



St JOHN'S

EPISCOPAL SCHOOL

August 3, 2023

The Cardinal Weekly
Summer Edition

ALL SCHOOL ANNOUNCEMENTS

PLEASE RSVP + JOIN US AT THE SUMMER SOCIAL ON AUGUST 23

We are excited to welcome you back to campus and kick off the 2023–24 school year at the annual **Summer Social on Wednesday, August 23!** While the event officially **begins at 5:00 p.m.**, **Early Childhood families will gather at 4:30 p.m.** on the Early Childhood playground for a community playdate. Please RSVP by [clicking here](#).

Here is the timeline for the event:

- **4:30 p.m.—*Playdate for Early Childhood Division Only*** The playdate will take place on the ECC playground and will end promptly at 5:00 p.m. so that ECC families may gather with the rest of our Community at the Summer Social.
- **5:00 p.m.**—Summer Social kicks off with pizza, served near the Cardinal Café. We encourage our families to bring reusable water bottles, as it will be a warm evening!
- **5:15 p.m.**—Prayer and welcome by Head of School Steve Lovejoy near the Cardinal Café
- **5:30 p.m.**—Summer Social activities start. Attendees will enjoy an obstacle course, a Slip 'N Slide, Shooting Stars Basketball, a golf challenge, Swift Kick Soccer, DJ music, bubbles, games, a Kona Ice truck with shaved ice for purchase, and more!
- **5:30 p.m.**—Middle Division locker assignments provided and locker decorating begins
- **6:30 p.m.**—Event concludes

The faculty and staff are looking forward to seeing you at this annual school tradition!

PREPARING FOR THE 2023–24 SCHOOL YEAR

We hope you are having a great summer! Please be sure to visit the [Parent Gateway](#), as we have uploaded information that should be helpful as you prepare for the 2023–24 school year.

- **Supply Lists:** All supply lists can be found on the [Parent Gateway](#).
- **Uniforms:** Be sure to place your order with [DENNIS Uniform](#) ASAP in order to avoid delays.

ONBOARDING SIGN-UPS + CLASS LISTS AVAILABLE AUGUST 17

Be on the lookout for the August 17 edition of the *Cardinal Weekly*, which will provide access to your child's class placement as well as a SignUpGenius link parents may use to schedule Onboarding appointments.

COMPLETE VERIFICATION PROCESS BY AUGUST 18

Each year, we ask that all parents complete an online verification of their student's information through Achieve on the Parent Gateway prior to the start of the school year.

- This morning, you should have received an email with step-by-step instructions on how to complete this important process.
- If you cannot find the email, please reach out to the [Advancement Office](#).
- **Verification must be completed no later than Friday, August 18.**

ST. JOHN'S ATHLETICS: FALL SPORTS TRYOUTS START AUGUST 21

Parents of fifth through eighth graders, please mark your calendar: fall sports tryouts begin the week of August 21! View [this letter](#) for important dates, and [email Coach Bryan Winn](#) with any questions.

FIRST DAY OF SCHOOL IS AUGUST 30

Students in kindergarten through eighth grade are to **wear the formal uniform** on the first day of school—**Wednesday, August 30**. The annual back-to-school backdrop will be set up in front of the church so that parents may take photos of their students. A line will form, so please plan accordingly.

EVERYTHING YOU NEED TO KNOW ABOUT LUNCHES THIS YEAR

There are several options for student lunches at SJES! Please read on for details, and [contact Melissa Bonhall](#) with any questions.

- **Choielunch:** The Choielunch program is flexible and offers many entrée/snack options each day. You may choose to participate as many days a week as you like. Order up to four weeks in advance via the Choielunch app or website. Download [this flyer](#) for more information about creating an account and placing an order.

- **Lunches From Home:** You may send lunch to school with your child in his or her backpack. If you drop lunch off later in the morning, you may leave it on the cart by the Admissions Office. Please label the lunch with your child's name, teacher, and grade so that we can deliver it in time to be eaten at the Cardinal Café.
- **Lunches From Restaurants:** Some students enjoy a meal from a local restaurant for a special lunch during the week. Leave it on the cart by the Admissions Office and label it with the student's name, grade, and teacher. **Please Note: We DO NOT ACCEPT lunches that are from DoorDash.**
- **Beverages:** Beverages may be sent in a can, plastic bottle, pouch, or carton. Soda fountain drinks are best enjoyed after school. For safety reasons, we do not allow glass containers at school.
- **Deadlines for Lunch Delivery:** To allow enough time for food from home or restaurants to be delivered by lunchtime, please make sure lunches are at school by:
 - **K–Grade 2:** 11:15 a.m.
 - **Grades 3–5:** 11:45 a.m.
 - **Grades 6–8:** 12:15 p.m.

SHOP THE STUDENT STORE NEXT WEEK

The St. John's Student Store will be open for back-to-school shopping next week! Be the first to see *new arrivals* and **shop for used uniforms**. Look for the Student Store in its temporary summer location in the Drama Room. [Click here](#) to view store hours or to shop online.

UNIFORM EMBROIDERY VENDORS

Beat the back-to-school rush and take your uniform sweaters in to be embroidered now. We added two new vendors last year, Monogram Magic and The Shirt Cannery. Their contact information is below.

Monogram Magic

20381 Lake Forest Dr., Ste. B-6
Lake Forest, CA 92630
949.770.5056

The Shirt Cannery

25270 Marguerite Pkwy., Ste. E
Mission Viejo, CA 92692
949.768.4102

ANNUAL FALL GOLF TOURNAMENT—SPONSORSHIPS AVAILABLE

St. John's is excited to host its annual Golf Tournament at the Coto De Caza Golf & Racquet Club on **Monday, October 2**. Funds raised via this fellowship event will benefit athletics and physical education at St. John's.

- The success of the Golf Tournament depends on the generous support of our families and community partners. Support this year's Golf Tournament now through one of our available [Sponsorship Opportunities](#).
- Ticket sales will launch next month. We hope to see you there!

ROOM PARENTS NEEDED FOR THE 2023–24 SCHOOL YEAR

If you are interested in being a room parent for the 2023–24 school year, please [click here](#) to be considered. This link will be open and available for sign-up until Friday, August 11, and all room-parent decisions will be made by Monday, August 28.

- We need room parents for grade levels in all divisions—Early Childhood, Elementary, and Middle. Room parents are an extension of the Parent Teacher Fellowship (PTF). They assist the teachers and aid with whatever they need throughout the school year, including but not limited to sending out emails and organizing class gatherings and parties.
- If you have any questions, please [email Britani Naisbitt](#), PTF President.

WELCOME BACK COFFEE AND VOLUNTEER FAIR IS SEPTEMBER 8

Save the date for the annual Welcome Back Coffee and Volunteer Fair on Friday, September 8, at 8:00 a.m.

- Stop by to enjoy gourmet coffee and tea from MoonGoat Coffee, hear a few words from Head of School Steve Lovejoy and the current Parent Teacher Fellowship (PTF) President, and learn more about events hosted by the PTF throughout the year.
- The PTF is in search of parent volunteers for various events during the 2023–24 school year. To preview the list of opportunities, please [click here](#) and enter your information to indicate interest.

This is a fun event to kick off the school year, so we hope to see you all there!

FROM THE HEALTH OFFICE

UPDATED POLICY FOR STUDENTS WITH ALLERGIES AND MEDICATIONS

If your child requires an EpiPen/AUVI-Q, an inhaler, or daily medications, or has food allergies or sensitivities, please note that St. John's has updated its policy. We are advising you of the policy updates now so that you have enough time to complete the necessary doctor's orders and get the medications to us *before* school starts.

- If your child has had **any type of allergy noted here at school that has changed**, we will need a letter from your physician stating that your child is no longer allergic to that particular allergen. Until we have a physician's note clearing your child, we will consider your child still allergic to that food and will require an EpiPen/AUVI-Q to be supplied.
- One **Doctor's Authorization for Prescription Medications** form must be completed by your child's physician **per medication**. This form must be completed **every school year**.
- Get your prescription filled and **bring the pharmacy-labeled, unexpired medication to the Health Office**. Please check the expiration date when the pharmacy fills your prescription.
- All medications and doctor's authorizations **MUST BE TURNED INTO THE HEALTH OFFICE BY FRIDAY, AUGUST 18**. The Health Office will be open full-time starting Monday, August 14.
- Make your doctor's appointment as soon as possible. Summertime is very busy for pediatricians, and appointments fill up quickly.

PLEASE NOTE: Your child will NOT be able to start school without his or her rescue med(s) and doctor's authorization(s) on file with the Health Office. There are NO exceptions.

KINDERGARTEN PARENTS: SUBMIT CURRENT IMMUNIZATION RECORDS

California law requires that all immunizations be up-to-date in order for a child to attend the first day of kindergarten. There are NO exceptions to this rule. Updated copies of immunization records must be submitted for all incoming kindergarten students, regardless of whether they attended St. John's Early Childhood Center.

- Please **submit a current copy of one of the following documents** to St. John's Health Office **no later than Friday, August 18**:
 - A copy of your child's yellow California Immunization Card, **OR**
 - A copy of the immunization record from your doctor's office.
- For your convenience, you may fax a copy of your child's immunization records to the Health Office at 949.858.1403.
- Once your child's immunization record is submitted to the Health Office, the nurse will review your child's records, and **you will be notified of any missing shots needed to fulfill the state requirements**.
- Since pediatrician's offices tend to be extremely busy during the summer months, we encourage you to **make your appointment as soon as possible** to allow yourself enough time to get these mandatory documents to the Health Office by the August 18 deadline.
- **With questions or concerns**, please contact the Health Office at 949.858.5144 ext. 223 or **via email**.

SEVENTH GRADERS MUST BE UP-TO-DATE ON TDAP AND VARICELLA #2

California law requires that incoming seventh-grade students be up-to-date on the following vaccinations for the 2023–24 school year:

- Tdap immunization, for tetanus, diphtheria, and pertussis
- Second dose of varicella immunization, for chicken pox

If your child has already received one or both of these immunizations, please ensure that his or her updated immunization record is on file with the Health Office no later than Friday, August 18.

3 Ways to Submit Records

You may submit your child's updated immunization record in one of three ways:

- Bring a physical copy of the record to the Health Office;
- **Email a copy to the Health Office**; or
- Fax a copy to 949.858.1403.

Firm Deadline to Submit

Documentation must be submitted to the Health Office **no later than Friday, August 18**. There is NO grace period.