Ron Loafman Support: Chris Zolinski</p> <p>Roll Call: Ron Loafman, Barry Gross, Chris Zolinski, Dan Hill, Mary Kreider, Vicki VanCura <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Approval of Overnight Field Trip – Varsity Cheer</b></p>	<p>Mrs. Sabrina Urmetz, Varsity Cheer Coach , is seeking approval for the 2023 Varsity Cheer team to attend summer camp August 5-7. This year they would like to attend the overnight camp at Echo Grove Camp in Leonard, MI.</p> <p>The cost is \$360 per athlete paid by fundraising and parents. Sabrina along with 3 assistant coaches will attend. Classes start at 1 pm on Saturday. Sunday classes start at 8 a.m. ad end at 8 p.m. with several breaks in between. Monday we will have final exhibition performance in front of the entire camp and trophies are awarded. This year we have 4 seniors attending Senior Seminar with the owners of North American Spirit. They talk about their leadership role and after graduation plans.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approves the overnight trip for the Varsity Cheer team to Echo Grove Camp in Leonard MI August 5<sup>th</sup> – 6<sup>th</sup>. The district reserves the right to cancel the trip in the event of severe weather or potentially dangerous world conditions. All staff, students, and parents involved in this trip are cautioned that the district will not assume any financial responsibility for funds lost due to the cancellation of this trip may want to pursue trip insurance to guard against such a possibility.</p> <p>Motion: Chris Zolinski Support: Ron Loafman <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Approval for Carter Elementary Re-Roofing Project (Sections 1 &amp; 2)</b></p>	<p>Duro-Last Roofing has developed the following pricing proposal to re-roof the Montrose Community Schools Carter Elementary School’s sections 1 and 2. This includes removing a portion of the roof in section 1 and completely replacing it. The total area of the project is approximately 23,000 sf.</p>



	<p>This pricing proposal was developed using Duro-Last’s contract number 210205 with The Interlocal Purchasing System (TIPS) and includes the total cost to purchase and install the Duro-Last roofing system.</p> <p>Installation of the Duro-Last Roofing System will be provided by Sweers Eaves &amp; Roofing of Burton, Michigan, an authorized Duro-Last contractor who has achieved Elite Contractor status with Duro-Last based on their quantity and quality of commercial installations. Attached is the Duro-Last specification which defines the work that Duro-Last proposes to complete. When the installation is complete, a Duro-Last Technical Representative will inspect the installation for completeness and conformity to Duro-Last specifications. Following acceptance of the roof, Duro-Last will issue a warranty to Montrose Community Schools that includes the Duro-Last Roofing 20 Year No-Dollar-Limit (NDL) labor and material warranty is included at no additional cost, and provides for the repair or replacement of the roofing system, and the labor to install it, in the event of a defect in the Duro-Last products.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approve the Carter Elementary Sections 1 &amp; 2 Re-Roofing Project by Sweers Eaves &amp; Roofing for the cost of \$181,762.56.</p> <p>Motion: Support:</p> <p>Roll Call: Ron Loafman, Barry Gross, Chris Zolinski, Dan Hill, Mary Kreider, Vicki VanCura <i>The motion carried with all members present voting yes.</i></p>
<p><b>Consider Moving the July Board Meeting from the 24 to July 10.</b></p>	<p>After meeting with the Michigan Department of Treasury, the Board of Education must submit a signed Preliminary Qualification Application that is approved by the Board of Education and signed by the Board Secretary. This must be done by July 10<sup>th</sup> to remain on the timeline for a November 2023 vote.</p> <p><b>RECOMMENDATION:</b> The Montrose Schools Board of Education approves moving the July 24<sup>th</sup> regular meeting to July 10<sup>th</sup> and the August meeting to August 14<sup>th</sup>.</p> <p>Motion: Support: Chris Zolinski <i>The motion carried with all members present voting yes.</i></p>
<p><b>Informational Items</b></p>	<p><b>Superintendent Reports –</b></p> <p><b>Board Calendar</b></p> <ul style="list-style-type: none"> <li>• July - Organizational Meeting for 2023-2024</li> </ul> <p><b>Requests for Information</b></p>
<p><b>Future Business</b></p>	<ul style="list-style-type: none"> <li>• July 10-First meeting of the 2023-24 School Year (KHMS Media center)</li> </ul>
<p><b>Adjournment</b></p>	<p>Dan Hill adjourned @ 7:23 p.m.</p> <p><i>The motion carried with all member’s present voting yes.</i></p>

➤ Submitted by Ron Loafman, Board Secretary