

Inter-Lakes School District

Position Description

Position Title: School Resource Officer

Reports To: Principal

GENERAL SUMMARY:

Provides a safe, secure environment for teachers and students to go about the daily task of teaching and learning. This includes enforcing the discipline code, counseling students in academic or social difficulty, or responding to a situation in the school requiring administrative intervention.

JOB TITLE:

SCHOOL RESOURCE OFFICER

QUALIFICATIONS:

Fully trained and certified NH police officer
D.A.R.E. Certified.
Strong interpersonal skills

JOB GOAL:

Maintains direct contact with juveniles, guardians, and school staff in order to educate, preserve the peace, protect persons and property and enforce state laws and local ordinances. The School Resource Officer (SRO) is primarily responsible for working within the school system to enforce the laws while promoting a safe and drug free environment and building positive relationships between students, faculty, families, the community and the police.

DUTIES AND RESPONSIBILITIES:

Work within the school system to interpret, apply, and enforce criminal, and motor vehicle laws.

Maintain regular monitoring of hallways, bathrooms, parking lots and perimeter of building and contiguous properties.

Assist in supervision of students at lunch and break and other school events.

Act as a resource and guest speaker for classes.

Respond to routine requests for assistance and emergency situations at the school and contiguous properties.

Conduct complete and accurate preliminary investigations as needed.
Work with truant children and children in need of services.

In collaboration with the administration and staff, promote and maintain a safe and drug free environment within the Inter-Lakes School District and contiguous properties.